



Meeting Minutes

Land Use & Environment Committee

City Hall
601 4th Avenue E
Olympia, WA 98501
Information: 360.753.8244

Thursday, July 24, 2025

4:00 PM

Online and Room 112

Register to Attend:

https://us02web.zoom.us/webinar/register/WN_li8Rn-TQQvaZasTYJ60BUg

1. CALL TO ORDER

Chair Madrone called the meeting to order at 4:00 p.m.

2. ROLL CALL

Present: 3 - Chair Dani Madrone, Committee member Jim Cooper and Committee member Robert Vanderpool

2.A OTHERS PRESENT

Community Planning & Economic Development Staff:
Director Susan McLaughlin
Deputy Director Tim Smith
Planning Manager Joyce Phillips
Associate Planner Casey Schaufler

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT - None

5. APPROVAL OF MINUTES

- 5.A** [25-0648](#) Approval of the May 22, 2025 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

- 6.A** [25-0539](#) Update and Briefing on Middle Housing Code Amendments

Ms. Phillips provided a briefing on Middle Housing Code Amendments. Committee members asked clarifying questions.

The information was received.

6.B [25-0534](#) Olympia 2045 - Updating the Introduction Chapter of the Comprehensive Plan Recommendation

Mr. Schaufler presented the recommended update to the Introduction Chapter of the Comprehensive Plan. Committee members provided comment and feedback on language revisions.

Committee member Cooper moved, seconded by Committee member Vanderpool, to accept the Planning Commission recommendations as discussed and forward on to a Study Session for City Council discussion. The motion passed unanimously. The motion carried by the following vote:

Aye: 3 - Chair Madrone, Committee member Cooper and Committee member Vanderpool

6.C [25-0535](#) Olympia 2045 - Updating the Community Values and Vision Chapter of the Comprehensive Plan Recommendation

Mr. Schaufler presented the recommended update to the Community Values and Vision Chapter of the Comprehensive Plan. Committee members provided comment and feedback on language revisions.

Committee member Cooper moved, seconded by Committee member Vanderpool, to forward this chapter as discussed to the full City Council for recommendation after it has been to the Social Justice and Equity committee. The motion carried by the following vote:

Aye: 3 - Chair Madrone, Committee member Cooper and Committee member Vanderpool

7. REPORTS AND UPDATES

Committee member Vanderpool discussed the issue of semi-vacant buildings in the South Capitol neighborhood and emails about the Briggs neighborhood development code changes. Ms. McLaughlin and Mr. Smith provided a brief update.

8. ADJOURNMENT

The meeting adjourned at 6:18 p.m.