



Meeting Minutes

Transportation Benefit District Board

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360-570-3727

Tuesday, January 23, 2018

6:00 PM

Council Chambers

1. ROLL CALL

Present: 5 - Boardmember Jim Cooper, Boardmember Nathaniel Jones, Boardmember Lisa Parshley, Boardmember Renata Rollins, and Boardmember Cheryl Selby

Excused: 2 - Boardmember Jessica Bateman, and Boardmember Clark Gilman

2. APPROVAL OF AGENDA

Boardmember Selby noted the addition of Item 4E.

The agenda was approved.

3. PUBLIC COMMENT - None

4. BOARD BUSINESS

4.A [18-0056](#) Approval of September 26, 2017 Meeting Minutes

The minutes were approved.

4.B [18-0049](#) Election of President and Vice President for the Transportation Benefit District (TBD) Board

Boardmember Cooper nominated Boardmember Jones for President and Boardmember Gilman as Vice President.

Boardmember Parshley moved, seconded by Boardmember Cooper, to approve the nominations. The motion carried by the following vote:

Aye: 5 - Boardmember Cooper, Boardmember Jones, Boardmember Parshley, Boardmember Rollins and Boardmember Selby

Excused: 2 - Boardmember Bateman and Boardmember Gilman

4.C [18-0082](#) Approval of a Resolution to Adopt the 2018 Budget for the Transportation Benefit District (TBD)

Public Works Deputy Director Mark Russell presented the City's transportation needs and upcoming projects planned in 2018. Boardmembers asked clarifying questions.

Boardmember Selby moved, seconded by Boardmember Parshley, to approve

the resolution to adopt the 2018 Budget and recommend that the Olympia City Council amend its 2018 Capital Budget by adding \$95,000 to the transportation portion of the budget. The motion carried by the following vote:

Aye: 5 - Boardmember Cooper, Boardmember Jones, Boardmember Parshley, Boardmember Rollins and Boardmember Selby

Excused: 2 - Boardmember Bateman and Boardmember Gilman

- 4.D** [18-0083](#) Review and Approval of the 2017 Transportation Benefit District (TBD) Annual Report

Mr. Russell explained pavement ratings and noted project highlights in the 2017 annual report. Boardmembers asked clarifying questions.

Boardmember Selby moved, seconded by Boardmember Parshley, to approve the 2017 annual report. The motion carried by the following vote:

Aye: 5 - Boardmember Cooper, Boardmember Jones, Boardmember Parshley, Boardmember Rollins and Boardmember Selby

Excused: 2 - Boardmember Bateman and Boardmember Gilman

- 4.E** [18-0100](#) Forward a Request to Olympia City Council to increase the 2018 Transportation Benefit District Budget.

Board Treasurer Debbie Sullivan explained that after \$1.5 million was set aside in the Capital Budget for the TBD, new figures estimate \$1.6 million will be collected. In order to make the updated amount available to the City of Olympia, the TBD Board may request the Capital Budget be amended to include the updated amount.

Boardmember Cooper moved, seconded by Boardmember Parshley, to forward a recommendation to the Olympia City Council to increase the 2018 Transportation Benefit District Capital Budget from \$1,500,000 to \$1,595,000. The motion carried by the following vote:

Aye: 5 - Boardmember Cooper, Boardmember Jones, Boardmember Parshley, Boardmember Rollins and Boardmember Selby

Excused: 2 - Boardmember Bateman and Boardmember Gilman

5. REPORTS - None

6. ADJOURNMENT

The meeting was adjourned at 6:25 p.m.