



# Meeting Minutes - Draft

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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**Tuesday, November 14, 2017**

**7:00 PM**

**Council Chambers**

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### 1. ROLL CALL

**Present:** 7 - Mayor Cheryl Selby, Mayor Pro Tem Nathaniel Jones, Councilmember Jessica Bateman, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Julie Hankins and Councilmember Jeannine Roe

### 1.A ANNOUNCEMENTS - None

### 1.B APPROVAL OF AGENDA

The agenda was approved.

### 2. SPECIAL RECOGNITION

#### 2.A [17-1142](#) Special Recognition - Small Business Saturday

Mayor Selby read a proclamation recognizing November 25, 2017 as Small Business Saturday. Olympia Downtown Association President Dave Wasson and State of the Art Gallery owner Jeff Barrett thanked the Council and accepted the proclamation.

**The recognition was received.**

### 3. PUBLIC COMMUNICATION

Jerry Dierker, Jim Reeves, James Wellings, Walt Jorgensen, and Erica Sayler spoke.

#### **COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)**

At Councilmember Roe's request, Community Planning & Development Director Keith Stahley updated the Council on the cold weather shelter task force work and resources downtown. Councilmembers asked clarifying questions.

### 4. CONSENT CALENDAR

#### 4.A [17-1156](#) Approval of October 30, 2017 City Council Meeting Minutes

**The minutes were adopted.**

#### 4.B [17-1143](#) Approval of the Program Year 2016 Community Development Block

## Grant (CDBG) CAPER Annual Report

**The decision was adopted.**

- 4.C [17-1090](#) Approval of Building, Engineering and Land Use Fee Increase

**The decision was adopted.**

- 4.D [17-1047](#) Approval of an Amendment to the Professional Services Agreement for the McAllister Wellfield Corrosion Control Facility

**The contract was adopted.**

- 4.E [17-1058](#) Approval of a Right-Of-Way Permit Agreement Between the City of Olympia and Well 80 Real Estate, LLC

**The contract was adopted.**

- 4.F [17-1118](#) Approval of a Resolution Authorizing an Intergovernmental Agreement with City of Tumwater for Fire Vehicle Repair

**The contract was adopted.**

- 4.G [17-1125](#) Approval of Change Order 3 for the Log Cabin Road Reservoir Project

**The decision was adopted.**

**4. SECOND READINGS (Ordinances) - None**

**4. FIRST READINGS (Ordinances)**

- 4.H [17-1154](#) Approval of Ordinance Adopting the Woodard Lane Co-Housing Planned Residential Development and Zoning Map Amendment

**The ordinance was approved on first reading and moved to second reading.**

**Approval of the Consent Agenda**

**Councilmember Hankins moved, seconded by Councilmember Cooper, to adopt the Consent Calendar. The motion carried by the following vote:**

**Aye:** 7 - Mayor Selby, Mayor Pro Tem Jones, Councilmember Bateman, Councilmember Cooper, Councilmember Gilman, Councilmember Hankins and Councilmember Roe

**5. PUBLIC HEARING**

- 5.A [17-0073](#) Public Hearing on the 2019-2024 Six-Year Transportation Improvement Program

Public Works Transportation Project Engineer David Smith briefed the Council on the 2019-2014 Transportation Improvement Program.

Mayor Selby opened the public hearing.

Catherine Brown-Wertz, Bryon Wertz, and Larry Dzieza spoke.

Mayor Selby closed the public hearing.

Councilmembers asked clarifying questions.

**The public hearing was held and closed.**

## 6. OTHER BUSINESS

### 6.A [17-1094](#) Approval of the Phase One Package of the Parking Strategy

Community Planning & Development Associate Director Karen Kenneson briefed the Council on phase one of the Parking Strategy as recommended by the Land Use & Environment Committee. Councilmembers asked clarifying questions.

**Mayor Pro Tem Jones moved, seconded by Councilmember Hankins, to approve the phase one package of the Parking Strategy. The motion carried by the following vote:**

**Aye:** 7 - Mayor Selby, Mayor Pro Tem Jones, Councilmember Bateman, Councilmember Cooper, Councilmember Gilman, Councilmember Hankins and Councilmember Roe

### 6.B [17-1165](#) Discussion of 2018 Utility Rates, Park Impact and Transportation Fees, and Lodging Tax Recommendations

Acting Administrative Services Director Dean Walz provided a recap of proposed transportation and park impact fee rates for 2018.

Public Works Director Rich Hoey provided an overview of 2018 utility rates, including Drinking Water, Wastewater, Storm and Surface Water, Waste ReSources, and General Facility Charges (GFCs).

Councilmember Hankins, as Lodging Tax Advisory Committee Chair, highlighted recommendations for 2018 lodging tax applications.

Mr. Walz noted next steps, including a public hearing on the budget at next week's Council meeting.

Councilmembers asked clarifying questions.

**The discussion was completed.**

**7. CONTINUED PUBLIC COMMUNICATION - None**

**8. REPORTS AND REFERRALS**

**8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS**

Councilmembers reported on upcoming events and meetings attended.

**8.B CITY MANAGER'S REPORT AND REFERRALS**

Mr. Hall noted upcoming public meetings and thanked City crews and Puget Sound Energy for efforts in dealing with the wind storm yesterday.

**9. ADJOURNMENT**

The meeting adjourned at 9:30 p.m.