



Meeting Agenda

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8447

Tuesday, October 27, 2015

7:00 PM

Council Chambers

1. ROLL CALL

1.A ANNOUNCEMENTS

1.B APPROVAL OF AGENDA

2. SPECIAL RECOGNITION

3. PUBLIC COMMUNICATION

(Estimated Time: 0-30 Minutes) (Sign-up Sheets are provided in the Foyer.)

During this portion of the meeting, citizens may address the City Council regarding items related to City business, including items on the Agenda. In order for the City Council to maintain impartiality and the appearance of fairness in upcoming matters and to comply with Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Council in these three areas: (1) on agenda items for which the City Council either held a Public Hearing in the last 45 days, or will hold a Public Hearing within 45 days, or (2) where the public testimony may implicate a matter on which the City Council will be required to act in a quasi-judicial capacity, or (3) where the speaker promotes or opposes a candidate for public office or a ballot measure.

Individual comments are limited to three (3) minutes or less. In order to hear as many people as possible during the 30-minutes set aside for Public Communication, the City Council will refrain from commenting on individual remarks until all public comment has been taken. The City Council will allow for additional public comment to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.

COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)

4. CONSENT CALENDAR

(Items of a Routine Nature)

4.A [15-1002](#) Approval of October 13, 2015, City Council Meeting Minutes

Attachments: [Minutes](#)

4.B [15-1019](#) Approval of October 20, 2015 Study Session Meeting Minutes

Attachments: [Minutes](#)

4.C [15-0966](#) Approval of Community Development Block Grant (CDBG) Annual Report for Program Year 2014

Attachments: [CDBG Annual CAPER PY 2014](#)

[DRAFT 2015 Citizens Summary](#)

- 4.D [15-0946](#) Approval of the Village at Mill Pond Phase I Final Plat
- Attachments:** [Master Plan](#)
[Phasing Exhibit](#)
[Conditions of Approval](#)
[Final Plat Map](#)
- 4.E [15-1015](#) Approval of Interlocal Agreement With the Washington Traffic Safety Commission (WTSC) for Traffic Safety Emphasis Patrols.
- Attachments:** [WTSC TZM Agreement](#)
- 4.F [15-1016](#) Approval of Interlocal agreement with the Washington Traffic Safety Commission (WTSC) for Local Liaison for Traffic Safety Emphasis Patrols
- Attachments:** [WTSC Liason Agreement](#)

6. OTHER BUSINESS

- 6.A [15-1011](#) Potential Code Amendment Regarding Rezone Hearing Body
- Attachments:** [Factors List](#)
[WCIA guidance](#)
[Planning Commission Minutes Excerpt](#)
- 6.B [15-1014](#) Presentation of the 2016 Preliminary Operating Budget

7. CONTINUED PUBLIC COMMUNICATION

(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes)

8. REPORTS AND REFERRALS**8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS****8.B CITY MANAGER'S REPORT AND REFERRALS****9. ADJOURNMENT**

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Secretary at 360.753-8244 at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8447

City Council

Approval of October 13, 2015, City Council Meeting Minutes

Agenda Date: 10/27/2015
Agenda Item Number: 4.A
File Number: 15-1002

Type: minutes **Version:** 1 **Status:** Consent Calendar

Title

Approval of October 13, 2015, City Council Meeting Minutes



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8447

Tuesday, October 13, 2015

7:00 PM

Council Chambers

1. ROLL CALL

Present: 7 - Mayor Stephen H. Buxbaum, Mayor Pro Tem Nathaniel Jones, Councilmember Jim Cooper, Councilmember Julie Hankins, Councilmember Steve Langer, Councilmember Jeannine Roe and Councilmember Cheryl Selby

1.A ANNOUNCEMENTS - None

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION

2.A [15-0981](#) A Proclamation Proclaiming October 17-24 as *We Stopped Cholera* Victory Week

The recognition was received.

2.B [15-0973](#) Special Recognition - Announcement of Public Participation Details for Downtown Strategy

The recognition was received.

2.C [15-0951](#) Presentation on Recent Kato Sister City Trip by Mayor Pro Tem Jones and Councilmember Selby

The recognition was received.

3. PUBLIC COMMUNICATION

The following people spoke: James Wellings, Nicholas Hefling, Ron Nesbitt, Joshua Deal, Glen Morgan, Holly West, Joe Hanna, Kathleen Blanchette, and Nicholas Little.

COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)

Mayor Buxbaum requested that City Manager Steve Hall check in with the railroad to learn about ongoing clean up efforts that are occurring on railroad property. Councilmember Roe asked that signage with contact information for the railroad be posted.

4. CONSENT CALENDAR

- 4.A [15-0976](#) Approval of October 6, 2015 Special Study Session Meeting Minutes

The minutes were adopted.

- 4.B [15-0978](#) Approval of October 6, 2015 City Council Meeting Minutes

The minutes were adopted.

- 4.C [15-0984](#) Bills and Payroll Certification

Payroll check numbers 88136 through 88198 and Direct Deposit transmissions:
Total: \$3,937,375.98; Claim check numbers 3665058 through 3665754: Total:
\$6,119,814.46.

The decision was adopted.

- 4.D [15-0975](#) Approval of Interlocal Agreement with Lewis County for Jail Services

The decision was adopted.

4. SECOND READINGS

- 4.E [15-0940](#) Approval of Appropriation Ordinance in the Amount of \$67,736 for
Additional Community Planning and Development Staff

The ordinance was adopted on second reading.

Approval of the Consent Agenda

**Councilmember Langer moved, seconded by Councilmember Hankins, to
adopt the Consent Calendar. The motion carried by the following vote:**

Aye: 7 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper,
Councilmember Hankins, Councilmember Langer, Councilmember
Roe and Councilmember Selby

4. FIRST READINGS - None**5. PUBLIC HEARING**

- 5.A [15-0966](#) Public Hearing - Draft Community Development Block Grant (CDBG)
Annual Report for Program Year 2014

Housing Program Manager Anna Schlecht provided background on the topic. Mayor
Buxbaum opened the public hearing at 8:15 p.m. No one spoke, so the public

Councilmember Langer moved, seconded by Councilmember Cooper, to approve the recommendation of the Hearing Examiner amending Olympia Zoning Map as described and direct staff to prepare and present an implementing ordinance including additional regulations regarding development adjacent to cemeteries. City Attorney Mark Barber asked for Councilmembers to state their vote. The motion carried by the following vote:

Aye: 4 - Mayor Buxbaum, Councilmember Cooper, Councilmember Langer and Councilmember Selby

Nay: 2 - Councilmember Hankins and Councilmember Roe

Recused: 1 - Mayor Pro Tem Jones

Mayor Pro Tem Jones returned to the meeting at 10:27 p.m.

7. CONTINUED PUBLIC COMMUNICATION

8. REPORTS AND REFERRALS

Mayor Buxbaum announced there will be a Study Session on October 20 at 6:00 p.m. and an Executive Session at 7:30 p.m. The next regular Council meeting is on October 27.

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events attended.

Julie Hankins left at 10:35 p.m.

8.B CITY MANAGER'S REPORT AND REFERRALS

Mr. Hall requested a referral to the Land Use and Environment Committee to discuss creating a more efficient process for land acquisition for Council approved projects. He noted this is not a timely issue. The Council agreed to the referral.

9. ADJOURNMENT

The meeting adjourned at 10:49 p.m.



City Hall
601 4th Avenue E.
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360-753-8447

City Council

Approval of October 20, 2015 Study Session Meeting Minutes

Agenda Date: 10/27/2015
Agenda Item Number: 4.B
File Number: 15-1019

Type: minutes **Version:** 1 **Status:** Consent Calendar

Title

Approval of October 20, 2015 Study Session Meeting Minutes



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8447

Tuesday, October 20, 2015

6:00 PM

Council Chambers

Study Session

1. ROLL CALL

Present: 7 - Mayor Stephen H. Buxbaum, Mayor Pro Tem Nathaniel Jones, Councilmember Jim Cooper, Councilmember Julie Hankins, Councilmember Steve Langer, Councilmember Jeannine Roe and Councilmember Cheryl Selby

2. BUSINESS ITEM

- 2.A [15-1007](#) Initial Report to the City Council from the Ad Hoc Committee on Police and Community Relations

Mayor Buxbaum welcomed the Ad Hoc Committee on Police and Community Relations. He thanked the Committee for their time, thoughtfulness, and insight during the process. Mayor Buxbaum turned the meeting over to the Ad Hoc Committee Co-Chairs.

Committee Co-Chairs Curt Pavola and Reiko Callner introduced themselves. Mr. Pavola reviewed the Committee's mission. Ms. Callner shared her background along with information about each of the Committee members, noting there is a wide swath of diversity and experience among the group.

Ms. Callner reviewed the Committee's planning and broad-based outreach goals. She and Mr. Pavola shared feedback heard during the Committee's first forum on October 10. Ms. Callner asked Committee members to share what they experienced during the forum. She noted there is a strong sense of responsibility in making sure this work moves forward in a meaningful way.

Councilmembers shared their feedback on the presentation and asked clarifying questions.

The work session was completed.

3. ADJOURNMENT

The meeting recessed at 7:34 p.m. and Mayor Buxbaum announced Council would reconvene at 7:40 p.m. in Executive Session to discuss a real estate matter. He said the meeting is to last no more than 90 minutes and Council will adjourn immediately following the Executive Session.

The City Manager, Assistant City Manager, City Attorney, Community Planning and Development Director, Economic Development Director, and Parks Director were present. The meeting adjourned at 9:10 p.m.



City Council

Approval of Community Development Block Grant (CDBG) Annual Report for Program Year 2014

Agenda Date: 10/27/2015
Agenda Item Number: 4.C
File Number: 15-0966

Type: decision **Version:** 2 **Status:** Consent Calendar

Title

Approval of Community Development Block Grant (CDBG) Annual Report for Program Year 2014

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to review public comment, then approve the CDBG Annual Report for Program Year 2014.

Report

Issue:

Whether the Council should approve the CDBG Annual Report for Program Year 2014 and direct staff to submit to HUD (Housing and Urban Development).

Staff Contact:

M. Anna Schlecht, Housing Program Manager, Community Planning and Development,
360.753.8183

Presenter(s):

None; Consent calendar item

Background and Analysis:

The Consolidated Annual Performance and Evaluation Report (CAPER) is the annual report on the City of Olympia's Community Development Block Grant Program. The CAPER for Program Year 2014 covers activities between September 1, 2014, and August 31, 2015. It describes the year-end status of all activities and evaluates accomplishments by the City in the Program Year 2014 Action Plan, which is the second year of the five-year Consolidated Plan (2013-2017).

Council held a public hearing on October 13, 2015, as part of a 15-day public comment period that ran from October 5 through October 19, 2015, at 5 p.m. The public had an opportunity to review and comment on the full Program Year 2014 CAPER in the format required by HUD, as well as a more user-friendly "DRAFT 2014 CAPER Citizen's Summary." Staff incorporated all public comments

received into the final CAPER. Once the final draft Annual Report is reviewed and approved by City Council, staff will submit the CAPER to the regional office of Housing and Urban Development (HUD).

Copies of the draft CDBG Annual Report were made available in the following locations:

1. **Online** on the City of Olympia's website (www.olympiawa.gov <<http://www.olympiawa.gov>>);
2. At **Olympia City Hall**, 601 4th Ave E, Community Planning and Development Department, 2nd floor;
3. At the **Olympia Timberland Library**, 313 8th Ave SE, Olympia, WA 98501; and
4. Direct email copy upon request to slodholm@ci.olympia.wa.us <<mailto:slodholm@ci.olympia.wa.us>>.

Public Comments:

The public had the opportunity to offer comments to the City Council using any of the following methods:

1. **Email:** citycouncil@ci.olympia.wa.us <<mailto:citycouncil@ci.olympia.wa.us>>
2. **Postal Mail:** Olympia City Council, PO Box 1967, Olympia, WA 98507-1967
3. **Hand Delivered:** Olympia City Hall, 601 4th Ave E

All comments received by 5 p.m., October 19, 2015, have been included in the final draft CDBG Annual Report. *Staff received no public comment.*

Neighborhood/Community Interests (if known):

All neighborhoods with low- and moderate-income residents and community groups that work with low- and moderate-income individuals are affected.

Options:

1. Review public comment and then move to approve the CDBG Annual Report for Program Year 2014.
2. Review public comment and request further work by staff, which will delay the submission of the CDBG Annual Report for Program Year 2014.

Financial Impact:

The CAPER report presents expenditures of federal CDBG funds totaling \$501,538.04.



City of Olympia

Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report

Program Year 2014

September 1, 2014 – August 31, 2015

First Year of a Five-Year Consolidated Plan

Report prepared for the
U.S. Department of Housing and Community Development (HUD)



The Grow Olympia Fund provided a \$325,000 small business loan to Olympia Coffee Roasters to expand and create the first four of an estimated 10 new jobs. This loan program is supported with Program Year 2014 CDBG Funding: \$50,096.

City of Olympia, Washington

DRAFT November 2015

For Information Contact:

Leonard Bauer

360-753-8206

lbauer@ci.olympia.wa.us

M. Anna Schlecht

360-753-8183

aschlech@ci.olympia.wa.us

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

The City undertook a number of initiatives to focus on downtown Olympia during this program year. Following the primary Consolidated Plan strategy of Economic Development, the City provided CDBG support for the "Grow Olympia Fund" which provided its first loan that created four (4) new jobs. The City also completed the demolition of a derelict building on the Isthmus that had contributed to urban blight in the downtown core. on the Isthmus Park project to eliminate slum and blight. The City also funded two Public or Social Services projects: 1) the Downtown Ambassador Program that assists homeless and mentally ill people downtown; and, completed a prior year PY 2012 project to provide social services the Family Support Center's Pear Blossom Place, assisting up to 60 formerly homeless family members.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source/ Amount	Indicator	Unit of Measure	Expected- Strategic Plan	Actual- Strategic Plan	Percent Completed	Expected- Program Year	Actual- Program Year	Percent Completed
Affordable Housing	Affordable Housing		Rental units rehabilitated	Household Housing Unit	50	7	14.00%	0	0	0.00%
Affordable Housing	Affordable Housing		Homeowner Housing Rehabilitated	Household Housing Unit	10	0	0.00%	0	0	0.00%
Affordable Housing	Affordable Housing		Overnight/ Emergency Shelter/Transit ional Housing Beds added	Beds	30	0	0.00%	0	0	0.00%

Goal	Category	Source/ Amount	Indicator	Unit of Measure	Expected- Strategic Plan	Actual- Strategic Plan	Percent Completed	Expected- Program Year	Actual- Program Year	Percent Completed
Economic Development	Non-Housing Community Development		Public service activities other than Low/ Moderate Income Housing Benefit	Persons Assisted	0	0	0.00%	8	4	50%
Economic Development	Non-Housing Community Development		Businesses assisted	Businesses Assisted	125	8	6%	5	1	20%
Homeless Continuum of Care	Homeless		Homeless Person Overnight Shelter	Persons Assisted	2100	0	0.00%	0	0	0.00%
Homeless Continuum of Care	Homeless		Overnight/ Emergency Shelter/ Transitional Housing Beds added	Beds	30	40	133.33%	0	0	0.00%
Homeless Continuum of Care	Homeless		Homelessness Prevention	Persons Assisted	600	0	0.00%	0	0	0.00%
Homeless Continuum of Care	Homeless		Housing for Homeless added	Household Housing Unit	150	7	4.67%	0	0	0.00%
Land Acquisition	Non-Housing Community Development		Contingent upon final utilization	Contingent upon final utilization	0	0	0.00%	0	0	0.00%
Public Facilities and Infrastructure	Non-Housing Community Development		Buildings Demolished	Buildings	2	0	0.00%	1	1	100.00%

DRAFT PY 2014 CITY OF OLYMPIA CAPER

Goal	Category	Source/ Amount	Indicator	Unit of Measure	Expected- Strategic Plan	Actual- Strategic Plan	Percent Completed	Expected- Program Year	Actual- Program Year	Percent Completed
Public Facilities and Infrastructure	Non-Housing Community Development		Community Centers	Buildings	0	0	100.00%	0	0	0.00%
Public Services	Non- Homeless Special Needs		Public service activities other than Low/ Moderate Income Housing Benefit	Persons Assisted	700	1818	259.71%	150	182	100.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The Five Year Consolidated Plan identified five priorities for the 2013-2017 Consolidated Planning period including, public facilities (both public infrastructure and facilities such as community centers); affordable housing; public services (also known as social services); and economic development. Economic development was identified as the highest priority over the five-year period. Program Year (PY) 2014 is the second year in the Five Year strategy period.

In PY 2014, the City’s activities emphasized economic development with loan program support for the “Grow Olympia Fund” and direct loans with “Crime Prevention Through Environmental Design (CPTED) program. The City also completed a PY 2013 project to demolish a derelict building under the “Isthmus Park Building Demolition” project. The primary public or social service activity was the Ambassador Program, intended to assist street-dependent people experiencing homelessness or mental illness and reduce their negative impact on the downtown core.

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CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG	HOME	HOPWA
White	1894	0	0
Black or African American	400	0	0
Asian	78	0	0
American Indian or American Native	33	0	0
Native Hawaiian or Other Pacific Islander	10	0	0
Other Multi-racial	53		
Hispanic	44	0	0
Not Hispanic	2,424	0	0
Total	2,468	0	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The data shows that the City funds a number of public services that provide key assistance to a diverse range of beneficiaries. Of 2468 total beneficiaries, 1,894 or 77% were White; 46 or 2% were Hispanic; 400 or 16% were African American; 78 or 3% were Asian; and 33 or 1% were American Indian or Alaskan Native. These statistics signify that CDBG funds benefitted a higher percentage of Olympia's minority population, which is documented by Thurston Regional Planning as follows: 84% White, 2% African American, 1% American Indian, and 6% Asian.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Expected Amount Available	Actual Amount Expended Program Year X
CDBG		\$642,375	\$501,538

Table 3 – Resources Made Available

Narrative

The City invested **\$501,538 of its available CDBG funds**. The City additionally invested \$49,567.53 Of its \$325,000 in CDBG Section 108 Loan Guarantee funds for downtown infrastructure projects that will support economic development.

Identify the geographic distribution and location of investments

Narrative

The majority of the City's CDBG funded activities were clustered in the urban hub areas of downtown and the adjacent neighborhoods. Some additional activities were carried out in the southeast and northwest neighborhoods.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City successfully leveraged \$1,536,653 in additional funds, or over three times the CDBG amount of \$501,538. These sources of additional funding are identified below.

Fund Source	Fund Amount	Percentage	Leverage per
Federal: CDBG and Program Income	\$501,538	25%	N/A
Local: City of Olympia Funds	\$540,000	27%	\$1.08
Local: HHSC Funds	\$221,000	11%	\$.44
Private Funding	\$228,930	11%	\$.46
Other Federal Funds	\$375,000	18%	\$.75
State Funds	\$56,000	3%	\$.11
County Funds	\$113,730	6%	\$.23
TOTAL	\$2,036,190	100%	\$3.06

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	0
Number of non-homeless households to be provided affordable housing units	0	0
Number of special-needs households to be provided affordable housing units	0	0
Total	0	0

Table 4 – Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	0	0
Number of households supported through the rehab of existing units	0	0
Number of households supported through the acquisition of existing units	0	0
Total	0	0

Table 5 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City's five-year goal of 50 total new units of affordable housing breaks down to an average of 10 new units of housing each year of the Consolidated Planning period. The City's first year accomplishments included 7 units of new housing with supportive services. Since then, the City has focused on economic development based on needs data.

Discuss how these outcomes will impact future annual action plans.

The City's priority on economic development may not achieve the affordable housing goals. However, the City works through the County HOME Consortium to fund the development of new affordable housing and rental subsidies that expand housing resources.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	182	0
Low-income	3	0
Moderate-income	1	0
Total	186	0

Table 6 – Number of Persons Served

Narrative Information

Funding for the Family Support Center Pear Blossom Place’s social services program provided assistance for up to 32 formerly homeless family members in seven (7) households at a time. The Ambassador Program provided assistance to up to 150 unique individuals per month. The CDBG-funded support for the Grow Olympia Fund created a total of four (4) new jobs for low and moderate income people.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City funded two programs to reach homeless individuals and families, including the Downtown Ambassador's street outreach program and the Family Support Center's Pear Blossom Place shelter for families with children. Additionally, the City coordinates the annual Homeless Census on behalf of the Thurston County HOME Consortium.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City provided funding for the Family Support Center's Pear Blossom Place emergency shelter to provide social services for families with children. The City provided local City monies via the Community Investment Program to support a number of homeless shelter programs.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City used local funds rather than CDBG funds to assist people leaving systems of care described above.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The City funded the Family Support Center's Pear Blossom Place social service program to provide permanent housing with wraparound services to help families work toward independence.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of Olympia made no investments into public housing projects. The only public housing in Olympia is the Casa Madrona Apartments, which are owned and operated by the Seattle Housing Authority.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

No actions were taken to encourage public housing residents to become more involved in the management of their rental properties or to participate in home ownership programs.

Actions taken to provide assistance to troubled PHAs

There are no troubled PHAs in Olympia. The Housing Authority of Thurston County is a strong and highly effective housing provider.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City participated in a variety of interjurisdictional efforts to address public policies that create barriers to affordable housing. These efforts included direct participation in developing the Thurston Regional Planning Commission's "Sustainable Thurston" plan's Affordable Housing element. It also included the City's participation on a statewide effort to update the Affordable Housing element of the Washington State Growth Management Act (GMA). Additionally, the City continued to strengthen the affordable housing elements of the City's Comprehensive Plan.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City works with the HOME Consortium and the interjurisdictional Community Investment Program to allocate other federal, state, and local funding for programs that benefit low and moderate income people. The City also works with other jurisdictions and nonprofit organizations to ensure linkage between social services, housing, and shelter resources. The City continues to utilize city general fund monies to support homeowner emergency repair projects.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The Five Year Consolidated Plan strategy prioritizes economic development, with minimal residential activity. The City uses local monies for emergency repairs and includes information on lead paint hazard reduction. The City of Olympia continues to provide general information on lead-based paint hazard reduction for property owners rehabilitating their residential properties, lead workers, and community residents. The City works with the local Housing Authority to implement a regional Lead-Based Paint Hazard Reduction Plan. They also distribute lead paint hazard information and referrals to other local and state-funded testing and lead hazard remediation services.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City allocated \$77,568 of City of Olympia funding through an interjurisdictional funding body called the Community Investment Partnership (CIP) for social service agencies that provide services to persons living below the poverty level. The CIP provided a total of \$614,096 in countywide funds for these services. Services include: Quixote Village social services; Thurston County Food Bank; ROOF Community Services –after school program; Family Support Center – homeless family services; Senior Services – STARS day center and Nutrition Program; Together after school program at Evergreen Villages; Community Youth Services – transitional housing program; Haven House shelter program and Rosie's Place drop in center; Safeplace domestic violence shelter residential services; Choice Regional Health Network family dentistry; Childcare Action Council; SideWalk housing first rental assistance; Olympia Free Clinic; Pizza Klatch LGBT youth support group; and other general social service programs.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City worked with the County Homeless Coordinator to facilitate the County's Continuum of Care for those who are homeless, which is managed with an open, participatory citizen process led by the Thurston County HOME Citizens Advisory Committee (HCAC) and the Housing Task Force (HTF). This committee consists of social service providers, homeless persons, community residents, and homeless service providers. The process undertaken by the committee maintains a standard of increased public involvement in developing the application for McKinney funding.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City supports the County HOME Citizens Advisory Committee (HCAC) whose membership includes nonprofit and business representatives for the express purpose of better coordination of public, nonprofit, and private sector resources that benefit low and moderate income people.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City is working with Thurston County and the Thurston County Housing Authority to conduct a regional Assessment of Fair Housing, to be completed by September of 2016. At present, the City continues to follow the recommendations from the 2006 Analysis of Impediments (AI) report, which identified the following impediments:

- **Housing Discrimination:** Housing discrimination primarily affects persons of color, immigrants, the disabled, and families with children. Fair housing testing conducted in 2006 indicated instances of differential treatment against people of color, while complaint data at the federal, state, and local level indicated that persons with disabilities and families with children have been directly impacted by discriminatory conduct in Olympia's housing markets.
- **Discriminatory Lending Practices:** The 2006 analysis of Olympia-area home mortgage lending data showed that lending institutions denied more loans to African Americans and Hispanics. National lending research indicates that minorities are more likely to encounter predatory lending practices when security home mortgage financing.
- **Need for Education:** Although public comment indicates that the public is aware of discrimination occurring in the housing market, the public at large has limited knowledge of protected classes, fair housing laws, and the resources available to them.

Fair Housing Actions in Response

The City has undertaken the following actions to promote fair housing choice

- **Fair Housing Education:** The City partnered with the Human Rights Commission to offer one training in conjunction with the Multi-Family Crime-Free Housing Training on February 18, 2015, which provided fair housing information to the owners and property managers of multi-family housing complexes.
- **Fair Housing Outreach:** The City offers its housing rehabilitation flyers in Vietnamese, Cambodian, and

Spanish, which is made available to over 30 social service agencies.

-
- **Fair Housing Enforcement:** The City takes the following actions to support enforcement:
 - The City has a web page that provides fair housing information with referrals to the State Human Rights Commission's Fair Housing Unit.
 - The City has a 24-hour automated information phone line (City Line) with Fair Housing protection information and housing complaint messages (1.360.753.4444, Ext. 3420 and 3440).
 - The City places "Fair Housing" clauses in all its contracts with rental owners.
- **Planning for Fair Share Affordable Housing:** The City participates in regional planning and other public processes regarding the allocation of "Fair Share Affordable Housing" targets to encourage increased supply and geographic distribution of affordable housing.

CR-40 - Monitoring 91.220 and 91.230

Description of the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City conducted a comprehensive monitoring of all subrecipient activities, including desk audits and site visits with subsequent written reports. Results showed that all recipients were in full compliance with all applicable CDBG and other rules, regulations and laws.

Citizen Participation Plan 91.105(d); 91.115(d)

Description of the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City directly emailed copies of the draft CAPER, along with a more reader-friendly version for citizens to review and comment on the City's accomplishments. The public hearing notice was published and sent out via email to stakeholders. Additionally, paper copies were made available in a number of public locations and numerous announcements were made in public meetings involving stakeholders in the CDBG Program.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes to the City's CDBG Program during PY 2015.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

N/A

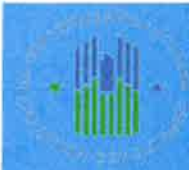
Citizen Comments

The PY 2014 Consolidated Annual Performance and Evaluation Report was made available for public comment between October 5, 2015, and 5 PM October 19, 2015. All comments received during this time period will be attached to the final CAPER.

**Community Development Block Grant (CDBG)
Consolidated Annual Performance and Evaluation Report
Program Year 2014
September 1, 2014 – August 31, 2015
First Year of a Five-Year Consolidated Plan**

APPENDIX

PR 26	FINANCIAL SUMMARY
PR03	SUMMARY OF ACTIVITIES
PR06	SUMMARY OF CONSOLIDATED PLAN ACTIVITIES FOR PY 2014
PR23	SUMMARY OF ACCOMPLISHMENTS



PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	276,200.52
02 ENTITLEMENT GRANT	342,375.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	476,854.30
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	336,491.60
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	(401,341.04)
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,030,580.38

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	295,506.57
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	80,000.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	375,506.57
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	125,930.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	501,436.57
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	529,143.81

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	53,125.12
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	80,000.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	133,125.12
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	35.45%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2013 PY: 2014 PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	1,063,782.01
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	821,400.56
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	77.22%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	73,341.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	73,341.00
32 ENTITLEMENT GRANT	342,375.00
33 PRIOR YEAR PROGRAM INCOME	146,568.08
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	488,943.08
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	15.00%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	125,930.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	125,930.00
42 ENTITLEMENT GRANT	342,375.00
43 CURRENT YEAR PROGRAM INCOME	476,854.30
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	(189,573.19)
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	629,656.11
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%

U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR06 - Summary of Consolidated Plan Projects for Report
Year

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IDIS

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Project Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
2014 1	Public Services: Capital Recovery Center	CDBG	\$51,270.00	\$27,494.00	\$27,494.00	\$0.00	\$27,494.00
2	Economic Development-Small Business Loans	CDBG	\$250,000.00	\$150,000.00	\$50,096.00	\$99,904.00	\$50,096.00
3	Economic Development-CPTED Safety Program	CDBG	\$25,000.00	\$11,100.00	\$9,810.88	\$1,289.12	\$9,688.12
4	Public Facilities: Isthmus Park Building Demolition	CDBG	\$152,105.00	\$250,000.00	\$242,360.21	\$7,639.79	\$242,360.21
5	Public Facilities: Debt Service	CDBG	\$64,000.00	\$0.00	\$0.00	\$0.00	\$0.00
6	General Administration and Planning	CDBG	\$100,000.00	\$125,930.00	\$125,930.00	\$0.00	\$125,930.00
7	Public Services: Capital Recovery Center	CDBG	\$51,270.00	\$0.00	\$0.00	\$0.00	\$0.00
8	Economic Development: Small Business Loans	CDBG	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00
9	Economic Development: CPTED Safety Program	CDBG	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00
10	Public Facilities: Isthmus Park Building Demolition	CDBG	\$152,105.00	\$0.00	\$0.00	\$0.00	\$0.00
11	Public Facilities: Debt Service	CDBG	\$64,000.00	\$0.00	\$0.00	\$0.00	\$0.00
12	General Administration and Planning	CDBG	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00
13	SAFEPLACE CPTED	CDBG	\$5,500.00	\$0.00	\$0.00	\$0.00	\$0.00



Olympia

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Acquisition	Clearance and Demolition (04)	1	\$242,360.21	0	\$0.00	1	\$242,360.21
	Total Acquisition	1	\$242,360.21	0	\$0.00	1	\$242,360.21
Economic Development	ED Technical Assistance (18B)	1	\$50,096.00	0	\$0.00	1	\$50,096.00
	Micro-Enterprise Assistance (18C)	0	\$0.00	1	\$0.00	1	\$0.00
	Total Economic Development	1	\$50,096.00	1	\$0.00	2	\$50,096.00
Housing	Rehab; Multi-Unit Residential (14B)	1	\$21.24	0	\$0.00	1	\$21.24
	Rehabilitation Administration (14H)	0	\$0.00	2	\$0.00	2	\$0.00
	Total Housing	1	\$21.24	2	\$0.00	3	\$21.24
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	0	\$0.00	1	\$0.00	1	\$0.00
	Neighborhood Facilities (03E)	2	\$9,688.12	1	\$0.00	3	\$9,688.12
	Street Improvements (03K)	1	\$0.00	0	\$0.00	1	\$0.00
	Total Public Facilities and Improvements	3	\$9,688.12	2	\$0.00	5	\$9,688.12
Public Services	Operating Costs of Homeless/AIDS Patients Programs (03T)	1	\$45,847.00	2	\$0.00	3	\$45,847.00
	Public Services (General) (05)	1	\$27,494.00	1	\$0.00	2	\$27,494.00
	Youth Services (05D)	0	\$0.00	2	\$0.00	2	\$0.00
	Total Public Services	2	\$73,341.00	5	\$0.00	7	\$73,341.00
General Administration and Planning	General Program Administration (21A)	1	\$125,930.00	1	\$0.00	2	\$125,930.00
	Total General Administration and Planning	1	\$125,930.00	1	\$0.00	2	\$125,930.00
Grand Total		9	\$501,436.57	11	\$0.00	20	\$501,436.57



Olympia

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Acquisition	Clearance and Demolition (04)	Public Facilities	0	0	0
Economic Development	Total Acquisition		0	0	0
	ED Technical Assistance (18B)	Jobs	4	0	4
	Micro-Enterprise Assistance (18C)	Persons	0	8	8
Housing	Total Economic Development		4	8	12
	Rehab; Multi-Unit Residential (14B)	Housing Units	7	0	7
	Rehabilitation Administration (14H)	Housing Units	0	0	0
Public Facilities and Improvements	Total Housing		7	0	7
	Public Facilities and Improvement (General) (03)	Persons	0	31	31
	Neighborhood Facilities (03E)	Public Facilities	2,100	0	2,100
	Street Improvements (03K)	Persons	515	0	515
Public Services	Total Public Facilities and Improvements		2,615	31	2,646
	Operating Costs of Homeless/AIDS Patients Programs (03T)	Persons	452	82	534
	Public Services (General) (05)	Persons	2,029	1,588	3,617
	Youth Services (05D)	Persons	0	117	117
Grand Total	Total Public Services		2,481	1,787	4,268
			5,107	1,826	6,933



Olympia

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Housing	White	0	0	4	1
	Black/African American	0	0	2	0
	Asian	0	0	1	0
	American Indian/Alaskan Native	0	0	1	0
	Total Housing	0	0	8	1
	Non Housing	White	3,174	86	0
Black/African American		734	0	0	0
Asian		143	0	0	0
American Indian/Alaskan Native		74	0	0	0
Native Hawaiian/Other Pacific Islander		20	0	0	0
American Indian/Alaskan Native & White		15	0	0	0
Asian & White		36	0	0	0
Black/African American & White		21	0	0	0
Amer. Indian/Alaskan Native & Black/African Amer.		9	0	0	0
Other multi-racial		86	0	0	0
Total Non Housing		4,312	86	0	0
Grand Total		White	3,174	86	4
	Black/African American	734	0	2	0
	Asian	143	0	1	0
	American Indian/Alaskan Native	74	0	1	0
	Native Hawaiian/Other Pacific Islander	20	0	0	0
	American Indian/Alaskan Native & White	15	0	0	0
	Asian & White	36	0	0	0
	Black/African American & White	21	0	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	9	0	0	0
	Other multi-racial	86	0	0	0
Total Grand Total	4,312	86	8	1	



Olympia

CDBG Beneficiaries by Income Category

Income Levels	Owner Occupied	Renter Occupied	Persons
Non Housing	0	0	2,484
Extremely Low (<=30%)	0	0	1
Low (>30% and <=50%)	0	0	0
Mod (>50% and <=80%)	0	0	2,485
Total Low-Mod	0	0	0
Non Low-Mod (>80%)	0	0	0
Total Beneficiaries	0	0	2,485

Native Hawaiian/Other Pacific Islander: 0 0 0 0 0 0 0 0
 American Indian/Alaskan Native & White: 0 0 0 0 0 0 0 0
 Asian White: 0 0 0 0 0 0 0 0
 Black/African American & White: 0 0 0 0 0 0 0 0
 American Indian/Alaskan Native & Black/African American: 0 0 0 0 0 0 0 0
 Other multi-racial: 0 0 0 0 0 0 0 0
 Asian/Pacific Islander: 0 0 0 0 0 0 0 0
 Hispanic: 0 0 0 0 0 0 0 0
Total: 1 1 0 0 0 0 1 0

Female-headed Households: 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	1	0	1	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2010	Funds were utilized for architectural, design, and geotechnical work to support a rehabilitation project at the existing B&B Apartments.	
2011	The Behavioral Health Resources B&B Apartment project expended 80% of their funding to design a rehabilitation and expansion of their existing B&B	

PGM Year: 2012
Project: 0003 - Family Support Center Emergency Shelter
IDIS Activity: 173 - Family Support Center Emergency Shelter

Status: Open
Location: 837 7th Ave SE Olympia, WA 98501-1508
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Rehab; Multi-Unit Residential (14B) **National Objective:** LMH

Initial Funding Date: 03/05/2013
Description: Shelter to accommodate 6 homeless families, 7 formerly homeless families and 60 total people assisted.

Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
	Pre-2015		\$524,192.00	\$0.00	\$0.00
	2010 B10MC530012			\$0.00	\$6,120.7
EN	2011 B11MC530012			\$0.00	\$213,107.5

CDBG	2012 B12MC530012		\$0.00	\$143,199.2
	2013 B13MC530012		\$0.00	\$161,764.4
PI	Pre-2015	\$38,338.24	\$0.00	\$0.0
	2013 B13MC530012		\$21.24	\$38,338.2
Total	Total	\$562,530.24	\$21.24	\$562,530.2

Proposed Accomplishments

Housing Units : 7

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	3	1	3	1	0	0
Black/African American:	0	0	2	0	2	0	0	0
Asian:	0	0	1	0	1	0	0	0
American Indian/Alaskan Native:	0	0	1	0	1	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	7	1	7	1	0	0

Female-headed Households: 6

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	7	7	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	7	7	0
Percent Low/Mod	100.0%	100.0%	100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2012	Project commenced in spring 2013. Initial expenses included loan closing costs, hearing examiner fees, environmental cleanup costs, and permits	
2013	Completed in 2014, the project included 7 permanent housing units and 6 shelter bed units for homeless families.	
PGM Year: 2012		
Project: 0004 - Family Support Center Social Services		
IDIS Activity: 174 - FSC-Pear Blossom Place Social Services		
Status: Open	Objective: Create suitable living environments	

Initial Funding Date: 03/05/2013

Description: Social services for homeless families with children.

Financing	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	PI	Pre-2015		\$45,847.00	\$0.00	\$0.00
		2014	B14MC530012		\$45,847.00	\$45,847.00
Total	Total			\$45,847.00	\$45,847.00	\$45,847.00

Proposed Accomplishments
 People (General) : 60

Actual Accomplishments

Number assisted:

	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0
Total:	0	0	0	0	0	44

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	452
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	452
Percent Low/Mod				100.0%

2012 This is the social services portion of the Family Support Center emergency shelter. The shelter project (Activity #173) has not been completed at this
 2013 The emergency shelter rehabilitation project (Activity #173) was completed in July 2014. The social services program was not in place by the end of
 2014 Sept-Dec 2014: Provided 4391 bednights for 7 households and case management services for 55 households. Jan 2015: Provided 1383 bednights

PGM Year: 2013
Project: 0019 - PY2013 General Administration and Planning
IDIS Activity: 177 - PY2013 General Administration and Planning

Status: Completed 10/31/2014 12:00:00 AM **Objective:**
Location: **Outcome:**
Matrix Code: General Program Administration (21A) **National Objective:**

Initial Funding Date: 10/14/2013

Description:
 Provide overall general administration for Program Year 2013.

Financing		Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
			Pre-2015		\$53,567.06	\$0.00	\$0.00
	EN		2011 B11MC530012			\$0.00	\$13,114.2
			2012 B12MC530012			\$0.00	\$3,379.5
			2013 B13MC530012			\$0.00	\$37,073.2
	PI		Pre-2015		\$6,315.07	\$0.00	\$0.00
			2013 B13MC530012			\$0.00	\$6,315.0
Total					\$59,882.13	\$0.00	\$59,882.1

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0

Provide loan servicing, counseling, inspections, energy auditing, preparation of work specifications, project management, underwriting and processing.

Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	Pre-2015		\$50,000.00	\$0.00	\$0.00
	2011 B11MC530012			\$0.00	\$20,613.5
	2012 B12MC530012			\$0.00	\$7,534.7
	2013 B13MC530012			\$0.00	\$21,851.7
Total			\$50,000.00	\$0.00	\$50,000.0

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

Total	0
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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

White:	0	0	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0	0	0

Female-headed Households: 0 0 0 0 0 0 0 0 0 0 0

Income Category:

Extremely Low	Owner	Renter	Total	Person
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting		
2013	Funds awarded to construct a community center for up to 30 formerly homeless people at Quixote Village, a permanent supportive housing project for			
PGM Year:	2013			
Project:	0002 - Rosie's Drop-In Young Adult Center			
IDIS Activity:	182 - Rosie's Place New Facility			
Status:	Completed 10/31/2014 12:00:00 AM	Objective:	Create suitable living environments	
Location:	520 Pear St SE Olympia, WA 98501-1524	Outcome:	Availability/accessibility	
		Matrix Code:	Public Facilities and Improvement	National Objective: LMC
Initial Funding Date:	11/13/2013			
Description:	Remodel of a building for a new Rosie's Place Drop in Young Adult Center serving 45 youth drop in center clients daily; 10 shelter beds providing 3,650 bed nights annually.			

Financing	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
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CDBG	EN	Pre-2015		\$144,000.00	\$0.00	\$0.0
		2011	B11MC530012		\$0.00	\$35,844.8
		2012	B12MC530012		\$0.00	\$108,155.1
Total	Total			\$144,000.00	\$0.00	\$144,000.0

Proposed Accomplishments

People (General): 45

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	23	2
Black/African American:	0	0	0	0	0	0	7	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	1	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	31	2

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	31
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	31
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2013	Project completed in 2013. Project included remodeling of a two-floor 7,000 square foot building located on 520 Pear Street SE, Olympia, specifically	
PGM Year:	2013	
Project:	0004 - Quixote Village Social Services	
IDIS Activity:	183 - Quixote Village Social Services	
Status:	Completed 10/31/2014 12:00:00 AM	
Location:	3350 Mottman Rd SW Turmwater, WA 98512-8244	
	Objective: Create suitable living environments	
	Outcome: Availability/accessibility	
	Matrix Code: Operating Costs of Homeless/AIDS	
	National Objective: LMC	

Initial Funding Date: 11/13/2013

Description:

Social services for up to 30 formerly homeless people.

Financing	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
		Pre-2015		\$12,338.65	\$0.00	\$0.0
	EN	2011 B11MC530012			\$0.00	\$1,849.5
		2012 B12MC530012			\$0.00	\$2,847.7
		2013 B13MC530012			\$0.00	\$7,641.3
	PI	Pre-2015		\$28,161.35	\$0.00	\$0.0
		2013 B13MC530012			\$0.00	\$28,161.3
Total	Total			\$40,500.00	\$0.00	\$40,500.0

Proposed Accomplishments

People (General) : 30

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	24	1
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native:	0	0	0	0	0	0	3	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	1	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	1	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	30	1

Female-headed Households:

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	30
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	30

Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0	0	0	8	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0	0	0	7	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0	0	0	52	3
Female-headed Households:	0										0	

Income Category:		Owner	Renter	Total	Person
Extremely Low		0	0	0	52
Low Mod		0	0	0	0
Moderate		0	0	0	0
Non Low Moderate		0	0	0	0
Total		0	0	0	52
Percent Low/Mod					100.0%

Annual Accomplishments
Years **Accomplishment Narrative** **# Benefiting**
 2013 Jan-March 2014: Provided 727 bednights for 25 individuals. Moved 2 families into permanent housing. April-June 2014: Provided 844 bednights for

PGM Year: 2013
Project: 0007 - Evergreen Villages Youth Program
IDIS Activity: 186 - Evergreen Villages Youth Program
Status: Completed 10/31/2014 12:00:00 AM **Objective:** Create suitable living environments
Location: 418 Carpenter Rd SE Ste 203 Lacey, WA 98503-7905 **Outcome:** Availability/accessibility
Initial Funding Date: 11/13/2013 **Matrix Code:** Youth Services (05D) **National Objective:** LMC

Financing	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$9,115.22	\$0.00	\$0.0
		2012	B12MCS30012		\$0.00	\$3,631.2
		2013	B13MCS30012		\$0.00	\$5,483.9
	PI	Pre-2015		\$4,511.78	\$0.00	\$0.0

Description: 40 to 50 youth drop in visitors daily, 60 to 70 adults drop in clients twice monthly.

Proposed Accomplishments

People (General) : 50

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	16	0
Black/African American:	0	0	0	0	0	0	2	0
Asian:	0	0	0	0	0	0	25	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	25	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	70	0

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	70
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	70
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	Year-round programs for pre-K through high school low-income youth at risk and their parents; residents of a low-income housing complex. Twice	

PGM Year: 2013

Project: 0023 - Downtown Ambassador Program

IDIS Activity: 187 - CRC-Downtown Ambassador Program

Status: Completed 10/31/2014 12:00:00 AM

Location: 1000 Cherry St SE Olympia, WA 98501-1433

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Public Services (General) (05)

National Objective: LMC

Initial Funding Date: 07/16/2014

Description:

Provide citizen contacts with up to 150 homeless and mentally ill persons.

Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	Pre-2015		\$7,743.00	\$0.00	\$0.0
	2013 B13MC530012			\$0.00	\$7,743.0
Total			\$7,743.00	\$0.00	\$7,743.0

Proposed Accomplishments

People (General) : 150

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1,143	32
Black/African American:	0	0	0	0	0	0	317	0
Asian:	0	0	0	0	0	0	32	0
American Indian/Alaskan Native:	0	0	0	0	0	0	32	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	64	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	1,588	32

Female-headed Households: 0

Income Catearorv:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	1,588
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	1,588
Percent Low/Mod	100.0%			

Annual Accomplishments

Years **Accomplishment Narrative**

2013 April 2014: Provided contact services to 300 street-dependent/homeless people. May 2014: Provided services to 239 people. June 2014: Provided

Benefitting

PGM Year: 2013
Project: 0024 - Downtown Public Facilities Improvements
IDIS Activity: 188 - Downtown Safety Improvement Project

Status: Open
Location: 601 4th Ave E Olympia, WA 98501-1112
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Street Improvements (03K)
National Objective: LMA

Initial Funding Date: 04/21/2015

Description:
 Install street lighting in 13 public alleyways and reconstruct a sidewalk and add ADA curb cuts. Both projects will take place in the city's downtown core, Census Tract 101, Block 1.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	SL	2011	B11MC530012	\$325,000.00	\$0.00	\$0.00
Total				\$325,000.00	\$0.00	\$0.00

Proposed Accomplishments
 People (General) : 1
 Total Population in Service Area: 515
 Census Tract Percent Low / Mod: 90.29

Annual Accomplishments
Years **Accomplishment Narrative** **# Benefiting**
 2013 Project was not funded during PY 2013. Work will be performed during PY 2014.

PGM Year: 2014
Project: 0006 - General Administration and Planning
IDIS Activity: 189 - PY 2014 General Program Administration

Status: Open
Location: **Objective:**
 Outcome:
 Matrix Code: General Program Administration (21A) **National Objective:**

Initial Funding Date: 09/24/2014
Description:
 General Administration costs for Program Year 2014

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
		Pre-2015		\$125,930.00	\$0.00	\$0.00

CDBG	PI	2013 B13MC530012	\$26,093.72	\$26,093.7
		2014 B14MC530012	\$99,836.28	\$99,836.2
Total	Total		\$125,930.00	\$125,930.0

Proposed Accomplishments

Actual Accomplishments

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
<i>Number assisted:</i>								
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

<i>Income Category:</i>	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

Status: Open
 Location: 1000 Cherry St SE Olympia, WA 98501-1433
 Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Matrix Code: Public Services (General) (05)
 National Objective: LMC
 Initial Funding Date: 09/24/2014

Description: Provide citizen contacts for homeless and mentally ill persons in the downtown area.

Financing	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	PI	Pre-2015		\$27,494.00	\$0.00	\$0.00
		2014 B14MC530012			\$27,494.00	\$27,494.00
Total				\$27,494.00	\$27,494.00	\$27,494.00

Proposed Accomplishments

People (General) : 150

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1,573	0
Black/African American:	0	0	0	0	0	0	355	0
Asian:	0	0	0	0	0	0	71	0
American Indian/Alaskan Native:	0	0	0	0	0	0	30	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	2,029	0

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	2,029
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	2,029
Percent Low/Mod				100.0%

Annual Accomplishments

Years Accomplishment Narrative # Benefitting

2014 Sept-Dec 2014: Provided street outreach and referral services to 491 street-dependent persons in downtown Olympia. Jan 2015: Provided services to

PGM Year: 2014

Project: 0004 - Public Facilities: Isthmus Park Building Demolition

IDIS Activity: 191 - Isthmus Park Building Demolition

Status: Open Objective: Create economic opportunities
Location: 529 4th Ave W 4th Ave W Olympia, WA 98501-1009 Outcome: Sustainability
Matrix Code: Clearance and Demolition (04) National Objective: SBS

Initial Funding Date: 10/31/2014

Description:

Demolition of a derelict building

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$7,639.79	\$0.00	\$0.0
		2010 B10MC530012			\$0.00	\$0.0
		2013 B13MC530012			\$0.00	\$0.0
Total	PI	Pre-2015		\$242,360.21	\$0.00	\$0.0
		2014 B14MC530012		\$250,000.00	\$242,360.21	\$242,360.2

Proposed Accomplishments

Public Facilities : 1

Annual Accomplishments

Years Accomplishment Narrative # Benefitting

2014 Project engineering and design were completed in spring 2014 and contract sent out for bid. Contract for asbestos removal was approved and work

PGM Year: 2014

Project: 0003 - Economic Development-CPTED Safety Program

IDIS Activity: 193 - SAFEPLACE SECURITY LIGHTING

Status: Open Objective: Create suitable living environments
Location: 521 Legion Way SE Olympia, WA 98501-1422 Outcome: Availability/accessibility
Matrix Code: Neighborhood Facilities (03E) National Objective: LMA

Initial Funding Date: 06/16/2015

Description:

Install security lighting on community center building exterior.

Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
EN	Pre-2015		\$1,264.42	\$0.00	\$0.0
CDBG	Pre-2015		\$4,235.58	\$0.00	\$0.0
	2013 B13MC530012			\$0.00	\$122.7
	2014 B14MC530012			\$4,112.82	\$4,112.8
Total			\$5,500.00	\$4,112.82	\$4,235.5

Proposed Accomplishments

Public Facilities : 1
 Total Population in Service Area: 1,050
 Census Tract Percent Low / Mod: 70.48

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2014	Install security lighting in an urban community center. Project to be completed in Program Year 2015.	

PGM Year: 2014

Project: 0002 - Economic Development-Small Business Loans

IDIS Activity: 194 - National Development Council Technical Assistance

Status: Open

Location: 601 4th Ave E Olympia, WA 98501-1112

Objective: Create economic opportunities

Outcome: Sustainability

Matrix Code: ED Technical Assistance (18B)

National Objective: LMJ

Initial Funding Date: 06/23/2015

Description:

Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
EN	Pre-2015		\$121,181.02	\$0.00	\$0.0
	2010 B10MC530012			\$21,277.02	\$21,277.0
	2013 B13MC530012			\$0.00	\$0.0
CDBG	2014 B14MC530012			\$0.00	\$0.0
	Pre-2015		\$28,818.98	\$0.00	\$0.0
	2014 B14MC530012			\$28,818.98	\$28,818.9
Total			\$150,000.00	\$50,096.00	\$50,096.0

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	4	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	4	0

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	3
Low Mod	0	0	0	1
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	4
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
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2014 NDC has been providing technical assistance to local businesses and provided a loan to a downtown merchant for expansion of the business.

PGM Year: 2014

Project: 0003 - Economic Development-CPTED Safety Program

IDIS Activity: 195 - Temple Beth Hatfloh CPTED

Status: Open

Location: 201 8th Ave SE Olympia, WA 98501-1305

Initial Funding Date: 06/25/2015

Description:

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Neighborhood Facilities (03E)

National Objective: LMA

Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	Pre-2015		\$5,600.00	\$0.00	\$0.0
	2010 B10MC530012			\$5,575.30	\$5,575.3
	2013 B13MC530012			\$0.00	\$0.0
Total			\$5,600.00	\$5,575.30	\$5,575.3

Proposed Accomplishments

Public Facilities : 1
 Total Population in Service Area: 1,050
 Census Tract Percent Low / Mod: 70.48

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2014	Security lighting project for urban community center. Project to be completed in Program Year 2015.	

Total Funded Amount: \$1,931,153.17
Total Drawn Thru Program Year: \$1,497,320.26
Total Drawn In Program Year: \$421,436.57

Total: 0 0 0 0 0 0 0 0 0 0 0 0 0 1 0 0

Female-headed Households: 0 0 0

Income Category:

Owner	Renter	Total	Person
Extremely Low	0	0	1
Low Mod	0	0	0
Moderate	0	0	0
Non Low Moderate	0	0	0
Total	0	0	1
Percent Low/Mod			100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
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2010 Funds were utilized for architectural and design work to support a new community center.

2011 This project was never completed due to the economy. Therefore, no persons were provided services. SafePlace continues to seek additional funding

PGM Year: 2010

Project: 0015 - Housing Rehab: B&B Apartments

IDIS Activity: 160 - B&B Apartments Renovation

Status: Canceled 11/10/2014 11:46:44 AM Objective: Create suitable living environments

Location: 2104 State Ave NE Olympia, WA 98506-4784 Outcome: Availability/accessibility

Matrix Code: Rehab; Multi-Unit Residential (14B) National Objective: LMH

Initial Funding Date: 01/06/2011

Description: Design and engineering costs to support full rehabilitation and expansions of the B&B Apartments.

Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2010 B10MC530012	\$0.00	\$0.00	\$0.00
Total			\$0.00	\$0.00	\$0.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0
Black/African American:	0	0	0	0	0	0
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0

Native Hawaiian/Other Pacific Islander: 0 0 0 0 0 0 0 0
 American Indian/Alaskan Native & White: 0 0 0 0 0 0 0 0
 Asian White: 0 0 0 0 0 0 0 0
 Black/African American & White: 0 0 0 0 0 0 0 0
 American Indian/Alaskan Native & Black/African American: 0 0 0 0 0 0 0 0
 Other multi-racial: 0 0 0 0 0 0 0 0
 Asian/Pacific Islander: 0 0 0 0 0 0 0 0
 Hispanic: 0 0 0 0 0 0 0 0
Total: 1 1 0 0 0 1 0 0

Female-headed Households: 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	1	0	1	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2010	Funds were utilized for architectural, design, and geotechnical work to support a rehabilitation project at the existing B&B Apartments.	
2011	The Behavioral Health Resources B&B Apartment project expended 80% of their funding to design a rehabilitation and expansion of their existing B&B	

PGM Year: 2012
Project: 0003 - Family Support Center Emergency Shelter
IDIS Activity: 173 - Family Support Center Emergency Shelter

Status: Open
Location: 837 7th Ave SE Olympia, WA 98501-1508
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Rehab; Multi-Unit Residential (14B) **National Objective:** LMH

Initial Funding Date: 03/05/2013

Description: Shelter to accommodate 6 homeless families, 7 formerly homeless families and 60 total people assisted.

Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
	Pre-2015		\$524,192.00	\$0.00	\$0.00
	2010	B10MC530012		\$0.00	\$6,120.7
EN	2011	B11MC530012		\$0.00	\$213,107.5

CDBG	2012 B12MC530012	\$0.00	\$143,199.2
	2013 B13MC530012	\$0.00	\$161,764.4
PI	Pre-2015	\$38,338.24	\$0.0
	2013 B13MC530012	\$21.24	\$38,338.2
Total	Total	\$21.24	\$562,530.2

Proposed Accomplishments

Housing Units : 7

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	3	1	3	1	0	0
Black/African American:	0	0	2	0	2	0	0	0
Asian:	0	0	1	0	1	0	0	0
American Indian/Alaskan Native:	0	0	1	0	1	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	7	1	7	1	0	0

Female-headed Households: 6

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	7	7	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	7	7	0
Percent Low/Mod	100.0%	100.0%	100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
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2012 Project commenced in spring 2013. Initial expenses included loan closing costs, hearing examiner fees, environmental cleanup costs, and permits

2013 Completed in 2014, the project included 7 permanent housing units and 6 shelter bed units for homeless families.

PGM Year: 2012

Project: 0004 - Family Support Center Social Services

IDIS Activity: 174 - FSC-Pear Blossom Place Social Services

Status: Open

Objective: Create suitable living environments

Location: 837 7th Ave SE Olympia, WA 98501-1508
 Outcome: Availability/accessibility
 Matrix Code: Operating Costs of Homeless/AIDS
 National Objective: LMC
 Initial Funding Date: 03/05/2013
 Description: Social services for homeless families with children.

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	Pre-2015		\$45,847.00	\$0.00	\$0.0
	2014 B14MC530012			\$45,847.00	\$45,847.0
Total			\$45,847.00	\$45,847.00	\$45,847.0

Proposed Accomplishments
 People (General) : 60

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	321	44
Black/African American:	0	0	0	0	0	0	45	0
Asian:	0	0	0	0	0	0	7	0
American Indian/Alaskan Native:	0	0	0	0	0	0	3	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	10	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	13	0
Asian White:	0	0	0	0	0	0	10	0
Black/African American & White:	0	0	0	0	0	0	13	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	9	0
Other multi-racial:	0	0	0	0	0	0	21	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	452	44

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	452
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	452
Percent Low/Mod				100.0%

Years **Accomplishment Narrative**
 2012 This is the social services portion of the Family Support Center emergency shelter. The shelter project (Activity #173) has not been completed at this
 2013 The emergency shelter rehabilitation project (Activity #173) was completed in July 2014. The social services program was not in place by the end of
 2014 Sept-Dec 2014: Provided 4391 bednights for 7 households and case management services for 55 households. Jan 2015: Provided 1383 bednights

PGM Year: 2013
Project: 0019 - PY2013 General Administration and Planning
IDIS Activity: 177 - PY2013 General Administration and Planning

Status: Completed 10/31/2014 12:00:00 AM **Objective:**
Location: **Outcome:**
Initial Funding Date: 10/14/2013 **Matrix Code:** General Program Administration (21A) **National Objective:**

Description:
 Provide overall general administration for Program Year 2013.

Financing	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year		Drawn Thru Program Year	
					Total	Hispanic	Total	Hispanic
CDBG	EN	Pre-2015		\$53,567.06	\$0.00	\$0.00	\$0.00	\$0.00
		2011 B11MC530012			\$0.00	\$0.00	\$13,114.2	\$0.00
		2012 B12MC530012			\$0.00	\$0.00	\$3,379.5	\$0.00
		2013 B13MC530012			\$0.00	\$0.00	\$37,073.2	\$0.00
Total	PI	Pre-2015		\$6,315.07	\$0.00	\$0.00	\$0.00	\$0.00
		2013 B13MC530012			\$0.00	\$0.00	\$6,315.0	\$0.00
Total				\$59,882.13	\$0.00	\$0.00	\$6,315.0	\$59,882.1

Proposed Accomplishments
Actual Accomplishments

Number assisted:

	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0

Hispanic: 0 0 0 0 0 0 0 0
 Total: 0 0 0 0 0 0 0 0

Female-headed Households:

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2013
Project: 0020 - PY2013 Revolving Loan Program Delivery Admin Costs
IDIS Activity: 178 - PY2013 Revolving Loan Admin Costs
Status: Completed 10/31/2014 12:00:00 AM
Location: 837 7th Ave SE Olympia, WA 98501-1508
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Rehabilitation Administration (14H) **National Objective:** LMC
Initial Funding Date: 10/14/2013

Description:

Provide inspections, energy auditing, preparation of work specifications, project management, underwriting and processing, and other administrative tasks directly related to revolving loan projects.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	PI	Pre-2015		\$15,000.00	\$0.00	\$0.00
		2013 B13MC530012			\$0.00	\$15,000.00
Total	Total			\$15,000.00	\$0.00	\$15,000.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner	Renter	Total	Person
	Total	Hispanic	Total	Hispanic

White:	0	0	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0	0	0

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2013

Project: 0021 - PY2013 Program Delivery Costs

IDIS Activity: 179 - PY2013 Program Delivery Costs

Status: Completed 10/31/2014 12:00:00 AM

Location: 601 4th Ave E Olympia, WA 98501-1112

Initial Funding Date: 10/14/2013

Description:

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Rehabilitation Administration (14H)

National Objective: LMC

Provide loan servicing, counseling, inspections, energy auditing, preparation of work specifications, project management, underwriting and processing.

Financing	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$50,000.00	\$0.00	\$0.00
		2011 B11MC530012			\$0.00	\$20,613.5
		2012 B12MC530012			\$0.00	\$7,534.7
		2013 B13MC530012			\$0.00	\$21,851.7
Total	Total		\$50,000.00	\$0.00	\$50,000.0	

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0

Percent Low/Mod

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2013
Project: 0008 - Microenterprise Training
IDIS Activity: 180 - Enterprise for Equity microenterprise training
Status: Completed 10/31/2014 12:00:00 AM
Location: 212 Union Ave SE Olympia, WA 98501-1302
Objective: Create economic opportunities
Outcome: Sustainability
Matrix Code: Micro-Enterprise Assistance (18C) **National Objective:** LMC

Initial Funding Date: 11/13/2013

Description:

Microenterprise training; 7 to 10 entrepreneurs trained; 25 to 28 existing businesses assisted.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year		Drawn Thru Program Year	
					Total	Hispanic	Total	Hispanic
CDBG	EN	Pre-2015		\$24,717.64	\$0.00	\$0.00	\$0.00	\$0.00
		2011 B11MC530012			\$0.00	\$0.00	\$6,892.0	\$6,892.0
		2012 B12MC530012			\$0.00	\$0.00	\$6,299.4	\$6,299.4
		2013 B13MC530012			\$0.00	\$0.00	\$11,526.1	\$11,526.1
Total	PI	Pre-2015		\$782.16	\$0.00	\$0.00	\$0.0	\$0.0
		2013 B13MC530012			\$0.00	\$0.00	\$782.1	\$782.1
Total				\$25,499.80	\$0.00	\$0.00	\$25,499.8	\$0.00

Proposed Accomplishments

People (General): 10

Actual Accomplishments

Number assisted:

	Owner		Renter		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	7	1
Black/African American:	0	0	0	0	0	0
Asian:	0	0	0	0	1	0
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0

CDBG	EN	Pre-2015		\$144,000.00	\$0.00	\$0.0
		2011 B11MC530012			\$0.00	\$35,844.8
		2012 B12MC530012			\$0.00	\$108,155.1
Total	Total			\$144,000.00	\$0.00	\$144,000.0

Proposed Accomplishments

People (General) : 45

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	23	2
Black/African American:	0	0	0	0	0	0	7	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	1	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	31	2

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	31
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	31
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2013	Project completed in 2013. Project included remodeling of a two-floor 7,000 square foot building located on 520 Pear Street SE, Olympia, specifically	
PGM Year:	2013	
Project:	0004 - Quixote Village Social Services	
IDIS Activity:	183 - Quixote Village Social Services	
Status:	Completed 10/31/2014 12:00:00 AM	
Location:	3350 Mottman Rd SW Tumwater, WA 98512-8244	
	Objective: Create suitable living environments	
	Outcome: Availability/accessibility	
	Matrix Code: Operating Costs of Homeless/AIDS	National Objective: LMC

Initial Funding Date: 11/13/2013

Description:

Social services for up to 30 formerly homeless people.

Financing	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year		Drawn Thru Program Year	
					Total	Hispanic	Total	Hispanic
CDBG	EN	Pre-2015		\$12,338.65	\$0.00	\$0.00	\$0.00	\$0.00
		2011 B11MC530012			\$0.00	\$0.00	\$1,849.5	\$0.00
		2012 B12MC530012			\$0.00	\$0.00	\$2,847.7	\$0.00
		2013 B13MC530012			\$0.00	\$0.00	\$7,641.3	\$0.00
Total	PI	Pre-2015		\$28,161.35	\$0.00	\$0.00	\$0.00	\$0.00
		2013 B13MC530012		\$40,500.00	\$0.00	\$0.00	\$28,161.3	\$40,500.0

Proposed Accomplishments

People (General) : 30

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	24	1
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native:	0	0	0	0	0	0	3	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	1	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	1	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	30	1

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	30
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	30

Native Hawaiian/Other Pacific Islander: 0
 American Indian/Alaskan Native & White: 0
 Asian White: 0
 Black/African American & White: 0
 American Indian/Alaskan Native & Black/African American: 0
 Other multi-racial: 0
 Asian/Pacific Islander: 0
 Hispanic: 0
Total: 0 3

Female-headed Households: 0

Income Category:

Owner	Renter	Total	Person
Extremely Low	0	0	52
Low Mod	0	0	0
Moderate	0	0	0
Non Low Moderate	0	0	0
Total	0	0	52
Percent Low/Mod			100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2013	Jan-March 2014: Provided 727 bednights for 25 individuals. Moved 2 families into permanent housing. April-June 2014: Provided 844 bednights for	

PGM Year: 2013
Project: 0007 - Evergreen Villages Youth Program
IDIS Activity: 186 - Evergreen Villages Youth Program

Status: Completed 10/31/2014 12:00:00 AM
Location: 418 Carpenter Rd SE Ste 203 Lacey, WA 98503-7905
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Youth Services (05D) **National Objective:** LMC

Initial Funding Date: 11/13/2013

Description: 40 to 50 youth drop in visitors daily; 60 to 70 adults drop in clients twice monthly.

Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
EN	Pre-2015		\$9,115.22	\$0.00	\$0.0
	2012 B12MC530012			\$0.00	\$3,631.2
	2013 B13MC530012			\$0.00	\$5,483.9
PI	Pre-2015		\$4,511.78	\$0.00	\$0.0

	2013 B13MC530012	\$0.00	\$4,511.7
Total	Total	\$0.00	\$13,627.0

Proposed Accomplishments

People (General) : 50

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	16	0
Black/African American:	0	0	0	0	0	0	2	0
Asian:	0	0	0	0	0	0	25	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	25	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	70	0

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	70
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	70
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
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2013 Year-round programs for pre-K through high school low-income youth at risk and their parents; residents of a low-income housing complex. Twice

PGM Year: 2013

Project: 0023 - Downtown Ambassador Program

IDIS Activity: 187 - CRC-Downtown Ambassador Program

Status: Completed 10/31/2014 12:00:00 AM

Location: 1000 Cherry St SE Olympia, WA 98501-1433

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Public Services (General) (05)

National Objective: LMC

Initial Funding Date: 07/16/2014

Description:

Provide citizen contacts with up to 150 homeless and mentally ill persons.

Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	Pre-2015		\$7,743.00	\$0.00	\$0.0
	2013 B13MC530012			\$0.00	\$7,743.0
Total			\$7,743.00	\$0.00	\$7,743.0

Proposed Accomplishments

People (General) : 150

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1,143	32
Black/African American:	0	0	0	0	0	0	317	0
Asian:	0	0	0	0	0	0	32	0
American Indian/Alaskan Native:	0	0	0	0	0	0	32	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	64	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	1,588	32

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	1,588
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	1,588
Percent Low/Mod				100.0%

Annual Accomplishments

Years Accomplishment Narrative

2013

April 2014: Provided contact services to 300 street-dependent/homeless people. May 2014: Provided services to 239 people. June 2014: Provided

Benefitting

PGM Year: 2013

Project: 0024 - Downtown Public Facilities Improvements

IDIS Activity: 188 - Downtown Safety Improvement Project

Status: Open

Location: 601 4th Ave E Olympia, WA 98501-1112

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Street Improvements (03K)

National Objective: LMA

Initial Funding Date: 04/21/2015

Description:

Install street lighting in 13 public alleyways and reconstruct a sidewalk and add ADA curb cuts. Both projects will take place in the city's downtown core, Census Tract 101, Block 1.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	SL	2011	B11MC530012	\$325,000.00	\$0.00	\$0.0
Total	Total			\$325,000.00	\$0.00	\$0.0

Proposed Accomplishments

People (General) : 1

Total Population in Service Area: 515

Census Tract Percent Low / Mod: 90.29

Annual Accomplishments

Years Accomplishment Narrative

2013 Project was not funded during PY 2013. Work will be performed during PY 2014.

PGM Year: 2014

Project: 0006 - General Administration and Planning

IDIS Activity: 189 - PY 2014 General Program Administration

Status: Open

Location:

Objective:

Outcome:

Matrix Code: General Program Administration (21A)

National Objective:

Initial Funding Date: 09/24/2014

Description:

General Administration costs for Program Year 2014

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
		Pre-2015		\$125,930.00	\$0.00	\$0.0

CDBG	PI	2013 B13MC530012		\$26,093.72	\$26,093.7
		2014 B14MC530012		\$99,836.28	\$99,836.2
Total	Total		\$125,930.00	\$125,930.00	\$125,930.0

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2014
Project: 0001 - Public Services: Capital Recovery Center
IDIS Activity: 190 - CRC-Downtown Ambassador Program

Status: Open
 Location: 1000 Cherry St SE Olympia, WA 98501-1433
 Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Matrix Code: Public Services (General) (05)
 National Objective: LMC
 Initial Funding Date: 09/24/2014

Description:
 Provide citizen contacts for homeless and mentally ill persons in the downtown area.

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	Pre-2015		\$27,494.00	\$0.00	\$0.0
	2014 B14MC530012			\$27,494.00	\$27,494.0
Total			\$27,494.00	\$27,494.00	\$27,494.0

Proposed Accomplishments

People (General) : 150

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1,573	0
Black/African American:	0	0	0	0	0	0	355	0
Asian:	0	0	0	0	0	0	71	0
American Indian/Alaskan Native:	0	0	0	0	0	0	30	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	2,029	0

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	2,029
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	2,029
Percent Low/Mod				100.0%

Install security lighting on community center building exterior.

Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
EN	Pre-2015		\$1,264.42	\$0.00	\$0.0
CDBG	Pre-2015		\$4,235.58	\$0.00	\$0.0
	2013 B13MC530012			\$0.00	\$122.7
Total	2014 B14MC530012			\$4,112.82	\$4,112.8
			\$5,500.00	\$4,112.82	\$4,235.5

Proposed Accomplishments

Public Facilities : 1
 Total Population in Service Area: 1,050
 Census Tract Percent Low / Mod: 70.48

Annual Accomplishments

Years Accomplishment Narrative

2014 Install security lighting in an urban community center. Project to be completed in Program Year 2015.

PGM Year: 2014

Project: 0002 - Economic Development-Small Business Loans

IDIS Activity: 194 - National Development Council Technical Assistance

Status: Open

Location: 601 4th Ave E Olympia, WA 98501-1112

Objective: Create economic opportunities

Outcome: Sustainability

Matrix Code: ED Technical Assistance (18B)

National Objective: LMJ

Initial Funding Date: 06/23/2015

Description:

Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	Pre-2015		\$121,181.02	\$0.00	\$0.0
	2010 B10MC530012			\$21,277.02	\$21,277.0
	2013 B13MC530012			\$0.00	\$0.0
Total	2014 B14MC530012			\$0.00	\$0.0
	Pre-2015		\$28,818.98	\$0.00	\$0.0
Total	2014 B14MC530012			\$28,818.98	\$28,818.9
			\$150,000.00	\$50,096.00	\$50,096.0

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	4	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	4	0

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	3
Low Mod	0	0	0	1
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	4
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2014	NDC has been providing technical assistance to local businesses and provided a loan to a downtown merchant for expansion of the business.	

PGM Year: 2014

Project: 0003 - Economic Development-CPTED Safety Program

IDIS Activity: 195 - Temple Beth Hatfloh CPTED

Status: Open

Location: 201 8th Ave SE Olympia, WA 98501-1305

Initial Funding Date: 06/25/2015

Description:

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Neighborhood Facilities (03E)

National Objective: LMA

Provide security lighting for the community center

Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	Pre-2015		\$5,600.00	\$0.00	\$0.0
	2010 B10MC530012			\$5,575.30	\$5,575.3
	2013 B13MC530012			\$0.00	\$0.0
Total			\$5,600.00	\$5,575.30	\$5,575.3

Proposed Accomplishments

Public Facilities : 1
 Total Population in Service Area: 1,050
 Census Tract Percent Low / Mod: 70.48

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
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2014 Security lighting project for urban community center. Project to be completed in Program Year 2015.

Total Funded Amount: \$1,931,153.17

Total Drawn Thru Program Year: \$1,497,320.26

Total Drawn In Program Year: \$421,436.57

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PROMPT DETAILS

Prompt 1: Choose from all attributes in the 'Prompted Grantee Hierarchy' hierarchy.
 {Prompted Grantee} = 31348:Olympia
 Prompt 2: Please enter a valid program year (example:2007)
 2014
 Prompt 3: Select Either CDBG or CDBG-R Program Code.
 CDBG

PAGE-BY: Grantee: Olympia Rpt Program Year: 2014

Year	PID	Project Name	IDIS Activity #	Activity Name	Address	Description	NatObj	PctL	MMTX	Status	Objectives	Outcomes	Fund	Dt
2010	0012	Public Facility: Safeplace	158	SafePlace Community Ctr	Olympia, WA 314 Legion Way SE 98501-1320	Project scope development expenses for a community services office to be co-located with six low-income housing units for domestic violence/sexual assault programs.	LMC	0	03	X	1	1	10/6/2010	0.
2010	0015	Housing Rehab: B&B Apartments	160	B&B Apartments Renovation	Olympia, WA 2104 State Ave NE	Design and engineering costs to support full rehabilitation and	LMH	0	14B	X	1	1	1/6/2011	0.

<input type="checkbox"/>	<input type="checkbox"/>		<p>98506-4784</p> <p>expansions of the B&B Apartments.</p>					
<p>20120003</p> <p>Family Support Center Emergency Shelter</p>	<p>173</p>	<p>Family Support Center Emergency Shelter</p>	<p>837 7th Ave SE Olympia, WA 98501-1508</p> <p>Shelter to accommodate 6 homeless families, 7 formerly homeless families and 60 total people assisted.</p>	<p>LMH 0</p>	<p>14B O</p>	<p>1</p>	<p>1</p>	<p>3/5/2013 50</p>



Family Support
Center Social 174
Services

FSC-Pear
Blossom Place
Social Services

837 7th
Ave SE
Olympia,
WA 98501-
1508

Social services
for homeless
families with
children.

LMC 0 03T O

1

1

3/5/2013 4!

20130001	Quixote Village Housing	181	Quixote Village Community Center	3350 Mottman Rd SW Tumwater, WA 98512-8244	Construction of community center for Quixote Village.	LMC	0	03E	C	1	1	11/13/2013
20130002	Rosie's Drop-In Young Adult Center	182	Rosie's Place New Facility	520 Pearl St SE Olympia, WA	Remodel of a building for a new Rosie's Place Drop in	LMC	0	03	C	1	1	11/13/2013

<div style="display: flex; justify-content: space-between;"> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> </div>	<p>98501-1524</p> <p>Young Adult Center serving 45 youth drop in center clients daily; 10 shelter beds providing 3,650 bed nights annually.</p>								
	<p>3350 Mottman Rd SW Tumwater, formerly WA 98512-8244</p> <p>Quixote Village Social Services</p>	<p>Social services for up to 30 formerly homeless people.</p>	LMC	0	03T	C	1	1	11/13/2013

20130005	Transitional Housing for Youth	Community Youth Services Transitional Housing for Youth	711 State Ave NE Olympia, WA 98506-3984	55 youth housed in 15 housing units annually.	LMC	0	05D C	1	1	11/13/2013
20130006	Family Shelter	Out of the Woods Family Shelter	2300 East End Street NW Olympia, WA 98502	Shelter for up to 48 family members providing 2,190 bed nights annually.	LMC	0	03T C	1	1	11/13/2013

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>20130007</p>	<p>Evergreen Villages Youth Program</p>	<p>186</p>	<p>418</p>	<p>Carpenter Rd SE</p>	<p>40 to 50 youth drop in visitors</p>	<p>203</p>	<p>Lacey, WA</p>	<p>98503-7905</p>

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
20130008 Microenterprise Training	<u>180</u>	Enterprise for Equity microenterprise training	212 Union Ave SE Olympia, WA 98501-1302	Microenterprise training; 7 to 10 entrepreneurs trained; 25 to 28 existing businesses assisted.	LMC	0	18C C	3	3	11/13/2013

20130019	PY2013 General Administration and Planning	<input type="checkbox"/> 177	PY:2013 General Administration and Planning	Provide overall general administration for Program Year 2013.	0	0	21A C	0	0	10/14/2013
20130020	PY2013 Revolving Loan Program Delivery Admin Costs	<input type="checkbox"/> 178	PY2013 Revolving Loan Admin Costs	837 7th Ave SE Olympia, WA 98501- 1508	LMC	0	14H C	1	1	10/14/2013
20130021	PY2013 Program Delivery Costs	<input type="checkbox"/> 179	PY2013 Program Delivery Costs	601 4th Ave E Olympia, WA 98501- 1112	LMC	0	14H C	1	1	10/14/2013

20130023	Downtown Ambassador Program	<u>187</u>	CRC- Downtown Ambassador Program	1000 Cherry St SE Olympia, WA 98501- 1433	Provide citizen contacts with up to 150 homeless and mentally ill persons.	LMC	0	05	C	1	1	7/16/2014	7,
20130024	Downtown Public Facilities Improvements	<u>188</u>	Downtown Safety Improvement Project	601 4th Ave E Olympia, WA 98501- 1112	Install street lighting in 13 public alleyways and reconstruct a sidewalk and add ADA curb cuts. Both projects will take place in the city's downtown core, Census Tract 101, Block 1.	LMA	90.29	03K	O	1	1	4/21/2015	3;
20140001	Public Services: Capital Recovery Center	<u>190</u>	CRC- Downtown Ambassador Program	1000 Cherry St SE Olympia, WA 98501- 1433	Provide citizen contacts for homeless and mentally ill persons in the downtown area.	LMC	0	05	O	1	1	9/24/2014	2;

20140002	Economic Development- Small Business Loans	194	National Development Council Technical Assistance	601 4th Ave E Olympia, WA 98501-1112	0	LMJ	0	18B	O	3	3	6/23/2015	1
20140003	Economic Development- CPTED Safety Program	193	SAFEPLACE SECURITY LIGHTING	521 Legion Way SE Olympia, WA 98501-1422	0	LMA	70.48	03E	O	1	1	6/16/2015	5
20140003	Economic Development- CPTED Safety Program	195	Temple Beth Hatfiloh CPTED	201 8th Ave SE Olympia, WA 98501-1305	0	LMA	70.48	03E	O	1	1	6/25/2015	5
20140004	Public Facilities: Isthmus Park Building Demolition	191	Isthmus Park Building Demolition	529 4th Ave W Olympia, WA 98501-1009	0	SBS	0	04	O	3	3	10/31/2014	2

		20140006 General Administration and Planning <u>189</u>	PY 2014 General Program Administration	General Administration costs for Program Year 2014	0	21A O	0	0	9/24/2014 1:
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City of Olympia

CITIZEN'S SUMMARY

Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report

Program Year 2013, September 1, 2014 – August 31, 2015
Second Year of a Five-Year Consolidated Plan

Report prepared for the
U.S. Department of Housing and Community Development (HUD)

City of Olympia, Washington

DRAFT October 2015



The Grow Olympia Fund provided a \$325,000 small business loan to Olympia Coffee Roasters to expand and create the first four of an estimated 10 new jobs. This loan program is supported with Program Year **2014 CDBG Funding: \$50,096.**

For Information Contact:

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aschlech@ci.olympia.wa.us

City of Olympia

Consolidated Annual Performance and Evaluation Report

September 1, 2014 - August 31, 2015

Introduction

The **Consolidated Annual Performance and Evaluation Report** (CAPER) is the City of Olympia's annual report on the **Community Development Block Grant** (CDBG) Program. This report provides information on the activities funded by the City for the Program Year 2014 (herein PY 2014) Action Plan (9/1/14 – 8/31/15), the second of a five year Consolidated Plan.

Report Format

The CDBG annual report known as the CAPER is now submitted online in a digital format that may be difficult for citizens to understand. A copy of the full CAPER is either attached or available upon request. In the spirit of our Citizen Participation Plan, we offer this **"Citizen's Summary"** to provide key information in a user-friendly format to ensure that our community understands how these federal funds are used.

Availability

This draft of this CAPER will be available for public comment as follows:

- Two-week public comment period October 5th - 5 PM on October 19, 2015
- Public Hearing on Tuesday evening October 13, 2015
- All public comments and corrections will be included in the final CAPER
- CAPER will be submitted to HUD by November 15, 2015.
- Final CAPER will be available on the City's website located at www.olympiawa.gov
- Paper copies will be available at City Hall (601 4th Avenue East) and the Olympia Timberland Library (313 8th Avenue SE) or by calling City of Olympia staff at 360-753-8183.

CDBG Strategic Goals

The City identified five goals to pursue with CDBG funding during the current five-year "CDBG Consolidated Plan" period as follows:

- **Economic Development** (*Highest priority*)
- **Housing Rehabilitation**
- **Land Acquisition**
- **Public Services**
- **Public Facilities**

While economic development was identified as the highest priority in the current Five-Year Consolidated Plan, activities in the other four identified strategy areas are also eligible. Additionally, the Council could add other CDBG-eligible strategic goals based on current conditions not anticipated at the time of the Five-Year Consolidated Plan development.



The Capital Recovery Center's Downtown Ambassador Program provides assistance to homeless and mentally ill people.
PY2014 CDBG Funding: \$51,270

Program Year 2014 Action Plan

The City planned the following activities during the program year (9/1/14 – 8/31/15). Be advised that most activities were completed during the program year while others are multi-year projects:

Recipient	Project/ Activity	Outcomes	Strategic Goal(s) Met	HUD CDBG Objective(s) Met	2013 Amount
CDBG Annual Grant Funded Projects					
National Development Council	Grow Olympia Fund™ Small business loans	Creation of 8 or more new jobs for low/ mod income people	Economic Development	Low- and moderate-income job creation (LMJ)	\$250,000
City of Olympia	Isthmus Park/Building Demolition	Demolition of two derelict buildings	Public facilities and Infrastructure	Elimination of Slum/Blight, Spot Basis (SBS)	\$152,105*
City of Olympia	Debt Service – Section 108 Downtown Improvement Project	Partial Repayment of Section 108 loan (Alley lighting & ADA sidewalk projects)	Public Facilities	15% - Low/Mod Area (LMA) 85% - Low/Mod Limited Clientele (LMC)	\$64,000
Assorted Downtown Property owners	Safety & Façade Improvement Pilot Project (CPTED*)	Economic Development	Economic development	Safety improvements for publicly or privately owned property in predominantly low/moderate income area	\$25,000
Capital Recovery Center	Ambassador Program	Expand staff to allow up to 150 citizen contacts	Social Services/ Homeless Continuum of Care	Benefit to low- and moderate-income persons Limited Clientele (LMC)	\$51,270
City of Olympia	General Administration	N/A	N/A	N/A	\$100,000
Olympia CDBG Sub-Total:					\$ 642,375
Section 108 Loan Projects					
City of Olympia	Downtown Safety Improvements	Installation of alleyway lighting; ADA access and sidewalk improvements	Public facilities and infrastructure	Benefit to low- and moderate-income persons (LMA)	\$325,000
Olympia Section 108 Loan Subtotal:					\$325,000

*Funds for the Isthmus Park project were added to prior year funding in the amount of \$100,000

Program Year 2014 Accomplishments

The chart below presents an overview of funded activities and what got completed this program year:

CDBG Activity Category	Project / IDIS Activity ID	# Assisted and/or Units	Proposed PY 2013 Award	Amount Expended
Administration/Planning	General Administration (Activity 189) General Administration –	N/A	\$100,000	\$125,930*
Economic Development	Grow Olympia Fund – Small Business Loan – Management (194)	<i>4 jobs created for low and moderate income people</i>	\$250,000	\$50,096**

CDBG Activity Category	Project / IDIS Activity ID	# Assisted and/or Units	Proposed PY 2013 Award	Amount Expended
Public Facilities	Isthmus Park Building Demolition (191)	<i>Building demolition – asbestos removal completed</i>	\$250,000	\$242,360.21***
Debt Service – partial repayment of Section 108 Downtown Improvements	Section 108 Loan Debt Service	N/A	\$64,000	\$0.00
Social Services	Capital Recovery Center Ambassador Program - Citizen contacts/street outreach with homeless and mentally ill people (190)	<i>2,029 people assisted</i>	\$27,494*	\$27,494*
Social Services	Family Support Center – Pear Blossom Place social services in a shelter setting for homeless families with children (From Program Year 2014)	<i>452 Family members assisted (14,627 bed nights)</i>	\$45,847**	\$45,847**
Safety & Façade Improvements Pilot Project	Safety improvements for publicly or privately owned property in predominantly low/moderate income area (Activity 193 – Safeplace & Activity 195 – Temple Beth Hatfiloh)	<i>2 safety lighting projects completed</i>	\$25,000	\$9,810.88
PY 2013 TOTAL PROGRAM EXPENDITURES				\$501,538.04

*Additional funds to run the program were available than anticipated

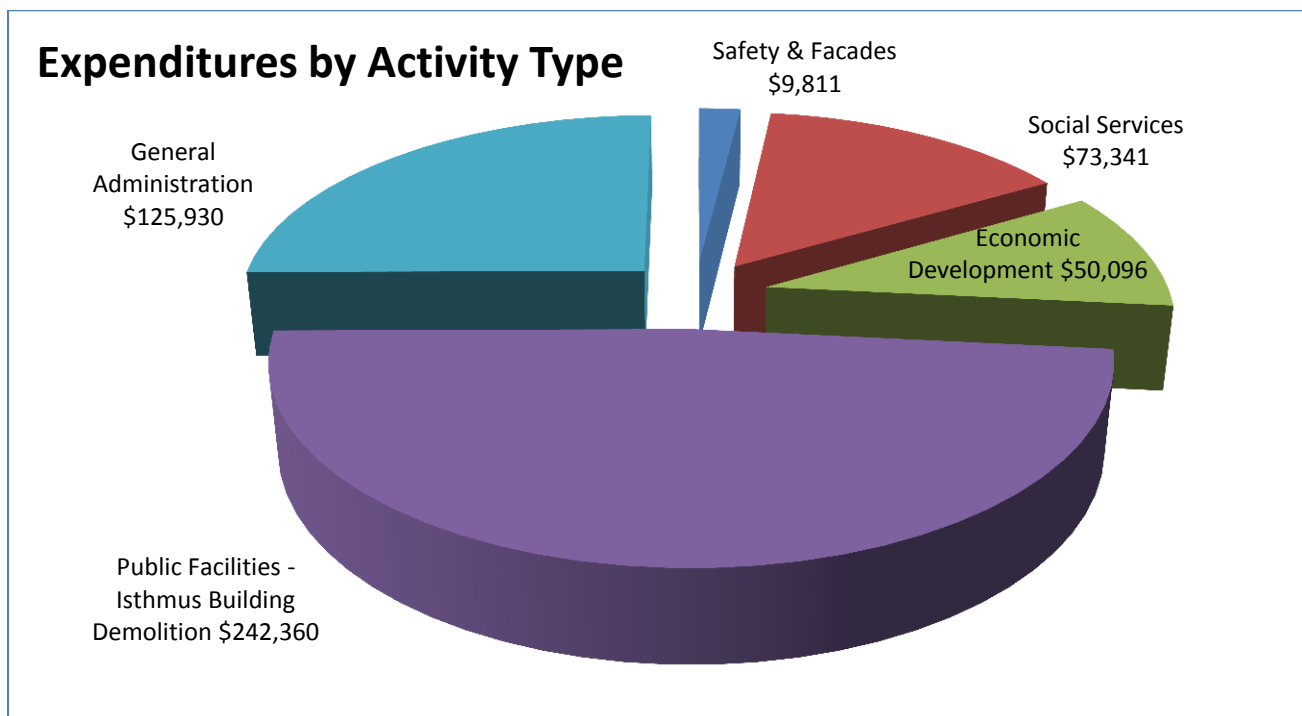
**CDBG funds were utilized to manage the loan program, actual loans were funded by other federal funds.

***PY2014 funds were expended along with PY2013 funds allocated for the Isthmus Building Demolition

Expenditures

The following chart shows the percentage of PY 2014 CDBG expenditures by activity:

Expenditures by Activity Type



Resources

Projects funded with Olympia’s CDBG monies also receive funding from other sources. This ensures that federal CDBG funds are “leveraged” or matched with these other fund sources to meet the needs in our community. This chart shows how the City of Olympia leveraged \$501,538 in federal CDBG funds with additional monies as shown. The dollar amount in the far right column shows the leverage or match per CDBG dollar. Overall, for every CDBG dollar, an additional \$3.06 was leveraged as shown below:

Fund Source	Fund Amount	Percentage Total Funds	Leverage per CDBG Dollar
Federal: CDBG and Program Income	\$501,538	25%	N/A
Local: City of Olympia Funds	\$540,000	27%	\$1.08
Local: HHSC Funds	\$221,000	11%	\$.44
Private Funding	\$228,930	11%	\$.46
Other Federal Funds	\$375,000	18%	\$.75
State Funds	\$56,000	3%	\$.11
County Funds	\$113,730	6%	\$.23
TOTAL	\$2,036,190	100%	\$3.06

Leveraging Volunteer Labor & Donated Paint = Doing More with Less

The “*Crime Prevention Through Environmental Design*” program (PY 2014 funding supported two safety lighting projects) had a companion program called “*Volunteers in Paint*” administered by the Olympia Downtown Association. By leveraging volunteer labor, donation for paint costs, and featuring low-cost recycled paint, the VIP program painted 12 alley ways and five buildings during program year 2014.



The **Volunteers in Paint Program (VIP)** of the Olympia Downtown Association (ODA) mobilized over 50 volunteers from the YMCA, Thurston First Bank, Evergreen Christian Center, The State Department of Retirement Services, Touchstone, a private tennis club and Councilmember Cheryl Selby to repaint the downtown YMCA as well as the Sunset Life building at the corner of Legion and Franklin.

New CDBG Fund Source: Section 108 Loan Program

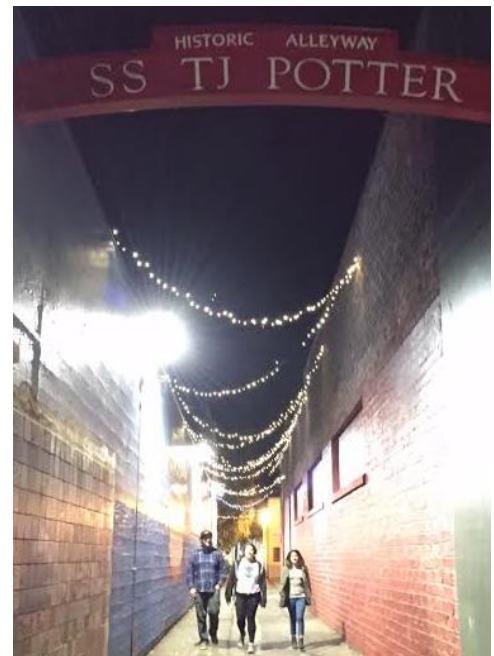
In Program Year 2014, the City used federal CDBG Section 108 Funds in the amount of \$325,000 to support a public safety project in the downtown core. Section 108 loan funds provide communities with a source of financing for economic development, housing rehabilitation, public facilities, and large-scale physical development projects. Section 108 offers a powerful investment tool for local governments. It allows them to transform a small portion of their CDBG funds into federally guaranteed loans large enough to pursue physical and economic revitalization projects that can renew entire neighborhoods. Such public investment is often needed to inspire private economic activity, providing the initial resources or simply the confidence that private firms and individuals may need to invest in distressed areas. Section 108 loans are not risk-free; however; local governments borrowing funds guaranteed by Section 108 must pledge their current and future CDBG allocations to cover the loan amount as security for the loan.

Alley Lighting Project

Part of the Section 108 funding was utilized to install alley lighting to make these public right-of-ways more accessible and safer.

Specific alleys to be lighted were identified by examining crime data, frequency of use, and other data to prioritize funds for the highest need. This project was completed shortly after the conclusion of Program Year 2014.

Alley lighting is part of a **Public Facilities** strategy to create a more suitable environment for economic development.



ADA Sidewalk Improvements

The balance of the Section 108 funds were utilized to make “ADA” or accessibility sidewalk improvements to install curb cuts to key sidewalk areas to improve pedestrian safety and access.

Often termed, “wheelchair accessibility”, curb cuts make our downtown more accessible for a wide variety of pedestrians and improve overall safety. The location of these particular curb cuts are adjacent to the City’s Senior Center, a facility that draws a large number of people who need accessible walkways. These investments make downtown Olympia more welcoming for all.

FOR MORE INFORMATION: Anna Schlecht: (360) 753-7469, aschlech@ci.olympia.wa.us

To read the full CAPER online: olympiawa.gov/city-services/housing-social-service.aspx

Paper copies of this document will be made available at the following locations:

Olympia City Hall 601 4th Avenue East, Olympia

Olympia Timberland Library 313 8th Avenue South East, Olympia



City Council

Approval of the Village at Mill Pond Phase I Final Plat

Agenda Date: 10/27/2015
Agenda Item Number: 4.D
File Number: 15-0946

Type: decision **Version:** 1 **Status:** Consent Calendar

Title

Approval of the Village at Mill Pond Phase I Final Plat

Recommended Action

Committee Recommendation:

Not referred to a committee

City Manager Recommendation:

Move to approve the Village at Mill Pond Phase 1 Final Plat and authorize the mayor to sign the Plat Map.

Report

Issue:

Whether to approve the Final Plat of Village at Mill Pond Phase 1.

Staff Contact:

Cari Hornbein, Senior Planner, Community Planning and Development, 360-753-8048.

Presenter(s):

None; consent calendar item.

Background and Analysis:

The Preliminary Plat for Village at Mill Pond was approved by the Hearing Examiner in June 2011, contingent upon approval of the Master Plan by City Council. The Master Plan was approved by Council in September 2011 (Ordinance 6773) with a mix of housing types totaling 299 residential units, commercial and community buildings, and open space (see attached Master Plan). Design standards for the development were also approved under Ordinance 6773.

Mill Pond Limited Partnership is the owner/developer of Village at Mill Pond and is seeking final plat approval for Phase 1 (see attached Final Plat Map). Final plats are reviewed for consistency with the Preliminary Plat approved by the Hearing Examiner and subdivision documentation requirements of the City and State. In addition, developments with "village-zoned" sites must conform to the approved Master Plan Ordinance for the site.

Village at Mill Pond will be constructed in five phases (see attached Phasing Exhibit). Phase I of the Final Plat includes:

- 45 single family detached lots;
- Two townhome units on Lots 34 and 35;
- Tract B for stormwater facilities;
- Tract H for park purposes;
- Tract I for tree preservation and pedestrian path; and
- Tracts K, L, and M for private alleys.

All streets and utilities have been installed and inspected for compliance with city engineering standards. City and County agency staff have reviewed the final plat application for Phase 1 and have concluded that the subdivision and associated public improvements conform to the Master Plan, the Hearing Examiner's decision(see attached Conditions of Approval), and all pertinent regulations. Final Plat approval is recommended for Village at Mill Pond Phase 1.

Neighborhood/Community Interests (if known):

None known.

Options:

1. Move to approve the Village at Mill Pond Phase I Final Plat and authorize the mayor to sign the Plat Map.
2. Remove this item from the Consent Calendar and move to a future Council agenda for further discussion.

Financial Impact:

None.

