



# Meeting Minutes

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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**Tuesday, September 20, 2016**

**7:00 PM**

**Council Chambers**

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### 1. ROLL CALL

**Present:** 7 - Mayor Cheryl Selby, Mayor Pro Tem Nathaniel Jones, Councilmember Jessica Bateman, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Julie Hankins and Councilmember Jeannine Roe

#### 1.A ANNOUNCEMENTS

Mayor Selby announced the Council met earlier in the evening for a Study Session.

#### 1.B APPROVAL OF AGENDA

Mayor Selby announced an amendment to the agenda. Olympic athlete Dan Lowe has returned from the 2016 Olympics in Rio and will receive special recognition.

**The agenda was approved as amended.**

### 2. SPECIAL RECOGNITION

#### 2.A [16-1037](#) Special Recognition - Proclamation for National Voter Registration Day

Mayor Selby read a proclamation regarding National Voter Registration day on September 27. Thurston County Auditor Mary Hall discussed the importance of registering to vote and voting in all elections.

**The recognition was received.**

#### [16-0875](#) Special Recognition - Dan Lowe, Olympic Athlete

Mayor Selby introduced Olympian Daniel Lowe. Mr. Lowe recently competed for the US Olympic Shooting Team at the 2016 Olympic Games in Rio. He shared some recollections on his experience.

**The recognition was received.**

### 3. PUBLIC COMMUNICATION

The following people spoke: Jerry Reilly, Terren Zander, Jessica Gould, Denise Pantelis, Richard Dirk Burgess and Allen Miller.

#### **COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)**

Mayor Pro Tem Jones asked staff to prepare a referral to the Bicycle and Pedestrian Advisory Committee regarding the vulnerable user law for action at a future meeting.

#### 4. CONSENT CALENDAR

- 4.A [16-0995](#) Approval of August 30, 2016 Study Session Meeting Minutes

**The minutes were adopted.**

- 4.B [16-0996](#) Approval of August 30, 2016 City Council Meeting Minutes

**The minutes were adopted.**

- 4.C [16-1041](#) Approval of September 13, 2016 Study Session Meeting Minutes

**The minutes were adopted.**

- 4.D [16-1040](#) Payroll and Check Certification

Payroll check numbers 89160 through 89276 and Direct Deposit transmissions:  
Total: \$4,167,259.45; Claim check numbers 3677218 through 3678394: Total  
\$5,942,331.11

**The decision was adopted.**

- 4.E [16-0980](#) Approval of Annual Comprehensive Plan Amendment Schedule for 2017

**The decision was adopted.**

#### 4. SECOND READINGS

- 4.F [16-0890](#) Approval of Ordinance Adopting Sea Level Rise Flood Damage Reduction Regulations

**The ordinance was approved on second reading.**

#### Approval of the Consent Agenda

**Councilmember Hankins moved, seconded by Councilmember Cooper, to adopt the Consent Calendar. The motion carried by the following vote:**

**Aye:** 7 - Mayor Selby, Mayor Pro Tem Jones, Councilmember Bateman, Councilmember Cooper, Councilmember Gilman, Councilmember Hankins and Councilmember Roe

#### 4. FIRST READINGS - None

#### 5. PUBLIC HEARING - None

**6. OTHER BUSINESS****6.A [16-1020](#) Parking Strategy Update**

Business Manager Karen Kenneson discussed the update to the parking strategy. She described the scope of work and major items that will be reviewed and evaluated. Ms. Kenneson reviewed what has been completed so far and next steps.

Ms. Kenneson discussed the process to acquire new parking management software. She shared the selection process for the consultant. A contract is moving forward with Berk Consulting. Ms. Kenneson introduced Jeff Arango of Berk Consulting. He discussed his experience working on parking for downtown areas and expressed enthusiasm for the project.

Councilmembers asked clarifying questions.

**The report was received.**

**7. CONTINUED PUBLIC COMMUNICATION - None****8. REPORTS AND REFERRALS****8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS**

Councilmembers reported on meetings and events attended.

Councilmember Cooper made a referral to the General Government Committee to study best practices for all gender restrooms and make recommendations to Council for adopting policies in a phased approach. The Council agreed to move the referral forward.

**8.B CITY MANAGER'S REPORT AND REFERRALS - None****9. EXECUTIVE SESSION****9.A [16-1038](#) Executive Session Pursuant to RCW 42.30.110(1)(b); RCW 42.30.110(1)(c) - Real Estate Matter; and Executive Session Pursuant to RCW 42.30.110(1)(i) - Litigation and Potential Litigation**

Mayor Selby recessed to Executive Session at 8:15 p.m. pursuant to RCW 42.30.110(1)(b); RCW 42.30.110(1)(c) - Real Estate Matter and Pursuant to RCW 42.30.110(1)(i) - Litigation and Potential Litigation. Mayor Selby announced no decisions will be made, the meeting is expected to last no longer than one hour, and the Council will adjourn immediately following the Executive Session. The City Attorney was present at the Executive Session.

**The executive session was held and no decisions were made.**

**9. ADJOURNMENT**

The meeting adjourned at 9:15 p.m.