



# Meeting Minutes

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501  
Contact: Casey Schaufler  
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**Monday, January 8, 2024**

**6:30 PM**

**Online and in Room 207**

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**1. CALL TO ORDER**

Vice Chair Quetin called the meeting to order at 6:30 p.m.

**1.A ROLL CALL**

**Present:** 5 - Vice Chair Greg Quetin, Commissioner Tammy Adams, Commissioner Tracey Carlos, Commissioner Michael Burnham and Commissioner Aaron Sauerhoff

**Excused:** 2 - Chair Zainab Nejati and Commissioner Carole Richmond

**Absent:** 1 - Commissioner William Hannah

**1.B OTHERS PRESENT**

Community Planning and Development Senior Planner Joyce Phillips  
Community Planning and Development Associate Planner Casey Schaufler

**2. APPROVAL OF AGENDA**

The agenda was approved.

**3. APPROVAL OF MINUTES**

**3.A** [24-0028](#) Approval of December 4, 2023, Olympia Planning Commission Meeting Minutes

The minutes were approved.

**4. PUBLIC COMMENT - None**

**5. STAFF ANNOUNCEMENTS**

Mr. Schaufler provided staff announcements.

**6. BUSINESS ITEMS**

**6.A** [24-0010](#) Drive-Throughs in Mixed Use Developments Along Downtown Entry Corridors (via portions of Plum Street) Requested Code Amendment - Public Hearing

Mr. Schaufler presented a briefing on the proposed code amendments.

The public hearing opened at 6:45 p.m. The following people spoke: Ron Thomas, Donnie Hull, Robert Knudson, Karen Messmer. The public hearing closed at 7:16 p.m.

**The public hearing was held and closed.**

**7. REPORTS - None**

**8. OTHER TOPICS - None**

**9. ADJOURNMENT**

The meeting adjourned at 7:51 p.m.