

Council Liaisons to Advisory Board and Commission

In 2019, the Olympia City Council changed how they liaison with the Council-appointed advisory boards and commissions. Instead of a single councilmember assigned to a committee, the Council assigned liaison relationships between individual boards and commissions and one of the three Council Committees. This is reflected below:

Advisory Board or Commission	Assigned Council Committee	2019 Council Committee Memberships
Arts Commission	General Government Committee	Renata Rollins, Chair; Clark Gilman; Cheryl Selby
Bicycle & Pedestrian Advisory Committee	Land Use and Environment Committee	Clark Gilman, Chair; Nathaniel Jones; Lisa Parshley
Design Review	Land Use and Environment Committee	Clark Gilman, Chair; Nathaniel Jones; Lisa Parshley
Heritage Commission	General Government Committee	Renata Rollins, Chair; Clark Gilman; Cheryl Selby
Parks and Recreation Advisory Committee	General Government Committee	Renata Rollins, Chair; Clark Gilman; Cheryl Selby
Planning Commission	Land Use and Environment Committee	Clark Gilman, Chair; Nathaniel Jones; Lisa Parshley
Utility Advisory Committee	Finance Committee	Jim Cooper, Chair; Jessica Bateman; Lisa Parshley

The purpose of the liaison role is to serve as a communication contact with the committee(s) on behalf of the City Council.

HOW ADVISORY BOARDS ENGAGE WITH ASSIGNED LIAISON COMMITTEES:

Inviting Councilmembers to Advisory Body Meetings

If an advisory board/commission would like a member of their assigned Council Committee to attend a board/commission meeting, the chair should direct the invitation to the Council Committee chair. The Council Committee will decide which member might accept the invitation and attend.

If more than one member of the Council Committee attends an advisory board meeting, it must be noticed as a meeting of the Council Committee.

Bringing Committee Concerns or Questions to Council:

If an advisory board/commission wishes to direct a question or concern to the City Council, the chair should bring the committee concern or question directly to the chair of the assign Council Committee. The Council Committee will determine if the issue needs the attention of the full Council and forward the issue on, or if the matter might be better addressed by the Council Committee.

HOW COUNCIL COMMITTEES MIGHT ENGAGE WITH ADVISORY BOARDS

Attending Board/Commission Meetings:

A member of the Council Committee might choose or be designated by the Committee chair to attend an occasional board/commission meeting. In general, Council Committee members may attend advisory committee meetings to observe the committee's discussion and action, and should refrain from any comments or actions intended to influence the committee.

If more than one member of the Council Committee attends an advisory board meeting, it must be noticed as a meeting of the Council Committee.