



Meeting Agenda

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, March 26, 2019

7:00 PM

Council Chambers

1. ROLL CALL

1.A ANNOUNCEMENTS

1.B APPROVAL OF AGENDA

2. SPECIAL RECOGNITION

- 2.A** [19-0283](#) Special Recognition - Proclamation Recognizing National Service Recognition Day

Attachments: [Proclamation](#)

- 2.B** [19-0299](#) Special Recognition - Proclamation Recognizing April as Earth Month

Attachments: [Proclamation](#)

- 2.C** [19-0172](#) Special Recognition - Andy Haub's Retirement

Attachments: [Proclamation](#)

3. PUBLIC COMMENT

(Estimated Time: 0-30 Minutes) (Sign-up Sheets are provided in the Foyer.)

During this portion of the meeting, citizens may address the City Council regarding items related to City business, including items on the Agenda. In order for the City Council to maintain impartiality and the appearance of fairness in upcoming matters and to comply with Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Council in these three areas: (1) on agenda items for which the City Council either held a Public Hearing in the last 45 days, or will hold a Public Hearing within 45 days, or (2) where the public testimony may implicate a matter on which the City Council will be required to act in a quasi-judicial capacity, or (3) where the speaker promotes or opposes a candidate for public office or a ballot measure.

Individual comments are limited to three (3) minutes or less. In order to hear as many people as possible during the 30-minutes set aside for Public Communication, the City Council will refrain from commenting on individual remarks until all public comment has been taken. The City Council will allow for additional public comment to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.

COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)

4. CONSENT CALENDAR

(Items of a Routine Nature)

- 4.A [19-0290](#) Approval of March 19, 2019 Study Session Meeting Minutes
Attachments: [Minutes](#)
- 4.B [19-0291](#) Approval of March 19, 2019 City Council Meeting Minutes
Attachments: [Minutes](#)
- 4.C [19-0305](#) Approval of Appointments to the Arts Commission to Fill Vacancies
Attachments: [Kathryn Drogran Application and Resume](#)
[Kevin Mc Manus Application and Resume](#)
[Jim Burlingame Application and Resume](#)
- 4.D [19-0306](#) Approval of Appointments to the Bicycle and Pedestrian Advisory Committee to Fill Vacancies
Attachments: [Jennifer Riedmayer Application and Resume](#)
[John Tallman Application and Resume](#)
- 4.E [19-0307](#) Approval of Appointments to the Design Review Board to Fill Vacancies
Attachments: [Virginia Sorrells Application and Resume](#)
[Bassim Kreem Application and Resume](#)
[Ingrid Gulden Application and Resume](#)
- 4.F [19-0308](#) Approval of Appointments to the Heritage Commission to Fill Vacancies
Attachments: [Garner Miller Application and Resume](#)
[Gary Stedman Application and Resume](#)
- 4.G [19-0309](#) Approval of Appointments to the Lodging Tax Advisory Committee to Fill a Vacancy
Attachments: [Theresa Thorning Application](#)
- 4.H [19-0310](#) Approval of Appointments to the Planning Commission to Fill a Vacancy
Attachments: [Aaron Sauerhoff Application and Resume](#)
- 4.I [19-0311](#) Approval of Appointments to the Utility Advisory Committee to Fill Vacancies
Attachments: [Eleanor P. Vernon Application and Resume](#)
[Cullen Stephenson Application](#)
- 4.J [19-0301](#) Approval of Reappointments to Advisory Committees and Commissions
- 4.K [19-0304](#) Approval of Reappointments to the Lodging Tax Advisory Committee

4. SECOND READINGS (Ordinances)

- 4.L [19-0255](#) Approval of an Ordinance Amending Chapter 16.46 and Section 5.55.080 of the Olympia Municipal Code Related to Security Alarm Systems
Attachments: [Ordinance](#)

4. FIRST READINGS (Ordinances) - None

5. PUBLIC HEARING - None

6. OTHER BUSINESS

- 6.A [19-0284](#) Approval of Designs for the 2019 Traffic Box Wrap Project
Attachments: [2019 Traffic Box Wrap Recommendation](#)
- 6.B [19-0285](#) Approval of 2019 Percival Plinth Project Sculptures for Exhibition
Attachments: [2019 Plinth Recommendation](#)
- 6.C [19-0271](#) Approval of Homeless Response Plan Funding Request and Status Report
Attachments: [Funding Request](#)
[Timeline](#)
[Community Work Group](#)
[Homelessness web page link](#)

7. CONTINUED PUBLIC COMMENT

(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes)

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

8.B CITY MANAGER'S REPORT AND REFERRALS

9. ADJOURNMENT

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Executive Assistant at 360.753.8244 at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.



City Council

Special Recognition - Proclamation Recognizing National Service Recognition Day

Agenda Date: 3/26/2019
Agenda Item Number: 2.A
File Number: 19-0283

Type: recognition **Version:** 1 **Status:** Recognition

Title

Special Recognition - Proclamation Recognizing National Service Recognition Day

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Recognize AmeriCorps and Senior Corps volunteers for their service and highlight their impact on our community.

Report

Issue:

Whether to recognize AmeriCorps and Senior Corps volunteers for their service on Recognition Day, April 2, 2019.

Staff Contact:

Steve Hall, Executive Department, City Manager, 360.753.8244

Presenter(s):

Mayor Selby and Councilmembers

United Way of Thurston County AmeriCorps VISTA Leader Ryan Cole will receive the proclamation.

Background and Analysis:

The United Way of Thurston County AmeriCorps Volunteers in Service to America (VISTA) is a team of 20 who serve Western Washington to fight against poverty. The proclamation is to celebrate the hard work and dedication of these volunteers.

Attachments:

Proclamation

P R O C L A M A T I O N

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation's elected leaders are increasingly turning to national service and volunteerism as a cost-effective strategy to meet their needs; and

WHEREAS, AmeriCorps and Senior Corps participants address the most pressing challenges facing our communities; they educate students for 21st century jobs, fight the opioid epidemic, respond to natural disasters, and support veterans and military families; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, AmeriCorps and Senior Corps participants serve in more than 50,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, the Corporation for National and Community Service shares a priority with local leaders nationwide to engage citizens, improve lives, and strengthen communities; and is joining with National League of Cities, the National Association of Counties, Cities of Service, and local leaders across the country for National Service Recognition Day on April 2, 2019;

NOW THEREFORE, BE IT RESOLVED, that the Olympia City Council does hereby proclaim April 2, 2019 as National Service Recognition Day, and encourages residents to recognize the positive impact of national service in our community, to thank those who serve; and to find ways to give back to their communities.

SIGNED IN THE CITY OF OLYMPIA, WASHINGTON THIS 26th DAY OF MARCH, 2019.

OLYMPIA CITY COUNCIL

*Cheryl Selby
Mayor*



City Council

Special Recognition - Proclamation Recognizing April as Earth Month

Agenda Date: 3/26/2019
Agenda Item Number: 2.B
File Number: 19-0299

Type: recognition **Version:** 1 **Status:** Recognition

Title

Special Recognition - Proclamation Recognizing April as Earth Month

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to recognize April as Earth Month.

Report

Issue:

Whether to recognize April as Earth Month in the City of Olympia.

Staff Contact:

Steve Hall, City Manager, 360.753.8244

Presenter(s):

Mayor Selby and City Council

Background and Analysis:

The first Earth Day on April 22, 1970 included an environmental teach-in that educated Americans about environmental and conservation issues.

20 million Americans took to the streets, parks, and auditoriums to call for a healthy, sustainable environment in massive coast-to-coast rallies. Thousands of colleges and universities organized demonstrations and teach-ins against the deterioration of the environment.

Earth Day 1970 activated a bipartisan spirit that motivated the passing of the Clean Air, Clean Water, and Endangered Species Acts. Many other groundbreaking environmental laws soon followed.

Earth Day had reached into its status as the largest secular observance in the world, celebrated by more than a billion people every year, and a day of action that changes human behavior and provokes policy changes.

In Olympia, the Procession of the Species was created in 1995 to commemorate the 25th anniversary of Earth Day. Local businesses, schools, environmental organizations and others have raised over 100 Earth flags in Olympia to unite those working in the interest of the planet, inspire participation, and build action through local activism and global environmental consciousness.

The Olympia community recognizes the entire month of April as Earth Month and urges other to do the same, particularly for the upcoming 50th Anniversary of the first Earth Day in 2020.

Attachments:

Proclamation

PROCLAMATION

WHEREAS, Earth Day was created 49 years ago, recognizing the importance for everyone to participate in preserving our natural resources, and on that first Earth Day 20 million Americans rallied for a healthy, sustainable environment; and

WHEREAS, the global community now faces extraordinary challenges such as global health issues, food and water shortages, and economic struggles; and

WHEREAS, all life forms on Earth have a right to a healthy, sustainable environment; and

WHEREAS, Jay Inslee, the Governor of Washington State has proclaimed the month of April to be Earth Month in Washington State, in recognition of the urgency of enlisting all people to protect and sustain life on the planet; and

WHEREAS, Olympia has followed suit and declared an entire Earth Month and urges others to do the same for the upcoming 50th Anniversary celebration in 2020; and

WHEREAS, the Procession of the Species was created in 1995 to commemorate the 25th Anniversary of Earth Day and to support Congressional renewal of the Endangered Species Act, inspiring thousands, young and old, to deepen their understanding, appreciation, and protection of the natural world; and

WHEREAS, all of us, as caretakers of our planet, have an obligation to change the human behaviors that contribute to climate change and environmental degradation to preserve the Earth's beauty as well as its resources; and

WHEREAS, our local citizens, schools, environmental organizations and businesses have raised over 100 Earth Flags to unite those during the entire month working in the interest of the planet, and to build intergenerational action through local activism and global environmental consciousness; and

NOW THEREFORE, BE IT RESOLVED, that the Olympia City Council does hereby proclaim April as

EARTH MONTH

SIGNED IN THE CITY OF OLYMPIA, WASHINGTON THIS 26th DAY OF March, 2019.

OLYMPIA CITY COUNCIL

*Cheryl Selby
Mayor*



City Council

Special Recognition - Andy Haub's Retirement

Agenda Date: 3/26/2019
Agenda Item Number: 2.C
File Number: 19-0172

Type: recognition **Version:** 1 **Status:** Recognition

Title

Special Recognition - Andy Haub's Retirement

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Recognize Andy Haub for his years of service to the City of Olympia through a Council Proclamation.

Report

Issue:

Whether to recognize Andy Haub, upon the occasion of his retirement, for his 29 years of service to the City of Olympia.

Staff Contact:

Rich Hoey, Public Works Director, 360.753.8495

Presenter(s):

Steve Hall, City Manager

Background and Analysis:

Andy Haub began his employment with the City of Olympia on April 16, 1990, and spent his entire career in Public Works Water Resources. He ends his tenure with the City as the Director of Water Resources, overseeing the administration and operation of the City's drinking water, wastewater, and storm and surface water utilities. The attached proclamation highlights Andy's many contributions to the City over his career.

Andy will be retiring on April 4, 2019. The Public Works Department will miss Andy and our employees wish him the very best in his retirement.

Attachments:

Proclamation

PROCLAMATION

WHEREAS, Andy Haub has served the City of Olympia Public Works Department for 29 years beginning April 1990 to April 2019; and

WHEREAS, Andy was instrumental in the creation and development of the City's Storm and Surface Water Utility and has overseen its various programs over the past three decades; and

WHEREAS, Andy's extensive efforts on flood protection and watchful eye of troublesome flooding areas over the years have led to a dramatic reduction in flooding in downtown Olympia and across the City; and

WHEREAS, in the late 1990s, Andy led the development of a stormwater plan and related development regulations for the Green Cove Basin, a forward-thinking strategy designed to protect critical aquatic habitat; and

WHEREAS, Andy's leadership of Water Resources has resulted in many important legacy projects such as daylighting Indian Creek, Yauger Park and Black Lake Meadows Stormwater Facilities, Log Cabin Reservoir, McAllister Wellfield, numerous on-site septic system conversions and more; and

WHEREAS, Andy was instrumental in the development of low impact development regulations that will help keep Olympia green and protect surface water quality; and

WHEREAS, Andy's leadership on climate change and sea level rise, including the most recent development of a Sea Level Rise Response Plan will leave a lasting legacy and benefit the City for generations to come; and

WHEREAS, Andy is an exemplary person and an asset to his community;

NOW THEREFORE, BE IT RESOLVED, that the Olympia City Council does hereby honor Andy Haub for his years of service to the citizens of the City of Olympia and wish him well in his forthcoming adventures.

SIGNED IN THE CITY OF OLYMPIA, WASHINGTON THIS 26th DAY OF MARCH, 2019.

OLYMPIA CITY COUNCIL

***Cheryl Selby
Mayor***



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

City Council

Approval of March 19, 2019 Study Session Meeting Minutes

Agenda Date: 3/26/2019
Agenda Item Number: 4.A
File Number: 19-0290

Type: minutes **Version:** 1 **Status:** Consent Calendar

Title

Approval of March 19, 2019 Study Session Meeting Minutes



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, March 19, 2019

5:30 PM

Council Chambers

Study Session

1. ROLL CALL

Present: 4 - Mayor Pro Tem Jessica Bateman, Councilmember Nathaniel Jones, Councilmember Lisa Parshley and Councilmember Renata Rollins

Excused: 3 - Mayor Cheryl Selby, Councilmember Jim Cooper and Councilmember Clark Gilman

2. BUSINESS ITEM

2.A [19-0221](#) Briefing on the Comprehensive Plan Action Plan

Administrative Services Director Debbie Sullivan introduced the topic and provided background for how the Office of Performance and Innovation was created to track progress on implementing the 20-year vision of the Comprehensive Plan Action Plan and tying actions to the budget.