THE VILLAGE AT MILL POND

OLYMPIA, WASHINGTON

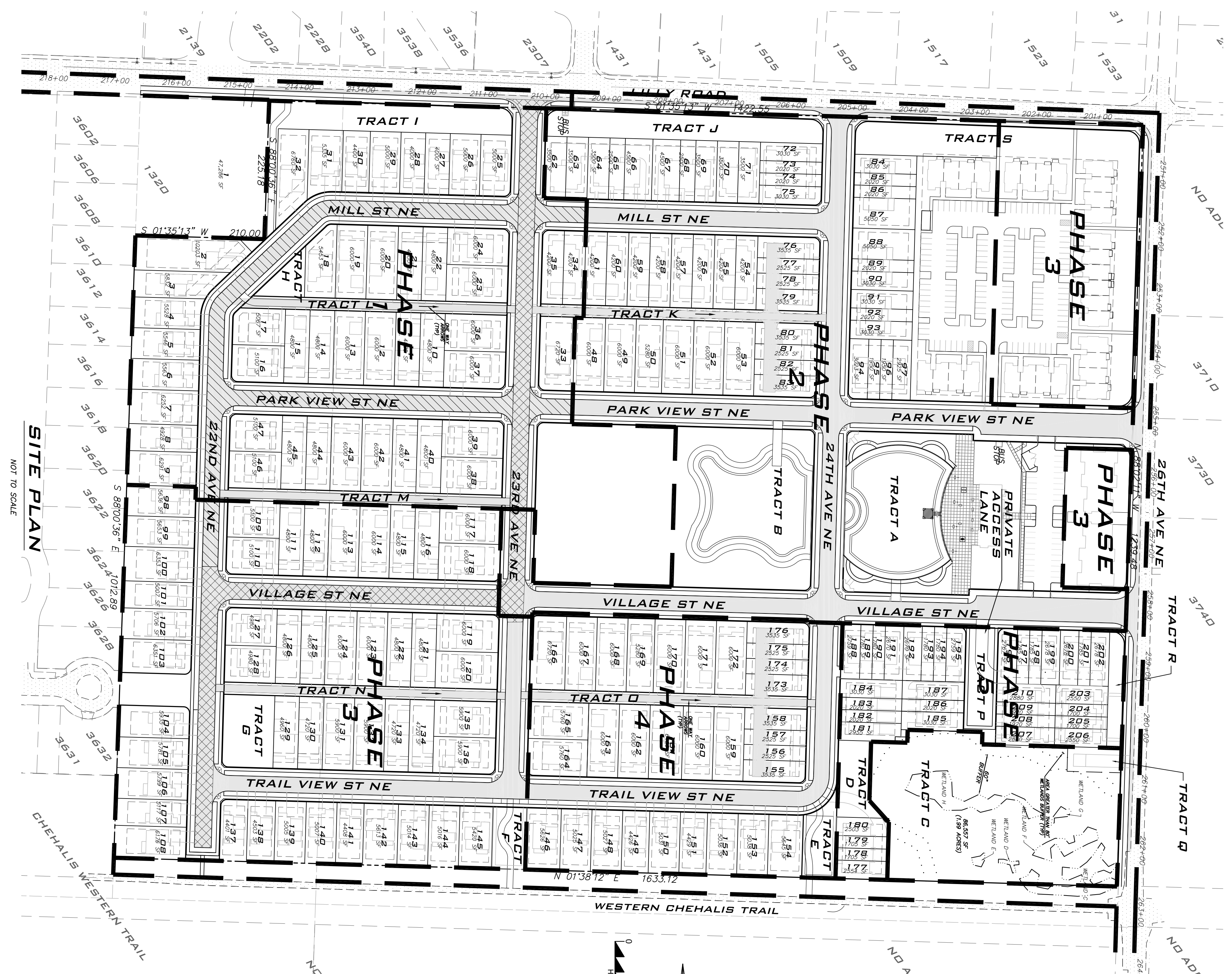
MASTER PLAN

JULY 15, 2011



VILLAGE AT MILL POND - PHASE 1

SEC 8, TWP 18N, R5E 1W, W.M., THURSTON COUNTY, WASHINGTON



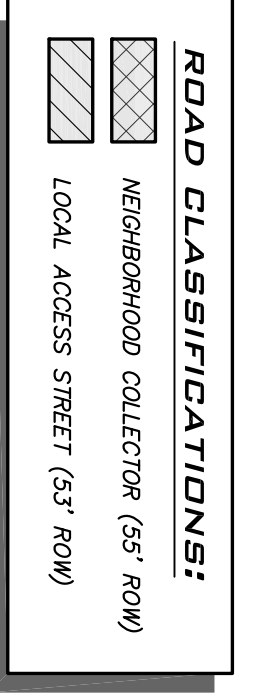
VILLAGE AT MILL POND DEVELOPMENT REQUIREMENTS

ITEM	REQUIRED	PROPOSED
COMMERCIAL FLOOR SPACE, TABLE 5.02		
MIN.	5,000 SF	10,080 SF
MAX.	20,000 SF	7,288 SF
LOOGE		
MIX HOUSING TYPES, TABLE 5.03A - SINGLE FAMILY		
SINGLE FAMILY MIN.	60%	70%
SINGLE FAMILY MAX.	75%	
MULTI-FAMILY MIN.	25%	
MULTI-FAMILY MAX.	40%	30%
REQUIRED VARIETY, TABLE 5.03A		
71-299, MIN.	3	4
AVERAGE HOUSING DENSITY, TABLE 5.05		
MIN.	7 UNITS PER AC (285 UNITS)	300 UNITS
MAX.	13 UNITS PER AC (573 UNITS)	
OPEN SPACE, TABLE 5.05		
MIN.	45.6-3.85=41.75(54% = (2.09)AC)	15% (6.34 AC)
MULTIFAMILY OPEN SPACE (TABLE 5.05)		
VILLAGE GREEN, 18.05(0.8)AC	15% (0.58 AC)	37% (1.43 AC)
MIN.	1 AC	
MAX.	4 AC	1.0 AC

TRACT	DESCRIPTION	AREA
TRACT A	STORMWATER/OPEN SPACE	65,585 SF
TRACT B	STORMWATER/VILLAGE GREEN	1,17,000 SF
TRACT C	WETLAND/OPEN SPACE	86,691 SF
TRACT D	COMMUNITY GARDEN	6,899 SF
TRACT E	PARK WITH TRAIL CONNECTION	5,446 SF
TRACT F	PARK WITH TRAIL CONNECTION	5,523 SF
TRACT G	PARK	9,794 SF
TRACT H	PARK	3,777 SF
TRACT I	TREE TRACT	21,268 SF
TRACT J	TREE TRACT	19,418 SF
TRACT K	STORMWATER/PRIVATE ALLEY	9,020 SF
TRACT L	STORMWATER/PRIVATE ALLEY	8,478 SF
TRACT M	STORMWATER/PRIVATE ALLEY	8,900 SF
TRACT N	STORMWATER/PRIVATE ALLEY	8,880 SF
TRACT O	STORMWATER/PRIVATE ALLEY	9,040 SF
TRACT P	STORM WATER/PRIVATE ACCESS LANE	9,524 SF
TRACT Q	SEWER LIFT STATION	2,528 SF
TRACT R	TREE BUFFER	5,732 SF
TRACT S	TREE TRACT	6,166 SF

HOUSING & AREA DISTRIBUTION SUMMARY

PHASE	COMMERCIAL	COMMUNITY	S.F. LOTS	ZERO LOTS	T.H. LOTS	APT./FLAT UNITS	PHASE TOTALS	TOTALS/TYPE
1A	0	0	28	8	14	0	50	138
1B	0	0	21	8	32	0	88	138
2A	10,080	0	27	7	0	63	97	128
2B	0	7,288	0	0	34	0	31	128
3	0	0	0	0	0	0	0	34
UNIT TYPE TOTALS			99	23	88	63	90	300
UNIT TOTALS							210	
UNIT RATIO							70.00%	
AREA TOTALS	10,080	7,288					30,00%	300



PROJECT INFORMATION

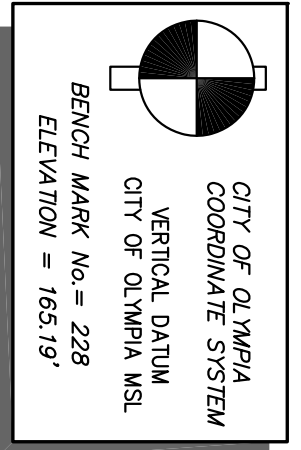
SITE ADDRESS: 2400 LILLY RD. NE
OLYMPIA, WA 98506
PARCEL NUMBER: 1180920100
ZONING: NW
SITE AREA: 45.6 AC
WATER SERVICE: CITY OF OLYMPIA
SEWER SERVICE: CITY OF OLYMPIA
SOILS: RAPSONS SUT LOAM, YEAU FINE SANDY LOAM, LEAM LOAM, PRESENT GRAVELLY SANDY LOAM, MORGANOLA LOAMY SAND, ALDENWOOD GRAVELLY SANDY LOAM
99 SINGLE-FAMILY DETACHED 5,678 SF LOTS
23 SINGLE-FAMILY DETACHED 3,223 SF LOTS
88 TOWNHOME 3,148 SF AVERAGE LOTS
90 MULTI-FAMILY APARTMENTS
300 TOTAL UNITS (INCLUDES ONE EX RESIDENCE)
10,080 SF COMMERCIAL
7,288 SF COMMUNITY BUILDING
2.63 AC COMMUNITY GREEN

LEGAL DESCRIPTION

PARCELS 1A OF BOUNDARY LINE ADJUSTMENT NO. B4-1103 AS RECORDED AUGUST 26, 1931, UNDER AUDITOR'S FILE NO. 9208280152, SITUATED IN THURSTON COUNTY, WASHINGTON.
BOUNDARY NOTE
THIS DRAWING DOES NOT REPRESENT A BOUNDARY SURVEY. THE AREA SHOWN IS BASED ON RECORD DATA.
DENSITY CALCULATIONS PER 18.05(0.8) & (C)
MAXIMUM ALLOWABLE AVERAGE DENSITY = 13 UNITS PER AC
GROSS AREA = 45.6 AC - 0.5 AC
LESS MIN. VILLAGE = 1.0 AC
CENTER OPEN SPACE
NET AREA = 44.1 AC
441 AC *13 = 573 MAX. ALLOWABLE UNITS
MINIMUM ALLOWABLE AVERAGE DENSITY = 7 UNITS PER AC

GROSS AREA = 45.6 AC
LESS CRITICAL AREA & BUFFERS = 1.99 AC
LESS STORM TRACTS = 2.94 AC
LESS EXISTING RIGHT-OF-WAY = 0.0 AC
LESS TRAIL BUFFER DEVIATIONS = 0.0 AC
NET AREA = 40.67 AC
40.67 AC *7 = 285 MIN. ALLOWABLE UNITS

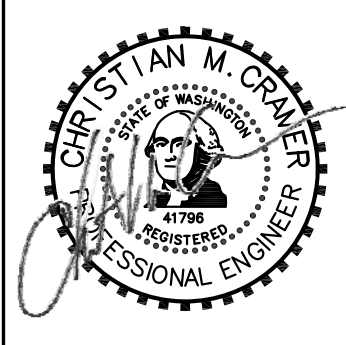
NOTE:
1. ONE WAY IN "PRIVATE ALLEY" FROM SOUTH TO NORTH
2. NO PARKING SIGNS IN ALLEYS
3. GARAGE PICKUP PADS TO BE ON THE EAST SIDE OF ALLEYS



APPROVED FOR CONSTRUCTION

BY: _____ DATE: _____
Engineering Plans Examiner
APPROVAL EXPIRES: _____

R#	DATE	DESCRIPTION	BY
1	3/17/14	SANITARY SEWER REVISIONS	DAW



PHASE 1 - CONSTRUCTION
PLAT MAP (OVER ALL)

PATRICK HARRON & ASSOCIATES, LLC
Civil Engineering & Planning
8270 28th Court NE, Suite 201, Lacey, WA 98516
Phone: 360.459.1102 / Fax: 360.459.1013
Web: patrickharron.com

VILLAGE AT MILL POND
(ZERO LOT LINE DEVELOPMENT)
2400 LILLY ROAD, LLC
2400 LILLY RD
OLYMPIA, WA 98506

DATE: 9/14
PROJECT #: 09516
DRAWING NO: **C2.0**
SH 2 OF 52

**PRELIMINARY PLAT CONDITIONS OF APPROVAL
VILLAGE AT MILL POND**

Note: *Staff comments are in italics.*

1. Improvement Plans (City of Olympia) – Before construction begins the applicant shall submit complete detailed construction drawings to the City of Olympia Community Planning and Development Department for review and approval. Construction drawings shall be prepared according to the Engineering Design and Development Standards. *Improvement plans were submitted to the City for review and approval prior to construction of plat improvements.*
2. Construction and Final Inspection. *Improvements associated with Phase I were constructed and inspected by City staff prior to final plat application.*
3. For the purpose of Tree Protection, prior to issuance of the Engineering Permit, the following conditions shall be met.
 - A. Tree Protection fencing needs to be shown on the Grading plan (C5.0-C5.1).
 - B. Tree protection fencing needs to encompass the entirety of Tracts S, J, and I to protect the trees from adjacent construction impacts.
 - C. Tree Protection fencing needs to be shown separate from silt fencing, and indicated as separate on the Grading Plan (C5.0-5.1).
 - D. Grade changes shall not occur within tree protection fencing. Sheets C5.0 is still indicating proposed grade changes within the tree protection fencing for Tract C.
 - E. The applicant shall survey and stake in the field the following proposed elements:
 - 1) Proposed back of sidewalk along Lilly Rd.
 - 2) Each proposed construction entrance off of Lilly Rd
 - 3) The proposed bus stop pad for Intercity Transit
 - 4) The clearing limits required to install the 12” stormwater pipe through Tract J
 - 5) The pedestrian pathway at the south end of Tract I
 - F. For each element, the applicant shall have their forester inspect and provide a report that addresses:
 - 1) The feasibility of retention of adjacent trees.
 - 2) Locations where special protection measures are required, such as hand-digging, removal or minimization of the planting strip, etc., would provide for tree retention.
 - 3) If necessary, amended tree unit calculations to reflect any additional trees removed.
 - 4) Specifications for removal of trees that does not cause harm to adjacent trees slated for retention.
 - 5) Tree protection measures for trees adjacent to the five elements listed above.
 - G. Any recommended protection measures shall be specified on Tree Protection Plan (C3.0-3.1)
 - H. Landscape Plan comments:
 - 1) Sheets L-1, L-3, and L-5 shall be changed to reflect that native, existing ground and shrub cover is to be retained within tree tracts. No grade changes shall be made, and no fill or turf shall be installed in the Tree Tracts. Landscape plan may be amended to include additional understory native species to be hand installed with no heavy machinery to enter the tree tracts.

Clearing, grading, and landscaping associated with Phase I addresses these requirements.

4. Written confirmation from the City of Olympia must be received by the Thurston County Environmental Health Department that public water and sanitary sewer utilities (mains) have been extended to this project prior to recording of the master plan map. ***A letter from the City was sent via e-mail to Thurston County Environmental Health on October 2, 2015.***
5. Prior to recording of the Master Plan map, the existing off-site well located at 1320 Lilly Road NE must be decommissioned and a report from the driller to this effect, and confirmation from the City that potable water has been provided to the property. ***Water service cannot be installed until the City takes ownership of the utility which will occur at the time of final plat through a bill of sale. The well will be decommissioned and water service provided by November 13, 2015.***
6. A proposal for the method of distribution for the Integrated Pest Management Plan (IPMP) to future property owners, and landscape personnel must be submitted to Thurston County for review and approval. ***This requirement has been met.***
7. SEPA Transportation Mitigation fees to the City of Lacey will be required prior to Final Plat Approval. (Attachment Q.T., letter sent 10/30/07) ***The cities of Lacey and Olympia have agreed to accept payment of traffic mitigation fees at the time of building permit application.***
8. One-, two-, and multi-family residential units will require fire sprinklers per Ord. No. 6463. ***To be addressed at the time of building permit application.***
9. Fire alarm systems will be required to serve multi-family buildings. ***To be addressed at the time of building permit application.***
10. Knox key boxes will be required for all multi-family buildings. ***To be addressed at the time of building permit application.***
11. **Plat Map.** The property must be surveyed by a surveyor licensed in the state of Washington. Your surveyor will prepare a map representation of the division of your property. The plat must be drawn on 12 folded, dark-line prints (check plans), which are submitted for final review. The Mylar, a reproducible drafting film, will be required after the final review and before your plat can be recorded. Please note: you will be contacted by this office when it is appropriate to produce the Mylar copy. The final plat must contain the following information:
 - A. Title block containing (1) Section, Township, and Range; (2) date of preparation, datum, scale, and north arrow; (3) a correct legal description of the original tract(s) and a reference to Parcel Nos.; (4) basis of bearing, which shall be the Olympia Coordinate System.
 - B. Vicinity sketch clearly identifying the location of the property.
 - C. Certificates signed by the following people: (1) owner(s) of parcel being subdivided (each and every person having an ownership interest must sign and their signatures must be notarized); (2) Land Surveyor; (3) Olympia City Engineer; (4) Thurston County Assessor; (5) Olympia Planning Director; (6) Thurston County Treasurer certifying that all taxes on the land have been fully paid and discharged; (7) Health Officer; and (8) County Auditor. ***(Please note that the owner's certificate on the Mylar should not be signed by you until the map is in its final condition. The Mylar should not be submitted until the final check prints have been reviewed and approved. I will contact you when it is time to sign the Mylar.)***
 - D. Boundary lines of the property to be divided.

- E. The development status of contiguous land, including the name of any adjacent plats and rights-of-way
- F. The layout, dimensions, and square footage of each lot in the subdivision with bearings to deflection angles, radii, arcs, points of curvature, and tangent bearings.
- G. The means, locations, and widths of all existing streets, rights-of-way, easements, other public ways, watercourses and major transmission facilities rights-of-way within and adjacent to the proposed plat.
- H. The location and dimensions of all parcels of land intended to be dedicated or reserved for public use or to be reserved in the deeds for common use of the property owners of the subdivision with the purpose, conditions, or limitations of such dedications or reservations clearly indicated; the locations of all existing structures within the subdivision.
- I. The location of all existing monuments or other such identifying markers.
- J. Lot numbers beginning with the number 1 and numbered consecutively without omission or duplication throughout the plat.
- K. Provide a list of desired street names for review and approval prior to final plat application.
- L. The locations of the existing structures and setbacks from proposed property lines (pursuant to OMC 18.06.080.H.1 - setbacks must be measured from the outermost edge of the building foundation to the closest point on the applicable lot line).
- M. Your property taxes must be current at the time of recording of your plat. The Thurston County Treasurer's signature in the certification on the original Mylar will certify that all taxes on the land have been paid and discharged.
- N. A current title report or plat certificate (dated within 30 days of recording) must also accompany the Mylar and check prints. These documents will confirm that the title of the property, subject to the proposed subdivision, is in the name of the individual(s) signing the plat, as well as any restrictions on the use of the property. You may wish to read through the plat certificate or title report before your surveyor prepares the final plat. The appearance of an unexpected easement has been known to change the design of a plat. If you encounter any design changes, please contact this office before proceeding.
- O. The following conditions must be made on the face of the final plat map:
 - 1) IMPACT FEES FOR SCHOOLS, PARKS AND TRANSPORTATION ADOPTED BY THE CITY COUNCIL WILL APPLY TO THIS PLAT AT THE TIME OF BUILDING PERMITS.
 - 2) GENERAL FACILITY CHARGES AND RESERVE CAPACITY CHARGES ADOPTED BY THE CITY COUNCIL WILL APPLY TO THIS PLAT AT THE TIME OF BUILDING PERMITS.
 - 3) THE COST OF CONSTRUCTION AND MAINTAINING ALL STREETS NOT HEREIN DEDICATED AS PUBLIC STREETS SHALL BE THE OBLIGATION OF ALL OF THE OWNERS, AND THE OBLIGATION TO MAINTAIN SHALL BE CONCURRENTLY THE OBLIGATION ON ANY CORPORATION IN WHICH TITLE OF THE STREETS MAY BE HELD.
 - 4) ALL LANDSCAPED AREAS IN PUBLIC RIGHTS-OF-WAY SHALL BE MAINTAINED BY THE OWNER AND SUCCESSOR(S) AND MAY BE REDUCED OR ELIMINATED, IF DEEMED NECESSARY FOR OR DETRIMENTAL TO CITY STREET PURPOSES.
 - 5) THIS PLAT IS APPROVED FOR ZERO LOT LINE DEVELOPMENT AND MUST CONFORM

TO ALL PROVISIONS OF OMC 18.04.080 (H)(4) AT TIME OF BUILDING PERMIT APPLICATION.

- 6) THIS PLAT IS APPROVED FOR TOWNHOUSE DEVELOPMENT AND MUST CONFORM TO ALL PROVISIONS OF OMC 18.64 AT TIME OF BUILDING PERMIT APPLICATION.
- 7) KNOX KEY BOXES, FIRE SPRINKLERS, AND FIRE ALARM SYSTEMS ARE REQUIRED FOR ALL MULTI-FAMILY RESIDENTIAL UNITS.
- 8) FIRE SPRINKLERS ARE REQUIRED FOR ALL ONE AND TWO-FAMILY RESIDENTIAL UNITS PER ORDINANCE NO. 6463.
- 9) COMMUNITY TRACTS SHALL BE OWNED AND MAINTAINED IN COMMON FOR THE BENEFIT OF ALL LOT OWNERS. ALL LOTS HAVE AN UNDIVIDED INTEREST IN THE OWNERSHIP AND MAINTENANCE OF COMMUNITY AREAS. THE OWNERSHIP INTEREST IN EACH COMMUNITY TRACT SHALL BE STATED IN THE DEED TO EACH LOT.
- 10) PURSUANT TO CITY ORDINANCE, THE CITY OF OLYMPIA MAY DENY THE ISSUANCE OF BUILDING OR OCCUPANCY PERMITS FOR ANY STRUCTURE WITHIN THIS PLAT UNTIL REQUIRED PLAT IMPROVEMENTS HAVE BEEN APPROVED AND INSTALLED.
- 11) ANY BUSINESS WITHIN MASTER PLANNED DEVELOPMENT INVOLVING THE USE OF HAZARDOUS MATERIALS MUST CONTACT THE HAZARDOUS WASTE PROGRAM OF THURSTON COUNTY.

These requirements have been addressed.

12. Install 12-inch diameter water mains on Lilly Road north across the Lilly Road property frontage and east across the 26th Avenue frontage of the property. ***Future phase.***
13. Indicate where existing 12-inch water mains end on Lilly Road and new 12" extension mains begin, complete with pipe types showing extended mains as ductile iron. ***Future phase.***
14. Install 8-inch and 6-inch diameter water mains through the extremes of the property to create looped closures within the plat and for future development, in accordance with the Standards and current utility comprehensive and master plan. ***Mains associated with Phase I have been installed; remainder to be installed with future phases.***
15. The property at the southwest corner of the subject property, or 1320 Lilly Road NE, will be provided with City of Olympia domestic water service according to the May 2, 2005 agreement with the owners, Gerald and Anita Coonc. ***Connection to domestic water is scheduled to take place on by November 13, 2015.***
16. The proposed water main improvements as shown on the preliminary plat civil plans are conceptually approved and must make appropriate provisions for domestic and fire suppression needs. ***This requirement has been met.***
17. All water services and meters serving the plat(s) must be sized to accommodate fire protection needs for the use of fire sprinkler systems at building permit issuance. ***To be addressed at the time of permit issuance.***
18. All wastewater facilities intended to be transferred to the City of Olympia for ownership, operation and maintenance must meet the standards set forth in the CITY OF OLYMPIA ENGINEERING DESIGN AND DEVELOPMENT STANDARDS, which can be found at the following website:
http://www.ci.olympia.wa.us/documents/PublicWorks/Technical_services/EDDS09/newformat/Chapter7_W

[astewater.pdf](#). In particular, note Section 7B.020 Design Standards. ***This requirement has been met.***

19. The Invert Elevations of the manhole at the intersection of Lilly Road and 26th Avenue (shown on drawing C8.0 of the draft plans dated “11/10” as MH 64) must be no higher than 152.0’. In order to accommodate future gravity sewer in the north Lilly Road sewer basin, consistent with the City of Olympia’s 2007 Wastewater Management Plan, an 8-inch inlet stub-out to the west must be installed for the manhole, and its inlet invert elevation (IE IN West) must be no higher than 152 feet above mean sea level. Changes to the proposed gravity sewer line along 26th Avenue, as well as the northern-most section along Lilly Road, will need to be revised to meet this requirement. This includes the possible upsizing of the gravity sewer line along 26th Avenue from 8-inch to 10-inch to accommodate future flows as well. The following should be considered for the design of the sewer lift station:
 - A. Meet the design standards contained in the Department of Ecology’s Criteria for Sewage Works Design.
 - B. What are the initial flows anticipated? Assume a design/build-out flow of 725 (gpm) gallons per minute, for the basin to be served by the lift station, and size the force main accordingly, i.e., maintaining minimum velocity for initial flows and maximum velocity for build out flows.
 - C. The lift station must be a duplex wet well/dry well system equal to Smith and Loveless, consistent with most of the current City lift stations, with X-Peller impellers specified for the pumps.
 - D. The force main should be a consistent diameter for the entire length (drawing C8.0 shows 8-inch, while drawings C8.1 and C8.2 indicate 4-inch).
 - E. The sewer mains as shown are not centered in the middle of the internal streets. If this is desired, a request for a variance from the City’s Design Standards must be made.
 - F. Easements, 20 feet wide minimum, will be needed for those sewer mains not located in publicly dedicated streets – for example through parking lots and private roads.
 - G. Sewer service lateral locations need to be shown on the drawings for all buildings; each separate building shall be served by an individual building sewer, except that both units of any duplexes shall be served by separate laterals.
 - H. Design details for the lift station will be required following Land Use Approval with detailed engineering review and approval with the plat, as none were received now other than standard details included in the plans.
 - I. The lift station location must be provided on a fee simple parcel dedicated to the City of Olympia at the preferred location to serve the basin and will include emergency power – Cummins Diesel Generator, Set Model 35 DGBB, or equivalent.
 - J. The Coonc property at 1320 Lilly Road will be provided City of Olympia sanitary sewer service according to the May 2, 2005 agreement with the applicant: according to the standards, service to the Coonc property requires the sewer main be extended across the Coonc’s Lilly Road property frontage.

These requirements have been met. Sanitary sewer will be installed by November 13, 2105.

20. Install the proposed street side improvements along the full Lilly Road and 26th Avenue frontages to comply with the City Standards for a (Major Collector street section as per standard plan No. (4-2G, complete with 3 travel lanes and Class II bikeways) to meet the applicable standards at the time of approval of the Briarton Village Master Planned Development. The City anticipates that in the year 2025 the intersection of Lilly Road and 26th Avenue will operate at a LOS D and the three lane street section will accommodate anticipated traffic volumes; a signal or round-about is not warranted. ***Improvements associated with Phase I have been***

installed. These improvements will be extended with future phases.

21. The City has capacity for this development's anticipated project generated traffic volumes, (City LOS standards allow LOS F operation at the intersections of Lilly Road / Martin Way and Sleater-Kinney / Martin Way; reference Traffic Impact Analysis provided by Transportation Engineering Northwest, LLC, dated November 2006. *Noted.*
22. The proposed on-site interior roadway street improvements as conceptually shown on the preliminary plat civil drawings make appropriate provisions for streets, alleys and other public ways vested to the Engineering Design & Development Standards applicable at the approval date of the Briarton Village Master Planned Development. *Noted.*
23. Provisions, such as stub roads, will be made for connection to any adjacent undeveloped, contiguous land area of one acre or more and to any site officially designated for a public facility. However upon further analysis publicly dedicated and constructed street stubs are not recommended by staff within proposed Tracts E & F for the following reasons:
 - A. As per the City Standards 2.040B.e. "Where larger blocks are necessary due to topography, existing development, or other constraints, intervening public cross-block pedestrian, bicycle, and emergency access will be provided."
 - B. Also there have been established precedents by Thurston County, that where adjacent properties to the Western Chehalis Trail system occurs, a limited number of vehicular crossings are to be approved, to protect the public safety of this major pedestrian/bicycle commuter and recreational transportation system.
 - C. The City previously reached agreement with Thurston County during the approval of this Master Planned Development for the Western Chehalis Trail vehicular crossing for 22nd Avenue NE in the southeast, as proposed.
 - D. Where proposed (Tract E) extends east from 24th Avenue to the east boundary of the development and intersects with the Western Chehalis Trail system, the greater portion of the adjacent and contiguous undeveloped property is either within a wetland or wetland buffers, and;
 - E. Where (Tract F) extends east from 23rd Avenue to the east boundary, it would create an additional vehicular crossing of the Western Chehalis Trail system not previously approved by Thurston County.
 - F. Therefore Tracts E & F are approved for trails and shared-use paths as per standard plan (4-2L) Class II as proposed, complete with appropriate easements for public access on the face of the plat.
 - G. Unless otherwise required by City code, the proposed stub road connection to the Surrey Drive NE neighborhood shall not be opened to motorized vehicular traffic until the interconnecting road within the Surrey Drive NE neighborhood is improved to sufficient street standards to safely handle the additional traffic expect to be generated from the Village at Mill Pond development.

Noted.

24. A trail and shared-use path, Class I or Class II will be required along the south boundary of Tract I to provide a bicycle and pedestrian connection from Lilly Road east/west, to/from proposed A Street within the plat complete with an appropriate easement for public access on the face of the plat. *This requirement has been met.*
25. The private alley detail proposed within Tracts K, L, M, N, & O on the plat need to be labeled as "Private Alleys", not Private Access Lanes as shown on Sheet C2.1. *This requirement has been met for Phase I.*

26. The development may be approved for land use, but the following comments are required to be addressed prior to engineering permitting:
- A. Treatment of runoff from Tract P needs to be clarified.
 - B. Change “A-BLK1 Roofs” to “A-BLK2 Roofs” in the Infiltration Facilities Calculations table in the Basin A stormwater map (Appendix C1).
 - C. Downstream conveyances are located within the County’s jurisdiction and therefore will require the County’s approval and permitting.
 - D. Provide typical details of how access will be provided to all Storm Chambers for inspection and maintenance. Access should be similar to that provided for the detention piping.
 - E. Per Drainage Manual Volume III, Section 3.2.1 a safe surface overflow route from the detention facilities into the natural downstream conveyance is required in addition to an overflow structure and pipe system. Discuss and depict the overflow routes for all detention and infiltration facilities.
 - F. A finalized operations and maintenance plan and maintenance agreement shall be provided with final engineering plans. The plan needs to be specific to the development. Eliminate guidelines not specific to the site (e.g. oil/water separators) from the plan provided in Appendix D of the stormwater site plan. Add guidelines for inspection, cleaning, rehabilitation and replacement of infiltration facilities and permeable pavements. Add guidelines specific to the Aqua-Swirl. Add guidelines for the protection, inspection and maintenance of the pond liner systems. Provide a plan depicting all of the stormwater facilities labeled and a key for which guidelines are applicable to each facility.
 - G. The stormwater site plan and C-SWPPP should address how the infiltrative surfaces (particularly for permeable pavement sections) will be protected from compaction and sedimentation during construction.
 - H. Provide an infiltration verification report for the infiltration facilities with design infiltration rates greater than 0.5 inches per hour after they are built in accordance with Volume V Section 7.3.3 SSC-7.
 - I. The detention piping in C-BLK1b extends below the water table. Provide a simple explanation for how buoyancy will not be an issue.
 - J. Indicate how check dams will be installed to isolate water within cells in the permeable paved areas constructed on sloping ground (particularly the paving adjacent Tract J).

Improvements associated with Phase I have been addressed; remainder to be addressed during engineering permit review of future phases.

27. The following comments provided by the Thurston County shall be given high priority and demonstrate compliance with the following considerations.
- A. The applicant has added several stormwater features to the project in an attempt to address Thurston County's previously expressed concerns regarding limiting fecal coliform contributions to downstream receiving waters. These include a sand filter and extensive use of infiltration and porous pavements. These structural stormwater controls are a commendable attempt to limit downstream fecal impacts.
 - B. The off-site discharge of stormwater from this project, while limited by the use of on-site infiltration and treatment facilities, still presents a potential additional contribution of fecal coliform to an already impacted (TMDL/303(d) listed) water body.

