



Meeting Minutes

Salary Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Manny Bosser
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Thursday, July 25, 2024

5:30 PM

Zoom Meeting

Meeting Link: <https://us02web.zoom.us/j/89584483010?pwd=DabbxB8sS8xUM8aboqxbRdSMM4RSZr.1>

1. CALL TO ORDER

The meeting was called to order at 5:31p.m.

1.A ROLL CALL

Present: 5 - Chair Kelsey Hulse, Vice Chair Quint Newell, Commissioner Dylan Carson, Commissioner Jeannine Roe and Commissioner Erin Klika

2. APPROVAL OF AGENDA

The agenda was approved.

Aye: 5 - Chair Hulse, Vice Chair Newell, Commissioner Carson, Commissioner Roe and Commissioner Klika

3. APPROVAL OF MINUTES

3.A [24-0627](#) Approval of September 13, 2023 Salary Commission Meeting Minutes

The minutes were approved.

Aye: 5 - Chair Hulse, Vice Chair Newell, Commissioner Carson, Commissioner Roe and Commissioner Klika

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS

New Commissioner Erin Klika was introduced to the group.

6. BUSINESS ITEMS

6.A [24-0630](#) High Level City Budget Briefing from Budget & Finance Manager Joan Lutz

Budget and Finance Manager Joan Lutz gave a high level presentation on the City Budget as a whole.

The report was received.

- 6.B** [24-0624](#) Briefing by City Attorney Regarding Salary Commission Role and Duties

City Attorney Mark Barber was unable to attend. Human Resources Director Manny Bosser gave the briefing. He went over the role of the Salary Commission and some recent changes to the process in Ordinance 7383. The ordinance updated the original Salary Commission Ordinance, 7089.

The updates include: removing the obligation to hold Salary Commission meetings in the months of June and July; giving the Salary Commission the opportunity to receive a stipend to help defray costs for being on the Commission; and removing the requirement for Commissioner to be a citizen of the United States.

The information was provided.

- 6.C** [24-0628](#) Review 2023 Salary and Compensation Process, Discuss 2024 Approach, and Review Updated Data

The Commission discussed the data provided by staff and had additional data requests.

1. Whether they need to re-elect a Chair every year
2. More information about CPIU
3. Visual graphic showing cost of living (COLA) increases for City staff as well as Councilmembers

The Commissioners had concerns that the health insurance quote data presented may not be reflective of the Olympia community and asked for additional data.

The discussion was completed.

- 7. REPORTS - None**

- 8. OTHER TOPICS - None**

- 9. ADJOURNMENT**

The meeting was adjourned at 7:00 p.m.