Senior Planner Stacey Ray discussed the Community Indicator Dashboard and reviewed various metrics, focus areas, and priorities.

Ms. Sullivan outlined the performance management framework and work in progress to create a systematic process that all departments can implement to connect daily operations with the community's vision.

Public Works Director Rich Hoey spoke about Public Works being the first department to work in the Community Indicator Dashboard to work with data, measure it according to the community vision, and report out on it in a dashboard format to inform the public on the City's progress at any given time in implementing the Comprehensive Plan Action Plan.

Ms. Ray discussed internal operational dashboard components and highlighted the emergency response to homelessness as an example of how the City is working to create meaningful data to inform decision-making.

Ms. Sullivan spoke about plans for a 2019 community conversation. She recommended scheduling one or two conversations in June and asked for \$10,000 in Council Goal money to hire interns to help with the logistics and compile results.

Assistant City Manager discussed staff innovations to collect data and noted this is early in the learning process.

Councilmembers asked questions and commented on the presentation.

The study session was completed.

3. ADJOURNMENT

The meeting adjourned at 6:40 p.m.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

City Council

Approval of March 19, 2019 City Council Meeting Minutes

Agenda Date: 3/26/2019
Agenda Item Number: 4.B
File Number: 19-0291

Type: minutes **Version:** 1 **Status:** Consent Calendar

Title

Approval of March 19, 2019 City Council Meeting Minutes



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, March 19, 2019

7:00 PM

Council Chambers

1. ROLL CALL

Present: 5 - Mayor Pro Tem Jessica Bateman, Councilmember Clark Gilman, Councilmember Nathaniel Jones, Councilmember Lisa Parshley and Councilmember Renata Rollins

Excused: 2 - Mayor Cheryl Selby and Councilmember Jim Cooper

1.A ANNOUNCEMENTS

Strategic Communications Director Kellie Purce Braseth provided an update on homeless response activities since the last Council meeting.

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION

2.A [19-0162](#) Special Recognition - 2019 Arbor Day Proclamation

Councilmember Rollins read a proclamation proclaiming March 23, 2019 as Arbor Day. Urban Forester Shelly Bentley and Urban Forestry Program Manager Jesse Barham highlighted upcoming Arbor Day events.

The recognition was received.

3. PUBLIC COMMENT

The following people spoke: Jim Reeves, CC Coates, and Jon Pettit.

4. CONSENT CALENDAR

4.A [19-0244](#) Approval of March 5, 2019 City Council Meeting Minutes

The minutes were adopted.

4.B [19-0235](#) Bills and Payroll Certification

Payroll check numbers 91938 through 92027 and Direct Deposit transmissions: Total: \$12,446,888.90; Claim check numbers 3711534 through 3712144 and 3712483 through

3712739: Total: \$2,367,475.26.

The decision was adopted.

- 4.C** [19-0116](#) Approval of a Resolution Authorizing an Interlocal Agreement for a Martin Way Corridor Study

The resolution was adopted.

- 4.D** [19-0256](#) Approval of a Resolution Authorizing an Interagency Agreement with the Washington State Internet Crimes Against Children Task Force

The resolution was adopted.

- 4.E** [19-0205](#) Approval of a Resolution Accepting a Transportation Improvement Board (TIB) Grant for the Franklin Street Improvements Project

The resolution was adopted.

4. SECOND READINGS (Ordinances)

- 4.F** [19-0143](#) Approval of an Ordinance Adjusting Multi-Family Tax Exemption Area Boundaries

The ordinance was adopted on second reading.

4. FIRST READINGS (Ordinances)

- 4.G** [19-0255](#) Approval of an Ordinance Amending Chapter 16.46 and Section 5.55.080 of the Olympia Municipal Code Related to Security Alarm Systems

The ordinance was approved on first reading and moved to second reading.

Approval of the Consent Agenda

Councilmember Parshley moved, seconded by Councilmember Jones, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Mayor Pro Tem Bateman, Councilmember Gilman, Councilmember Jones, Councilmember Parshley and Councilmember Rollins

Excused: 2 - Mayor Selby and Councilmember Cooper

5. PUBLIC HEARING - None

6. OTHER BUSINESS

- 6.A** [19-0232](#) Approval of a Resolution Adopting the Olympia Sea Level Rise Response Plan

Water Resources Director Andy Haub gave a presentation on sea level rise response planning.

Councilmembers asked questions and commented on the presentation.

Councilmember Jones moved, seconded by Councilmember Parshley, to approve the resolution adopting the Olympia Sea Level Rise Response Plan and authorizing staff to begin implementation. The motion carried by the following vote:

Aye: 5 - Mayor Pro Tem Bateman, Councilmember Gilman, Councilmember Jones, Councilmember Parshley and Councilmember Rollins

Excused: 2 - Mayor Selby and Councilmember Cooper

Councilmember Gilman moved, seconded by Councilmember Rollins, to appoint Councilmembers Jones and Parshley to an oversight committee to move forward with the implementation of the Sea Level Rise Response Plan. The motion carried by the following vote:

Aye: 5 - Mayor Pro Tem Bateman, Councilmember Gilman, Councilmember Jones, Councilmember Parshley and Councilmember Rollins

Excused: 2 - Mayor Selby and Councilmember Cooper

7. CONTINUED PUBLIC COMMENT - None

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings attended and upcoming events.

8.B CITY MANAGER'S REPORT AND REFERRALS

Assistant City Manager Jay Burney reported the Squaxin IslandTribe would like to host the annual joint meeting with the City Council on Tuesday, April 9 at 5:00 p.m.

Councilmembers agreed to cancel the regular Council business meeting for April 9 in order to meet with the Squaxin Island Tribal Council that evening.

9. ADJOURNMENT

The meeting was adjourned at 7:55 p.m.



City Council

Approval of Appointments to the Arts Commission to Fill Vacancies

Agenda Date: 3/26/2019
Agenda Item Number: 4.C
File Number: 19-0305

Type: decision **Version:** 1 **Status:** Consent Calendar

Title

Approval of Appointments to the Arts Commission to Fill Vacancies

Recommended Action

Committee Recommendation:

The General Government Committee recommends approval of the appointments listed below.

City Manager Recommendation:

Move to approve appointment of Kathryn Dorgan, Kevin McManus and Jim Burlingame, with terms ending March 31, 2022, to the Arts Commission to fill vacancies.

Report

Issue:

Whether to make the recommended appointments to the Arts Commission.

Staff Contact:

Kellie Purce Braseth, Strategic Communications Director, 360.753.8361

Presenter(s):

None - Consent Calendar Item

Background and Analysis:

The General Government Committee interviewed Kathryn Dorgan, Kevin McManus and Jim Burlingame at its March 12, 2019, special meeting and recommends their appointments to fill vacancies on the Arts Commission with terms ending March 31, 2022. The Chair of the Arts Commission, Timothy Grisham, joined the General Government Committee for the interview.

The candidates' applications and resumes are attached.

Neighborhood/Community Interests (if known):

N/A

Options;

1. Approve the appointments as recommended.

2. Do not approve the appointments and send the issue back to the General Government Committee. This would delay the appointment schedule and leave the Committee not operating at full strength.

Financial Impact:

None

Attachments:

Kathryn Dorgan Application & Resume
Kevin McManus Application & Resume
Jim Burlingame Application & Resume

Profile

Kathryn

First Name

A

Middle Initial

Dorgan

Last Name

dorgan.kathryn@gmail.com

Email Address

2041 Sable Lane NE

Home Address

Suite or Apt

Olympia

City

WA

State

98506

Postal Code

Home: (360) 705-3301

Primary Phone

Mobile: (360) 556-4071

Alternate Phone

Question applies to multiple boards

Applications are accepted for the calendar year only. The Olympia City Council's General Government Committee recommends appointments to the full Council. Recommendations are made following review of applications and interviews of qualified candidates.

The City of Olympia values participation from all perspectives and life experiences and looks for equity and inclusion in advisory board appointments.

Three absences from meetings in a year may result in removal from an advisory board.

Questions? Contact Susan Grisham, Executive Assistant, 360.753.8244, sgrisham@ci.olympia.wa.us

If you saved or submitted an application and did not receive a confirmation, please check your spam folder.

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources.

When filed with the City, your application and attachment documents are public records and may be subject to public release.

Retired educator

Occupation

Which Boards would you like to apply for?

Arts Commission: Submitted

Question applies to multiple boards

If you applied for multiple boards or commissions, please rank them in order of interest below.

Select Your Neighborhood (you must live within Olympia City limits to serve on a board or commission) *

Eastside

If you choose "other" please write in your neighborhood here:

Interests & Experiences

Question applies to multiple boards

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. Olympia residency is not required; however, it is a primary consideration. You may attach a resume.

Question applies to multiple boards

1. Briefly describe why you wish to serve on this advisory committee.

I believe that the visual and performing arts are a vital part of the Olympia community. The arts have the power to communicate in a way that no other medium has, and they tap into our best instincts as people. Art can educate, inspire and uplift a community and prompt deeper thoughtfulness and discussion. I want to be a part of developing that in my hometown.

Question applies to multiple boards

2. Describe your qualifications and/or skills which would benefit this advisory committee.

I am a recently retired theatre arts educator from the Olympia;ia School District -- I taught theatre for 30 years. I am also the Artistic Director of Creative Theatre Experience, a summer youth arts program that serves more than 200 students ranging from first to eleventh grade. I am a member of the Teaching Artists Training Lab (Seattle Repertory Theatre), the Washington Thespians Hall of Fame, and a 2015 Juilliard School Directing Fellow.

Question applies to multiple boards

3. Describe your involvement in the Olympia community.

My community involvement has been primarily through arts organizations and my work in school. I have worked with local theatre groups including Harlequin, Olympia Family Theatre (I served on their Board of Directors for two years) SPSCC and St. Martin's University. I am hoping to become more involved in the Olympia now that I have more time to do so!

Question applies to multiple boards

4. List your educational and professional background and area of study.

BFA - Theatre Arts, Pacific Lutheran University MFA, University of Portland BAE, Administration, Pacific Lutheran University 2015 Directing Fellowship, The Juilliard School

Question applies to multiple boards

5. Appointment to this committee will require your attendance at evening meetings. How many hours per month are you willing to commit as a volunteer?

Twenty

Question applies to multiple boards

6. If you are not appointed to this committee at this time:

Question applies to multiple boards

6a. Do you wish to be considered for appointment to another advisory committee?

Yes No

Question applies to multiple boards

6b. Do you wish to be considered for future appointment to this committee?

Yes No

Question applies to multiple boards

6c. Would you be willing to volunteer for other City activities?

Yes No

Question applies to multiple boards

If you answered yes to 6a, please identify what other Advisory Committees you would be interested in being considered for in order of interest.

Design, Heritage

Question applies to multiple boards

7. Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?

Yes No

Question applies to multiple boards

8. Citizens appointed to advisory committees are assigned and required to use a City email address for all advisory committee business.

Do you agree to comply with this expectation?

I Agree *

Question applies to multiple boards

9. How did you learn about this advisory committee recruitment?

The Olympian

[Kathryn_Dorgan_Resume.pdf](#)

Upload a Resume

Question applies to Arts Commission

10. Currently, what is your relationship to the arts in Olympia?

First and foremost, I enjoy experiencing the arts in Olympia -- I regularly attend events including plays, concerts, gallery exhibitions, Artswalk and more. I also direct in various Olympia theatre groups, most recently at St.Martin's University.

Kathryn Dorgan
2041 Sable Lane NE Olympia, WA 98506. (360) 705-3301
dorgan.kathryn@gmail.com

Professional Experience

Theatre Arts teacher Olympia High School, Olympia, WA.
September, 1997 to June, 2018

Teaching theatre classes and directing three main stage plays per season
Advising Thespian Troupe, Pizza Klatch and Student Activist Clubs
Teaching film studies/senior English classes

Artistic Director, Creative Theatre Experience, Olympia, WA
June 2002 to present

Creating and supervising activities for visual and performing arts summer program for youth ages 6-17; supervising staff of 6 adults and 10-12 teen-aged interns

Education

Pacific Lutheran University; BFA Theatre; BA English, 1975
University of Portland; MEd, Theatre Program Leadership 1990
Pacific Lutheran University; MEd, Educational Administration, 1994

Professional Training

The Juilliard School Directing Fellow 2014-present

One of twenty educators selected nationally for fellowship program to study play direction at The Juilliard School summer program.

