



# City of Olympia

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## Meeting Minutes - Draft Heritage Commission

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**Wednesday, May 28, 2014**

**6:30 PM**

**Room 207**

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### 1. CALL TO ORDER

Chair Davies called the meeting to order at 6:35 p.m.

### 1.A ROLL CALL

**Present:** 8 - Chair Holly Davies, Vice Chair Dwayne Harkness, Commissioner Mary Coacher, Commissioner Benjamin Helle, Commissioner Patricia McLain, Commissioner Mark Rentfrow, Commissioner Deborah J Ross, and Commissioner Nicholas Vann

**Excused:** 3 - Commissioner Luke Howard, Commissioner Garner Miller, and Commissioner Rachel Newmann

### OTHERS PRESENT

Community Planning and Development Principal Planner Steve Friddle, Associate Planner Michelle Sadlier

AT&T Attorney Kristen Larson and AT&T Representative Carol Tagayun

### 2. APPROVAL OF AGENDA

The agenda was approved.

### 3. APPROVAL OF MINUTES

**3.A 14-0544** Approval of April 23, 2014 Olympia Heritage Commission Meeting Minutes

The minutes were approved.

### 4. PUBLIC COMMENT - None

### 5. ANNOUNCEMENTS

Ms. Sadlier announced training on Green Historic Rehabilitation on June 11, 2014 by the Washington State Department of Archaeology. She distributed a copy of the 2014 Preservation Award to Ira Coyne, and the Olympia City Council National Historic Preservation Month Proclamation.

## 6. BUSINESS ITEMS

### 6.A 14-0539 Heritage Impacts of Proposed Code Amendments on Wireless Communications

Chair Davies addressed the heritage issues related to AT & T's proposed changes to Olympia Municipal Code on wireless communications. She emphasized the discussion is for the purpose of agreement on a Heritage Commission recommendation to be provided as public comment to the Olympia Planning Commission.

Ms. Sadlier outlined the process the Heritage Commission would follow if the proposed code is adopted.

Ms. Larson discussed meetings she and her colleagues have had with City staff and the Olympia Coalition of Neighborhood Associations (CNA) during the initial and current stages of the proposed code amendment process. She explained why certain sites are being considered for wireless facilities.

Ms. Tagayun answered questions about issues regarding facility installation, maintenance and oversight.

Mr. Friddle discussed overseeing and coordinating the City's process for the proposed code amendments. He distributed a highlighted table to explain changes and discussed provisions of existing code, and the differences between conditional and permitted use.

Chair Davies will write some suggested language to be considered at the next meeting.

**The recommendation was completed.**

### 6.B 14-0540 Establishment of Criteria for Selection and Public Process for Placing Properties on the Olympia Historic Property Inventory

Ms. Sadlier discussed the current Olympia Historic Inventory which has no published and publicly available criteria for selection and public process for designation. She spoke about prior inventory criteria done by Ms. Chrisanne Beckner and how the process of establishing criteria could move forward.

Discussion:

- Importance of identifying the different intents behind the Historic Property Inventory and the Heritage Register.

- Possibility of simply removing the regulations about demolition.
- Without criteria the value to homeowners is difficult to communicate and will hinder public engagement outreach.
- Creating consistency by using the national historic criteria.

**Chair Davies moved, seconded by Commissioner Vann, to remove from the code OMC 18.12.100 B: Demolition of Property on the Historic Inventory. The motion passed unanimously.**

**The report was received.**

## **7. REPORTS**

### **7.A Downtown Committee**

Commissioner Vann reported that the Eagles Building will be painted by community volunteers as part of the Downtown Project. He is working with them to choose paint colors.

### **7.B Heritage Review Committee**

Chair Davies gave a report on pre-submission review at the property at 324 18th Ave SE. Commissioner Vann gave a report on pre-submission review at the property at 316 22nd Ave SW.

### **7.C Maintenance Committee**

Commissioner Rentfrow gave a report on the group formed to give advice on the project to paint historic downtown buildings and review city blocks for the Downtown Project.

### **7.D Outreach Committee**

Commissioner Helle reported on the historic preservation month event on Percival Landing and spoke about public input received at the Downtown Academy meeting.

### **7.G Staff Update**

Ms. Sadler announced the Open Government Meeting Training on June 4, 2014 at the Washington Center for Performing Arts.

There will be a discussion about open public meetings on June 6, 2014 for members of the Heritage Review Committee and anyone else who would like to attend.

She discussed the Cultural Resources Protection Summit she attended in Suquamish, WA and the updated State Environmental Policy Act (SEPA) review for cultural and historical resources.

**8. OTHER TOPICS**

Commissioner Ross announced her resignation from the Commission and tonight will be her final meeting.

**9. ADJOURNMENT**

The meeting was adjourned at 9:02 p.m.