- C. The proposed source controls, including an HOA with responsibility for education and enforcement of pet waste measures and installation of pet waste stations, should be given the highest priority by the City of Olympia in establishing the enforcement mechanisms to be incorporated into the projects HOA CC&Rs, appropriate maintenance agreements and the project's source control and maintenance plans.
- D. Further, as future water quality condition dictates, consideration should also be given to requiring some routine water quality sampling at the discharge from the project site to confirm that anticipated fecal coliform reductions are being met, with adaptive management strategies to be implemented based on results of monitoring. This could be incorporated into the maintenance plan for the project and reported annually as part of maintenance reporting requirements of the City of Olympia.
- E. The sizing of stormwater conveyance facilities within the 26th Avenue NE right-of-way should be sized to accommodate anticipated flows from this project as well as anticipated future flows from adjacent development and the roadway right-of-way.
- F. The applicant should evaluate the capacity of culverts and ditches downstream from the point of discharge (northwest corner of Sleater Kinney and 26th Avenue) to the receiving stream, including evaluating the capacity of the existing road culvert crossing Sleater Kinney Road as well as existing driveway culverts downstream (2 culverts).
- G. The analysis of the downstream roadside ditch should consider peak flow velocities and whether the ditch and outfall to the receiving water is adequately designed and armored to prevent erosion for up to the 100-year, 24-hour storm event.

Items A and C apply to all phases and have been addressed for Phase I; all others to be addressed with future phases.

VILLAGE AT MILL POND PHASE 1

DEDICATION - 1

KNOWN BY ALL THESE PRESENT THAT THE UNDERSIGNED OWNER, IN FEE SIMPLE OF THE LAND HEREBY PLATTED, AND MILL POND LIMITED PARTNERSHIP, THE MORTGAGEE THEREOF, HEREBY DECLARE THIS PLAT AND DEDICATE TO THE USE OF THE PUBLIC FOREVER ALL STREETS, AVENUES, PLACES, AND SEWER EASEMENTS OR WHATEVER PUBLIC PROPERTY THERE IS SHOWN ON THE PLAT AND THE USE FOR PUBLIC PURPOSES.

IN WITNESS WHEREOF WE SET OUR HANDS AND SEAL THIS DAY OF [MONTH, YEAR]

ACCESS TO STREET FROM LOTS NUMBERED IS HEREBY WAIVED, AND DEDICATION TO THE PUBLIC SHALL IN NO WAY BE CONSTRUED TO PERMIT A RIGHT OF DIRECT ACCESS TO STREET FROM LOTS NUMBERED NOR SHALL THE CITY OF OLYMPIA OR ANY OTHER LOCAL GOVERNMENT AGENCY WITHIN WHICH THE PROPERTY IS OR MAY BECOME LOCATED EVER BE REQUIRED TO GRANT A PERMIT TO BUILD OR CONSTRUCT AN ACCESS OF APPROACH TO SAID STREET FROM SAID LOTS.

MILL POND LIMITED PARTNERSHIP BY: ITS

ACKNOWLEDGMENTS

STATE OF WASHINGTON) COUNTY OF THURSTON)

THIS IS TO CERTIFY THAT ON THIS DAY OF [MONTH, YEAR], BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC, PERSONALLY APPEARED TO ME KNOWN TO BE THE PERSON(S) WHO EXECUTED THE FOREGOING DEDICATION AND ACKNOWLEDGED TO ME THAT SIGNED THE SAME AS FREE AND VOLUNTARY ACT AND DEED FOR THE USES AND PURPOSES THEREIN MENTIONED.

WITNESS MY HAND AND OFFICIAL SEAL THE DAY AND YEAR FIRST ABOVE-WRITTEN.

NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON,

RESIDING AT

MY COMMISSION EXPIRES

PRINTED NAME

DEDICATION - 2

KNOWN BY ALL THESE PRESENT THAT THE UNDERSIGNED OWNER, IN FEE SIMPLE OF THE LAND HEREBY PLATTED, AND FIRST SAVINGS AND LOAN, THE MORTGAGEE THEREOF, HEREBY DECLARE THIS PLAT AND DEDICATE TO THE USE OF THE PUBLIC FOREVER ALL STREETS, AVENUES, PLACES, AND SEWER EASEMENTS OR WHATEVER PUBLIC PROPERTY THERE IS SHOWN ON THE PLAT AND THE USE FOR PUBLIC PURPOSES.

IN WITNESS WHEREOF WE SET OUR HANDS AND SEAL THIS DAY OF [MONTH, YEAR]

ACCESS TO STREET FROM LOTS NUMBERED IS HEREBY WAIVED, AND DEDICATION TO THE PUBLIC SHALL IN NO WAY BE CONSTRUED TO PERMIT A RIGHT OF DIRECT ACCESS TO STREET FROM LOTS NUMBERED NOR SHALL THE CITY OF OLYMPIA OR ANY OTHER LOCAL GOVERNMENT AGENCY WITHIN WHICH THE PROPERTY IS OR MAY BECOME LOCATED EVER BE REQUIRED TO GRANT A PERMIT TO BUILD OR CONSTRUCT AN ACCESS OF APPROACH TO SAID STREET FROM SAID LOTS.

FIRST SAVINGS AND LOAN BY: ITS

ACKNOWLEDGMENTS

STATE OF WASHINGTON) COUNTY OF THURSTON)

THIS IS TO CERTIFY THAT ON THIS DAY OF [MONTH, YEAR], BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC, PERSONALLY APPEARED TO ME KNOWN TO BE THE PERSON(S) WHO EXECUTED THE FOREGOING DEDICATION AND ACKNOWLEDGED TO ME THAT SIGNED THE SAME AS FREE AND VOLUNTARY ACT AND DEED FOR THE USES AND PURPOSES THEREIN MENTIONED.

WITNESS MY HAND AND OFFICIAL SEAL THE DAY AND YEAR FIRST ABOVE-WRITTEN.

NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON,

RESIDING AT

MY COMMISSION EXPIRES

PRINTED NAME

TRACT PURPOSE AND OWNERSHIP:

COMMUNITY TRACTS SHALL BE OWNED AND MAINTAINED IN COMMON FOR THE BENEFIT OFF ALL LOT OWNERS. ALL LOTS HAVE AN UNDIVIDED INTEREST IN THE OWNERSHIP AND MAINTENANCE OF COMMUNITY AREAS. THE OWNERSHIP INTEREST IN EACH COMMUNITY TRACT SHALL BE STATED IN THE DEED TO EACH LOT. TRACT B: COMMUNITY TRACT FOR STORM WATER PURPOSES - 2350 PARK VIEW ST NE, OYLMPIA, WA 98501

APPROVALS

CITY ENGINEER EXAMINED AND APPROVED THIS DAY OF AD. 2015

OLYMPIA CITY ENGINEER

CERTIFICATE - HEALTH OFFICER EXAMINED AND APPROVED THIS DAY OF AD. 2015

HEALTH OFFICER

CERTIFICATE - ASSESSOR EXAMINED AND APPROVED THIS DAY OF AD. 2015

THURSTON COUNTY ASSESSOR

CERTIFICATE - TREASURER EXAMINED AND APPROVED THIS DAY OF AD. 2015

THURSTON COUNTY TREASURER

PLANNING DIRECTOR EXAMINED AND APPROVED THIS DAY OF AD. 2015

PLANNING DIRECTOR

CITY COUNCIL EXAMINED AND APPROVED THIS DAY OF AD. 2015

MAYOR, CITY OF OLYMPIA

CITY CLERK-TREASURER

I HEREBY CERTIFY THAT ALL LOCAL IMPROVEMENT DISTRICT ASSESSMENTS ON THE LAND DESCRIBED HEREON HAVE BEEN FULLY PAID TO AND INCLUDING THE YEAR

CLERK-TREASURER, CITY OF OLYMPIA

CERTIFICATE - COUNTY AUDITOR

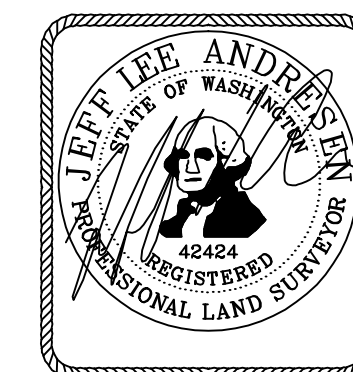
FILED FOR RECORD AT THE REQUEST OF THIS DAY OF AD. 2015 AT MINUTES PAST O'CLOCK M., AND RECORDED IN VOLUME OF PLATS, ON PAGE RECORDS OF THURSTON COUNTY, WASHINGTON.

THURSTON COUNTY AUDITOR

LAND SURVEYORS CERTIFICATE

I HEREBY CERTIFY THAT THE VILLAGE AT MILLPOND IS BASED ON A ACTUAL SURVEY AND SUBDIVISION OF A PORTION OF SECTION 8, TOWNSHIP 18 NORTH, RANGE 1 WEST, W.M; AND THAT DISTANCES AND COURSES SHOWN THEREON ARE CORRECT; THAT THE MONUMENTS HAVE BEEN SET AND THE LOT AND TRACT CORNERS HAVE BEEN STAKED ON THE GROUND WITH NUMBER 4 REBARS AND CAPS STAMPED LS 42424, EXCEPT THOSE AS DEPICTED ON SHEET 4 OF SHOWING WITNESS CORNERS ON LOTS 2 THROUGH 9.

JEFF LEE ANDRESEN, PLS 42424 9/28/15 DATE



ANDRESEN SURVEYING PLLC PO BOX 97 LITTLEROCK WA 98556 (360) 943-9255

AUDITOR'S INDEXING DATA

Table with 5 columns: NW 1/4 OF THE NW 1/4 AND SW 1/4 OF THE NW 1/4, SECTION 8, TOWNSHIP 18 NORTH, RANGE 1 WEST, SHEET 1 OF 5

VILLAGE AT MILL POND PHASE 1

TITLE NOTES

A SUBDIVISION GUARANTEE PREPARED BY OLD REPUBLICAN NATIONAL TITLE INSURANCE COMPANY, ORDER NUMBER 174246, GUARANTEE NO. SGW 08001449, AND DATED JUNE 19, 2015 AT 8:00 AM WERE RELIED UPON FOR RECORD ITEMS AFFECTING THIS SITE, ACCORDING TO SAID GUARANTEE, THIS PROPERTY HAS THE FOLLOWING EXCEPTIONS:
 1-5. NOT APPLICABLE TO BE SHOWN ON SURVEY.
 6. TERMS AND CONDITIONS OF IMPACT FEE DEFERRAL AGREEMENTS, AS RECORDED FEBRUARY 23, 2015 UNDER AUDITOR'S FILE NOS. 4431893, 4431894, AND 4431895.
 7. MITIGATION AGREEMENT BY AND BETWEEN NORTH THURSTON PUBLIC SCHOOLS AND BRIARTON DEVELOPMENT, INC., AS RECORDED JUNE 5, 2007 UNDER AUDITOR'S FILE NO. 3932426.
 8. EASEMENT AFFECTING A PORTION OF SAID PREMISES AND FOR THE PURPOSES HERINAFTER STATED, AS GRANTED BY INSTRUMENT RECORDED ON APRIL 15, 1998 UNDER FILE NO. 8804150058.
 IN FAVOR OF: PACIFIC NORTHWEST BELL TELEPHONE COMPANY, A WASHINGTON CORPORATION
 FOR: UNDERGROUND COMMUNICATION LINES AND ABOVE GROUND CABINETS
 AFFECTS: A 15' X 20' AREA IN THE NORTHWESTERLY PORTION OF SAID PREMISES
 DECLARATION OF BOUNDARY LINE ADJUSTMENT AND COVENANTS;
 RECORDED: AUGUST 26, 1993
 FILE NO.: 9308260152
 EASEMENT FOR THE TRANSMISSION, DISTRIBUTION AND SALE OF GAS AND ELECTRICITY AND THE TERMS AND CONDITIONS CONTAINED THEREIN, TOGETHER WITH NECESSARY APPURTENANCES, RECORDED ON APRIL 2, 2015 UNDER FILE NO. 437690, TO PUGET SOUND ENERGY, INC., A WASHINGTON CORPORATION.

CONDITIONS OF APPROVAL

- IMPACT FEES FOR SCHOOLS, PARKS AND TRANSPORTATION ADOPTED BY THE CITY COUNCIL WILL APPLY TO THIS PLAT AT THE TIME OF BUILDING PERMITS.
- GENERAL FACILITY CHARGES AND RESERVE CAPACITY CHARGES ADOPTED BY THE CITY COUNCIL WILL APPLY TO THIS PLAT AT THE TIME OF BUILDING PERMITS.
- THE COST OF CONSTRUCTION AND MAINTAINING ALL STREETS NOT HEREIN DEDICATED AS PUBLIC STREETS SHALL BE THE OBLIGATION OF ALL OF THE OWNERS, AND THE OBLIGATION TO MAINTAIN SHALL BE CONCURRENTLY THE OBLIGATION ON ANY CORPORATION IN WHICH TITLE OF THE STREETS MAY BE HELD.
- ALL LANDSCAPED AREAS IN PUBLIC RIGHTS-OF-WAY SHALL BE MAINTAINED BY THE OWNER AND SUCCESSOR(S) AND MAY BE REDUCED OR ELIMINATED, IF DEEMED NECESSARY FOR OR DETRIMENTAL TO CITY STREET PURPOSES.
- THIS PLAT IS APPROVED FOR ZERO LOT LINE DEVELOPMENT AND MUST CONFORM TO ALL PROVISIONS OF OMC 18.04.080(H)(4) AT TIME OF BUILDING PERMIT APPLICATION.
- THIS PLAT IS APPROVED FOR TOWNHOUSE DEVELOPMENT AND MUST CONFORM TO ALL PROVISIONS OF OMC 18.64 AT TIME OF BUILDING PERMIT APPLICATION.
- KNOX KEY BOXES, FIRE SPRINKLERS, AND FIRE ALARM SYSTEMS ARE REQUIRED FOR ALL MULTI-FAMILY RESIDENTIAL UNITS.
- FIRE SPRINKLERS ARE REQUIRED FOR ALL ONE AND TWO-FAMILY RESIDENTIAL UNITS PER ORDINANCE NO. 6463.
- COMMUNITY TRACTS SHALL BE OWNED AND MAINTAINED IN COMMON FOR THE BENEFIT OF ALL LOT OWNERS. ALL LOTS HAVE AN UNDIVIDED INTEREST IN THE OWNERSHIP AND MAINTENANCE OF COMMUNITY AREAS. THE OWNERSHIP INTEREST IN EACH COMMUNITY TRACT SHALL BE STATED IN THE DEED TO EACH LOT.
- PURSUANT TO CITY ORDINANCE, THE CITY OF OLYMPIA MAY DENY THE ISSUANCE OF BUILDING OR OCCUPANCY PERMITS FOR ANY STRUCTURE WITHIN THIS PLAT UNTIL REQUIRED PLAT IMPROVEMENTS HAVE BEEN APPROVED AND INSTALLED.
- ANY BUSINESS WITHIN MASTER PLANNED DEVELOPMENT INVOLVING THE USE OF HAZARDOUS MATERIALS MUST CONTACT THE HAZARDOUS WASTE PROGRAM OF THURSTON COUNTY.

ADDITIONAL NOTES

- THE ARTICLES OF INCORPORATION FOR THE MILL POND HOMEOWNERS' ASSOCIATION ARE ON THE FILE WITH THE STATE OF WASHINGTON IN OLYMPIA.
- TRACT I IS A TREE PRESERVATION TRACT
- TRACT Q IS HEREBY DEDICATED TO THE CITY OF OLYMPIA FOR SEWER PURPOSES.
- UNITS ADJACENT TO ALLEYS BE SHALL SIDE OR REAR LOADED TO ENSURE COMPLIANCE WITH THE MASTER PLAN.
- WARNING: THE CITY OF OLYMPIA HAS NO RESPONSIBILITY TO BUILD, IMPROVE, MAINTAIN OR OTHERWISE SERVICE THE PRIVATE ALLEY, ROAD, OR DRIVEWAY WITHIN OR PROVIDING ACCESS TO PROPERTY DESCRIBED IN THIS PLAT.
- THE WELL AND SEPTIC SYSTEM LOCATED ON PARCEL B OF BLA 1303 VOLUME 14 PAGE 309, SHALL BE DECOMMISSIONED PER DOE STANDARDS AND ABANDONED PER THURSTON COUNTY SANITARY CODE WITHIN 90 DAYS OF FINAL PLAT APPROVAL. THE EXISTING HOME WILL BE CONNECTED TO CITY OF OLYMPIA WATER AND SEWER SERVICE PRIOR TO DECOMMISSIONING THE WELL AND ABANDONING THE SEPTIC SYSTEM.

ZERO LOT LINE EASEMENT 1

THAT WHEREAS THE GRANTOR OWNS THE PROPERTY LEGALLY DESCRIBED AS PARCEL A IN THE BOUNDARY LINE ADJUSTMENT, NO. BLA-1303, RECORDED UNDER AUDITOR'S FILE NO. 9308260152 ON AUGUST 26, 1993, IN THURSTON COUNTY, WASHINGTON (HEREINAFTER "DEVELOPMENT PROPERTY"); AND WHEREAS THE GRANTOR HAS SUBDIVIDED THE DEVELOPMENT PROPERTY PURSUANT TO THE PLAT RECORDED UNDER THURSTON COUNTY AUDITOR'S FILE NO. (HEREINAFTER "PLAT"); AND

WHEREAS THE GRANTOR WISHES TO PROVIDE THE FUTURE OWNERS OF THE PARCELS WITHIN THE PLAT WITH CERTAIN EASEMENTS TO ENABLE FOR THE MAINTENANCE OF THE HOUSES TO BE BUILT ON THE DEVELOPMENT PROPERTY;

NOW THEREFORE, THE GRANTOR HEREBY GRANTS AND RESERVES AN EASEMENT, FOR THE FUTURE PURCHASERS OF THE PARCELS WITHIN THE PLAT, UNDER THE FOLLOWING TERMS AND CONDITIONS:

ZERO-LOT LINE EASEMENT 1.

ZERO LOT LINE EASEMENT 1 AREA: THE SOUTH SIX-FEET OF BURDENED PARCELS 10, 22, 23, 24, 27, 36, 37, 38, 39, AND 40 OF THE PLAT SHALL BE RESERVED FOR THE BENEFIT OF THE ADJACENT PARCELS THAT ARE DIRECTLY SOUTH OF THE EASEMENT AREA.

BENEFITED PARCELS: THE PARCELS BENEFITED BY THIS EASEMENT ARE PARCELS 10, 11, 21, 22, 28, 40, AND 41 OF THE PLAT. NOTWITHSTANDING ANY OTHER PROVISION HEREIN, THE BENEFITED PARTIES SHALL HAVE AN EASEMENT ONLY ON THE PORTIONS OF THE ZERO LOT LINE EASEMENT 1 AREA ADJACENT TO AND DIRECTLY NORTH OF THE BENEFITED PARCEL.

EASEMENT USES:

ROOF OVERHANG: THE OWNERS OF THE ADJACENT LOTS TO THE SOUTH OF THE ZERO LOT LINE EASEMENT 1 AREA SHALL BE PERMITTED TO MAINTAIN A ROOF OVERHANG INTO THE SOUTH ONE-FOOT OF THE ZERO LOT LINE EASEMENT 1 AREA.

MAINTENANCE: THE OWNERS OF THE ADJACENT LOTS TO THE SOUTH OF THE ZERO LOT LINE EASEMENT 1 AREA SHALL BE PERMITTED TO USE THE SOUTH THREE-FEET OF THE ZERO LOT LINE EASEMENT 1 AREA FOR THE MAINTENANCE OF ANY STRUCTURES AND IMPROVEMENTS CONSTRUCTED ON THE BENEFITED PARCEL.

SET-BACK: THE OWNERS OF THE BURDENED PARCEL ARE NOT PERMITTED TO CONSTRUCT OR PLACE ANY STRUCTURES, EQUIPMENT OR OTHER ABOVE-GROUND FEATURES OR ITEMS WITHIN THE ZERO LOT LINE EASEMENT 1 AREA. TO ENSURE PROPER DRAINAGE AWAY FROM STRUCTURES ON BOTH SIDES OF THE ZERO LOT LINE EASEMENT 1 AREA, THE OWNERS OF THE BURDENED PARCEL MUST MAINTAIN A MINIMUM 2% SLOPE FOR A DISTANCE OF THREE-FEET FROM EACH STRUCTURE.

WORK STANDARDS: ALL WORK TO BE PERFORMED BY GRANTEE ON GRANTOR'S PROPERTIES SHALL BE COMPLETED IN A CAREFUL, NON-NEGLIGENT, AND WORKMANLIKE MANNER, FREE OF CLAIMS OR LIENS. UPON COMPLETION OF ANY CONSTRUCTION ON GRANTOR'S PROPERTIES, AND UPON COMPLETION OF ANY SUBSEQUENT WORK PERFORMED BY BENEFITED PARTIES ON GRANTOR'S PROPERTIES, BENEFITED PARTIES SHALL REMOVE ALL DEBRIS AND RESTORE THE SURFACE OF THE PROPERTY AS NEARLY AS POSSIBLE TO THE CONDITION IN WHICH IT WAS AT THE COMMENCEMENT OF SUCH WORK, AND SHALL REPLACE OR RELOCATE ANY FENCING, PROPERTY CORNER MONUMENTS, SURVEY REFERENCES OR HUBS THAT WERE DISTURBED OR DESTROYED DURING CONSTRUCTION.

ZERO LOT LINE EASEMENT 1 (CONTINUED)

USERS' USE AND ACTIVITIES: BENEFITED PARTIES SHALL AT ALL TIMES CONDUCT THEIR ACTIVITIES ON GRANTOR'S PROPERTY SO AS NOT TO UNDULY INTERFERE WITH, OBSTRUCT, OR ENDANGER GRANTOR'S PEACEFUL USE AND ENJOYMENT OF THE PROPERTY.

INDEMNIFICATION: BENEFITED PARTIES SHALL INDEMNIFY AND HOLD HARMLESS GRANTOR FOR ANY AND ALL ACTS BY BENEFITED PARTIES, THEIR AGENTS, EMPLOYEES, CONTRACTORS, SUBCONTRACTORS, SUCCESSORS, ASSIGNS, AND HEIRS IN THE CONSTRUCTION AND MAINTENANCE OF THE SYSTEM ON GRANTOR'S PROPERTY.

TERM: THAT THE TERM OF THIS EASEMENT SHALL BE PERPETUAL, EXCEPT AS HEREIN LIMITED.

RUN WITH THE LAND: THAT THE BENEFITS AND BURDENS OF THIS EASEMENT SHALL CONSTITUTE A COVENANT RUNNING WITH THE PARCELS OF LAND HEREIN DESCRIBED AND SHALL BE BINDING UPON THE HEIRS, SUCCESSORS IN TITLE AND ASSIGNS OF THE PARTIES HERETO. IN WITNESS WHEREOF, THE GRANTOR HAS SET HIS HAND AND SEAL THE DAY AND YEAR FIRST ABOVE WRITTEN.

ZERO LOT LINE EASEMENT 2.

ZERO LOT LINE EASEMENT 2 AREA: THE NORTH SIX-FEET OF BURDENED PARCELS 15, 16, 17, 45, 46, AND 47 OF THE PLAT SHALL BE RESERVED FOR THE BENEFIT OF THE ADJACENT PARCELS THAT ARE DIRECTLY NORTH OF THE EASEMENT AREA.

BENEFITED PARCELS: THE PARCELS BENEFITED BY THIS EASEMENT ARE PARCELS 14, 15, 44, AND 45 OF THE PLAT. NOTWITHSTANDING ANY OTHER PROVISION HEREIN, THE BENEFITED PARTIES SHALL HAVE AN EASEMENT ONLY ON THE PORTIONS OF THE ZERO LOT LINE EASEMENT 2 AREA ADJACENT TO AND DIRECTLY SOUTH OF THE BENEFITED PARCEL.

EASEMENT USES:

ROOF OVERHANG: THE OWNERS OF THE ADJACENT LOTS TO THE NORTH OF THE ZERO LOT LINE EASEMENT 2 AREA SHALL BE PERMITTED TO MAINTAIN A ROOF OVERHANG INTO THE NORTH ONE-FOOT OF THE ZERO LOT LINE EASEMENT 2 AREA.

MAINTENANCE: THE OWNERS OF THE ADJACENT LOTS TO THE NORTH OF THE ZERO LOT LINE EASEMENT 2 AREA SHALL BE PERMITTED TO USE THE NORTH THREE-FEET OF THE ZERO LOT LINE EASEMENT 2 AREA FOR THE MAINTENANCE OF ANY STRUCTURES AND IMPROVEMENTS CONSTRUCTED ON THE BENEFITED PARCEL.

SET-BACK: THE OWNERS OF THE BURDENED PARCEL ARE NOT PERMITTED TO CONSTRUCT OR PLACE ANY STRUCTURES, EQUIPMENT OR OTHER ABOVE-GROUND FEATURES OR ITEMS WITHIN THE ZERO LOT LINE EASEMENT 2 AREA. TO ENSURE PROPER DRAINAGE AWAY FROM STRUCTURES ON BOTH SIDES OF THE ZERO LOT LINE EASEMENT 2 AREA, THE OWNERS OF THE BURDENED PARCEL MUST MAINTAIN A MINIMUM 2% SLOPE FOR A DISTANCE OF THREE-FEET FROM EACH STRUCTURE.

WORK STANDARDS: ALL WORK TO BE PERFORMED BY GRANTEE ON GRANTOR'S PROPERTIES SHALL BE COMPLETED IN A CAREFUL, NON-NEGLIGENT, AND WORKMANLIKE MANNER, FREE OF CLAIMS OR LIENS. UPON COMPLETION OF ANY CONSTRUCTION ON GRANTOR'S PROPERTIES, AND UPON COMPLETION OF ANY SUBSEQUENT WORK PERFORMED BY BENEFITED PARTIES ON GRANTOR'S PROPERTIES, BENEFITED PARTIES SHALL REMOVE ALL DEBRIS AND RESTORE THE SURFACE OF THE PROPERTY AS NEARLY AS POSSIBLE TO THE CONDITION IN WHICH IT WAS AT THE COMMENCEMENT OF SUCH WORK, AND SHALL REPLACE OR RELOCATE ANY FENCING, PROPERTY CORNER MONUMENTS, SURVEY REFERENCES OR HUBS THAT WERE DISTURBED OR DESTROYED DURING CONSTRUCTION.

USERS' USE AND ACTIVITIES: BENEFITED PARTIES SHALL AT ALL TIMES CONDUCT THEIR ACTIVITIES ON GRANTOR'S PROPERTY SO AS NOT TO UNDULY INTERFERE WITH, OBSTRUCT, OR ENDANGER GRANTOR'S PEACEFUL USE AND ENJOYMENT OF THE PROPERTY.

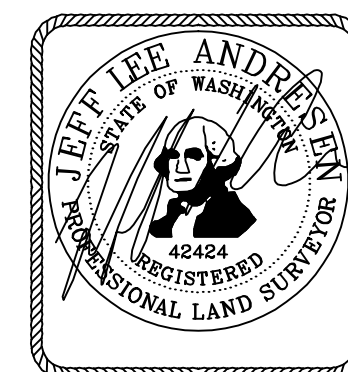
INDEMNIFICATION: BENEFITED PARTIES SHALL INDEMNIFY AND HOLD HARMLESS GRANTOR FOR ANY AND ALL ACTS BY BENEFITED PARTIES, THEIR AGENTS, EMPLOYEES, CONTRACTORS, SUBCONTRACTORS, SUCCESSORS, ASSIGNS, AND HEIRS IN THE CONSTRUCTION AND MAINTENANCE OF THE SYSTEM ON GRANTOR'S PROPERTY.

TERM: THAT THE TERM OF THIS EASEMENT SHALL BE PERPETUAL, EXCEPT AS HEREIN LIMITED.

RUN WITH THE LAND: THAT THE BENEFITS AND BURDENS OF THIS EASEMENT SHALL CONSTITUTE A COVENANT RUNNING WITH THE PARCELS OF LAND HEREIN DESCRIBED AND SHALL BE BINDING UPON THE HEIRS, SUCCESSORS IN TITLE AND ASSIGNS OF THE PARTIES HERETO. IN WITNESS WHEREOF, THE GRANTOR HAS SET HIS HAND AND SEAL THE DAY AND YEAR FIRST ABOVE WRITTEN.

EASEMENT PROVISIONS

AN EASEMENT IS HEREBY RESERVED FOR AND GRANTED TO THE CITY OF OLYMPIA, A MUNICIPAL CORPORATION, PUGET SOUND ENERGY, COMCAST TELEVISION CABLE COMPANY, CENTURY LINK, THE HOMEOWNERS' ASSOCIATION AND THEIR RESPECTIVE SUCCESSORS AND ASSIGNS, UNDER AND UPON ALL PUBLIC STREETS AND THE EXTERIOR TEN FEET PARALLEL WITH AND ADJOINING THE PUBLIC STREET FRONTAGE OF ALL LOTS AND TRACTS IN WHICH TO INSTALL, LAY, CONSTRUCT, RENEW, OPERATE AND MAINTAIN UNDERGROUND PIPE, CONDUIT, CABLES AND WIRES WITH NECESSARY FACILITIES AND OTHER EQUIPMENT FOR THE PURPOSES OF SERVING THIS SUBDIVISION AND OTHER PROPERTY WITH ELECTRIC, TELEPHONE, GAS, SEWER, WATER, STORM DRAINAGE, STREET LIGHTING AND UTILITY SERVICE TOGETHER WITH THE RIGHT TO ENTER UPON THE LOTS AT ALL TIMES FOR THE PURPOSES HEREIN STATED. THESE EASEMENTS ARE NOTED AS "UE" HEREON. AN EASEMENT IS HEREBY RESERVED FOR AND GRANTED TO THE LOT OWNERS WITHIN THIS PLAT UNDER AND UPON THE EXTERIOR TEN FEET PARALLEL WITH AND ADJOINING THE PUBLIC STREET FRONTAGE OF ALL LOTS UNLESS SHOWN TO BE GREATER IN WIDTH ON THE FACE OF THIS PLAT, IN WHICH TO INSTALL, LAY, CONSTRUCT, RENEW, OPERATE AND MAINTAIN PRIVATE LOT DRAINAGE. THESE EASEMENTS ENTERED UPON FOR THESE PURPOSES SHALL BE RESTORED AS NEAR AS POSSIBLE TO THEIR ORIGINAL CONDITION. NO LINES OR WIRES FOR THE TRANSMISSION OF ELECTRIC CURRENT OR FOR TELEPHONE USE OR CABLE TELEVISION SHALL BE PLACED OR PERMITTED TO BE PLACED UPON ANY LOT UNLESS THE SAME SHALL BE UNDERGROUND OR CONDUIT ATTACHED TO A BUILDING.