Seattle Repertory Theatre Teaching Artist Training Lab 2013

Working with other artists in the visual and performing arts to develop teaching strategies for arts education in public and private schools; emphasis on creating diverse and social justice oriented opportunities in the arts for students

Oregon Shakespeare Festival Shakespeare in the Classroom
June, 2012

Training program with Festival artists and dramaturges on strategies for teaching Shakespeare in a classroom setting

References

Matthew Grant, Principal, Olympia High School
1302 North Street, Olympia, WA 98501
(360) 596-7000

Kara Larsen, Board Chairperson
Creative Theatre Experience
PO Box 2192 Olympia, WA 98507
(253) 381-2898

Awards

Washington State Thespians Teacher Hall of Fame induction; 2011
5th Avenue Theatre Awards, Outstanding Overall Musical, 2009
5th Avenue Theatre Awards, Outstanding Overall Musical, 2004
5th Avenue Theatre Awards, Outstanding Direction, 2004

Profile

Kevin

First Name

G

Middle Initial

Mcmanus

Last Name

kevinmcmanusarts@gmail.com

Email Address

2535 42nd Ave SE

Home Address

Suite or Apt

Olympia

City

WA

State

98501

Postal Code

Home: (360) 999-0412

Primary Phone

Mobile: (360) 451-7008

Alternate Phone

Question applies to multiple boards

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Questions? Contact Susan Grisham, Executive Assistant, 360.753.8244, sgrisham@ci.olympia.wa.us

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When filed with the City, your application and attachment documents are public records and may be subject to public release.

Law firm office manager

Occupation

Which Boards would you like to apply for?

Arts Commission: Submitted

Question applies to multiple boards

If you applied for multiple boards or commissions, please rank them in order of interest below.

Select Your Neighborhood (you must live within Olympia City limits to serve on a board or commission) *

Other

Holiday Hills

If you choose "other" please write in your neighborhood here:

Interests & Experiences

Question applies to multiple boards

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. Olympia residency is not required; however, it is a primary consideration. You may attach a resume.

Question applies to multiple boards

1. Briefly describe why you wish to serve on this advisory committee.

I have spent the last 23 years of my life devoting every free minute of my day to performing arts. My passion for our arts community is quantified by the number of hours I donate to local arts organizations. Now, I think it's time to take the next step. I have something to offer to the conversation facilitated by our Arts Commission.

Question applies to multiple boards

2. Describe your qualifications and/or skills which would benefit this advisory committee.

I studied Theater at Cornish College of the Arts. Having served on the board of directors of multiple local non-profits, I have a knowledge of the process it takes to organize boards and commissions.

Question applies to multiple boards

3. Describe your involvement in the Olympia community.

At age 11, I began performing onstage in Olympia. In 2008, I moved into downtown and have been spending my money at local businesses since then. I graduated from South Puget Sound Community College, and have attended courses at The Evergreen State College. I worked at the Fish Tale BrewPub for over 5 years. I'm a very proud Olympian. I love this place!

Question applies to multiple boards

4. List your educational and professional background and area of study.

Cornish College of the Arts (2006) - Theater: Performing Arts South Puget Sound Community College (2013) - Associate of Arts: General Evergreen State College (2014) - Business and Political Science studies Currently working as Office Manager and Paralegal for The Crowe Law Office, PS. Working with Washington State Arts Alliance on coordinating the legislative Arts & Heritage Day.

Question applies to multiple boards

5. Appointment to this committee will require your attendance at evening meetings. How many hours per month are you willing to commit as a volunteer?

20-40

Question applies to multiple boards

6. If you are not appointed to this committee at this time:

Question applies to multiple boards

6a. Do you wish to be considered for appointment to another advisory committee?

Yes No

Question applies to multiple boards

6b. Do you wish to be considered for future appointment to this committee?

Yes No

Question applies to multiple boards

6c. Would you be willing to volunteer for other City activities?

Yes No

Question applies to multiple boards

If you answered yes to 6a, please identify what other Advisory Committees you would be interested in being considered for in order of interest.

Question applies to multiple boards

7. Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?

Yes No

Question applies to multiple boards

8. Citizens appointed to advisory committees are assigned and required to use a City email address for all advisory committee business.

Do you agree to comply with this expectation?

I Agree *

Question applies to multiple boards

9. How did you learn about this advisory committee recruitment?

Attended an open City Council meeting.

[KGM_resume_creative.docx](#)

Upload a Resume

Question applies to Arts Commission

10. Currently, what is your relationship to the arts in Olympia?

I am the Artistic Director of a new theater company located in Lacey. We pull performers, directors, dancers, and musicians from the Olympia pool. I am also a familiar face among the theater companies downtown and intend to audition for some projects in the area in the coming year.

Kevin Gregory McManus

Olympia, Washington
kevin@crowelaw.net
360 . 999 . 0412

Education

- Cornish College of the Arts...2006
 - ✓ Theater Department
 - ✓ Performing Arts: Acting focus
- South Puget Sound Community College...2013
 - ✓ Political Science emphasis
 - ✓ Associate of Arts degree

Performance

Theater...2004

- ✓ role: Billy Flynn
- Stardust*...Harlequin Productions...2006
 - ✓ role: The Signing Bartender
- Game of Love and Chance*...Harlequin Productions...2006
 - ✓ role: Henri
- Stardust*...Harlequin Productions...2008
 - ✓ role: Gino Mantolini
- Rent*...Capitol Playhouse...2009
 - ✓ role: Benjamin (Benny) Coffin III
- Stardust*...Harlequin Productions...2010
 - ✓ role: Edward Ballantine
- Importance of Being Earnest*...S.R.O. Theater...2016
 - ✓ role: Algernon Moncrieff
- Spamalot*...S.R.O. Theater...2016
 - ✓ role: Sir Robin
- Young Frankenstein*...S.R.O. Theater...2017
 - ✓ role: Inspector Kemp

Chicago...Drew Harvey

Direction

- Ugly Duckling*...Drew Harvey Theater...2005
- 12 Angry Men*...S.R.O. Theater...2017
- Love's Labour's Lost*...S.R.O. Theater...2018
- Shrek the Musical*...S.R.O. Theater...2018
- Blithe Spirit*...Evergreen Playhouse...2019 (*current*)
- As You Like It*...Goldfinch Productions...2019 (*upcoming*)
- God Bless You, Mr Rosewater the Musical*...Goldfinch Productions...2019 (*upcoming*)

Other

- Youth Theater Camp*...Seattle Center Academy...2007
 - ✓ Instructor
- Acting 101: Welcome to the Stage*...2016
 - ✓ Instructor
- Comedy Night*...Triad Arts Venue...2017
 - ✓ Producer/Director
- Shakespeare Workshop Series*...S.R.O. Theater...2018
 - ✓ Instructor
- *Appointed Artistic Director for Goldfinch Productions (Lacey, WA)...2019

Skills

Movement: *Stage combat, Tap dance, Athletic dance, Classical dance*
Voice: *Bari-Tenor, Classical training, Jazz training*
Instruments: *Piano, Drums, Saxophone*

Profile**Jim**

First Name

V

Middle Initial

Burlingame

Last Name

jimburlingame4u@gmail.com

Email Address

810 Olympia Ave NE

Home Address

Unit 2

Suite or Apt

Olympia

City

WA

State

98506

Postal Code

Mobile: (360) 402-8145

Primary Phone

Home:

Alternate Phone

Question applies to multiple boards

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**Special Projects, Hands On
Children's Museum**

Occupation

Which Boards would you like to apply for?

Arts Commission: Submitted

Question applies to multiple boards

If you applied for multiple boards or commissions, please rank them in order of interest below.

Select Your Neighborhood (you must live within Olympia City limits to serve on a board or commission) *

Bigelow

If you choose "other" please write in your neighborhood here:

Interests & Experiences

Question applies to multiple boards

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Question applies to multiple boards

1. Briefly describe why you wish to serve on this advisory committee.

I have always had a natural impulse to get involved in a community's essential systems, often at a leadership role, and, on top of that, the Arts have been a central part of my identity since childhood. I have watched the cultural vibrancy of Olympia wax and wane, over my 25 years here, and I'd love to have a chance to help that aspect of the city rise further into prominence.

Question applies to multiple boards

2. Describe your qualifications and/or skills which would benefit this advisory committee.

I have two dozen years of building connections in the Olympia Arts community. As an artist myself, I well know the challenges of creating art and finding spaces to display it and dealing with the promotion and business side of it. My years as an officer on the Boards of the Olympia Film Society, the Bigelow Highlands Neighborhood Association, the Coalition of Neighborhood Associations Steering Committee, and the Roosevelt PTA -- all that, as well as my employment experiences, attest to my ability to communicate well and successfully collaborate on projects with others.

Question applies to multiple boards

3. Describe your involvement in the Olympia community.

In my 25 years as a resident of Olympia, I have been deeply involved in many key community organizations, from the Artists Collective Ace Investigations to the Olympia Film Society to the Bigelow Highlands Neighborhood Association to the Roosevelt PTA. Additionally, I have been a frequent attendee at City Council and Planning Commission and Building Examiner and School Board meetings, as well as various Forums on important topics.

Question applies to multiple boards

4. List your educational and professional background and area of study.

I have a BA from the Evergreen State College, with a focus on art and writing. My four years as an employee (plus a year and a half as an intern) at the Hands On Children's Museum have been in the service of promoting creativity and life-long learning among children and adults.

Question applies to multiple boards

5. Appointment to this committee will require your attendance at evening meetings. How many hours per month are you willing to commit as a volunteer?

Question applies to multiple boards

6. If you are not appointed to this committee at this time:

Question applies to multiple boards

6a. Do you wish to be considered for appointment to another advisory committee?

Yes No

Question applies to multiple boards

6b. Do you wish to be considered for future appointment to this committee?

Yes No

Question applies to multiple boards

6c. Would you be willing to volunteer for other City activities?

Yes No

Question applies to multiple boards

If you answered yes to 6a, please identify what other Advisory Committees you would be interested in being considered for in order of interest.

Question applies to multiple boards

7. Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?

Yes No

Question applies to multiple boards

8. Citizens appointed to advisory committees are assigned and required to use a City email address for all advisory committee business.

Do you agree to comply with this expectation?

I Agree *

Question applies to multiple boards

9. How did you learn about this advisory committee recruitment?

Facebook

[Jim Burlingame s Resume with Art Stuff.docx](#)

Upload a Resume

10. Currently, what is your relationship to the arts in Olympia?

Between 2016, when I published my book "Building Ghosts" on vacant Olympia commercial properties, and now, the fall of 2018, I have been increasing my involvement in the local Arts community exponentially. I've done two bookstore presentations on my book, and then, this year alone, had three art shows of my collages. I attended the City Council's summer 2018 work session on the Arts. I attended the October Artist(s) Forum at Octapas. I attended the November 13th City Council meeting specifically to support Kris Tucker's comment that the City should continue to make the Arts a priority in its Operating Budget. Just last night (November 17th), I struck up a conversation at the Roosevelt Auction at the Olympia Center with a fellow parent, about how well her art has been selling at Gallery Boom. I would love to be able to lend this voice of advocacy to the city at large.

Jim Burlingame
810 Olympia Ave NE, Unit 2, Olympia, WA 98506
(360) 402-8145
jimburlingame4u@gmail.com

I am a highly motivated, committed individual seeking to apply my strong organizational skills, passion for public service, and extensive experience working with community groups to a position where I can improve the lives of others.

EDUCATION

Bachelor of Arts, Liberal Arts, The Evergreen State College, 1997

WORK EXPERIENCE

Special Projects, Hands On Children's Museum, August 2014—present

- Fulfill Outgoing Donation requests, filing requests, mailing Passes, building Gift Baskets, recording in multiple places
- Input Out-of-Town information, sent weekly Reports on it to Directors
- Audit website for superficial mistakes and deep analysis of layout and navigation
- Update school district, media contacts, and elected officials spreadsheets, coordinate Field Trip Guide project
- Distribute marketing materials in the South Sound and beyond, track them in a database, and analyze their effectiveness
- Analyze Incoming Donation numbers across several platforms to find discrepancies

Delivery Driver, Artistry in Flowers, August 2017—present

- Deliver flowers in the South Sound, File paperwork, clean up shop

Interim Volunteer Coordinator, Hands on Children's Museum, August 2014–September 2015

- Recruited, interviewed, and scheduled volunteers for weekly shifts, camps, and special events
- Oversaw large groups of volunteers at special events, orienting them and troubleshooting absences and conflicts
- Directed interns (working on projects such as Volunteer Recognition and the Partner Group database)
- Compiled volunteer hours, spreadsheets of volunteer types, and reports on recruitment needs

Reading Paraeducator, Madison Elementary School, February–June 2014

- Tutored small groups of students who needed extra help with reading
- Administered progress monitoring tests, photocopied and filed materials, turned in weekly curriculum reports

VOLUNTEER EXPERIENCE

PTA Vice President, Roosevelt Elementary School, Olympia, WA, June 2015–June 2017

- Read-a-Thon Coordinator
- Event planning and set-up
- Assisted with budget planning and auditing

Lobby Supervisor, The Olympia Film Society, Olympia, WA, April 1997–February 2015

- Oversaw 2-4 volunteers weekly at a local non-profit movie theater, inputted their hours into database
- Managed cash drawer, made deposits, and processed new members
- Made audience announcements, conducted raffle drawing, ensured theater was clean and patrons comfortable

Office Intern, Hands On Children's Museum, Olympia, WA, March 2013—July 2014

School Volunteer, Roosevelt Elementary School, Olympia, WA, October 2001–present

- Assist in classrooms weekly
- Child Advocate of the Year Award (2006)

Neighborhood Association Secretary, Bigelow Highlands Neighborhood Association, Olympia, WA, January 2011–October 2012

- Helped develop MOA with City of Olympia as member of the Coalition of Neighborhood Associations Steering Committee

- Designed quarterly neighborhood newsletter, took meeting minutes and distributed to ListServ
- Organized neighborhood events, including inviting political candidates to annual park party
- Collaborated on update of association bylaws, helped apply for a grant and implement awarded projects

