



City of Olympia

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360-753-8447

Meeting Minutes General Government Committee

Tuesday, March 19, 2013

5:30 PM

Room 207

1. ROLL CALL

Present: 3 - Chair Jeannine Roe, Committee Member Jim Cooper and Committee Member Karen Rogers

2. CALL TO ORDER

Chair Roe called the meeting to order at 5:32 p.m.

3. APPROVAL OF MINUTES

- 3.A [13-0214](#) Approval of February 19, 2013 General Government Committee Meeting Minutes

Committee Member Rogers moved, seconded by Committee Member Cooper, to approve the minutes. The motion carried by the following vote:

Aye: 3 - Chair Roe, Committee Member Cooper and Committee Member Rogers

- 3.B [13-0215](#) Approval of February 26, 2013 General Government Committee Meeting Minutes

Committee Member Rogers moved, seconded by Committee Member Cooper, to approve the minutes. The motion carried by the following vote:

Aye: 3 - Chair Roe, Committee Member Cooper and Committee Member Rogers

4. COMMITTEE BUSINESS

- 4.A [13-0225](#) Briefing and Discussion about the Downtown Ambassador Program

Brian Wilson, the City's Downtown Liaison; Rob Richards, Downtown Ambassador Program Coordinator from the Capital Recovery Center; and Heather Moore, Executive Director of the Capital Recovery Center provided information about the program and answered questions.

Committee Members said they are very pleased with the program and the coordination between the City and Capital Recovery Center. They expressed interest in:

- Bio-hazard protective gear for the ambassadors

- Professional looking / easily identifiable uniforms for the ambassadors
- Consistent training, including customer service and knowledge of City codes and requirements such as the pedestrian interference ordinance
- Shower options for ambassadors who do not have a permanent home

The report was received.

4.B [13-0233](#) Oral Report - Preparation for Committee / Commission Interviews

Committee Members agreed they would like to try a different approach with Planning Commission interviews this year to give more time to get to know and assess the candidates. They agreed to try a two-step process, as suggested by Committee Member Cooper, with the first step being a group activity on Thursday, April 18. Committee Member Rogers said she supports the group activity concept if it is followed a different night with individual interviews. Committee Members agreed to try the group activity and decided on next steps in the selection process. Chair Roe asked staff to develop a proposal for the group activity and share it with the Committee. She also asked staff to contact all of the applicants and the Planning Commission Chair to make them aware of the process and the April 18 date.

Cathie Butler, Communications Manager, distributed packets of applications for the Thursday, March 21 interviews for Arts Commission, Bicycle & Pedestrian Advisory Committee, Heritage Commission, and Parks & Recreation Advisory Committee. She reminded the Committee that they have yet to schedule an interview time for Utility Advisory Committee interviews.

The report was received.

5. ADJOURNMENT

There being no further business, Chair Roe adjourned the meeting at 6:45 p.m.