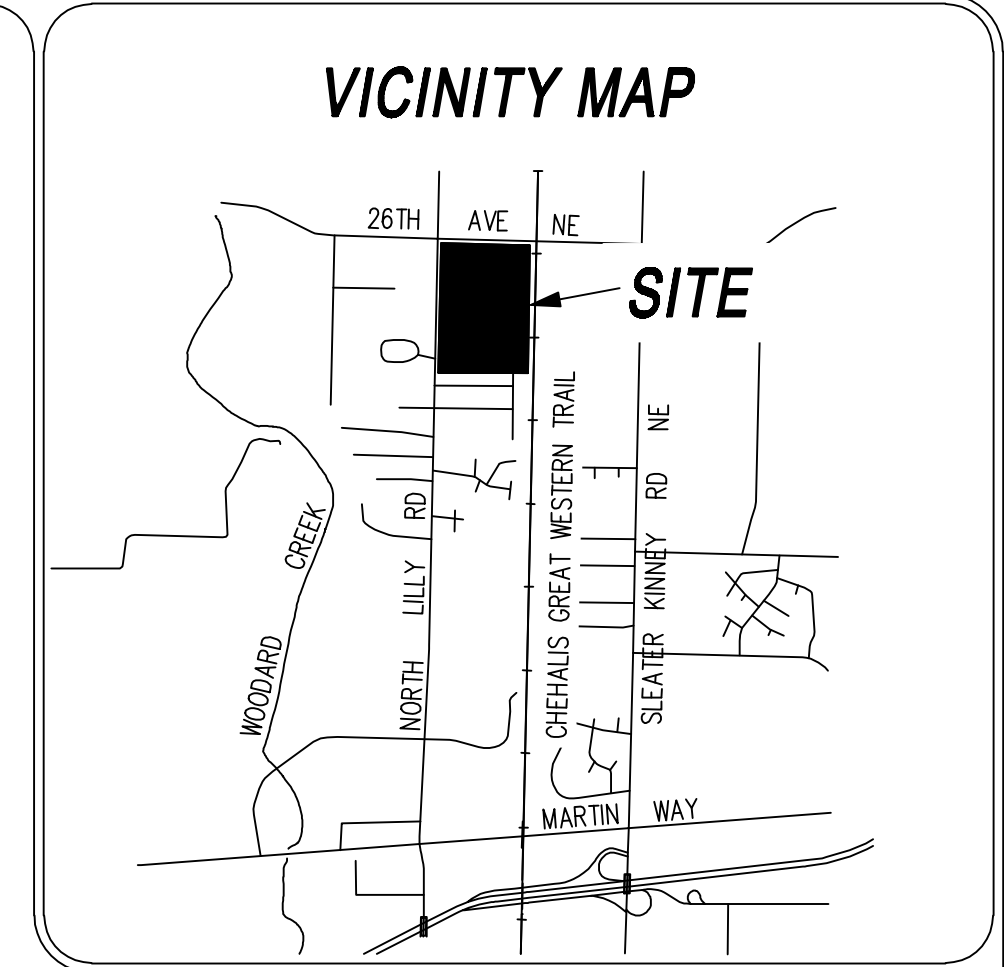
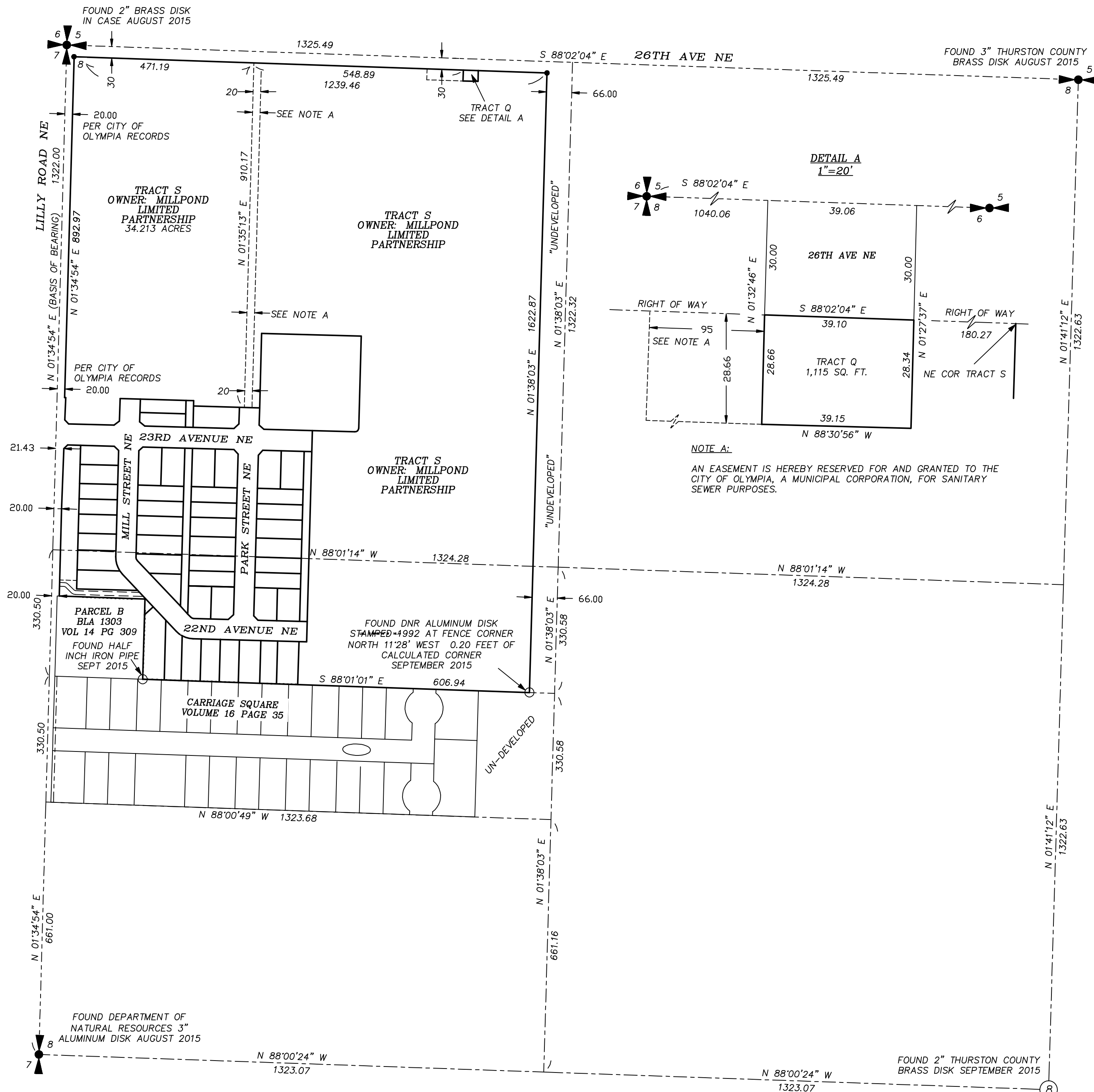


ANDRESEN SURVEYING PLLC
 PO BOX 97 LITTLEROCK WA 98556
 (360) 943-9255

AUDITOR'S INDEXING DATA

NW 1/4 OF THE NW 1/4 AND SW 1/4 OF THE NW 1/4	SECTION 8	TOWNSHIP 18 NORTH	RANGE 1 WEST	SHEET 2 OF 5
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VILLAGE AT MILL POND PHASE 1

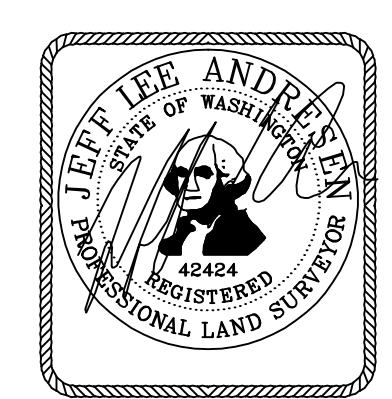
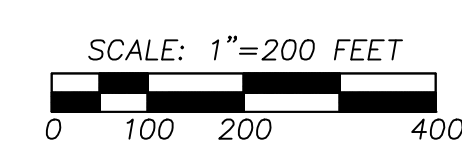
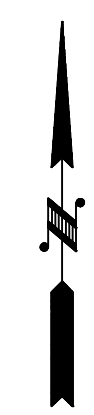


ORIGINAL LEGAL DESCRIPTION:
 PARCEL A OF BOUNDARY LINE ADJUSTMENT NO. BLA-1303, AS RECORDED AUGUST 26, 1993 UNDER AUDITOR'S FILE NO. 9308260152, THURSTON COUNTY.
 SITUATE IN THE COUNTY OF THURSTON, STATE OF WASHINGTON.

- LEGEND**
- = PROPERTY LINE
 - - - = QUARTER SECTION LINE
 - - - = SECTION LINE
 - - - = EASEMENT LINE
 - = FOUND AS NOTED

BASIS OF BEARING:
 OLYMPIA COORDINATE SYSTEM, THE WEST LINE OF THE NORTHWEST QUARTER SECTION 8, TOWNSHIP 18 NORTH, RANGE 1 WEST W.M.

EQUIPMENT AND PROCEDURES
 TOPCON GPT8023A ROBOTIC TOTAL STATION
 -FIELD TRAVERSE
 TOPCON HYPER+ GPS
 -REAL TIME KINEMATIC



ANDRESEN SURVEYING PLLC
 PO BOX 97 LITTLEROCK WA 98556
 (360) 943-9255

AUDITOR'S INDEXING DATA

NW 1/4 OF THE NW 1/4 AND SW 1/4 OF THE NW 1/4	SECTION 8	TOWNSHIP 18 NORTH	RANGE 1 WEST	SHEET 3 OF 5
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LILLY ROAD



VILLAGE AT MILL POND PHASE 1

NOTE "A"
 WALK WAY THROUGH TRACT I IS A CLASS 2 SHARED-USE FOOTPATH:
 EASEMENT HERE BY GRANTED UPON RECORDING OF THIS DOCUMENT FROM MILL POND LIMITED PARTNERSHIP TO THE CITY OF OLYMPIA AND THE GENERAL PUBLIC FOR THE USE OF INGRESS AND EGRESS OVER THAT PORTION OF TRACT I LYING SOUTH OF THE NORTH 354.00 FEET OF SAID TRACT.
 ALSO FOR THE OPERATION AND MAINTENANCE OF SEWER LINES THROUGH SAID PORTION OF SAID TRACT I, THE CITY OF OLYMPIA SHALL HAVE THE RIGHT TO ENTER UPON THAT PORTION OF TRACT I AT ALL TIMES FOR THE PURPOSES HEREIN STATED.

NOTE "B"
 ADDITIONAL RIGHT OF WAY GRANTED UPON RECORDING OF THIS DOCUMENT FROM MILL POND LIMITED PARTNERSHIP TO THE CITY OF OLYMPIA FOR ROAD RIGHT OF WAY PURPOSES.

NOTE "C"
 AN EASEMENT IS HEREBY RESERVED FOR AND GRANTED TO THE CITY OF OLYMPIA, A MUNICIPAL CORPORATION, FOR THE PURPOSE TO OPERATE AND MAINTAIN UNDERGROUND UTILITIES. THE CITY OF OLYMPIA SHALL HAVE THE RIGHT TO ENTER UPON THAT PORTION OF TRACT I AT ALL TIMES FOR THE PURPOSES HEREIN STATED.

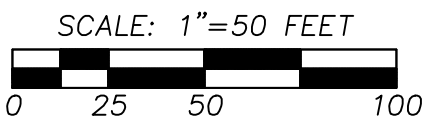
THIS PORTION OF TRACT I IS ALSO RESERVED FOR FUTURE DEVELOPMENT.

NOTE "D"
 EASEMENT RECORDED UNDER AUDITOR'S FILE NUMBER 4460282

NOTE "E"
 COMMUNITY TRACT FOR PARK PURPOSES.

NOTE "F"
 TRACT K, L AND M ARE COMMUNITY TRACT'S FOR ALLEY PURPOSES.

CURVE TABLE				LINE TABLE		
NO	DELTA	RADIUS	LENGTH	NO.	BEARING	DISTANCE
C1	34°54'20"	64.00	38.99	L1	S 43°24'47" E	11.09
C2	10°05'40"	64.00	11.28	L2	N 01°35'13" E	15.38
C3	45°00'00"	37.50	29.45	L3	N 46°35'13" E	31.14
C4	45°00'00"	11.00	8.64	L4	N 88°24'47" W	2.64
C5	45°00'00"	11.00	8.64	L5	S 88°24'47" E	13.00
C6	45°00'00"	37.50	29.45	L6	N 01°35'13" E	9.38
C7	26°34'28"	64.00	29.68	L7	N 43°09'22" W	14.21
C8	18°25'32"	64.00	20.58	L8	N 46°50'38" E	14.08
C9	90°00'00"	10.00	15.71	L9	N 45°39'27" W	16.02
C10	45°00'00"	31.00	24.35	L10	N 53°12'16" E	17.74
				L11	N 49°57'10" W	17.16
				L12	S 46°35'13" W	14.14
				L13	S 41°55'00" E	15.94
				L14	N 48°32'49" E	17.73
				L15	S 48°20'17" E	16.39
				L16	N 42°36'14" E	17.35
				L17	N 49°31'32" E	18.57
				L18	S 43°27'00" E	15.97
				L19	S 88°24'47" E	20.01
				L20	S 43°24'47" E	28.28
				L21	S 46°35'13" W	16.14



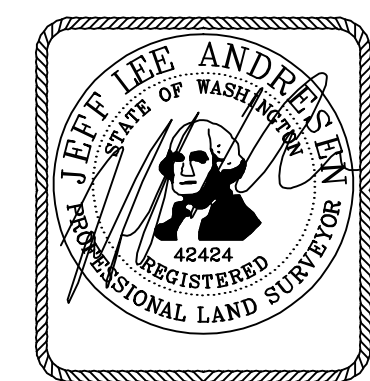
LEGEND

- = SET BRASS SURFACE DISK STAMPED "CITY OF OLYMPIA PUBLIC WORKS LS 42424"
- = SET MAG NAIL AND TAG STAMPED JLA 42424
- = SET #4 REBAR AND CAP STAMPED "JLA 42424"
- = EXISTING FENCE
- = PROPERTY LINE
- = EASEMENT LINE

EQUIPMENT AND PROCEDURES
 TOPCON GPT8023A ROBOTIC TOTAL STATION
 -FIELD TRAVERSE
 TOPCON HYPER+ GPS
 -REAL TIME KINEMATIC

PARCEL B OF BLA 1303 VOLUME 14 PAGE 309

CARRIAGE SQUARE VOLUME 16 PAGE 35



ANDRESEN SURVEYING PLLC
 PO BOX 97 LITTLEROCK WA 98556
 (360) 943-9255

AUDITOR'S INDEXING DATA				
NW 1/4 OF THE NW 1/4 AND SW 1/4 OF THE NW 1/4	SECTION 8	TOWNSHIP 18 NORTH	RANGE 1 WEST	SHEET 4 OF 5

VILLAGE AT MILL POND PHASE 1

ADDRESSES

LOT 2 3611 22ND AVE NE, OLYMPIA, WA 98501
 LOT 3 3615 22ND AVE NE, OLYMPIA, WA 98501
 LOT 4 3619 22ND AVE NE, OLYMPIA, WA 98501
 LOT 5 3623 22ND AVE NE, OLYMPIA, WA 98501
 LOT 6 3627 22ND AVE NE, OLYMPIA, WA 98501
 LOT 7 3631 22ND AVE NE, OLYMPIA, WA 98501
 LOT 8 3635 22ND AVE NE, OLYMPIA, WA 98501
 LOT 9 3639 22ND AVE NE, OLYMPIA, WA 98501
 LOT 10 2227 PARK VIEW ST NE, OLYMPIA, WA 98501
 LOT 11 2223 PARK VIEW ST NE, OLYMPIA, WA 98501
 LOT 12 2219 PARK VIEW ST NE, OLYMPIA, WA 98501
 LOT 13 2215 PARK VIEW ST NE, OLYMPIA, WA 98501
 LOT 14 2211 PARK VIEW ST NE, OLYMPIA, WA 98501
 LOT 15 2207 PARK VIEW ST NE, OLYMPIA, WA 98501
 LOT 16 3624 22ND AVE NE, OLYMPIA, WA 98501
 LOT 17 3620 22ND AVE NE, OLYMPIA, WA 98501
 LOT 18 2208 22ND AVE NE, OLYMPIA, WA 98501

ADDRESSES

LOT 19 2212 MILL ST NE, OLYMPIA, WA 98501
 LOT 20 2216 MILL ST NE, OLYMPIA, WA 98501
 LOT 21 2210 MILL ST NE, OLYMPIA, WA 98501
 LOT 22 2224 MILL ST NE, OLYMPIA, WA 98501
 LOT 23 3617 23RD AVE NE, OLYMPIA, WA 98501
 LOT 24 3613 23RD AVE NE, OLYMPIA, WA 98501
 LOT 25 2233 MILL ST NE, OLYMPIA, WA 98501
 LOT 26 2229 MILL ST NE, OLYMPIA, WA 98501
 LOT 27 2225 MILL ST NE, OLYMPIA, WA 98501
 LOT 28 2221 MILL ST NE, OLYMPIA, WA 98501
 LOT 29 2217 MILL ST NE, OLYMPIA, WA 98501
 LOT 30 2213 MILL ST NE, OLYMPIA, WA 98501
 LOT 31 2209 MILL ST NE, OLYMPIA, WA 98501
 LOT 32 2205 MILL ST NE, OLYMPIA, WA 98501
 LOT 33 2303 PARK VIEW ST NE, OLYMPIA, WA 98501
 LOT 34 2302 MILL ST NE, OLYMPIA, WA 98501
 LOT 35 2300 MILL ST NE, OLYMPIA, WA 98501
 LOT 36 3621 23RD AVE NE, OLYMPIA, WA 98501

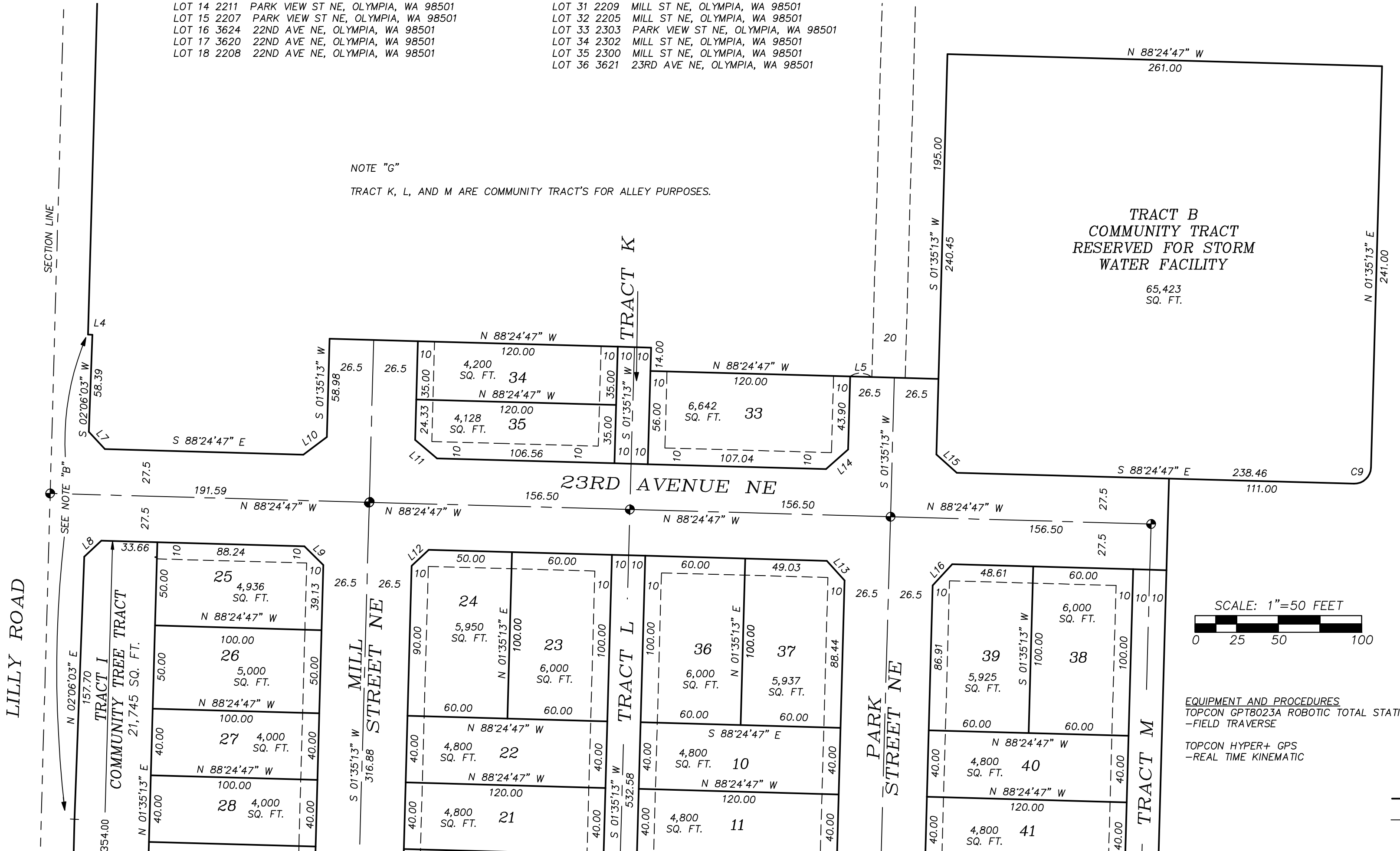
ADDRESSES

LOT 37 3625 23RD AVE NE, OLYMPIA, WA 98501
 LOT 38 3637 23RD AVE NE, OLYMPIA, WA 98501
 LOT 39 3633 23RD AVE NE, OLYMPIA, WA 98501
 LOT 40 2226 PARK VIEW ST NE, OLYMPIA, WA 98501
 LOT 41 2222 PARK VIEW ST NE, OLYMPIA, WA 98501
 LOT 42 2218 PARK VIEW ST NE, OLYMPIA, WA 98501
 LOT 43 2214 PARK VIEW ST NE, OLYMPIA, WA 98501
 LOT 44 2210 PARK VIEW ST NE, OLYMPIA, WA 98501
 LOT 45 2206 PARK VIEW ST NE, OLYMPIA, WA 98501
 LOT 46 3638 22ND AVE NE, OLYMPIA, WA 98501
 LOT 47 3634 22ND AVE NE, OLYMPIA, WA 98501

ADDRESSES

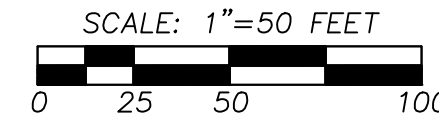
TRACT B 2350 PARK VIEW ST NE, OLYMPIA, WA 98501
 TRACT H 3610 22ND AVE NE, OLYMPIA, WA 98501
 TRACT J 2200 LILLY RD, OLYMPIA, WA 98501
 TRACT Q 3745 26TH AVE NE, OLYMPIA, WA 98501
 TRACT S 2400 LILLY RD NE, OLYMPIA, WA 98501
 TRACT K 3618 23RD AVE NE, OLYMPIA, WA 98501- 1,400 SQ. FT.
 TRACT L 3618 22RD AVE NE, OLYMPIA, WA 98501- 8,479 SQ. FT.
 TRACT M 3640 22RD AVE NE, OLYMPIA, WA 98501- 8,900 SQ. FT.

NOTE "G"
 TRACT K, L, AND M ARE COMMUNITY TRACTS FOR ALLEY PURPOSES.

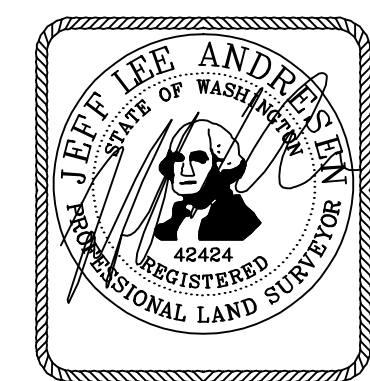


LILLY ROAD

NOTE "B"
 ADDITIONAL RIGHT OF WAY GRANTED UPON RECORDING OF THIS DOCUMENT FROM MILL POND LIMITED PARTNERSHIP SHALL BE DEDICATED TO THE CITY OF OLYMPIA FOR ROAD RIGHT OF WAY PURPOSES.



- LEGEND**
- = SET BRASS SURFACE DISK STAMPED "CITY OF OLYMPIA PUBLIC WORKS LS 42424"
 - = SET MAG NAIL AND TAG STAMPED JLA 42424
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AUDITOR'S INDEXING DATA				
NW 1/4 OF THE NW 1/4 AND SW 1/4 OF THE NW 1/4	SECTION 8	TOWNSHIP 18 NORTH	RANGE 1 WEST	SHEET 5 OF 5



City Council

Approval of Interlocal Agreement With the Washington Traffic Safety Commission (WTSC) for Traffic Safety Emphasis Patrols.

Agenda Date: 10/27/2015
Agenda Item Number: 4.E
File Number: 15-1015

Type: decision **Version:** 1 **Status:** Consent Calendar

Title

Approval of Interlocal Agreement With the Washington Traffic Safety Commission (WTSC) for Traffic Safety Emphasis Patrols.

Recommended Action

City Manager Recommendation:

Move to approve and authorize the mayor to sign the interlocal agreement.

Report

Issue:

The Washington Traffic Safety Commission (WTSC) has invited the City of Olympia to participate in specific traffic safety emphasis police patrols and will reimburse the City for overtime costs associated with the patrols.

Staff Contact:

Sgt. Rich Allen, 360.753.8419

Presenter(s):

None; Consent calendar item

Background and Analysis:

The WTSC organizes and funds local police patrols for specific types of traffic safety enforcement aimed at reducing traffic injuries and fatalities. The City will participate in patrols that target:

- Impaired Driving
- Seatbelt Use
- Distracted Driving
- Speed

Emphasis patrols are conducted during the same hours and/or days to saturate the local community with a specific type of patrol. To accommodate these special patrols, the WTSC reimburses the City for the cost of officer overtime necessary to participate.

Options:

Option #1: Approve the contract allowing the City of Olympia to engage in additional traffic patrols.

Option #2: Do not approve the contract, limiting the police hours available for targeted traffic patrols.

Financial Impact:

The WTSC will provide reimbursement of up to \$14,900 for personnel costs associated with the patrols.

**INTERAGENCY AGREEMENT
BETWEEN
CITY OF OLYMPIA AND
WASHINGTON TRAFFIC SAFETY COMMISSION**

THIS AGREEMENT is made and entered into by and between the City of Olympia herein after referred to as "AGENCY," and the Washington Traffic Safety Commission, hereinafter referred to as "WTSC."

THE PURPOSE OF THIS AGREEMENT is to provide funding for the City of Olympia to conduct multijurisdictional, high visibility enforcement (HVE) traffic safety emphasis patrols (**as outlined in Exhibit A**), in support of Target Zero priorities. **The Target Zero Manager (TZM) and/or Law Enforcement Liaison (LEL) assigned to the AGENCY's county shall coordinate the Scope of Work as outlined below** with the goal of reducing traffic related deaths and serious injuries.

THEREFORE, IT IS MUTUALLY AGREED THAT:

STATEMENT OF WORK

The AGENCY shall conduct specific HVE patrols as described in the Statement of Work attached as Exhibit A and as coordinated by the local TZM and/or LEL.

PERIOD OF PERFORMANCE

The period of performance of this Agreement shall commence on November 1, 2015 and remain in effect until September 30, 2016 unless terminated sooner, as provided herein.

COMPENSATION AND CONDITIONS

Compensation for the work provided in accordance with this Agreement has been established under the terms of RCW 39.34. The cost of accomplishing the work described in the Statement of Work will not exceed \$14,900.00. Funds break down into the following enforcement overtime categories:

**Statewide Impaired Driving Patrols: \$2,800.00
Grant Award # MAP-21 Section 405d; CFDA # 20.616**

**Statewide Seat Belt Patrols: \$1,300.00
Grant Award # MAP-21 Section 405b; CFDA # 20.616**

**Statewide Distracted Driving Patrols: \$1,700.00
Grant Award # Section 402; CFDA # 20.600**

**Flex Funding: \$4,000.00
(Local DUI, Speed, Distracted, and Seat Belt Patrols)
Grant Award # Section 402; CFDA # 20.600
Grant Award # MAP-21 Section 405d; CFDA # 20.616**

**Speed Pilot Project: \$5100.00
Grant Award # Section 405b; CFDA #20.616; WTSC; Project # M1*SE16-02**

These funds shall not be commingled and are only to be utilized for the specified emphasis area.

SWV 008653-00
(Agency) Statewide Vendor Number

PARTICIPATION REQUIREMENTS AND CONDITIONS:

For each of the emphasis patrols listed above, **Multijurisdictional High Visibility Enforcement Protocols**, as outlined in **Exhibit B** of this document, will be followed. Exceptions to these protocols may only be provided by the WTSC Program Manager.

Standardized Field Sobriety Testing (SFST) Training Requirement

The AGENCY certifies that all officers participating in traffic safety emphasis patrols are SFST trained. To meet this requirement:

- Officer must be BAC certified and have passed the SFST refresher training within the prior three years, or
- Officer must have successfully completed Advanced Roadside Impaired Driving Enforcement (ARIDE), or
- Officer must be a certified Drug Recognition Expert.

SHIFT LENGTH: The AGENCY will not schedule individual officer overtime shifts for longer than eight hours. (WTSC understands there may be instances when more than eight hours are billed because of DUI processing, etc.)

RESERVE OFFICERS: The AGENCY certifies that any reserve officer for whom reimbursement is claimed has exceeded his/her normal monthly working hours when participating in this emphasis patrol and is authorized to be paid the amount requested. Reserve officers may only be paid at the normal hourly rate and not at the 1.5 overtime rate.

DISPATCH: WTSC will reimburse communications officers/dispatch personnel for work on this project providing Agency has received prior approval from the designated TZM.

ALLOWABLE COSTS: The AGENCY will provide commissioned law enforcement with appropriate equipment (vehicle, radar, PBTs etc.) to participate in the emphasis patrols. WTSC will reimburse for overtime at 1.5 times officer's normal rate plus AGENCY's contributions to employee benefits including FICA, Medicare, Worker's Compensation and unemployment. The total cost of salary and benefits shall not be exceeded in any one funding category and funds may not be commingled between campaign areas.

PERFORMANCE STANDARDS

Participating law enforcement officers are required to make a minimum of 3 self-initiated contacts per hour of enforcement. Some violator contacts may result in related, time-consuming

activity. This activity is reimbursable. Other activities, such as collision investigation or emergency response that are not initiated through emphasis patrol contact WILL NOT be reimbursed.

BILLING PROCEDURE

The AGENCY shall submit invoices for reimbursement with supporting documentation to WTSC monthly. All invoices for reimbursement shall be submitted using the A-19 attached as Exhibit C or its pre-approved equivalent. Payment to the AGENCY for approved and completed work will be made by warrant or account transfer by WTSC within 30 days of receipt of the invoice. Upon expiration of the Agreement, any claim for payment not already made shall be submitted within 45 days after the expiration date of this Agreement. All invoices for goods received or services performed on or prior to June 30, **must be received by WTSC no later than July 31, 2016**. All invoices for goods or services performed on or prior to September 30, **must be received by WTSC no later than November 15, 2016**.

Claims for reimbursement must include:

a. Invoice Voucher (A19 Form).

- 1) Agency identified as the "Claimant"
- 2) Statewide Vendor Number
- 3) Federal Tax ID #
- 4) Original signature of the agency head, command officer or contracting officer, and
- 5) Other information denoted by arrows on the form.

b. Payroll support documents (WTSC Proof of Overtime Form, signed overtime slips, or other agreed upon payroll documentation.)

c. Emphasis Patrol Activity Logs showing 3 or more self-initiated contacts per hour.

The Invoice Voucher (A19 Form), payroll supporting documents, and Emphasis Patrol Activity Logs shall be submitted to the appropriate TZM or LEL for review and approval. The TZM will forward these documents to WTSC for processing and payment.

OVERTIME REPORTING

The AGENCY agrees to have all personnel who work HVE patrols complete officer Emphasis Patrol Activity Logs and submit to the local TZM or LEL within 48 hours of the end of all shifts worked. These same logs will also be part of the required back-up attached to reimbursement requests as outlined above (detailed above.)

ADVANCE PAYMENTS PROHIBITED

No payments in advance of or in anticipation of goods or services to be provided under this contract shall be made by the WTSC.

AGREEMENT ALTERATIONS AND AMENDMENTS

This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the

parties. Upon agreement by the AGENCY and the local TZM, allocation categories may be increased or decreased without amending this agreement PROVIDED THAT the increase in the allocation does not exceed 50% of the original agreed amount for the specific category. Any increase in allocation exceeding 50% will require an amendment to this document.