Neighborhood Association President, Bigelow Highlands Neighborhood Association, Olympia, WA, October 2008–October 2009

- Reinstated previously dormant neighborhood association
- Organized and facilitated meetings and events, assisted with budget management and planning
- Wrote, designed, and distributed quarterly neighborhood newsletter

ART & WRITING

High School

- President, Literary Club
- President, Art Club
- President, Thespians
- Journalist, High School newspaper
- Included in *Words of Love: A collection of winning short stories, essays, and poems by America's young writers*

Adulthood

- *A Book by Jim Burlingame*, self-published memoir, 1997
- *Timelapsed & Still*, photozine, Issue #1, 1997
- Member, Ace Investigations Artists' Collective, Olympia, 1997-1998
- *Timelapsed & Still*, photozine, Issue #2, 1999
- *Timelapsed & Still*, photozine, Issue #3, 2002
- *Toward an Infinite Plane: Poems from 1992-2004*, 2005
- Film Reviewer, *The Sitting Duck* newspaper, Olympia, 2006
- Film, Music, & Book Reviewer, *Bitch* magazine, freelance, 2004-2012
- Package Collages Art Show, Bryce's Barbershop, Olympia, 2009
- *Timelapsed & Still*, photozine, Issue #4, 2015
- *Building Ghost: A Month of Commercial Properties in a Capital City, and the History that Haunts Them*, photo essay book, 2016 (PowerPoint presentations on it: Orca Books, August 2017; Browsers Bookshop, May 2018)
- Collage Art Show (with Jeanne Murdock-Zvenchenko), Bar Francis, Olympia, May 2018
- Collage Art Show (with Jeanne Murdock-Zvenchenko & Amy Bristas), Batdorf & Bronson, September 2018
- Included in *I Hear Olympia Singing: An Anthology of Olympia Poetry*, October 2018 (with Reading at WA Center)
- Collage Art Show (with Jeanne Murdock-Zvenchenko), Browsers Bookshop, November 2018



City Council

Approval of Appointments to the Bicycle and Pedestrian Advisory Committee to Fill Vacancies

Agenda Date: 3/26/2019
Agenda Item Number: 4.D
File Number: 19-0306

Type: decision **Version:** 1 **Status:** Consent Calendar

Title

Approval of Appointments to the Bicycle and Pedestrian Advisory Committee to Fill Vacancies

Recommended Action

Committee Recommendation:

The General Government Committee recommends approval of the appointments listed below.

City Manager Recommendation:

Move to approve appointment of Jennifer Riedmayer, with a term ending March 31, 2021, and Jon Tallman, with a term ending March 31, 2022, to the Bicycle and Pedestrian Advisory Committee (BPAC) to fill vacancies.

Report

Issue:

Whether to make the recommended appointments to Bicycle and Pedestrian Advisory Committee.

Staff Contact:

Kellie Purce Braseth, Strategic Communications Director, 360.753.8361

Presenter(s):

None - Consent Calendar Item

Background and Analysis:

The General Government Committee interviewed Jon Tallman and Jennifer Riedmayer at its March 13, 2019, special meeting and recommends their appointments to fill vacancies on the Bicycle and Pedestrian Advisory Committee (BPAC), with Mr. Tallman's term ending March 31, 2022 and Ms. Riedmayer's term ending March 31, 2021. The Chair of the BPAC was unable to join the General Government Committee for the interview.

The candidates' applications and resumes are attached.

Neighborhood/Community Interests (if known):

N/A

Options;

1. Approve the appointments as recommended.
2. Do not approve the appointments and send the issue back to the General Government Committee. This would delay the appointment schedule and leave the Committee not operating at full strength.

Financial Impact:

None

Attachments:

Jennifer Riedmayer Application & Resume
Jon Tallman Application & Resume

Profile

Jennifer

First Name

A

Middle Initial

Riedmayer

Last Name

jenniferann18@hotmail.com

Email Address

1312 22nd Ave SE

Home Address

Suite or Apt

Olympia

City

WA

State

98501

Postal Code

Mobile: (828) 507-4388

Primary Phone

Home:

Alternate Phone

Question applies to multiple boards

Applications are accepted for the calendar year only. The Olympia City Council's General Government Committee recommends appointments to the full Council. Recommendations are made following review of applications and interviews of qualified candidates.

The City of Olympia values participation from all perspectives and life experiences and looks for equity and inclusion in advisory board appointments.

Three absences from meetings in a year may result in removal from an advisory board.

Questions? Contact Susan Grisham, Executive Assistant, 360.753.8244, sgrisham@ci.olympia.wa.us

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Water Quality Specialist

Occupation

Which Boards would you like to apply for?

Bicycle and Pedestrian Advisory Committee: Submitted

Question applies to multiple boards

If you applied for multiple boards or commissions, please rank them in order of interest below.

Select Your Neighborhood (you must live within Olympia City limits to serve on a board or commission) *

Indian Creek

If you choose "other" please write in your neighborhood here:

Interests & Experiences

Question applies to multiple boards

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Question applies to multiple boards

1. Briefly describe why you wish to serve on this advisory committee.

I relocated back to Olympia after my husband was diagnosed with epilepsy. One of the primary reasons why we wanted to live in Olympia was its biking and public transportation opportunities. I purchased our house because of its close proximity to a bus line and the bike trails. Additionally, in my current work place I am encouraged to ride my bike as part of the commute trip reduction program. I am very active in biking in the community and want to continue to see the city offering more alternate forms of transportation options for visitors and citizens.

Question applies to multiple boards

2. Describe your qualifications and/or skills which would benefit this advisory committee.

In my current profession I work address many land use concerns in regards to environmental sites. I believe that I can apply these skills to this board and its also a great way for me to give back to the community.

Question applies to multiple boards

3. Describe your involvement in the Olympia community.

I am currently not involved in any boards in Olympia. My husband and I are small business owners in the city and therefore want to ensure that our clients and potential new clients are attracted and enjoy the area.

Question applies to multiple boards

4. List your educational and professional background and area of study.

Masters of Environmental Studies in Watershed Restoration Management and Planning Bachelors of Science in News-Editorial Journalism

Question applies to multiple boards

5. Appointment to this committee will require your attendance at evening meetings. How many hours per month are you willing to commit as a volunteer?

6

Question applies to multiple boards

6. If you are not appointed to this committee at this time:

Question applies to multiple boards

6a. Do you wish to be considered for appointment to another advisory committee?

Yes No

Question applies to multiple boards

6b. Do you wish to be considered for future appointment to this committee?

Yes No

Question applies to multiple boards

6c. Would you be willing to volunteer for other City activities?

Yes No

Question applies to multiple boards

If you answered yes to 6a, please identify what other Advisory Committees you would be interested in being considered for in order of interest.

Art Commission and Planning Commission

Question applies to multiple boards

7. Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?

Yes No

Question applies to multiple boards

8. Citizens appointed to advisory committees are assigned and required to use a City email address for all advisory committee business.

Do you agree to comply with this expectation?

I Agree *

Question applies to multiple boards

9. How did you learn about this advisory committee recruitment?

city website

[Jennifer_Riedmayer_Resume.docx](#)

Upload a Resume

Jennifer Riedmayer



1312 22nd Ave SE □ Olympia, WA 98501 □ Phone: 828-507-4388 □ E-Mail: jenniferann18@hotmail.com

Work Experience

Nonpoint Source Water Quality Inspector, Washington State Department of Ecology, South West Regional Office, Olympia, WA: Sept. 2017- Present

- Investigates complaints, violations and inquires related to land use causing nonpoint pollution or impacts to shellfish in watersheds draining to the Pacific and Columbia River
- Implements water quality cleanup plans, collects and analyze samples from sites to identify pollution sources
- Inspects sites and evaluate information to determine the best course of action, which may include voluntary compliance, technical assistance or enforcement action
- Interprets water quality laws and regulations to landowners and the public, applies enforcement actions using agency polices and requirements if necessary to address noncompliance with water quality laws and regulations
- South West Regional Office representative serving on the Sustainability and Accessibility Work Groups

Water Quality Specialist II, Island County, Coupeville, WA December 2016- September 2017

- Collected water quality samples, arranges for lab testing, enters data into Access database, and reviews and analyzes data to ensure QA/QC protocols are followed. Additional duties include preparing annual water quality monitoring report, and updating Island County's Surface Water Quality Monitoring Plan
- Provided project coordination for specific programs, including the coordination of the Water Resources Advisory Committee
- Coordinated program activities and represented the county at various meetings involving other state/federal agencies and citizen groups
- Administered relevant grant programs and provided technical support to other projects related to Island

County's Clean Water Utility

ENREP Field Coordinator, Upper Columbia United Tribes, Spokane, WA Jan. 2016 - December 2016

- Developed and maintain relationships with forest landowners, and work with landowner agents to identify potential study sites
- Collected preliminary field data, organize and disseminate it using ArcGIS
- Participated in technical oversight committee meetings and assisted other scientific cooperators on data analysis tasks
- Provided technical support to projects implemented by Upper Columbia United Tribes and other partnering groups

Public Information Specialist II, West Virginia Department of Environmental Protection, Oak Hill, WV May 2011 - Aug. 2013

- Identified and implemented nonpoint source pollution projects in targeted watersheds located throughout eight counties
- Established working relationships through attendances of stakeholder meetings
- Monitored selected streams by collecting water quality data and analyzed findings for quarterly field reports
- Developed outreach activities to supplement restoration plan activities



Conservation Specialist, West Virginia Conservation Agency, Martinsburg, WV
May 2011

July 2010 -

- Provided technical assistance to nonprofits, county agencies, and citizens in Jefferson, Berkeley, and Morgan counties
- Identified and implemented best management practices to reduce nonpoint source pollution. Restoration activities were featured in the Chesapeake Bay TMDL plan for Potomac Direct Drains of WV
- Managed grant funding and project development and developed quarterly reports to state and federal agencies highlighting project development
- Developed and coordinated various outreach materials and events relating to storm water and agricultural best management practices

INTERNSHIPS AND OTHER RELATED EXPERIENCE

Scientific Technician II, Washington State Department of Fish and Wildlife Fisheries Division, Pasco, WA: Sept. 2015- Dec. 2015
Knotweed Project Technician, Pierce Conservation District, Puyallup, WA: July 2015- August 2015
Restoration Intern, Deschutes Estuary Restoration Team, Olympia, WA: January 2015- May 2015
Scientific Technician II, Washington State Department of Fish and Wildlife Habitat Division, Olympia, WA: June 2014- Sept. 2014
Snake Survey and Sampling Volunteer, Washington State Department of Fish and Wildlife, Olympia, WA: May 2014
Salamander Survey and Sampling Volunteer, Washington State Department of Fish and Wildlife, Olympia, WA: May 2014
Salmon Carcass Survey and Sampling Volunteer, Pacific Northwest Salmon Center, Belfair, WA: Dec. 2013
Stream Partners Grant Project Manager, Upper Guyandotte Watershed Association, Mullens, WV: July - Dec. 2013
Watershed Development Coordinator, Office of Surface Mining, Beckley, WV: June 2009 - July 2010

Education

The Evergreen State College

Sept. 2013 - June 2015

Masters of Environmental Studies, concentration in Watershed Restoration Management and Planning

Thesis: *Freeing the Deschutes: Assessing the Implications of Sediment Transport in Dam Removal:*

A Case Study of the 5th Avenue Dam, Olympia, Washington

West Virginia University

Aug. 2000 - June 2004

Bachelor of Science, News-Editorial Journalism, concentration in Environmental Reporting

STUDY ABROAD

- Ecology of Costa Rica (2010). West Virginia University Institute of Technology Biology Club
Focus: water resource and wildlife management
- Ecotourism, Fiji Islands (2003). Focus: natural resource management and ocean acidification

Skills/Training and Certification

Microsoft Office Suite
State Inspector

CESCL

ArcGIS 10.4.1 EPA Inspector/ WA



First Aid and CPR

PADI Certified Scuba Diver

Geocortex

8-Hour Hazwoper

Awards/Civic Involvement

- 2018- Present Washington State Federation of State Employees Local 872 Board Member
- 2014 - 2015 The Evergreen State College Master's of Environmental Studies Association Professional Development Committee member
- 2014 - 2015 Evergreen Graduate Endowed Fellowship, The Evergreen State College Graduate Program on the Environment
- 2013 WV Department of Environmental Protection Employee of the Month
- 2012 WV Department of Environmental Protection Adopt-A-Highway Coordinator of the Year

Profile

Jon

First Name

A

Middle Initial

Tallman

Last Name

jontallman@gmail.com

Email Address

420 Decatur Street SW

Home Address

Suite or Apt

Olympia

City

WA

State

98502

Postal Code

Home: (360) 556-3245

Primary Phone

Home:

Alternate Phone

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State Government: Strategy
Development Manager

Occupation

Which Boards would you like to apply for?

Bicycle and Pedestrian Advisory Committee: Submitted

Question applies to multiple boards

If you applied for multiple boards or commissions, please rank them in order of interest below.

Select Your Neighborhood (you must live within Olympia City limits to serve on a board or commission) *

South Westside Olympia

If you choose "other" please write in your neighborhood here:

Interests & Experiences

Question applies to multiple boards

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Question applies to multiple boards

1. Briefly describe why you wish to serve on this advisory committee.

I would love to serve on this committee in order to support developing safe and convenient alternative commute options in Olympia. Our family uses alternative transportation options regularly. Our six-year old walks with my wife to elementary school every morning. I take our three-year to daycare in the bike trailer, before bike commuting to my office in Tumwater (a few times a week). We often walk or take the bus downtown for a variety of adventures. I want to support our community and this opportunity is a great way to be involved in supporting city policy.

