



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Stacey Ray
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Monday, July 9, 2018

6:30 PM

Room 207

1. CALL TO ORDER

Chair Cunningham called the meeting to order at 6:30 p.m.

1.A ROLL CALL

Present: 9 - Chair Rad Cunningham, Commissioner Tammy Adams, Commissioner Kento Azegami, Commissioner Joel Baxter, Commissioner Jessica Blose, Commissioner Travis Burns, Commissioner Paula Ehlers, Commissioner Candi Millar and Commissioner Carole Richmond

OTHERS PRESENT

City of Olympia Community and Development Staff:
Senior Planner Joyce Phillips
Senior Planner Stacey Ray

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

[18-0659](#) Approval of Monday, June 18 Planning Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - NONE

5. STAFF ANNOUNCEMENTS

Ms. Ray made announcements.

6. BUSINESS ITEMS

[18-0603](#) 2018 Comprehensive Plan Amendment Final Docket Briefing

Ms. Phillips gave a briefing on the Comprehensive Plan Amendments.

The information was received.

[18-0648](#) Missing Middle Housing Analysis - Deliberations

Commissioners continued deliberations on the Missing Middle Housing recommendations.

Commissioner Millar moved, seconded by Commissioner Blose, to require one off-street parking space for every four Single Room Occupancy units, one off-street parking space for every duplex, triplex, fourplex, courtyard apartment, and townhouse unit (1.5 spaces per unit if on-street parking is not available), and one off-street space for every ADU. Commissioners elected to vote on the off-street parking space per ADU in a separate vote. The motion by the following vote:

Aye: 9 - Chair Cunningham, Commissioner Adams, Commissioner Azegami, Commissioner Baxter, Commissioner Blose, Commissioner Burns, Commissioner Ehlers, Commissioner Millar and Commissioner Richmond

Commissioner Millar moved, seconded by Commissioner Adams, to require one off-street parking space per ADU. The motion failed by the following vote:

Aye: 3 - Commissioner Adams, Commissioner Blose and Commissioner Millar

Nay: 5 - Chair Cunningham, Commissioner Azegami, Commissioner Baxter, Commissioner Ehlers and Commissioner Richmond

Abstained: 1 - Commissioner Burns

Commissioner Azegami moved to require no off-street parking for homes that are 800 square feet or less in size. The motion failed by the following vote:

Aye: 3 - Chair Cunningham, Commissioner Azegami and Commissioner Baxter

Nay: 6 - Commissioner Adams, Commissioner Blose, Commissioner Burns, Commissioner Ehlers, Commissioner Millar and Commissioner Richmond

Chair Cunningham moved, seconded by Commissioner Azegami, to require no off-street parking spaces for ADUs. The motion carried by the following vote:

Aye: 6 - Chair Cunningham, Commissioner Azegami, Commissioner Baxter, Commissioner Ehlers, Commissioner Millar and Commissioner Richmond

Nay: 2 - Commissioner Adams and Commissioner Blose

Abstained: 1 - Commissioner Burns

Commissioner Ehlers moved, seconded by Vice-Chair Richmond, to approve recommending adoption of staff-recommended change DUP-1 to allow duplexes in R4-8 zoning district. The motion carried by the following vote:

Aye: 6 - Commissioner Adams, Commissioner Azegami, Commissioner Baxter, Commissioner Ehlers, Commissioner Millar and Commissioner Richmond

Nay: 2 - Commissioner Blose and Commissioner Burns

Abstained: 1 - Chair Cunningham

Commissioner Blose moved, seconded by Commissioner Millar, to recommend adoption of staff recommended changes #CYA-2b and T&F-1b, revised to ensure transit provider route changes do not effect a change to City zoning and with distance altered to 300 feet. The motion carried by the following vote:

Aye: 5 - Commissioner Adams, Commissioner Blose, Commissioner Burns, Commissioner Millar and Commissioner Richmond

Nay: 4 - Chair Cunningham, Commissioner Azegami, Commissioner Baxter and Commissioner Ehlers

Commissioner Azegami moved, seconded by Commissioner Burns, to recommend the City Council adopt staff recommendations CYA-2b and T&F-1b with specific language regarding transit routes in effect as of a certain date to be selected by City Council as part of Council's decision, given the proposed service changes by Intercity Transit. The motion carried by the following vote:

Aye: 9 - Chair Cunningham, Commissioner Adams, Commissioner Azegami, Commissioner Baxter, Commissioner Blose, Commissioner Burns, Commissioner Ehlers, Commissioner Millar and Commissioner Richmond

Commissioner Blose moved to withhold making a recommendation on staff's ADU-4 recommendation. Motion failed for lack of a second.

Commissioner Azegami moved to recommend that City Council adopt all other staff recommendations except those already taken by specific action tonight. The motion carried by the following vote:

Aye: 6 - Chair Cunningham, Commissioner Azegami, Commissioner Baxter, Commissioner Ehlers, Commissioner Millar and Commissioner Richmond

Abstained: 3 - Commissioner Adams, Commissioner Blose and Commissioner Burns

Chair Cunningham moved, seconded by Commissioner Millar, to close public comment on Missing Middle deliberations. The motion carried by the following vote:

Aye: 8 - Chair Cunningham, Commissioner Adams, Commissioner Azegami, Commissioner Baxter, Commissioner Burns, Commissioner Ehlers, Commissioner Millar and Commissioner Richmond

Nay: 1 - Commissioner Blose

7. REPORTS-NONE

8. OTHER TOPICS-NONE

9. ADJOURNMENT

The meeting was adjourned at 8:55 p.m.