STATE AND FEDERAL TERMS AND CONDITIONS

ALL WRITINGS CONTAINED HEREIN

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

ASSIGNMENT

The work to be provided under this Agreement, and any claim arising thereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the party, which consent shall not be unreasonably withheld. The AGENCY shall provide the WTSC a copy of all third-party contracts and agreements entered into for purposes of fulfilling the Statement of Work outlined in Exhibit A. All third-party awards must allow for the greatest practical competition in accordance with applicable procurement rules and procedures.

ATTORNEYS' FEES

In the event of litigation or other action brought to enforce contract terms, each party agrees to bear its own attorney fees and costs.

BUY AMERICA ACT

The AGENCY will comply with the provisions of the Buy America Act (49 U.S.C. 5323(j)), which contains the following requirements:

Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

CONFIDENTIALITY / SAFEGUARDING OF INFORMATION

The AGENCY shall not use or disclose any information concerning the WTSC, or information which may be classified as confidential, for any purpose not directly connected with the administration of this contract, except with prior written consent of the WTSC, or as may be required by law.

COST PRINCIPLES

Costs incurred under this Agreement shall adhere to provisions of OMB 2 CFR Part 225 and 49 CFR Part 18 for state and local agencies, OMB Circulars A-21 and A-110 for educational institutions, and OMB Circular A-122 for nonprofit entities. The AGENCY shall not utilize Federal grant funds to replace routine and/or existing State or local expenditures; or utilize

Federal grant funds for costs of activities that constitute general expenses required to carry out the overall responsibilities of State, local, or Federally-recognized Indian tribal governments.

COVENANT AGAINST CONTINGENT FEES

The AGENCY warrants that no person or selling agent has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, excepting bona fide employees or bona fide established agents maintained by the AGENCY for the purpose of securing business. The WTSC shall have the right, in the event of breach of this clause by the AGENCY, to annul this contract without liability or, in its discretion, to deduct from the contract price or consideration or recover by other means the full amount of such commission, percentage, brokerage or contingent fee.

DEBARMENT AND SUSPENSION

Instructions for Lower Tier Certification

1. By signing and submitting this proposal, the AGENCY (hereinafter in this section referred to as "prospective lower tier participant") is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definition and Coverage sections of 49 CFR Part 29. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. (See below)
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide

the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

DISPUTES

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, agreement terms and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Board shall be final and binding on the parties hereto. As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

DRUG-FREE WORKPLACE

In accordance with the Drug-Free Workplace Act of 1988 (41 USC 8103 and 42 USC 12644), the AGENCY shall publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and shall specify the actions that will be taken against employees for violation of such provision. The AGENCY shall establish a drug-free awareness program and require that employees provide notification of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such incident. The AGENCY shall notify WTSC within ten days after such notification by an employee engaged in the performance of the grant. Within 30 days, the AGENCY will take appropriate personnel action against such employee, up to and including termination, and require the employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, state, or local health, law enforcement, or other appropriate agency.

FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA)

In accordance with FFATA, the AGENCY shall, upon request, provide WTSC the names and total compensation of the five most highly compensated officers of the entity if:

- (i) the entity in the preceding fiscal year received—
 - I. 80 percent or more of its annual gross revenues in Federal awards;
 - II. \$25,000,000 or more in annual gross revenues from Federal awards; and
- (ii) the public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 or section 6104 of the Internal Revenue Code of 1986;

FEDERAL LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form- LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

GOVERNANCE

This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Agreement shall be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- a. Applicable state and federal statutes and rules;
- b. Terms and Conditions of this agreement;
- c. Any Amendment executed under this Contract;
- d. Any Statement of Work executed under this Contract; and

- e. Any other provisions of the agreement, including materials incorporated by reference.

INCOME

Income earned by the AGENCY with respect to the conduct of the Statement of Work (e.g. sale of publications, registration fees, service charges) must be accounted for and income applied to project purposes or used to reduce project costs.

INDEMNIFICATION

To the fullest extent permitted by law, the AGENCY shall indemnify, defend, and hold harmless state, agencies of state and all officials, agents and employees of state, from and against all claims for injuries or death arising out of or resulting from the performance of the Contract. The AGENCY's obligation to indemnify, defend, and hold harmless includes any claim by the AGENCY's agents, employees, representatives, or any subAGENCY or its employees

The AGENCY expressly agrees to indemnify, defend, and hold harmless the state for any claim arising out of or incident to AGENCY's or any subAGENCY's performance or failure to perform the Contract. The AGENCY's obligation to indemnify, defend, and hold harmless the state shall not be eliminated or reduced by any actual or alleged concurrent negligence of state or its agents, agencies, employees and officials.

The AGENCY waives its immunity under Title 51 RCW to the extent it is required to indemnify, defend and hold harmless state and its agencies, officials, agents or employees.

INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

LICENSING, ACCREDITATION AND REGISTRATION

The AGENCY shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements/standards, necessary for the performance of this contract.

NONDISCRIMINATION

The CONTRACTOR will comply with all Federal statutes and implementing regulations relating to nondiscrimination. These include but are not limited to:

- (a) Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), which prohibits discrimination on the basis of race, color or national origin (and 49 CFR Part 21);
- (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686), which prohibits discrimination on the basis of sex;
- (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and the Americans with Disabilities Act of 1990 (Pub. L. 101-336), as amended (42 U.S.C. 12101, et seq.), which prohibits discrimination on the basis of disabilities (and 49 CFR Part 27);
- (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age;
- (e) the Civil Rights Restoration Act of 1987 (Pub. L. 100-259), which requires Federal-aid recipients and all subrecipients to prevent discrimination and ensure nondiscrimination in all of their programs and activities;
- (f) the Drug Abuse Office and Treatment Act of 1972 (Pub. L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse;

- (g) the comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (Pub. L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
- (h) Sections 523 and 527 of the Public Health Service Act of 1912, as amended (42 U.S.C. 290dd-3 and 290ee-3), relating to confidentiality of alcohol and drug abuse patient records;
- (i) Title VIII of the Civil Rights Act of 1968, as amended (42 U.S.C. 3601, et seq.), relating to nondiscrimination in the sale, rental or financing of housing;
- (j) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and
- (k) the requirements of any other nondiscrimination statute(s) which may apply to the application.

In the event the CONTRACTOR is in non-compliance or refuses to comply with any nondiscrimination law, regulation, or policy, this Agreement may be rescinded, canceled or terminated in whole or in part, and the CONTRACTOR may be declared ineligible for further contracts with the WTSC. The CONTRACTOR shall, however, be given a reasonable time in which to cure this noncompliance. Any dispute may be resolved in accordance with the "Disputes" procedure set forth herein.

POLITICAL ACTIVITY (HATCH ACT)

The AGENCY will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508) which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

RECORDS MAINTENANCE

The parties to this Agreement shall each maintain books, records, documents and other evidence that sufficiently and properly reflect all direct and indirect costs expended by either party in the performance of the service(s) described herein. These records shall be subject to inspection, review or audit by personnel of both parties, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six years after expiration and the Office of the State Auditor, federal auditors, and any persons duly authorized by the parties shall have full access and the right to examine any of these materials during this period.

Records and other documents, in any medium, furnished by one party to this Agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties without first giving notice to the furnishing party and giving it a reasonable opportunity to respond. Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

RIGHT OF INSPECTION

The AGENCY shall provide right of access to its facilities to the WTSC, or any of its officers, or to any other authorized agent or official of the state of Washington or the federal government, at all reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance under this contract.

The AGENCY shall make available information necessary for WTSC to comply with the right to access, amend, and receive an accounting of disclosures of their Personal Information

according to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) or any regulations enacted or revised pursuant to the HIPAA provisions and applicable provisions of Washington State law. The AGENCY shall upon request make available to the WTS and the U.S. Secretary of the Department of Health & Human Services all internal policies and procedures, books, and records relating to the safeguarding, use, and disclosure of Personal Information obtained or used as a result of this contract.

RIGHTS IN DATA

Unless otherwise provided, data that originates from this Agreement shall be "works for hire" as defined by the U.S. Copyright Act and shall be owned by the WTSC and the State Of Washington. In the event the Materials are not considered "works for hire" under the U.S. Copyright laws, the AGENCY hereby irrevocably assigns all right, title, and interest in data, including all intellectual property rights, to the WTSC effective from the moment of creation. Data shall include, but not be limited to data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. Ownership includes the right to copyright, patent, register, and the ability to transfer these rights.

The AGENCY may publish, at its own expense, the results of project activities without prior review by the WTSC, provided that any publications (written, visual, or sound) contain acknowledgment of the support provided by the National Highway Traffic Safety Administration (NHTSA) and the WTSC. Any discovery or invention derived from work performed under this project shall be referred to the WTSC, who will determine through NHTSA whether patent protections will be sought, how any rights will be administered, and other actions required to protect the public interest.

SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this contract and prior to normal completion, the WTSC may terminate the contract under the "Termination for Convenience" clause, without the ten day notice requirement, subject to renegotiation at the WTSC's discretion under those new funding limitations and conditions.

SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this Agreement are declared to be severable.

STATE LOBBYING

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

TAXES

All payments accrued on account of payroll taxes, unemployment contributions, any other taxes, insurance or other expenses for the AGENCY or its staff shall be the sole responsibility of the AGENCY.

TERMINATION

Either party may terminate this Agreement upon thirty (30) days prior written notification to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

TERMINATION FOR CAUSE

If, for any cause, either party does not fulfill in a timely and proper manner its obligations under this Agreement, or if either party violates any of these terms and conditions, the aggrieved party will give the other party written notice of such failure or violation. The responsible party will be given the opportunity to correct the violation or failure within fifteen (15) working days. If failure of violation is not corrected, this Interagency Agreement may be terminated immediately by written notice of the aggrieved party to the other.

TERMINATION FOR CONVENIENCE

Except as otherwise provided in this contract, the WTSC may, by 10 days written notice, beginning on the second day after the mailing, terminate this contract in whole or in part. If this contract is so terminated, the WTSC shall be liable only for payment required under the terms of this contract for services rendered or goods delivered prior to the effective date of termination.

TREATMENT OF ASSETS

1. Title to all property furnished by the WTSC shall remain property of the WTSC. Title to all property furnished by the AGENCY, for the cost of which the AGENCY is entitled to be reimbursed as a direct item of cost under this contract, shall pass to and vest in the WTSC upon delivery of such property by the AGENCY. Title to other property, the cost of which is reimbursable to the AGENCY under this contract, shall pass to and vest in the WTSC upon (i) issuance for use of such property in the performance of this contract, or (ii) commencement of use of such property in the performance of this contract, or (iii) reimbursement of the cost thereof by the WTSC in whole or in part, whichever first occurs.
2. Any property of the WTSC furnished to the AGENCY shall, unless otherwise provided herein or approved by the WTSC, be used only for the performance of this contract.
3. The AGENCY shall be responsible for any loss or damage to property of the WTSC which results from the negligence of the AGENCY or which results from the failure on the part of the AGENCY to maintain and administer that property in accordance with sound management practices.
4. If any WTSC property is lost, destroyed or damaged, the AGENCY shall immediately notify the WTSC and shall take all reasonable steps to protect the property from further damage.
5. The AGENCY shall surrender to the WTSC all property of the AGENCY prior to settlement upon completion, termination or cancellation of this contract.
6. All reference to the AGENCY under this clause shall also include AGENCY 's employees, agents or SubAGENCIES.

WAIVER

A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

DESIGNATED CONTACT

The following named individuals will serve as designated contacts for each of the parties, for all communications and billings regarding the performance of this Agreement:

The Contact for the AGENCY is:	The Contact for WTSC is:
Bryan Wyllie Sergeant 601 4 th Ave E Olympia, WA 98501 (360) 753-8416 bwyllie@ci.olympia.wa.us	Angie Ward Program Manager PO Box 40944 Olympia, WA 98501-0944 (360) 725 9888 award@wtsc.wa.gov

IN WITNESS WHEREOF, the parties have executed this Agreement.

The City of Olympia

Signature

Stephen Buxbaum
Printed Name

Mayor
Title *Date*

APPROVED AS TO FORM:

[Signature]
CITY ATTORNEY *ACA*

WASHINGTON TRAFFIC SAFETY COMMISSION

Signature

Chris Madill
Printed Name

Deputy Director
Title *Date*

Exhibit A

STATEMENT OF WORK

1. GOAL: To reduce traffic related deaths and serious injuries through aggressive impaired driving, occupant protection, speeding and distracted driving multijurisdictional HVE patrols.

2. SCOPE OF WORK:

Impaired Driving:

Agency will engage in multijurisdictional HVE patrols, as part of the national effort, for all or part of the following dates:

Holiday DUI Patrols; November 25, 2015 – January 1, 2016
Drive Sober or Get Pulled Over Labor Day DUI Crackdown;
August 19 – September 5, 2016.

These DUI patrols shall be deployed at locations where the data indicates that the most traffic safety benefit can be realized as determined by the local Traffic Safety Task Force. Whenever possible statewide mobilization patrols shall begin after 4:00 p.m. and will occur Friday-Sunday.

Law enforcement officers will complete the Emphasis Patrol Activity Logs and forward to their Target Zero Manager within 48 hours of the completion of the DUI patrols.

Funds permitting, the local Task Force may coordinate local HVE DUI patrols during the contract period. Dates may not coincide with any national/statewide or other local flex patrols. Dates of local patrols will be reported in advance to the WTSC on a quarterly basis by the county Target Zero Manager. Only work done on Task Force/TZM pre-approved dates will be considered for reimbursement.

Seat Belts:

Agency will engage in multijurisdictional HVE seat belt-focused patrols on some or all of the following dates as part of the national effort:

Click it or Ticket - May 23 – June 5, 2016

These patrols shall be deployed at locations where the data indicates that the most traffic safety benefit can be realized as determined by the local Traffic Safety Task Force. Whenever possible these patrols shall occur in areas with the lowest seat belt use. Ideally, these patrols will not begin before 4:00 pm.

Law enforcement officers will complete the Emphasis Patrol Activity Logs and forward to their Target Zero Manager within 48 hours of the completion of the seat belt patrols.

Funds permitting, the local Task Force may coordinate local HVE seatbelt patrols during the contract period. Dates may not coincide with any national/statewide or other local flex patrols. Dates of local patrols will be reported in advance to the WTSC on a quarterly basis by the county Target Zero Manager. Only work done on Task Force/TZM pre-approved dates will be considered for reimbursement.

Distracted Driving

Agency may engage in multijurisdictional HVE distracted driving focused patrols, as part of the national effort, for all or part the following dates:

U Drive. U Text. U Pay. – April 1 – 14, 2016

These patrols shall be deployed at locations where the data indicates that the most traffic safety benefit can be realized as determined by the local Traffic Safety Task Force. Wherever possible these patrols shall occur in areas with the highest number of distracted driving violations.

Law enforcement officers will complete the Emphasis Patrol Activity Logs and forward to their Target Zero Manager within 48 hours of the completion of the distracted driving patrols.

Funds permitting, the local Task Force may coordinate local HVE distracted driving patrols during the contract period. Dates may not coincide with any national/statewide or other local flex patrols. Dates of local patrols will be reported in advance to the WTSC on a quarterly basis by the county Target Zero Manager. Only work done on Task Force/TZM pre-approved dates will be considered for reimbursement.

Local Speeding Patrols

Funds permitting, the local Task Force may coordinate local HVE patrols focused on speeding drivers during the contract period. Dates may not coincide with any national/statewide or other local flex patrols. Dates of local patrols will be reported in advance to the WTSC on a quarterly basis by the county Target Zero Manager. Only work done on Task Force/TZM pre-approved dates will be considered for reimbursement.

CONDITIONS:

For each of the emphasis patrols listed above, **Multijurisdictional High Visibility Enforcement Protocols**, as outlined in **Exhibit B** of this document will be followed. These protocols are incorporated in their entirety to this document by reference. Exceptions to these protocols may only be provided by the WTSC Program Manager.

Standardized Field Sobriety Testing (SFST) Training Requirement

Agency certifies that all officers participating in these patrols are SFST trained. To meet this requirement:

- Officer must be BAC certified and have passed the SFST refresher training within the prior three years, or
- Officer must have successfully completed Advanced Roadside Impaired Driving Enforcement (ARIDE), or
- Officer must be a certified Drug Recognition Expert.

Media Contacts:

All of these patrols are conducted as part of a highly publicized, statewide effort. As such, publicity campaigns about these patrols are planned to alert the public to the fact that extra patrols are targeting these violations. Therefore, Agency must provide the names of at least two agency officers who can be available for media requests and questions.

***At least one of the individuals listed below must be available for weekend media contacts, beginning at noon on Fridays before mobilizations:**

Lt. Paul Lower
Name/Title

360-753-8410, plower@ci.olympia.wa.us
Phone & e-mail

360-239-1603
Cell Phone

Laura Wohl, Administrative Svcs. Manager
Name/Title

360-753-8214, lwohl@ci.olympia.wa.us
Phone & e-mail

360-951-8889
Cell Phone

X Available weekends per above?*

X Available weekends per above?*

**Please return this signed MOU (No later than October 23, 2015) to
your Target Zero Manager:**

Anne Larsen
Target Zero Thurston County
2000 Lakeridge Dr. SW
Olympia, WA 98502

Target Zero Manager will forward this signed document to:

Angie Ward, WTSC
621 – 8th Avenue SW, Suite 409
PO Box 40944
Olympia, WA 98504-0944
360.725.9888

Exhibit B

Multijurisdictional High-Visibility Enforcement Protocols

Purpose

This protocol is intended to guide Target Zero Managers, Law Enforcement Liaisons, and law enforcement agencies in coordinating multijurisdictional high visibility enforcement (HVE) mobilizations to address impaired driving, distracted driving, speeding, and seat belt use. These mobilizations are funded by federal highway safety grants.

Goal

The goal of multijurisdictional high-visibility campaigns is to reduce fatal and serious injury collisions through the coordination of:

- Publicity addressing increased enforcement, and
- Increased contacts and arrests of violators.

Method

Funding from the Washington Traffic Safety Commission (WTSC) will support multijurisdictional HVE patrol activities to increase the number of officers working on impaired driving, distracted driving, speeding, and occupant protection enforcement. Public education and media will be coordinated by the Target Zero Manager and Law Enforcement Liaison. The law enforcement activity will support the media effort by demonstrating to the public that the media messages are true; i.e., that “extra enforcement patrols (with a particular focus) are going on now” so that the public takes the media messages seriously.

The media work will support the police effort by encouraging voluntary compliance with the law. The objective of multijurisdictional HVE patrol activities is to change driver behavior by raising the awareness of increased enforcement.

Definitions:

- HVE is enforcement of the law in conjunction with publicity that draws the attention of the public to the enforcement activity.
- Multijurisdictional enforcement is defined as a minimum of three law enforcement agencies (LEA's) or patrol units participating at a designated date and time, enforcing a specific activity, in a location determined by the local Target Zero Task Force.

Responsibilities

WTSC:

- Provide funding.
- Provide state/local traffic fatality and serious injury data.
- Coordinate paid media at the state level for statewide and local mobilizations (when possible).
- Lead news media efforts for:
 - Holiday DUI
 - Click It or Ticket
 - U Drive. U Text. U Pay.
 - Drive Sober or Get Pulled Over
- Summarize statewide enforcement activity.
- Report results to the National Highway Traffic Safety Administration.

Target Zero Manager and Law Enforcement Liaison:

- Lead the development of Multijurisdictional High Visibility Enforcement Mobilization Plans.
- Submit local patrol plans for local DUI, seat belt, speeding, and distracted mobilizations to the WTSC on quarterly basis:

Plans Due:	For local patrols planned from:
August 31, 2015	October 1 – December 31, 2015
October 31, 2015	January – March, 2016
January 30, 2016	April – June, 2016
April 30, 2016	July – September, 2016

*One yearly plan for local mobilizations may be submitted in lieu of four quarterly plans.

- Coordinate mobilization briefings.
- Lead news media and community outreach efforts for local mobilizations.
- Review and approve all MOUs, invoices, and other documentation before submission to WTSC. This includes follow-up on incomplete invoicing paperwork and Emphasis Patrol Activity Logs with unexplained low contacts.
- Submit statewide mobilization enforcement total sheet (by county) to WTSC within 72 hours of mobilization end date (hvetotals@wtsc.wa.gov)
- Submit local mobilization enforcement total sheet (by agency and task force) to WTSC within two weeks of patrol end date (hvetotals@wtsc.wa.gov)

Law Enforcement Agencies:

- Send a representative to local task force meetings to plan mobilization locations and exact dates.
- Ensure availability of agency media contact, noted on page 3 of this agreement, prior to and during all mobilization dates.
- Provide commissioned police officer(s) (active or paid reserve) with appropriate equipment (vehicle, radar, etc.) to participate in multijurisdictional HVE patrols.
- Ensure that officers assigned to the multijurisdictional HVE campaigns are qualified to enforce the impaired driving laws as outlined on page 2, section 3 of this agreement.
- Require all officers participating in multijurisdictional HVE patrols to attend mobilization briefings.
- Ensure officers working the overtime conduct a minimum of three (3) self-initiated contacts per hour.

This is an enforcement activity that is intended to apprehend violators. It is expected that a Notice of Infraction/Citation (NOI/C) will be issued at contact unless circumstances dictate otherwise. It is understood that violator contacts may result in related, time-consuming activity. Such activity will be considered for reimbursement.

Activity other than that initiated through HVE patrol contact (investigating collisions, emergency responses, etc.) will be the responsibility of the contracting agency and will not be reimbursed.

- Require officers to complete and submit multijurisdictional HVE patrol productivity on WTSC Emphasis Patrol Activity Log.

Agency Initial DATE

TZM Initial DATE

Exhibit C

FORM A 19 (Rev. 4/1/13)	STATE OF WASHINGTON INVOICE VOUCHER
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AGENCY USE ONLY		
AGENCY NO. 2280	LOCATION CODE	P.R. OR AUTH. NO.

AGENCY NAME
WA Traffic Safety Commission PO BOX 40944 Olympia WA 98504-0944

For INTERNAL USE ONLY
DATE: _____
PROJECT #: _____
APPROVED BY: _____

VENDOR OR CLAIMANT (Warrant is to be payable to)
➔ (Please fill in mailing address matching Fed ID #)
➔ Statewide Vendor #:

INSTRUCTIONS TO VENDOR OR CLAIMANT: Submit this form to claim payment for materials, merchandise or services. Show complete detail for each item.

BY _____	➔ _____
(Print Name)	(Date)

FEDERAL I.D. # OR SOCIAL SECURITY #. (For reporting Personal Services Contract Payments to I.R.S.)	CFDA #
--	--------

DATE	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	FOR AGENCY USE
➔		➔	➔	➔	
TOTAL ➔		➔	➔	➔	

PREPARED BY _____	TELEPHONE NUMBER _____
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DOC. DATE	PMT DUE DATE	CURRENT DOC. NO.	REF. DOC.	VENDOR NUMBER				VENDOR MESSAGE				UBI NUMBER				
REF DO C	TRANS CODE	M O D	FUND	MASTER INDEX		SUB OBJ	SUB SUB OBJECT	ORG INDEX	WORKCLAS	COUNTY BUDGET UNIT	CITY/TOWN MOS	PROJEC T	SUB PROJ	PROJ PHAS	AMOUNT	INVOICE NUMBER
ACCOUNTING APPROVAL FOR PAYMENT _____										DATE _____		WARRANT TOTAL _____		WARRANT NUMBER _____		



City Council

Approval of Interlocal agreement with the Washington Traffic Safety Commission (WTSC) for Local Liaison for Traffic Safety Emphasis Patrols

Agenda Date: 10/27/2015
Agenda Item Number: 4.F
File Number: 15-1016

Type: decision **Version:** 1 **Status:** Consent Calendar

Title

Approval of Interlocal agreement with the Washington Traffic Safety Commission (WTSC) for Local Liaison for Traffic Safety Emphasis Patrols

Recommended Action

City Manager Recommendation:

Move to approve and authorize the mayor to sign the interlocal agreement.

Report

Issue:

The Washington Traffic Safety Commission (WTSC) funds special traffic safety emphasis patrols throughout the state. WTSC also appoints a Law Enforcement Liaison (LEL) to provide support to the local program manager with collecting data and training local law enforcement agencies on traffic safety enforcement issues.

Staff Contact:

Lt. Aaron Jelcick, 360.753.8255

Presenter(s):

None: Consent calendar item

Background and Analysis:

The WTSC funds coordinate special traffic enforcement patrols, with a goal of reducing traffic-related injuries and fatalities. Emphasis patrols are done on a regional basis, with multiple agencies participating in patrols during specific times and/or days. To ensure that data related to the events is collected accurately and to provide other support to the local program manager, the LEL is charged with the following tasks:

- Lead evidence-based efforts to reduce motor vehicle crashes, fatalities, and serious injuries
- Communication and coordination of law enforcement highway safety activities in collaboration with the local Region Target Zero Manager, Statewide LEL and WTSC Program Manager as

well as allied highway safety organizations.

- Active supporters for development and implementation of highway safety plans, programs, and budgets.
- Recruiting law enforcement participation in highway safety activities and programs that enhance the success of achieving the WTSC highway safety goals and objectives

The WTSC provides reimbursement for the personnel costs of the LEL to the local jurisdiction.

Options:

Option #1: Approve the interlocal agreement allowing the City to provide the region with a talented LEL to maximize the success of the specific enforcement patrols.

Option #2: Do not approve the interlocal agreement and the City will not be able to provide an LEL due to personnel costs.

Financial Impact:

\$1,200 for reimbursement of personnel costs.

**INTERAGENCY AGREEMENT
BETWEEN
THE AGENCY OF OLYMPIA AND
WASHINGTON TRAFFIC SAFETY COMMISSION**

THIS AGREEMENT is made and entered into by and between the **AGENCY of Olympia**, hereinafter referred to as "AGENCY" and the Washington Traffic Safety Commission, hereinafter referred to as "WTSC."

THE PURPOSE OF THIS AGREEMENT is to establish a Law Enforcement Liaison (LEL) and to provide funding for the LEL to collaborate with local jurisdictions in promoting Target Zero.

THEREFORE, IT IS MUTUALLY AGREED THAT:

STATEMENT OF WORK

The Law Enforcement Liaison (LEL) program shall provide an opportunity to work with state and local organizations to develop and implement statewide initiatives focusing on traffic safety education and law enforcement as described in the Statement of Work attached in Exhibit A.

PERIOD OF PERFORMANCE

The period of performance of this Agreement shall commence on November 1, 2015 and remain in effect until September 30, 2016 unless terminated sooner, as provided herein.

COMPENSATION

Compensation for the work provided in accordance with this Agreement has been established under the terms of RCW 39.34. The cost of accomplishing the work described in the Statement of Work will not exceed \$1,200.00 TWELVE HUNDRED DOLLARS. If the AGENCY intends to charge indirect costs, submission of a cost allocation plan or a Federal cognizant agency letter is required. Payment for satisfactory performance of the work shall not exceed this amount unless the parties mutually agree to a higher amount. The following summarizes total project costs under this Agreement.

Summary of costs	Amount
Employee salaries and benefits	\$1,200
Travel (includes in-state and out-of-state travel)	
Equipment* (specify equipment in the table below)	
TOTAL	1,200.00

STATE AND FEDERAL TERMS AND CONDITIONS:

ACTIVITY REPORTS

The AGENCY agrees to submit quarterly reports and a final report on the activity of this project in the form provided by the WTSC entitled "Traffic Safety Project Report" and incorporated by reference as Exhibit C. Final reports are to be detailed and must describe whether the project objectives were accomplished, if technical and fiscal problems were encountered, and what improvements in traffic safety have resulted or probably will result. Included in the final report will be copies of publications, training reports and any statistical data generated in project execution. The final report is to be submitted to WTSC within 30 days of termination of this Interagency Agreement.

ADVANCE PAYMENTS PROHIBITED

No payments in advance of or in anticipation of goods or services to be provided under this Agreement shall be made by the WTSC.

AGREEMENT ALTERATIONS AND AMENDMENTS

This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

ALL WRITINGS CONTAINED HEREIN

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

ASSIGNMENT

The work to be provided under this Agreement, and any claim arising thereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the party, which consent shall not be unreasonably withheld. The AGENCY shall provide the WTSC a copy of all third-party contracts and agreements entered into for purposes of fulfilling the Statement of Work outlined in Exhibit A. All third-party awards must allow for the greatest practical competition in accordance with applicable procurement rules and procedures.

ATTORNEYS' FEES

In the event of litigation or other action brought to enforce Agreement terms, each party agrees to bear its own attorney fees and costs.

BILLING PROCEDURE

The AGENCY shall submit invoices for reimbursement with supporting documentation to WTSC monthly. All invoices for reimbursement shall be submitted using the A-19 attached as Exhibit B or its pre-approved equivalent. Payment to the AGENCY for approved and completed work will be made by warrant or account transfer by WTSC within 30 days of receipt of the invoice. Upon expiration of the Agreement, any claim for payment not already made shall be submitted within 45 days after the expiration date of this Agreement. All invoices for goods received or services performed on or prior to June 30, **must be received by WTSC no later than August 15**. All invoices for goods or services performed on or prior to September 30, **must be received by WTSC no later than November 15**.

BUY AMERICA ACT

The AGENCY will comply with the provisions of the Buy America Act (49 U.S.C. 5323(j)), which contains the following requirements:

Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project agreement by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

CONFIDENTIALITY / SAFEGUARDING OF INFORMATION

The AGENCY shall not use or disclose any information concerning the WTSC, or information which may be classified as confidential, for any purpose not directly connected with the administration of this agreement, except with prior written consent of the WTSC, or as may be required by law.

COST PRINCIPLES

Costs incurred under this Agreement shall adhere to provisions of OMB 2 CFR Part 225 and 49 CFR Part 18 for state and local agencies, OMB Circulars A-21 and A-110 for educational institutions, and OMB Circular A-122 for nonprofit entities. The AGENCY shall not utilize Federal grant funds to replace routine and/or existing State or local expenditures; or utilize Federal grant funds for costs of activities that constitute general expenses

required to carry out the overall responsibilities of State, local, or Federally-recognized Indian tribal governments.

COVENANT AGAINST CONTINGENT FEES

The AGENCY warrants that no person or selling agent has been employed or retained to solicit or secure this agreement upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, excepting bona fide employees or bona fide established agents maintained by the AGENCY for the purpose of securing business. The WTSC shall have the right, in the event of breach of this clause by the AGENCY, to annul this agreement without liability or, in its discretion, to deduct from the agreement price or consideration or recover by other means the full amount of such commission, percentage, brokerage or contingent fee.

DEBARMENT AND SUSPENSION

Instructions for Lower Tier Certification

1. By signing and submitting this proposal, the AGENCY (hereinafter in this section referred to as "prospective lower tier participant") is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definition and Coverage sections of 49 CFR Part 29. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. (See below)
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

DISPUTES

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, agreement terms and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Board shall be final and binding on the parties hereto. As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control, if applicable.

DRUG-FREE WORKPLACE

In accordance with the Drug-Free Workplace Act of 1988 (41 USC 8103 and 42 USC 12644), the AGENCY shall publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and shall specify the actions that will be taken against employees for violation of such provision. The AGENCY shall establish a drug-free awareness program and require that employees provide notification of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such incident. The AGENCY shall notify WTSC within ten days after such notification by an employee engaged in the performance of the grant. Within 30 days, the AGENCY will take appropriate personnel action against such employee, up to and including termination, and require the employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, state, or local health, law enforcement, or other appropriate agency.

FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA)

In accordance with FFATA, the AGENCY shall, upon request, provide WTSC the names and total compensation of the five most highly compensated officers of the entity if:

- (i) the entity in the preceding fiscal year received—
 - I. 80 percent or more of its annual gross revenues in Federal awards;
 - II. \$25,000,000 or more in annual gross revenues from Federal awards; and
- (ii) the public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 or section 6104 of the Internal Revenue Code of 1986;

FEDERAL LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal,

amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form- LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

GOVERNANCE

This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Agreement shall be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- a. Applicable state and federal statutes and rules;
- b. Terms and Conditions of this agreement;
- c. Any Amendment executed under this Agreement;
- d. Any Statement of Work executed under this Agreement; and
- e. Any other provisions of the agreement, including materials incorporated by reference.