Question applies to multiple boards

2. Describe your qualifications and/or skills which would benefit this advisory committee.

Working in state government, I have extensive experience in project management, change management, strategic planning, and government policy/decision making. I am a skilled communicator and active listener. I am excited to learn about what the committee has been focusing on, and how I can support initiatives in the future.

Question applies to multiple boards

3. Describe your involvement in the Olympia community.

I have been a long-time supporter and volunteer with Olympia Family Theater. In the past, I have volunteered as a member of their production committee, served as technical director, director, and actor.

Question applies to multiple boards

4. List your educational and professional background and area of study.

I have a liberal arts degree from Evergreen, and professional certifications in project and change management. I have founded several independent fringe theatre groups.

Question applies to multiple boards

5. Appointment to this committee will require your attendance at evening meetings. How many hours per month are you willing to commit as a volunteer?

5-10

Question applies to multiple boards

6. If you are not appointed to this committee at this time:

Question applies to multiple boards

6a. Do you wish to be considered for appointment to another advisory committee?

Yes No

Question applies to multiple boards

6b. Do you wish to be considered for future appointment to this committee?

Yes No

Question applies to multiple boards

6c. Would you be willing to volunteer for other City activities?

Yes No

Question applies to multiple boards

If you answered yes to 6a, please identify what other Advisory Committees you would be interested in being considered for in order of interest.

Question applies to multiple boards

7. Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?

Yes No

Question applies to multiple boards

8. Citizens appointed to advisory committees are assigned and required to use a City email address for all advisory committee business.

Do you agree to comply with this expectation?

I Agree *

Question applies to multiple boards

9. How did you learn about this advisory committee recruitment?

The Olympian

[JTallman_BPAC.pdf](#)

Upload a Resume

JON TALLMAN

JONTALLMAN@GMAIL.COM

420 DECATUR ST SW, OLYMPIA

The Bicycle and Pedestrian Advisory Committee is an excellent opportunity for me to support our local community. I would be proud to volunteer with this group.

Living in southwest Olympia, you will often find our family walking to Garfield elementary school in the mornings, taking the kiddos for a neighborhood bike ride to visit local chickens, or taking the bus downtown for a date-night.

In this last year, I have re-discovered the joy of bike-commuting and have successfully avoided driving my car to work several times a week. Safe and convenient alternative methods of transportation are vital for our community and environment.

And it's just plain good-living.

EDUCATION

BACHELOR'S DEGREE: LIBERAL ARTS

THE EVERGREEN STATE COLLEGE | 1999-2002
COMMUNICATIONS
THEATRE PHILOSOPHY AND DIRECTING

CHANGE MANAGEMENT PRACTITIONER

PROSCI CERTIFICATION | 2018 - CURRENT

PROJECT MANAGEMENT CERTIFICATE

SOUTH PUGET SOUND COMM. COLLEGE | 2016
150 HOURS OF PMI PROFESSIONAL DEVELOPMENT UNITS

BICYCLING HIGHLIGHTS

- 2019: MEMBER-LEAGUE OF AMERICAN BICYCLISTS
- 2018: 1200+ BIKE COMMUTE MILES
- 2006: FIRST (ONLY) CENTURY RIDE

VOLUNTEER HIGHLIGHTS

- OLYMPIA FAMILY THEATER
 - TECHNICAL DIRECTOR
 - PRODUCTION COMMITTEE MEMBER
 - DIRECTOR
 - ACTOR

WORK EXPERIENCE

WASHINGTON STATE DEPARTMENT OF LABOR AND INDUSTRIES

2006 TO PRESENT

STRATEGY DEVELOPMENT MANAGER MAR 2018 - PRESENT

- Appreciate enterprise strategic planning and performance measurement activities to identify areas of continuous improvement
- Serve as Project and Change Manager for Measuring What Matters Project to develop the enterprise performance measurement system

MANAGEMENT ANALYST APR 2016 - MAR 2018

- Successfully completed Infants at Work Project to test concept and develop operational program
- Led phase 1 of Change Management Project to establish change management as a core agency function.

COACHING UNIT SUPERVISOR APR 2014 - APR 2016

- Improved culture of collaboration within workers' compensation apprenticeship program
- Managed 14 upper level workers' compensation adjudicators to coach and mentor 120 in-training staff while supporting a network of 27 claims unit supervisors



City Council

Approval of Appointments to the Design Review Board to Fill Vacancies

Agenda Date: 3/26/2019
Agenda Item Number: 4.E
File Number: 19-0307

Type: decision **Version:** 1 **Status:** Consent Calendar

Title

Approval of Appointments to the Design Review Board to Fill Vacancies

Recommended Action

Committee Recommendation:

The General Government Committee recommends approval of the appointments listed below.

City Manager Recommendation:

Move to approve appointment of Ingrid Gulden, with a term ending March 31, 2021, and Virginia Sorrells and Bassim Kreem, with terms ending March 31, 2022, to the Design Review Board to fill vacancies.

Report

Issue:

Whether to make the recommended appointments to Design Review Board.

Staff Contact:

Kellie Purce Braseth, Strategic Communications Director, 360.753.8361

Presenter(s):

None - Consent Calendar Item

Background and Analysis:

The General Government Committee interviewed Virginia Sorrells, Bassim Kreem and Ingrid Gulden at its March 12, 2019, special meeting and recommends their appointments to fill vacancies on the Design Review Board, with Ms. Sorrells' and Mr. Kreem's terms ending March 31, 2022 and Ms. Gulden's term ending March 31, 2021. The Chair of the Design Review Board, Jami Heinricher, joined the General Government Committee for the interview.

The candidates' applications and resumes are attached.

Neighborhood/Community Interests (if known):

N/A

Options;

1. Approve the appointments as recommended.
2. Do not approve the appointments and send the issue back to the General Government Committee. This would delay the appointment schedule and leave the Committee not operating at full strength.

Financial Impact:

None

Attachments:

Virginia Sorrells Application & Resume
Bassim Kreem Application & Resume
Ingrid Gulden Application & Resume

Profile

Virginia

First Name

Sorrells

Last Name

Middle Initial

virginia.sorrells@gmail.com

Email Address

1604 8th Ave. SW

Home Address

Suite or Apt

Olympia

City

WA

State

98502

Postal Code

Home: (360) 277-6965

Primary Phone

Home:

Alternate Phone

Question applies to multiple boards

Applications are accepted for the calendar year only. The Olympia City Council's General Government Committee recommends appointments to the full Council. Recommendations are made following review of applications and interviews of qualified candidates.

The City of Olympia values participation from all perspectives and life experiences and looks for equity and inclusion in advisory board appointments.

Three absences from meetings in a year may result in removal from an advisory board.

Questions? Contact Susan Grisham, Executive Assistant, 360.753.8244, sgrisham@ci.olympia.wa.us

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When filed with the City, your application and attachment documents are public records and may be subject to public release.

Editor, trainer, lapsed city planner

Occupation

Which Boards would you like to apply for?

Design Review Board: Submitted

Question applies to multiple boards

If you applied for multiple boards or commissions, please rank them in order of interest below.

Select Your Neighborhood (you must live within Olympia City limits to serve on a board or commission) *

South Westside Olympia

If you choose "other" please write in your neighborhood here:

Interests & Experiences

Question applies to multiple boards

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. Olympia residency is not required; however, it is a primary consideration. You may attach a resume.

Question applies to multiple boards

1. Briefly describe why you wish to serve on this advisory committee.

I have a deep, lifelong interest in urban design and worked for many years as a city planner in Chicago. My husband and I moved to Olympia from Tokyo last year. I view serving on the Design Review Board as an opportunity to integrate myself more fully into my new community and to lend my expertise to making it an even better place. By all accounts, Olympia is on the brink of significant change and I'd like to be part of addressing that change in the most creative and responsible way possible. Besides, my friend Angela Rush tells me it's fun and she enjoys working with the other members.

Question applies to multiple boards

2. Describe your qualifications and/or skills which would benefit this advisory committee.

As a planner in Chicago, I became very familiar with government processes, including public review and comment. I am adept at organizing and facilitating meetings and keeping discussions moving forward when things get bogged down. I've worked with lots of architects and engineers over the years so I speak their language. And I've traveled to many cities around the world which gives me a good perspective on urban design.

Question applies to multiple boards

3. Describe your involvement in the Olympia community.

Member of the Southwest Neighborhood Assn. (SWONA); Volunteer tutor at CIELO; Member of the Stakeholders' Group for the Arts Cultures and History initiative; Occasional participant in open mike night at Arbutus; Member, League of Women Voters; Member of Olympians for People-oriented Places (insofar as I attend informational meetings and follow them on Facebook.)

Question applies to multiple boards

4. List your educational and professional background and area of study.

I have a master's degree in urban planning and policy and a BA in geography. For 15 years in Japan, I worked as a communications trainer - mostly working with engineers, planners and architects from around the world at the University of Tokyo. And I continue to edit scripts and other materials for NHK, Japan's public broadcaster. After grad school, I went to work for the City of Chicago during the 1990's development boom and eventually started my own practice. And I spent a couple of years before that as an investigator with the USEPA's Superfund program.

Question applies to multiple boards

5. Appointment to this committee will require your attendance at evening meetings. How many hours per month are you willing to commit as a volunteer?

5-10

Question applies to multiple boards

6. If you are not appointed to this committee at this time:

Question applies to multiple boards

6a. Do you wish to be considered for appointment to another advisory committee?

Yes No

Question applies to multiple boards

6b. Do you wish to be considered for future appointment to this committee?

Yes No

Question applies to multiple boards

6c. Would you be willing to volunteer for other City activities?

Yes No

Question applies to multiple boards

If you answered yes to 6a, please identify what other Advisory Committees you would be interested in being considered for in order of interest.

Bicycle and Pedestrian Advisory Committee (I do not bike, but neither do I drive); Planning Commission.

Question applies to multiple boards

7. Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?

Yes No

Question applies to multiple boards

8. Citizens appointed to advisory committees are assigned and required to use a City email address for all advisory committee business.

Do you agree to comply with this expectation?

I Agree *

Question applies to multiple boards

9. How did you learn about this advisory committee recruitment?

Through friends including Angela Rush.

[Virginia Sorrells_CC_resume.doc](#)

Upload a Resume

Question applies to Design Review Board

10. Describe your experience, training, or education in architecture, urban design, landscape architecture, or development (residential, commercial, or other).

I earned a Master's Degree in Urban Planning and Policy and a BA in Geography with an emphasis on environmental policy. For about a decade, I worked in government in Chicago: for the USEPA Region V Superfund program, the City of Chicago Department of Planning and Development, and as a planning consultant. In the latter two roles, I was involved in community and open space development, policy and legislative analysis. For 10 years at the University of Tokyo, I trained architects, urban planners and civil engineers from around the world in methods for communicating their messages - and was able to keep abreast of innovative approaches to city building.

Question applies to Design Review Board

11. What do you consider influences on building and/or site design?

For me, the main ones are the environment, accessibility, social justice, and joy. People should experience a sense of joy in their surroundings, engagement and delight. Social justice is important because the city belongs to everyone who lives and visits here: it should be designed in ways that allow everyone to feel a sense of participation. Accessibility is a related factor, but gets more at the sidewalks, transit system and physical accommodations that allow people to move about freely. And environmental factors must be taken into account so that the built environment does not degrade the natural surroundings, and maybe even enhances it.

Question applies to Design Review Board

12. What does "good design" mean to you?

When it comes to urban design, I'm going to crib a bit from the Form Based Codes Institute website. The overall design should be welcoming, encouraging people to walk around and explore. Buildings should "contribute to the public realm," embracing the community rather than turning their backs on it. And building design and road design should match, the scale of buildings, sidewalks and roadways in balance and proper consideration given to street trees, furniture and other amenities.

Question applies to Design Review Board

13. Describe your experience reading site plans and design drawings.

My work as a planner gave me a basic understanding of how to read site plans and other planning-related drawings.

VIRGINIA SORRELLS

✉ virginia.sorrells@gmail.com

☎ 360-277-6965

OVERVIEW

Extensive experience in creating strong, compelling messages in a variety of media - and helping others to do the same. Expertise in project management, strategic planning, team building, urban affairs, and public policy.

EXPERIENCE

Nippon Hoso Kyokai (NHK)

Tokyo, Japan

Editor and Narrator

January 2007 - present

Script developer, news editor and narrator for Japan's public broadcaster. Responsible for re-versioning programming from the original Japanese for English-speaking audiences, coaching reporters in on-camera delivery.

University of Tokyo

Tokyo, Japan

Lecturer, Faculty of Engineering

March 2005 - March 2015

Trained engineering, science, architecture, urban studies, and engineering students in argumentation and presentation techniques and methods for communicating with international audiences.

Self-employed

Tokyo, Japan

Communications Trainer

May 2002 - June 2015

Trained university students and professionals from around the world in the fine art of preparing and delivering effective messages.

V. Sorrells, Ltd.

Chicago, Illinois

City Planning Consultant

September 1997 - May 2002

Specialized in urban redevelopment, neighborhood revitalization, open space development, preservation of cultural/historical resources, communication, and project management.

City of Chicago Department of Planning & Development *Chicago, Illinois*

Assistant Commissioner

June 1995 - July 1997

Supervised redevelopment of 34-square-mile area with over 200,000 residents. Directed preservation strategies for historic buildings and development plans for some of Chicago's most economically disadvantaged areas.

Coordinating Planner

September 1992 - June 1995

Managed strategies and coauthored funding proposals with major intergovernmental and private-sector involvement. Significant projects included:

- o Successful bid for \$100 million in federal empowerment zone funding. Coordinated efforts of hundreds of partners, including community residents, government officials and consultants.

- o Democratic National Convention bid and West Side '96 plan for area surrounding convention hall.

Resource Applications, Inc.

Chicago, Illinois

Regional Project Manager January 1989 - September 1991

Managed Chicago office of environmental consulting firm under contract to U.S. EPA. Supervised 10 environmental field technicians and analysts engaged in hazardous waste investigations.

U.S. Environmental Protection Agency

Chicago, Illinois

Environmental Protection Specialist January 1988 - January 1989

Conducted investigations for U.S. EPA's Superfund program. Assembled and managed technical evidence used in prosecution of polluters.

EDUCATION

University of Illinois

Chicago, Illinois

Master of Urban Planning and Policy (MUPP)

June 1995

University of Illinois

Chicago, Illinois

Bachelor of Arts in Geography

December 1987

Phi Beta Kappa

ETC.

- Familiar with design and social media programs including Photoshop and Lightroom, Canva, Hootsuite, Facebook and Instagram
Intermediate conversational fluency in Spanish, French and Japanese
Volunteer ELL instructor
Collector of 19th and 20th C Japanese textiles
- Darned good singer

Profile

Bassim

First Name

Kreem

Last Name

Middle Initial

kreembassim@gmail.com

Email Address

4415 3rd Ave. NW

Home Address

Suite or Apt

Olympia

City

WA

State

98502

Postal Code

Home: (253) 227-8218

Primary Phone

Home:

Alternate Phone

Question applies to multiple boards

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When filed with the City, your application and attachment documents are public records and may be subject to public release.

Architectural Associate

Occupation

Which Boards would you like to apply for?Design Review Board: Submitted

Question applies to multiple boards

If you applied for multiple boards or commissions, please rank them in order of interest below.

1- BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE 2- DESIGN REVIEW BOARD 3- ARTS COMMISSION

Select Your Neighborhood (you must live within Olympia City limits to serve on a board or commission) *

Northwest

Bayhill

If you choose "other" please write in your neighborhood here:

Interests & Experiences

Question applies to multiple boards

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. Olympia residency is not required; however, it is a primary consideration. You may attach a resume.

Question applies to multiple boards

1. Briefly describe why you wish to serve on this advisory committee.

I have recently moved to Olympia in the past year, i am seeking different ways to support and be more involved within the community. I have a strong passion to Arts and architecture, i have studied it for a few years and practiced it for another few years

Question applies to multiple boards

2. Describe your qualifications and/or skills which would benefit this advisory committee.

I have always had the passion for Art and architecture, I studied Architecture for my undergrad, graduated with a bachelors in Architectural engineering, practiced and then continued for a Master's degree in Architecture. My skills are designing, sketching, coloring, the use of different softwares that aid in design such as AutoCAD, Revit, Sketch up and Bluebeam. all Microsoft suite products and Adobe suites such as Photoshop, Illustrator and InDesign.

Question applies to multiple boards

3. Describe your involvement in the Olympia community.

I try to help as much as possible with in the community, I try to take any chance to be involved and offer my help within community, I helped with painting a Mural downtown Olympia on Water street. I also helped with a few Habitat for Humanity events.

Question applies to multiple boards

4. List your educational and professional background and area of study.

Education Background: Bachelor's in Architectural Engineering Master's in Architecture Professional Background: Architectural Associate Design Drafter Drafter

Question applies to multiple boards

5. Appointment to this committee will require your attendance at evening meetings. How many hours per month are you willing to commit as a volunteer?

10

Question applies to multiple boards

6. If you are not appointed to this committee at this time:

Question applies to multiple boards

6a. Do you wish to be considered for appointment to another advisory committee?

Yes No

Question applies to multiple boards

6b. Do you wish to be considered for future appointment to this committee?

Yes No

Question applies to multiple boards

6c. Would you be willing to volunteer for other City activities?

Yes No

Question applies to multiple boards

If you answered yes to 6a, please identify what other Advisory Committees you would be interested in being considered for in order of interest.

PARKS AND RECREATION ADVISORY COMMITTEE PLANNING COMMISSION

Question applies to multiple boards

7. Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?

Yes No

Question applies to multiple boards

8. Citizens appointed to advisory committees are assigned and required to use a City email address for all advisory committee business.

Do you agree to comply with this expectation?

I Agree *

Question applies to multiple boards

9. How did you learn about this advisory committee recruitment?

City of Olympia Website

[BK Resume 2018.pdf](#)

Upload a Resume

Question applies to Design Review Board

10. Describe your experience, training, or education in architecture, urban design, landscape architecture, or development (residential, commercial, or other).

I have been practicing Architecture for the last 7 years, and i have 7 more years of educational experience in Architecture and design. My architectural work has been pretty diverse between Residential, Commercial and Civic projects.

Question applies to Design Review Board

11. What do you consider influences on building and/or site design?

I think the site is the main influence in any project, the location, the site features, the neighboring buildings, environmental features or sites.

Question applies to Design Review Board

12. What does “good design” mean to you?

A sustainable, environmentally friendly design which can easily address and adapt to the users' needs.

Question applies to Design Review Board

13. Describe your experience reading site plans and design drawings.

Very good. like i mentioned above i am an Architect i have studied this and i have been generating these kind of drawings for a few years now.



BK

BASSIM KREEM

ARCHITECT WWW.LINKEDIN.COM/IN/BASSIM-KREEM-9A954292/

OBJECTIVE

Possessing a comprehensive Knowledge of designing and drafting and developing projects to required specifications and codes, Focusing on economy, safety, Reliability, quality and sustainability. Pays strong attention to details, very good in time management. A very strong and reliable team player, creative thinking and a good problem solver. Will be the first one to take on a task.

SKILLS

Software:

- Auto Cad 2007-2018
- Arch Cad 2008-2012
- Google Sketch-up
- Autodesk Revit 2008-2018
- 3D Studio MAX 2007-2010
- Lumion For Rendering 2009
- Microsoft office suite
- Adobe Suite (Photoshop, InDesign, Adobe Illustrator).
- Bluebeam Revu 2016-2018

EXPERIENCE

JULY 2017 – CURRENT THOMAS ARCHITECTURE STUDIOS, OLYMPIA WASHINGTON

I started working at TAS as a part time architectural associate due my last year at the university finishing my master's degree and came back as a full-time employee after that. I have worked with architects and project managers on developing great design that fits and enhances lives in our community. I help generate construction and shop drawings, I also help project manager coordinate with contractors and sub-contractors on the projects. I worked on the office standards, helped put together a common firm protocol, and a library for the firm.

MAY-2017 – JULY 2017 OLSON KUNDIG SEATTLE

An Intense summer studio, it was an exploration of a new design process, were Narrative is the foundation for design, and it critiqued the way I processed information. Inspiration was Homer's Odyssey, the quintessential epic poem.

AUG-2016 – CURRENT TEACHING ASSISTANT, WASHINGTON STATE UNIVERSITY.

Assisting instructors on in-class activities, Managing the attendance, Assisting Students, grading student work, Lecturing classes Teaching students new drafting and drawing techniques, and how they can support their design concepts.



BASSIMKREM@GMAIL.COM



253-227-8218



WWW.LINKEDIN.COM/IN/BASSIM-KREEM-9A954292/



BK

BASSIM KREEM

1 BARCHITECT WWW.LINKEDIN.COM/IN/BASSIM-KREEM-9A954292/

FEB-2016 – JULY-2016 BEE CONSULTING ENGINEERING.

I was an Engineering Design Drafter, I worked with architects and Project managers on Specifying and designing Weather proofing and Vapor Barriers Details.

JULY-2015 – OCT- 2015 HOPPET DESIGN AND CONSTRUCTION

I was a project architect, and the main drafter. We were designing high end custom made houses and managing finishing them before the schedule with the best quality and according to the highest standards. I was also responsible for designing and drafting homes interiors. I also did some Pierce County city submittals and site visits, Fabrication Drawings for steel Designs, Ordering of some Prefab Steel. 70% of the time Drafting.

OCT 2012- FEB 2014 FREELANCER, SELF OWNED BUSINESS

Established a small architectural office of 3 architect and myself, designed a few custom-made homes, and did some interior design work, and remodeling of homes, and some commercial buildings.

FEB 2011-MAY2012 ARAB CONTRACTORS, CAIRO

One of the biggest and most popular design and construction firms In Egypt. I was a technical advisor on the field (site Engineer) for the contractor and subcontractors. I Set out Drawings. Site surveying and checked plans and Bill of quantities for accuracy in calculations. Ensured all the materials used and work performed are as per specifications and oversaw the selection and requisitions of materials.



BASSIMKREM@GMAIL.COM



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BK

BASSIM KREEM

1 BARCHITECT WWW.LINKEDIN.COM/IN/BASSIM-KREEM-9A954292/

I was the site engineer for the new underground Train station 2012. I was responsible for drawing and making the bill of quantities for that project. i was supervising the finishing process.

MAR 2011-JAN 2012 CREATIVE ARCHITECTS CONSULTING ENGINEERS.

helped complete architectural designs and construction sets. Visited job sites to compile measurements as necessary, and to make sure they are going along with the drawings and designs. Draw rough and detailed scale plans for foundations, and buildings and structures. Based on preliminary concepts. Sketches, engineering calculations, Specification sheets and other data. This was a part time Job and I was mainly design drafter and a site supervisor.

Represented the architect on construction Site, ensuring builder compliance with design specifications and advising on design corrections, under Architect's supervision. 60% of my time was Drafting.

EDUCATION

MASTER'S IN ARCHITECTURE / 2018

Washington State University

BACHELOR'S IN ARCHITECTURAL ENGINEERING / 2012

Cairo University - Faculty of Engineering



BASSIMKREM@GMAIL.COM



253-227-8218



WWW.LINKEDIN.COM/IN/BASSIM-KREEM-9A954292/

Profile

Ingrid

First Name

M

Middle Initial

Gulden

Last Name

inkynote@gmail.com

Email Address

1206 Conger Ave. NW

Home Address

Suite or Apt

Olympia

City

WA

State

98502

Postal Code

Mobile: (360) 943-0789

Primary Phone

Home:

Alternate Phone

Question applies to multiple boards

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homemaker

Occupation

Which Boards would you like to apply for?

Design Review Board: Submitted

Question applies to multiple boards

If you applied for multiple boards or commissions, please rank them in order of interest below.

Select Your Neighborhood (you must live within Olympia City limits to serve on a board or commission) *

Northwest

If you choose "other" please write in your neighborhood here:

Interests & Experiences

Question applies to multiple boards

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. Olympia residency is not required; however, it is a primary consideration. You may attach a resume.

Question applies to multiple boards

1. Briefly describe why you wish to serve on this advisory committee.

It's important to me to engage with and contribute to my community. Service on the Design Review Board sounds particularly rewarding because it would make use of my strengths and interests.

Question applies to multiple boards

2. Describe your qualifications and/or skills which would benefit this advisory committee.

I've always paid close attention to architectural design: why are some places delightful and others jarring? I have a strong eye for visual detail and some training in the visual arts and architecture. When faced with a problem or conflict, I work with positivity to find creative solutions that support the goals of the parties involved. I have ideals but stay grounded in pragmatism.

Question applies to multiple boards

3. Describe your involvement in the Olympia community.

Olympia is my home town. I currently serve on the board of the Northwest Neighborhood Association helping to plan and set up our semiannual meetings and coordinating speakers for some of these events as well as participating in neighborhood improvement projects such as the Woodard Avenue trail. I have been a regular volunteer for Native Plant Salvage Project and served on the board of the Native Plant Salvage Foundation for several years. I'm a long time (20 years) weekly volunteer at the Westside Olympia Food Co-op. Around the neighborhood, I clear storm drain grates at several intersections in the Fall, while I'm walking my dogs I also pick-up others' dog poop we come across, I trim Himalayan blackberry canes back from pathways that I use. I value the networks of people I'm a part of and strive to be pro-active in community building.

Question applies to multiple boards

4. List your educational and professional background and area of study.

My 1995 BA is in visual arts with a minor in Japanese studies earned at Sarah Lawrence College and The Evergreen State College. I completed the architectural drafting program at SPSCC in the late 1990s. I began the Masters of Architecture program at University of Oregon in 2004 and withdrew in the second term for health reasons. I've been employed by several local businesses: Batdorf and Bronson (barista, a long, long time ago) K Records (warehouse manager), Orca Books (buyer and manager of educator sales). I'm currently a homemaker and I occasionally do small scale architectural design for my family and friends.

Question applies to multiple boards

5. Appointment to this committee will require your attendance at evening meetings. How many hours per month are you willing to commit as a volunteer?

12

Question applies to multiple boards

6. If you are not appointed to this committee at this time:

Question applies to multiple boards

6a. Do you wish to be considered for appointment to another advisory committee?

Yes No

Question applies to multiple boards

6b. Do you wish to be considered for future appointment to this committee?