INCOME

Income earned by the AGENCY with respect to the conduct of the Statement of Work (e.g. sale of publications, registration fees, service charges) must be accounted for and income applied to project purposes or used to reduce project costs.

INDEMNIFICATION

To the fullest extent permitted by law, the AGENCY shall indemnify, defend, and hold harmless state, agencies of state and all officials, agents and employees of state, from and against all claims for injuries or death arising out of or resulting from the performance of the Agreement. The AGENCY's obligation to indemnify, defend, and hold harmless includes any claim by the AGENCY's agents, employees, representatives, or any subcontractor or its employees.

The AGENCY expressly agrees to indemnify, defend, and hold harmless the state for any claim arising out of or incident to AGENCY's or any subcontractor's performance or failure to perform the Agreement.

The AGENCY waives its immunity under Title 51 RCW to the extent it is required to indemnify, defend and hold harmless state and its agencies, officials, agents or employees.

INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

INDUSTRIAL INSURANCE COVERAGE

The AGENCY shall comply with the provisions of Title 51 RCW, Industrial Insurance. If the AGENCY fails to provide industrial insurance coverage or fails to pay premiums or penalties on behalf of its employees as may

be required by law, the WTSC may collect from the AGENCY the full amount payable to the Industrial Insurance accident fund. The WTSC may deduct the amount owed by the AGENCY to the accident fund from the amount payable to the AGENCY by the WTSC under this Agreement, and transmit the deducted amount to the Department of Labor and Industries, (L&I) Division of Insurance Services. This provision does not waive any of L&I's rights to collect from the AGENCY.

LICENSING, ACCREDITATION AND REGISTRATION

The AGENCY shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements/standards, necessary for the performance of this Agreement.

NONDISCRIMINATION

The AGENCY will comply with all Federal statutes and implementing regulations relating to nondiscrimination. These include but are not limited to:

- (a) Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), which prohibits discrimination on the basis of race, color or national origin (and 49 CFR Part 21);
- (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686), which prohibits discrimination on the basis of sex;
- (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and the Americans with Disabilities Act of 1990 (Pub. L. 101-336), as amended (42 U.S.C. 12101, et seq.), which prohibits discrimination on the basis of disabilities (and 49 CFR Part 27);
- (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age;
- (e) the Civil Rights Restoration Act of 1987 (Pub. L. 100-259), which requires Federal-aid recipients and all subrecipients to prevent discrimination and ensure nondiscrimination in all of their programs and activities;
- (f) the Drug Abuse Office and Treatment Act of 1972 (Pub. L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse;
- (g) the comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (Pub. L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
- (h) Sections 523 and 527 of the Public Health Service Act of 1912, as amended (42 U.S.C. 290dd-3 and 290ee-3), relating to confidentiality of alcohol and drug abuse patient records;
- (i) Title VIII of the Civil Rights Act of 1968, as amended (42 U.S.C. 3601, et seq.), relating to nondiscrimination in the sale, rental or financing of housing;
- (j) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and
- (k) the requirements of any other nondiscrimination statute(s) which may apply to the application.

In the event the AGENCY is in non-compliance or refuses to comply with any nondiscrimination law, regulation, or policy, this Agreement may be rescinded, canceled or terminated in whole or in part, and the AGENCY may be declared ineligible for further contracts with the WTSC. The AGENCY shall, however, be given a reasonable time in which to cure this noncompliance. Any dispute may be resolved in accordance with the "Disputes" procedure set forth herein.

POLITICAL ACTIVITY (HATCH ACT)

The AGENCY will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508) which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

RECORDS MAINTENANCE

The parties to this Agreement shall each maintain books, records, documents and other evidence that sufficiently and properly reflect all direct and indirect costs expended by either party in the performance of the service(s) described herein. These records shall be subject to inspection, review or audit by personnel of both parties, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six years after expiration and the Office of the State Auditor, federal auditors, and any persons duly authorized by the parties shall have full access and the right to examine any of these materials during this period.

REGISTRATION WITH DEPARTMENT OF REVENUE

The AGENCY shall complete registration with the Washington State Department of Revenue and be responsible for payment of all taxes due on payments made under this Agreement.

RIGHT OF INSPECTION

The AGENCY shall provide right of access to its facilities to the WTSC, or any of its officers, or to any other authorized agent or official of the state of Washington or the federal government, at all reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance under this Agreement.

The AGENCY shall make available information necessary for WTSC to comply with the client's right to access, amend, and receive an accounting of disclosures of their Personal Information according to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) or any regulations enacted or revised pursuant to the HIPAA provisions and applicable provisions of Washington State law. The AGENCY shall upon request make available to the WTS and the U.S. Secretary of the Department of Health & Human Services all internal policies and procedures, books, and records relating to the safeguarding, use, and disclosure of Personal Information obtained or used as a result of this Agreement.

RIGHTS IN DATA

Unless otherwise provided, data that originates from this Agreement shall be "works for hire" as defined by the U.S. Copyright Act and shall be owned by the WTSC and the State Of Washington. In the event the Materials are not considered "works for hire" under the U.S. Copyright laws, the AGENCY hereby irrevocably assigns all right, title, and interest in data, including all intellectual property rights, to the WTSC effective from the moment of creation. Data shall include, but not be limited to data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. Ownership includes the right to copyright, patent, register, and the ability to transfer these rights.

The AGENCY may publish, at its own expense, the results of project activities without prior review by the WTSC, provided that any publications (written, visual, or sound) contain acknowledgment of the support provided by the National Highway Traffic Safety Administration (NHTSA) and the WTSC. Any discovery or invention derived from work performed under this project shall be referred to the WTSC, who will determine through NHTSA whether patent protections will be sought, how any rights will be administered, and other actions required to protect the public interest.

SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Agreement and prior to normal completion, the WTSC may terminate the Agreement under the "Termination for Convenience" clause, without the ten day notice requirement, subject to renegotiation at the WTSC's discretion under those new funding limitations and conditions.

SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this Agreement are declared to be severable.

SITE SECURITY

While on AGENCY premises, the AGENCY, its agents, employees, or subcontractors shall conform in all respects with physical, fire or other security policies or regulations.

STATE LOBBYING

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with

customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

TAXES

All payments accrued on account of payroll taxes, unemployment contributions, any other taxes, insurance or other expenses for the AGENCY or its staff shall be the sole responsibility of the AGENCY.

TERMINATION

Either party may terminate this Agreement upon thirty (30) days prior written notification to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

TERMINATION FOR CAUSE

If, for any cause, either party does not fulfill in a timely and proper manner its obligations under this Agreement, or if either party violates any of these terms and conditions, the aggrieved party will give the other party written notice of such failure or violation. The responsible party will be given the opportunity to correct the violation or failure within fifteen (15) working days. If failure of violation is not corrected, this Interagency Agreement may be terminated immediately by written notice of the aggrieved party to the other.

TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Agreement, the WTSC may, by 10 days written notice, beginning on the second day after the mailing, terminate this Agreement in whole or in part. If this Agreement is so terminated, the WTSC shall be liable only for payment required under the terms of this Agreement for services rendered or goods delivered prior to the effective date of termination.

TREATMENT OF ASSETS

1. Title to all property furnished by the WTSC shall remain property of the WTSC. Title to all property furnished by the AGENCY, for the cost of which the AGENCY is entitled to be reimbursed as a direct item of cost under this Agreement, shall pass to and vest in the WTSC upon delivery of such property by the AGENCY. Title to other property, the cost of which is reimbursable to the AGENCY under this Agreement, shall pass to and vest in the WTSC upon (i) issuance for use of such property in the performance of this Agreement, or (ii) commencement of use of such property in the performance of this Agreement, or (iii) reimbursement of the cost thereof by the WTSC in whole or in part, whichever first occurs.
2. Any property of the WTSC furnished to the AGENCY shall, unless otherwise provided herein or approved by the WTSC, be used only for the performance of this Agreement.
3. The AGENCY shall be responsible for any loss or damage to property of the WTSC which results from the negligence of the AGENCY or which results from the failure on the part of the AGENCY to maintain and administer that property in accordance with sound management practices.
4. If any WTSC property is lost, destroyed or damaged, the AGENCY shall immediately notify the WTSC and shall take all reasonable steps to protect the property from further damage.
5. The AGENCY shall surrender to the WTSC all property of the AGENCY prior to settlement upon completion, termination or cancellation of this Agreement.
6. All reference to the AGENCY under this clause shall also include AGENCY employees, agents or Subcontractors.

WAIVER

A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

DESIGNATED CONTACT

The following named individuals will serve as designated contacts for each of the parties, for all communications and billings regarding the performance of this Agreement:

The Contact for the AGENCY is:	The Contact for WTSC is:
---------------------------------------	---------------------------------

<p>Lt. Aaron Jelcick Olympia Police Department ajelcick@ci.olympia.wa.us PO Box 1967 Olympia WA 98507 360-753-8255</p>	<p>Edica Esqueda, Program Manager Washington Traffic Safety Commission eesqueda@wtsc.wa.gov 621 8th Ave/POB 40944 Olympia, WA 98504 (O) 360-725-9886 (F) 360-586-6489</p>
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IN WITNESS WHEREOF, the parties have executed this Agreement.

City of Olympia

Signature

Stephen Buxbaum
Printed Name

Mayor _____
Title *Date*

APPROVED AS TO FORM:


CITY ATTORNEY (ACA)

WASHINGTON TRAFFIC SAFETY COMMISSION

Signature

Chris Madill
Printed Name

Deputy Director _____
Title *Date*

Exhibit A

STATEMENT OF WORK

The LEL encourages law enforcement officers and leaders to support the enforcement of traffic safety laws, particularly those dealing with impaired driving, occupant protection, distracted driving, and speed management. Additional activities include collaboration with other highway safety partners and stakeholders. The position involves the following actions:

- Lead evidence-based efforts to reduce motor vehicle crashes, fatalities, and serious injuries
- Communication and coordination of law enforcement highway safety activities in collaboration with the local Region Target Zero Manager, Statewide LEL and WTSC Program Manager as well as allied highway safety organizations.
- Active supporters for development and implementation of highway safety plans, programs, and budgets.
- Recruiting law enforcement participation in highway safety activities and programs that enhance the success of achieving the WTSC highway safety goals and objectives

A. PRIMARY RESPONSIBILITIES

1. Support the Target Zero Manager in the recruitment and coordination of law enforcement participation and reporting during emphasis patrols
2. Ensure law enforcement officers have adequate understanding of High Visibility Enforcement (HVE) strategies, required participation elements, expected results and related communication tasks
3. Assist in the collection of pre- and post-event data and reports
4. Provide guidance on effective traffic safety enforcement strategies
5. Provide support for promoting proven highway safety countermeasures and enforcement strategies
6. Coordinate with the Statewide LEL for information on traffic safety training, data trends, and other projects

B. ALLOWABLE COSTS

1. WTSC will reimburse for overtime at 1.5 times officer's normal rate plus AGENCY's contributions to employee benefits including FICA, Medicare, Worker's Compensation and unemployment. The total cost of salary and benefits shall not be exceeded in any one funding category and funds may not be commingled between campaign areas.
2. Incidental costs such as copying, phone calls, equipment purchases, etc., must be approved in advance by WTSC.
3. Equipment may be purchased at the documented hourly rate of the LEL in lieu of overtime.
4. Prior approval for any equipment purchases *must be obtained in writing from WTSC and such requests shall be accompanied by a completed time log (Exhibit D).*
5. WTSC will reimburse for travel, and training expenses as needed at the state per diem rate.
6. No salaries and benefits for the trainee or his/her backfill qualify for reimbursement.

Exhibit C



WASHINGTON
Traffic Safety
COMMISSION

Traffic Safety Project Report

Agency:	Date Submitted:
Project Title:	WTSC Contract Number:
Report Submitted By:	Grantee Contract Number (if applicable):

Quarterly Report Number:

<input type="checkbox"/> 1 st Quarter Report	Oct. 1 – Dec. 31	Due on Jan. 15
<input type="checkbox"/> 2 nd Quarter Report	Jan. 1 – Mar. 31	Due on Apr. 15
<input type="checkbox"/> 3 rd Quarter Report	Apr. 1 – Jun. 30	Due on Jul. 15
<input type="checkbox"/> 4 th Quarter Report	July 1 – Sept. 30	Due on Oct. 15

Other Report:

Final Report Due within 30 days of project close

(2) **Activity** – Briefly describe project activity for this reporting period (Include relevant milestones and deliverables).

(3) **Goals** – Briefly describe how project activity has contributed to accomplishing the stated goals (as included in the original proposal) of the project.

(4) **Problems or Favorable Developments** – Briefly describe any problems that impair your ability to accomplish project goals and any favorable developments that will allow you to meet timelines and objectives sooner or at less cost than anticipated.

(5) If applicable, include reports or status updates from contractors (3rd party service providers) and any summary documents or publications created.

Exhibit D



STATE OF WASHINGTON
WASHINGTON TRAFFIC SAFETY COMMISSION
621 8th Avenue SE, Suite 409., PO Box 40944, Olympia, Washington 98504-0944, (360) 753-6197

LEL Hours for Equipment Log

Agency _____

Date	Officer	Start Time	End Time	Total Hours Worked

I _____ (printed name) certify under penalty of perjury, the above officer(s) did work on the dates and hours listed on this form. Records of this activity are maintained in accordance with agency policy. These records will be made available for review upon request.

Supervisor

Date

Email _____

Phone Number _____



City Council

Potential Code Amendment Regarding Rezone Hearing Body

Agenda Date: 10/27/2015
Agenda Item Number: 6.A
File Number: 15-1011

Type: decision **Version:** 1 **Status:** Other Business

Title

Potential Code Amendment Regarding Rezone Hearing Body

Recommended Action

Planning Commission Recommendation:

Move to direct staff to prepare an ordinance amending the Development Code to provide that the Planning Commission, instead of the Hearing Examiner, will hold public hearings related to site-specific rezone applications. (Option 3)

Note: City staff did not provide a recommendation when this issue was considered by the Planning Commission.

Recommended Action

Land use and Environment Committee Recommendation:

Move to retain existing Development Code provision so that the Hearing Examiner continues to hold public hearings and makes recommendations to the City Council regarding site-specific rezone applications; and direct staff to report to the Land Use and Environment Committee in 2016 regarding the experience with this approach. (Option 2)

City Manager Recommendation:

Move to retain existing Development Code provision so that the Hearing Examiner holds public hearings and makes recommendations to the City Council regarding site specific rezone applications and direct City staff to prepare an ordinance amending the Code to remove ambiguities as described below with regard to that process.(Option 1)

Report

Issue:

Whether Olympia's Hearing Examiner or the Planning Commission should hold public hearings before making a recommendation to the City Council regarding proposed changes in the land use zoning of individual properties.

Staff Contact:

Todd Stamm, Principal Planner, Community Planning and Development Department, 360.753.8597

Presenter:

Todd Stamm, Principal Planner

Background and Analysis:

During the recent update of the Comprehensive Plan, some members of the public suggested that if the Plan were to allow for more rezone applications, the City's Development Code should be amended to provide that rezone hearings would be held by the Planning Commission instead of the Hearing Examiner. On September 23, 2013, the Commission held a public hearing regarding this proposal and following deliberation on October 21, 2013, the Commission unanimously recommended that the City Council amend the Development Code accordingly. (See attached minutes' excerpts.) This proposal was placed on hold until the Council approved the updated Plan in December of 2014. On May 19, 2015, the Council referred the rezone-hearing-body issue to the Land Use and Environment Committee for review.

The Committee considered the issue on July 16, 2015. Following discussion, which included Planning Commission Chair Carole Richmond and Commissioner Roger Horn, the Committee recommended continuing the current practice and recommended that staff report to the Committee in 2016 after the City has more experience with Examiner-led reviews of rezone proposals.

Legal Framework

Land use zoning, i.e., limiting land uses in each part of the community, is one of the primary means by which most cities seek to implement their Comprehensive Plans. Changes in the zoning map, commonly referred to as "rezones," may be proposed for individual properties or large areas of the City. As required by State law, the City Council makes the final decision for the City regarding all such zoning and Development Code amendments.

However, a series of court decisions have outlined that the process for reviewing '**site-specific**' zoning changes should be different than for '**area-wide**' zoning changes. (Although these terms are commonly used by the courts and in State law, they do not have specific definitions.) Olympia's current Development Code provides that **area-wide** zoning changes and any proposed rezone that would be inconsistent with the City's Comprehensive Plan are to be the subject of a Planning Commission public hearing and recommendation prior to a decision by the City Council. In contrast, the Code provides that the 'open record' public hearing regarding a proposed '**site specific**' rezone is to be held by the Olympia Hearing Examiner prior to the Examiner making a recommendation to the Council. Such **site-specific** rezone proposals are first referred to the Commission for review and recommendation prior to the Examiner's consideration, but because State law allows only one such hearing, the Commission does not hold a public hearing.

History of Olympia's Rezone Process

Olympia first adopted land use zoning during the 1930s. For about fifty years, all rezone hearings were held by the Planning Commission. However, in the 1980s Olympia and many other cities instituted a 'Hearing Examiner system' in response to court directives requiring that certain land use actions conform with 'quasi-judicial' procedures. The courts noted that certain actions, including site specific rezones, determined the property rights of a few individuals and accordingly that these proceedings should be more akin to judicial processes.

These 'quasi-judicial' practices -- intended to achieve a fair hearing and result -- include specific review criteria, sworn testimony, the opportunity for cross-examining witnesses, limited contact

outside the hearing, and ultimately specific written findings of fact and conclusions of law. These proceedings differ greatly from the more common “legislative” processes to which the courts give much greater deference to local government decisions and thus the City has broader discretion with regard to procedures.

To ensure compliance with these strict quasi-judicial procedural requirements, Olympia’s Code was amended and for about ten years the Olympia Hearing Examiner held hearings regarding site-specific rezone proposals. However, in the mid-1990s Olympia’s Comprehensive Plan became more specific, with the result that rezone applications were routinely joined with ‘legislative’ Plan amendments, and as a result subject to Planning Commission hearings.

The revised Comprehensive Plan adopted by the City in December of 2014 is less specific with regard to the zoning of each parcel of land. As a result, the staff anticipates that a few (maybe 2 or 3) site-specific rezone applications will be received each year hereafter. The first such request, submitted by the Medela Group in January of 2015, was recently preliminarily decided by the Council. Another rezone application has been received and pursuant to the City’s ‘twice each year’ review process will be presented to the Council early in 2016.

State law requires that one and only one ‘open record’ public hearing be held by a city when considering a proposed site-specific rezone. The question now presented for the Council’s consideration is whether the public hearing for these types of proposals should be heard by a Hearing Examiner or the Planning Commission. Neither Olympia’s Comprehensive Plan nor State law designates whether the Commission or the Examiner should hold such hearings and make recommendations to the Council - so ultimately this choice of processes is at the Council’s discretion. Some of the factors to consider in making this determination are listed in the attached document.

Conclusions

A survey of Olympia’s peer cities (over a dozen similarly sized Washington cities plus Tumwater and Salem) revealed a broad range of approaches. For example, in Richland, Lacey, Longview, and Edmonds all rezones are reviewed by their Planning Commissions. In contrast, in Salem and Bremerton all rezones are reviewed by Hearing Examiners. Puyallup and Sammamish have split processes similar to Olympia. Many cities responded that they have tried or considered alternatives and each approach has advantages and disadvantages. As noted above, except for the Medela rezone, Olympia has little recent experience with site-specific rezone applications independent of Comprehensive Plan amendments. Review of another rezone application began on October 1.

The Washington Cities Insurance Authority (WCIA) recommends that all quasi-judicial matters, including site specific rezones, be heard by a Hearing Examiner. (See attached WCIA guidance.) On balance, it is the staff’s opinion that, given the procedural complexity similar to other development proposals, the Examiner is the more appropriate officer to hold site-specific rezone hearings.

If the Examiner is to continue to hold site-specific rezone hearings, the staff recommends that the relevant code be clarified in three respects:

- To the \$3200 rezone application fee of Title 4, add “plus \$1,000 Hearing Examiner deposit” to clarify that site-specific rezone applicants are subject to reimbursing the City for Examiner costs

- Amend OMC 18.58.060 by inserting the clause “not associated with a Comprehensive Plan amendment” to clarify that only those types of site-specific rezones are subject to the twice-each-year process; others are limited to once each year
- Amend OMC 18.59.050 to clarify that site-specific rezone applications shall be forwarded to both the Planning Commission and Hearing Examiner for review and recommendation; and to clarify that any Planning Commission recommendation is to be issued prior to the Examiner’s public hearing

Note, these process clarifications were not considered by the Land Use and Environment Committee.

Neighborhood/Community Interests (if known):

Public interest in this topic has been minimal, but those citizens who have commented have generally favored the Planning Commission holding hearings regarding site-specific rezones.

Options:

1. Move to retain the existing Development Code provision so that the Hearing Examiner holds public hearings and makes recommendations to the City Council regarding site-specific rezone applications; and direct City staff to present an ordinance amending the Code to remove process ambiguities as described above.
2. Move to retain the existing Development Code provision so that the Hearing Examiner continues to hold public hearings and makes recommendations to the City Council regarding site-specific rezone applications; and direct staff to report to the Land Use and Environment Committee in 2016 regarding experience with this approach.
3. Move to direct staff to present an ordinance amending the Development Code to provide that the Planning Commission, instead of the Hearing Examiner, will hold public hearings related to site-specific rezone applications.
4. Schedule a public hearing regarding this topic.

Financial Impact:

No direct impact; Examiner’s hearing costs are borne by rezone applicants. As discussed above, increases in secondary costs could result from the proposed change.

FACTORS CONSIDERED BY PLANNING COMMISSION AND LAND USE & ENVIRONMENT COMMITTEE

1. Both the Hearing Examiner and Planning Commission membership are selected by the City Council. If the regular Examiner is unable to hear a particular matter, a temporary Examiner is selected by the Community Planning and Development Director from a list pre-approved by the Council.
2. Unlike a voting body such as the Commission, an Examiner's decision cannot result in a tie vote. Similarly, conflicting statements or opinions expressed by different commissioners can result in greater legal risk when quasi-judicial decisions, such as site-specific rezones, are reviewed on appeal.
3. Since the Commission's review must occur at public meetings with due notice, review and recommendation; reaching a decision generally requires more time for a Commission than if review is conducted by an Examiner. (Examiners are generally limited to a 14-day review period.)
4. The Planning Commission's work program is typically very full throughout the year. Adding site-specific rezone requests likely would affect the timeliness for completing consideration of other items on their meeting agendas. The Hearing Examiner is available as needed to address site-specific rezones.
5. Unlike a single Examiner, the recommendation of a Planning Commission can turn on the particular members who participate in the proceeding, and especially who attends the meeting where the final vote occurs.
6. Site-specific rezones are 'quasi-judicial' matters subject to extraordinary procedural requirements. Among these are requirements to ensure that the process is not only fair in fact, but that it appears fair to a reasonable person; contact with interested parties outside of the hearing is generally prohibited; and specific findings and conclusions supporting the decision are usually needed. In general, professional Hearing Examiners are better trained in complying with these requirements than lay Planning Commissioners. In addition, the higher number of commissioners can lead to greater opportunity for inappropriate contact with interested parties.
7. Hearing Examiners usually are responsible for reviewing development proposals, while Planning Commissions generally address broader policy questions. Site-specific rezones include aspects of both types of decisions. Like development proposals, they must be decided based on specific criteria, but like broader code amendments they are a regulation change and not approval to construct a specific development.
8. Hearing Examiners are trained professionals accustomed to the quasi-judicial format and process required for site-specific rezone reviews, while Planning Commissioners are generally appointed based on other considerations.
9. Although site-specific rezones must be reviewed according to court-mandated and

adopted legal criteria, both proponents and opponents will often seek to have reviewing parties consider factors outside these standards.

10. Site-specific rezones not associated with a Comprehensive Plan amendment are subject to the Washington Local Project Review Act. Thus any appeal is to Superior Court instead of the Growth Hearings Board, and the Court's review is different in form and substance from that of the Board. For instance, the Court will generally review the City's decision for consistency with the Comprehensive Plan but not for consistency with the Growth Management Act. The Court's review will usually be based on the City's hearing record and written decision.
11. Site-specific rezones can be the subject of only one 'open-record' (evidentiary) hearing and, pursuant to a recently adopted City code, are reviewed in two sets each year and must be decided within 180 days.
12. The direct cost to a rezone applicant is greater when review is conducted by a Hearing Examiner since the City requires the applicant to reimburse the City for the cost of employing an Examiner.
13. Unlike a Comprehensive Plan amendment proposal, any application for a site-specific rezone is to be considered on its merits; i.e., unlike Plan amendments, there is no 'screening' step by which the City can decline to consider a rezone application. It is difficult to predict how many such applications will be received each year. In general the Hearing Examiner can adapt more readily than the Commission's calendar to workload surges.
14. The proposed amendment would not be applicable to the 'master planned development' approvals of 'centers and villages' which are a hybrid of development approval and zoning map amendment. Such master plans are reviewed by both the Hearing Examiner and the Design Review Board and subject to final action by the Council. Unlike 'pure' rezones such map amendments simply add a note referencing the master plan approval consistent with the zoning. (Some citizens have suggested that the Commission, instead of the Examiner, should also hold the hearings related to these types of developments.)
15. Although rezone proposals must be judged against specific criteria including those in Olympia Municipal Code 18.59.050, these criteria are much broader in nature than the prescriptive measurements and criteria usually applicable to specific development proposals. Olympia's rezone criteria set forth more specifically in Olympia Municipal Code 18.59.050 and 18.59.055 can be summarized as whether:
 - The rezone is consistent with the Comprehensive Plan and its Future Land Use Map
 - The rezone will maintain the public health, safety, or welfare
 - The rezone is consistent with other development regulations
 - The rezone will result in a zoning district that is compatible with adjoining district
 - Existing and planned public facilities are adequate and likely available to serve the potential development

Are you using your land use hearing examiner to the fullest extent possible?

by Tanya Crites

While many WCIA member cities and towns are using hearing examiners for various land use and code enforcement matters, some may not be utilizing a hearing examiner to the fullest extent provided by law. RCW 35A.63.170 authorizes a local government's legislative body to adopt a hearing examiner system under which the hearing examiner may hear and decide on various types of issues, including but not limited to:

- (a) Applications for conditional uses, variances, subdivisions, shoreline permits, or any other class of applications for or pertaining to development of land or land use;
- (b) Appeals of administrative decisions or determinations; and
- (c) Appeals of administrative decisions or determinations pursuant to, RCW 43.21C, State Environmental Policy.

The legislative body prescribes the procedures to be followed by the hearing examiner and provides the authority for the hearing examiner to conduct open record hearings and decide applications for all types of permits and land use approvals.

The only two instances in which the legislative body must make decisions on land use permits and approvals are:

- (a) decisions on final plats (subdivisions), and
- (b) area-wide/general application zoning decisions/rezones.

There are many compelling arguments in favor of using a hearing examiner system. By using a politically neutral, specially trained professional hearing examiner to the greatest extent possible, the legislative body and planning commission have more time for other important planning, goal setting and law-making functions, in addition to reducing the risk of political influence and pressure. WCIA recommends that all members adopt a hearing examiner system that allows the hearing examiner to make final quasi-judicial decisions on land use permits and decide administrative appeals, and that hearing examiner decision appeals go to superior court.

Here is how WCIA can help members adopt or expand a hearing examiner system. Typically, the first step is educating the council on the benefits of a comprehensive

hearing examiner system. Through the legal consultation program, WCIA can provide information on the legal, political and community benefits of using a hearing examiner to the fullest extent. WCIA can provide this guidance in a written document specifically prepared for the member's council or with an on-site presentation. Contact your assigned Risk Management Representative to arrange for assistance.

Site-Specific Rezone Hearing Body

Planning Commission Minutes Excerpts

September 23, 2013:

Code Amendment to Change Rezone Hearing Body

Principal Planner Todd Stamm provided an overview of a potential code change to make the Planning Commission the hearing body on all rezones. A more comprehensive overview is in the agenda packet. Mr. Stamm gave examples of property owner feedback regarding the amendment, and responded to questions about the decision-making and appeal process, costs, timing, and public comment opportunities.

Chair Parker opened the public hearing:

Bob Jacobs of 720 Governor Stevens spoke about the role of the Planning Commission.

Walt Jorgenson of 823 North Street spoke about the hearing examiner and Planning Commission decision-making processes. He supports the continuation of rezoning issues being handled by the Planning Commission.

Chair Parker closed the public hearing.

October 21, 2013:

Code Amendment to Change Rezone Hearing Body

Commissioner Horn moved, seconded by Commissioner Hoppe, that the proposed language beginning on page 14 of 50 be approved.

Discussion:

- Expand the scope of review for urban villages and put request on future work plan.
- Retain the current responsibility or authority for rezoning.
- It is likely that similar rezones will come to the Commission without amendment.
- Process or easing of workload should be considered.
- Concern about changing the protocol when the current Hearing Examiner is competent and meetings are open to the public.
- Hearing Examiner may be a better fit for these hearings.
- Planning Commission is tasked with big picture decisions and Hearing Examiner can attend to smaller matters of policy.
- Policy issues should come to the Commission and are more appropriate for their oversight.
- The Commission can reliably decide rezone questions.
- 9 member Commission could help decisions be more diverse and protective of policy.
- Difference between site specific and regional process decisions.

Commissioner Horn moved, seconded by Commissioner Hoppe, to approve the recommendation. The motion carried by the following vote:

Chair Parker, Vice Chair Bardin, Commissioner Andresen, Commissioner Bateman, Commissioner Brown, Commissioner Hoppe, Commissioner Horn, Commissioner Richmond and Commissioner Watts



City Council

Presentation of the 2016 Preliminary Operating Budget

Agenda Date: 10/27/2015
Agenda Item Number: 6.B
File Number: 15-1014

Type: information **Version:** 1 **Status:** Other Business

Title

Presentation of the 2016 Preliminary Operating Budget

Recommended Action

Committee Recommendation:

The Finance Committee discussed the critical needs at their September meeting, utility rates at the October meeting and will continue budget discussions at the November 13 meeting.

City Manager Recommendation:

Move to receive the document and begin budget discussions.

Report

Issue:

Receive the City Manager's 2016 Preliminary Operating Budget

Staff Contact:

Jane Kirkemo, Administrative Services Director, 360.753.8499

Presenter(s):

Steve Hall, City Manager

Jane Kirkemo, Administrative Services Director

Background and Analysis:

The Preliminary 2016 Operating Budget will be presented Tuesday night, October 27, 2015. The document will be available on the website October 28, 2015.

The budget for 2016 is \$129 million reflecting a 3.5% increase over the 2015 expenditures.

The budget does include a 1% increase for property taxes. The Council will need to declare a substantial need in order to receive the maximum 1%. The budget also includes increases in utility rates, impact fees, and general facility charges (GFCs). Following the Oct. 27, 2015, meeting, the Council will hold other meetings to discuss the City's 2016 Budget and 2016-2021 Capital Facilities Plan (CFP).

- Nov. 10 Council review of preliminary budget
- Nov. 17 Public Hearing(s):
 - CFP
 - Operating Budget (including Lodging Tax)
 - Ad Valorem tax
- Nov. 24 Budget Balancing
- Dec. 8 First reading on Budget and corresponding ordinances
- Dec. 15 Final adoption of budget

Neighborhood/Community Interests (if known):

Various pieces of the budget and CFP have been discussed with neighborhood groups and advisory committees.

Options:

N/A

Financial Impact:

The total budget is \$129 million. The General Fund, comprised of basic municipal services is \$67.9 million representing a 4.4% increase over the current budget.