Yes No

Question applies to multiple boards

6c. Would you be willing to volunteer for other City activities?

Yes No

Question applies to multiple boards

If you answered yes to 6a, please identify what other Advisory Committees you would be interested in being considered for in order of interest.

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Yes No

Question applies to multiple boards

8. Citizens appointed to advisory committees are assigned and required to use a City email address for all advisory committee business.

Do you agree to comply with this expectation?

I Agree *

Question applies to multiple boards

9. How did you learn about this advisory committee recruitment?

From Jami Heinricher

Upload a Resume

Question applies to Design Review Board

10. Describe your experience, training, or education in architecture, urban design, landscape architecture, or development (residential, commercial, or other).

I've been an avid consumer of architecture (primarily residential/vernacular) all my life: reading and collecting books about architectural design and soaking up the scene when I travel. I completed the architectural drafting program at SPSCC in the late 1990s. I began the Masters of Architecture program at University of Oregon in 2004 and withdrew in the second term for health reasons. Recently, I designed, went through the permitting process and helped to build a new garage (NW corner of Jackson and Foote/Grand View if you want to take a look!) on the Westside. I'm currently in the permitting phase for an ADU I designed for the same site which has also presented opportunities to learn more about landscape design issues. I'm familiar with the vocabulary of architecture and try to keep up with developing building technologies. I'm also very interested in urban design. How do we shape density to provide a high quality of life?

Question applies to Design Review Board

11. What do you consider influences on building and/or site design?

Influences include the style of surrounding buildings, current architectural styles and the aspirations of the neighborhood or area, scale of surrounding buildings, needs and aesthetic preferences of the user/resident, orientation to sun and wind. Landscape design needs to consider use of shade and sun, water retention and drainage, beauty, controlling lines of site. Just as balance can be achieved without symmetry, a building can fit into an area without being the same stylistically. Harmony can be achieved through referencing surrounding structures less directly, such as through use of materials, scale and massing and through landscape design.

Question applies to Design Review Board

12. What does "good design" mean to you?

Design that responds successfully to the site and greater context, both built and natural. Good design is practical and delightful. It also makes the most of constraints, hopefully turning necessities to assets. I appreciate high quality materials that are low maintenance and generally improve with age. That said, I also know that attention to proportions and some well thought out details can lend integrity to basic, affordable materials.

Question applies to Design Review Board

13. Describe your experience reading site plans and design drawings.

I studied architectural drafting at SPSCC with Mike Murphy and have created plan sets (including elevations, floor plans, framing plans, foundation plans, sections, details, and site/utility plans) for multiple projects. I'm familiar with the symbols and labelling conventions used in site plans and design drawings. I've also assisted with multiple building projects and have some experience making use of such plans. I enjoy looking at design drawings and have found that my sense of scale and space when visualizing them tend to be accurate to the realized project.



City Council

Approval of Appointments to the Heritage Commission to Fill Vacancies

Agenda Date: 3/26/2019
Agenda Item Number: 4.F
File Number: 19-0308

Type: decision **Version:** 1 **Status:** Consent Calendar

Title

Approval of Appointments to the Heritage Commission to Fill Vacancies

Recommended Action

Committee Recommendation:

The General Government Committee recommends approval of the appointments listed below.

City Manager Recommendation:

Move to approve appointment of Garner Miller and Gary Stedman, with terms ending March 31, 2022, to the Heritage Commission to fill vacancies.

Report

Issue:

Whether to make the recommended appointments to the Heritage Commission.

Staff Contact:

Kellie Purce Braseth, Strategic Communications Director, 360.753.8361

Presenter(s):

None - Consent Calendar Item

Background and Analysis:

The General Government Committee interviewed Garner Miller and Gary Stedman at its March 13, 2019, special meeting and recommends their appointments to fill vacancies on the Heritage Commission with terms ending March 31, 2022. The Vice Chair of the Heritage Commission, Holly Davis, joined the General Government Committee for the interview.

The candidates' applications and resumes are attached.

Neighborhood/Community Interests (if known):

N/A

Options;

1. Approve the appointments as recommended.

2. Do not approve the appointments and send the issue back to the General Government Committee. This would delay the appointment schedule and leave the Committee not operating at full strength.

Financial Impact:

None

Attachments:

Garner Miller Application & Resume
Gary Stedman Application & Resume

Profile

Garner

First Name

Miller

Last Name

Middle Initial

garnerm@msgsrch.com

Email Address

1925 Holiday Cir SE

Home Address

Suite or Apt

Olympia

City

WA

State

98501

Postal Code

Home: (360) 943-6774

Primary Phone

Mobile: (360) 970-4412

Alternate Phone

Question applies to multiple boards

Applications are accepted for the calendar year only. The Olympia City Council's General Government Committee recommends appointments to the full Council. Recommendations are made following review of applications and interviews of qualified candidates.

The City of Olympia values participation from all perspectives and life experiences and looks for equity and inclusion in advisory board appointments.

Three absences from meetings in a year may result in removal from an advisory board.

Questions? Contact Susan Grisham, Executive Assistant, 360.753.8244, sgrisham@ci.olympia.wa.us

If you saved or submitted an application and did not receive a confirmation, please check your spam folder.

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources.

When filed with the City, your application and attachment documents are public records and may be subject to public release.

Architect

Occupation

Which Boards would you like to apply for?

Heritage Commission: Submitted

Question applies to multiple boards

If you applied for multiple boards or commissions, please rank them in order of interest below.

Select Your Neighborhood (you must live within Olympia City limits to serve on a board or commission) *

Other

Holiday Hills

If you choose "other" please write in your neighborhood here:

Interests & Experiences

Question applies to multiple boards

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. Olympia residency is not required; however, it is a primary consideration. You may attach a resume.

Question applies to multiple boards

1. Briefly describe why you wish to serve on this advisory committee.

I considered going off the commission due to time restraints, however recent events have led me to reconsider to stay on: The resignation of Michelle Sadler and hiring of new staff- i believe i can be of assistance with the transition because of my 6 year history on the commission. The handling of the Ben Moore's building purchase has prompted me to want to be involved in discussions of the place, role and responsibility the commission has in our government and community, and the recent decision regarding the demolition of the Shoenfeld building underscored the need to update our Downtown Historic District, and I want to see that through.

Question applies to multiple boards

2. Describe your qualifications and/or skills which would benefit this advisory committee.

My architectural training and background is helpful with regard to design review of project proposals, as well as other issues that come before the commission.

Question applies to multiple boards

3. Describe your involvement in the Olympia community.

I currently am treasurer of the Holiday Hills Recreation Association (my neighborhood association). I served 2 terms on the Olympia Downtown Alliance Board. I served 2 terms on the Heritage Commission. I am a downtown business owner and have been fortunate enough to design projects in our city, and hopefully have a positive impact to our built environment.

Question applies to multiple boards

4. List your educational and professional background and area of study.

Bachelor of Science in architecture, practicing architect for over 25 years, including 12 years in Olympia.

Question applies to multiple boards

5. Appointment to this committee will require your attendance at evening meetings. How many hours per month are you willing to commit as a volunteer?

4

Question applies to multiple boards

6. If you are not appointed to this committee at this time:

Question applies to multiple boards

6a. Do you wish to be considered for appointment to another advisory committee?

Yes No

Question applies to multiple boards

6b. Do you wish to be considered for future appointment to this committee?

Yes No

Question applies to multiple boards

6c. Would you be willing to volunteer for other City activities?

Yes No

Question applies to multiple boards

If you answered yes to 6a, please identify what other Advisory Committees you would be interested in being considered for in order of interest.

Question applies to multiple boards

7. Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?

Yes No

Question applies to multiple boards

8. Citizens appointed to advisory committees are assigned and required to use a City email address for all advisory committee business.

Do you agree to comply with this expectation?

I Agree *

Question applies to multiple boards

9. How did you learn about this advisory committee recruitment?

past member

[GM_Resume.pdf](#)

Upload a Resume

Question applies to Heritage Commission

10. Why do you think Olympia's historic places are important?

Our history tells the story of who we are, we are the sum of everything that came before us. It is vitally important to preserve the artifacts of our story, once they are lost, they cannot be replaced.

11. What is your experience working with the history or preservation of built/cultural heritage?

Besides the commission, in my professional career i have been involved in many projects and studies of historic buildings and resources and within historic districts, including locally the Cunningham Building, the Steam Plant building, the Washington Center for the Performing Arts, the Walker Building, and several projects on the Capitol Campus. I am also often involved in archaeological issues with regard to the projects i work on, and have a familiarity with this important aspect of heritage.

GARNER MILLER AIA, LEED AP | MSGS Architects

Partner | Project Architect

Garner Miller joined MSGS in 2007 as a project designer and project architect, becoming partner in 2008. He brings more than 22 years experience in design of educational, commercial, church and civic facilities. As lead designer and project architect on a variety of complex projects, Garner works closely with project stakeholders in programming facilities, and is responsible for master planning or master plan compliance. He is skilled in presenting the what, why and how of a design to groups of varied size and knowledge level.

His responsibilities as project architect include coordination of the contract documents with engineering team and jurisdictional agencies. He serves as the liaison between the design team, contractor, and the Owner's project manager throughout construction phase.

Garner has completed a variety of K-12 and higher education projects in Western Washington, and has experience in church, medical, office, health club and amusement building types. Recent South Sound project emphasis includes expansion of St. Michael Parish School, Olympia School District Mini Building Classrooms to (5) Elementary Schools, Louis Walker Middleton Building, Olympia Federal Belfair Branch, Cunningham Building Renovation, and miscellaneous projects at the Evergreen State College.

RELEVANT EXPERIENCE

- Pre-Bond Study/Predesign – Chehalis School District
- Washington Military Department Building Condition Assessments, Kent, Longview, Montesano, Ephrata
- Mini Building Classrooms to (5) Elementary Schools - Olympia School District
- Marine Terminal Buildings Assessment – Port of Olympia
- Bates Technical College Administration and Classroom Renovation- Tacoma
- Mottman Village Mixed Use – Tumwater
- Old Schoolhouse Renovation - Rainier School District
- NOVA School Facility Master Plan - Olympia
- Twin Star Credit Union Feasibility Study, Programming & Concept Design - Lacey
- Incubator/R&D Facility Warehouse Renovation - Port of Grays Harbor, Aberdeen
- St. Michael Church and School Renovations and Additions - Olympia
- St. Mike's Tikes & Parish Center - Olympia
- Valley View Medical/Dental Center- Chehalis & Olympia
- Steam Plant Building Renovation - Olympia
- Warehouse A Roof Replacement - Port of Olympia



EDUCATION

Washington State University
Bachelor of Architecture, 1993

CREDENTIALS

Registered Architect State of WA, 2000
LEED™ Accredited Professional, 2009
Leadership Thurston County, 2010
SAP ATC-20 Certified Evaluator, 2013
(post-earthquake)

PROFESSIONAL AFFILIATIONS

American Institute of Architects
SW WA Chapter Board Member
Vice President 2002, President 2004
United States Green Building Council
Tacoma/Olympia Chapter
Past Steering Committee Member
OTHER AFFILIATIONS
Olympia Heritage Commission, 2013

OTHER AFFILIATIONS

Olympia Heritage Comm., 2013-present
Olympia Downtown Association –
2014-present



Profile

Gary

First Name

D

Middle Initial

Stedman

Last Name

podscouts@comcast.net

Email Address

1015 Cardigan Loop NW

Home Address

Suite or Apt

Olympia

City

WA

State

98502

Postal Code

Home: (360) 705-2786

Primary Phone

Home: (360) 791-4988

Alternate Phone

Question applies to multiple boards

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Three absences from meetings in a year may result in removal from an advisory board.

Questions? Contact Susan Grisham, Executive Assistant, 360.753.8244, sgrisham@ci.olympia.wa.us

If you saved or submitted an application and did not receive a confirmation, please check your spam folder.

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When filed with the City, your application and attachment documents are public records and may be subject to public release.

Retired US Army Civilian
(JBLM)

Occupation

Which Boards would you like to apply for?

Heritage Commission: Submitted

Question applies to multiple boards

If you applied for multiple boards or commissions, please rank them in order of interest below.

Select Your Neighborhood (you must live within Olympia City limits to serve on a board or commission) *

Northwest

If you choose "other" please write in your neighborhood here:

Interests & Experiences

Question applies to multiple boards

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. Olympia residency is not required; however, it is a primary consideration. You may attach a resume.

Question applies to multiple boards

1. Briefly describe why you wish to serve on this advisory committee.

I have an interest in Historic Preservation. My family has lived in the Olympia area since the early 1920s.

Question applies to multiple boards

2. Describe your qualifications and/or skills which would benefit this advisory committee.

I managed the Historic Preservation program within the Public Work Planning Division a Joint Base Lewis-McChord. I worked at JBLM for nearly 35 years. I have lived in the Olympia area since 1984.

Question applies to multiple boards

3. Describe your involvement in the Olympia community.

Active in Scouting: Girl Scouts in Tumwater and Olympia, and Boy Scouts (Troop #1 in West Olympia, and the Capital District of the Boy Scouts, of the Pacific Harbors Council). My wife is on the Board of Directors of Olympia Junior Programs, and we are long-time supporters of Harlequin Theater.

Question applies to multiple boards

4. List your educational and professional background and area of study.

B.S. at the University of Oregon. Major in Physical Geography, with a minor in Geology. Graduate Studies in Geography at the University of Idaho, School of Mines. M.S. at Oregon State University. Major in Resource Geography, with a minor in Recreation Management.. Post-Graduate Studies in Land Use Planning at the University of Oregon. Graduate of the U.S. Army Command and General Staff College at Idaho State University.

Question applies to multiple boards

5. Appointment to this committee will require your attendance at evening meetings. How many hours per month are you willing to commit as a volunteer?

Willing to commit as necessary.

Question applies to multiple boards

6. If you are not appointed to this committee at this time:

Question applies to multiple boards

6a. Do you wish to be considered for appointment to another advisory committee?

Yes No

Question applies to multiple boards

6b. Do you wish to be considered for future appointment to this committee?

Yes No

Question applies to multiple boards

6c. Would you be willing to volunteer for other City activities?

Yes No

Question applies to multiple boards

If you answered yes to 6a, please identify what other Advisory Committees you would be interested in being considered for in order of interest.

Planning Committee

Question applies to multiple boards

7. Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?

Yes No

Question applies to multiple boards

8. Citizens appointed to advisory committees are assigned and required to use a City email address for all advisory committee business.

Do you agree to comply with this expectation?

I Agree *

Question applies to multiple boards

9. How did you learn about this advisory committee recruitment?

Senior News

[Resume.docx](#)

Upload a Resume

Question applies to Heritage Commission

10. Why do you think Olympia's historic places are important?

All history is important. History is where we have been, how we got here, and helps us guide our future.

Question applies to Heritage Commission

11. What is your experience working with the history or preservation of built/cultural heritage?

I managed the Historic Preservation program within the Public Works Planning Division at Joint Base Lewis-McChord.

Gary D. STEDMAN: Began working for the Army in 1984, as an Environmental Protection Specialist, in the Environmental Office, Directorate of Engineering and Housing, at Fort Lewis, Washington

CAREER CHRONOLGY

- 1998-2018: Special Projects Planner, Master Planning Division, Directorate of Public Works, Joint Base Lewis-McChord, WA,
- 1997-98: Natural Resources Branch Chief, Environmental Division, Directorate of Engineering & Housing, Fort Lewis, WA,
- 1991-1997: Environmental Resources Branch Chief, Environmental Division, Directorate of Engineering & Housing, Fort Lewis,
- 1984-91: Environmental Protection Specialist, Environmental Division, Directorate of Engineering & Housing, Fort Lewis,

EDUCATION

Command & General Staff College, U.S. Army Reserve Forces School, 1993-1995
Post-Masters, Geography/Land-Use Planning, University of Oregon, 1977-78
M.S. Geography and Recreational Management, Oregon State University, 1976
Post-Graduate Studies, Geography, University of Idaho, 1972-73
B.S., Geography and Geology, University of Oregon, 1971

SIGNIFICANT ARMY TRAINING

Master Planning: 36 Hours (2004)
Army Performance Improvement Criteria (APIC) Executive Workshop: 24 Hours (1999)
Implementation of the National Environmental Policy Act: 40 Hours (1998, Duke University) Personnel Management for Executives I: 80 Hours (1993)
Management Development: 40 Hours (1992)
Leadership, Education & Development (LEAD): 40 Hours (1992)
Civilian Personnel Administration: 40 Hours (1991)
Cultural Resources: Identification, Analysis & Evaluation: 40 Hours (1988)
Environmental Quality Planning: 40 Hours (1987)
Environmental laws and Regulations: 40 Hours (1986)
Historic Preservation: 9 HRS (1985)
Facility Engineering Management: 40 hours (1984)

AWARDS AND HONORS (Army Commendations)

Commanders Award for Civilian Service: 2018
Officially Commended: 1996; 1999; 2000; 2001; 2002; 2003 _____
Sustained Superior Performance Award: 1998
Officially Commended Performance: 1993-94; 1994-95; 1996-97;
Superior Performance: 1991-92; 1992-93;
Outstanding Effort: 1986; 1988; 1989; 1993
Certificate of Achievement: 1992
Superior Civilian Service Award: 1990
Exceptional Performance: 1985-86; 1986-87; 1988-89; 1989-90



City Council

Approval of Appointments to the Lodging Tax Advisory Committee to Fill a Vacancy

Agenda Date: 3/26/2019
Agenda Item Number: 4.G
File Number: 19-0309

Type: decision **Version:** 1 **Status:** Consent Calendar

Title

Approval of Appointments to the Lodging Tax Advisory Committee to Fill a Vacancy

Recommended Action

Committee Recommendation:

The General Government Committee recommends approval of the appointments listed below.

City Manager Recommendation:

Move to approve appointment of Theresa Thoring with a term ending March 31, 2022, to the Lodging Tax Advisory Committee to fill a vacancy.

Report

Issue:

Whether to make the recommended appointment to the Lodging Tax Advisory Committee.

Staff Contact:

Kellie Purce Braseth, Strategic Communications Director, 360.753.8361

Presenter(s):

None - Consent Calendar Item

Background and Analysis:

The General Government Committee interviewed Theresa Thoring at its March 13, 2019, special meeting, and recommends her appointment to fill a vacancy on the Lodging Tax Advisory Committee with a term ending March 31, 2022.

The candidate' application is attached.

Neighborhood/Community Interests (if known):

N/A

Options;

1. Approve the appointments as recommended.
2. Do not approve the appointments and send the issue back to the General Government

Committee. This would delay the appointment schedule and leave the Committee not operating at full strength.

Financial Impact:

None

Attachments:

Theresa Thoring Application

Profile

Theresa

First Name

Thorning

Last Name

Middle Initial

mydepartments@gmail.com

Email Address

10301 Case Rd SW

Home Address

Suite or Apt

Olympia

City

WA

State

98512

Postal Code

Home: (360) 786-5042

Primary Phone

Mobile: (360) 451-0721

Alternate Phone

Question applies to multiple boards

Applications are accepted for the calendar year only. The Olympia City Council's General Government Committee recommends appointments to the full Council. Recommendations are made following review of applications and interviews of qualified candidates.

The City of Olympia values participation from all perspectives and life experiences and looks for equity and inclusion in advisory board appointments.

Three absences from meetings in a year may result in removal from an advisory board.

Questions? Contact Susan Grisham, Executive Assistant, 360.753.8244, sgrisham@ci.olympia.wa.us

If you saved or submitted an application and did not receive a confirmation, please check your spam folder.

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources.

When filed with the City, your application and attachment documents are public records and may be subject to public release.

Olympic Air Show Coordinator,
and semi-retired

Occupation

Which Boards would you like to apply for?

Lodging Tax Advisory Committee: Submitted

Question applies to multiple boards

If you applied for multiple boards or commissions, please rank them in order of interest below.

Select Your Neighborhood (you must live within Olympia City limits to serve on a board or commission) *

Other

South Union

If you choose "other" please write in your neighborhood here:

Interests & Experiences

Question applies to multiple boards

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. Olympia residency is not required; however, it is a primary consideration. You may attach a resume.

Question applies to multiple boards

1. Briefly describe why you wish to serve on this advisory committee.

Having semi-retired in July of 2017, and I am seeking volunteer opportunities which may benefit from my professional experience.

Question applies to multiple boards

2. Describe your qualifications and/or skills which would benefit this advisory committee.

Having been a recipient of lodging tax funds on behalf of my previous employer, I am well versed on applicant requirements and suitable uses of lodging tax funds. I am familiar with the entire process from application, budgeting, documentation, execution, final reporting, and reimbursements.

Question applies to multiple boards

3. Describe your involvement in the Olympia community.

From 1999 to 2017, I served as Executive Director of the Olympic Flight Museum and coordinator of the Olympic Air Show, one of Thurston County's premier public events. I have also served as a Board Member of the Olympia-Lacey-Tumwater Visitor & Convention Bureau, 2000-2005; 2007 to 2017.

Question applies to multiple boards

4. List your educational and professional background and area of study.

High School Graduate, Shoreline Washington, 1981; Some community college; 37 years employment in a variety of professional sectors, to include manufacturing, government, and non-profit. My spouse and I own a sign manufacturing company in Olympia since 1999.

Question applies to multiple boards

5. Appointment to this committee will require your attendance at evening meetings. How many hours per month are you willing to commit as a volunteer?

15

Question applies to multiple boards

6. If you are not appointed to this committee at this time:

Question applies to multiple boards

6a. Do you wish to be considered for appointment to another advisory committee?

Yes No

Question applies to multiple boards

6b. Do you wish to be considered for future appointment to this committee?

Yes No

Question applies to multiple boards

6c. Would you be willing to volunteer for other City activities?

Yes No

Question applies to multiple boards

If you answered yes to 6a, please identify what other Advisory Committees you would be interested in being considered for in order of interest.

Question applies to multiple boards

7. Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?

Yes No

Question applies to multiple boards

8. Citizens appointed to advisory committees are assigned and required to use a City email address for all advisory committee business.

Do you agree to comply with this expectation?

I Agree *

Question applies to multiple boards

9. How did you learn about this advisory committee recruitment?

Recipient of services

Upload a Resume



City Council

Approval of Appointments to the Planning Commission to Fill a Vacancy

Agenda Date: 3/26/2019
Agenda Item Number: 4.H
File Number: 19-0310

Type: decision **Version:** 1 **Status:** Consent Calendar

Title

Approval of Appointments to the Planning Commission to Fill a Vacancy

Recommended Action

Committee Recommendation:

The General Government Committee recommends approval of the appointments listed below.

City Manager Recommendation:

Move to approve appointment of Aaron Sauerhoff with a term ending March 31, 2022, to the Planning Commission to fill a vacancy.

Report

Issue:

Whether to make the recommended appointment to the Planning Commission.

Staff Contact:

Kellie Purce Braseth, Strategic Communications Director, 360.753.8361

Presenter(s):

None - Consent Calendar Item

Background and Analysis:

The General Government Committee interviewed Aaron Sauerhoff at its March 12, 2019, special meeting, and recommends his appointment to fill a vacancy on the Planning Commission with a term ending March 31, 2022. Planning Commission Chair, Carole Richmond, joined the Committee for the interview

The candidate' application is attached.

Neighborhood/Community Interests (if known):

N/A

Options;

1. Approve the appointments as recommended.

2. Do not approve the appointments and send the issue back to the General Government Committee. This would delay the appointment schedule and leave the Committee not operating at full strength.

Financial Impact:

None

Attachments:

Aaron Sauerhoff Application and Resume

Profile

Aaron

First Name

Sauerhoff

Last Name

aaron.sauerhoff@gmail.com

Email Address

1103 Fir St SE

Home Address

Suite or Apt

Olympia

City

WA

State

98506

Postal Code

Home: (862) 206-9006

Primary Phone

Home:

Alternate Phone

Question applies to multiple boards

Applications are accepted for the calendar year only. The Olympia City Council's General Government Committee recommends appointments to the full Council. Recommendations are made following review of applications and interviews of qualified candidates.

The City of Olympia values participation from all perspectives and life experiences and looks for equity and inclusion in advisory board appointments.

Three absences from meetings in a year may result in removal from an advisory board.

Questions? Contact Susan Grisham, Executive Assistant, 360.753.8244, sgrisham@ci.olympia.wa.us

If you saved or submitted an application and did not receive a confirmation, please check your spam folder.

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When filed with the City, your application and attachment documents are public records and may be subject to public release.

Student

Occupation

Which Boards would you like to apply for?

Planning Commission: Submitted

Question applies to multiple boards

If you applied for multiple boards or commissions, please rank them in order of interest below.

Planning Commission

Select Your Neighborhood (you must live within Olympia City limits to serve on a board or commission) *

Eastside

If you choose "other" please write in your neighborhood here:

Interests & Experiences

Question applies to multiple boards

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. Olympia residency is not required; however, it is a primary consideration. You may attach a resume.

Question applies to multiple boards

1. Briefly describe why you wish to serve on this advisory committee.

I love this region. Prosperity comes from the balanced dance with responsible economic development and healthy, vibrant communities. City planning and urban development is critical for setting the stage and laying out the ecosystems for which this delicate growth emerges. With this, I find it very important for the planning commission for our community to be diverse, inclusive and representative of the population in which we serve.

Question applies to multiple boards

2. Describe your qualifications and/or skills which would benefit this advisory committee.

Being the youngest of four brothers, I learned the importance of truly listening and taking my time to analyze the information around me. To really remain neutral and have an unbiased lens in which to view. I am also gifted and experienced in team-building and consensus-based decision making models. I am often named the "vibes checker".

Question applies to multiple boards

3. Describe your involvement in the Olympia community.

I have found myself very involved in the Olympia community. I started an organization run out of the Student Activities Department of the Evergreen State College. We share the love of natural building practices with the youth of all ages. In addition, a very important part of my life is centered around the houseless crisis. I am very enrolled in deepening my understanding of this complex challenge. I am the chair of the board for a non-profit called Build A Bus Home. We are in the middle of launching an important project called Clean Up Bus (CUB) to return a sense of dignity and humanity back to the humans living on the streets. We are converting surplus buses into a mobile hygiene infrastructure with laundry, showers, and restroom services that are brought to where the need is the most. I am humbled and honored to be part of such a game-changing endeavor.

Question applies to multiple boards

4. List your educational and professional background and area of study.

I have been on a quest to answer the questions: - Why isn't affordable housing actually affordable? - Why are we so disconnected from the process of building, the materials we use, and each other? My journey has led me through a degree of ecological building & community development. I took programs such as Political ecology, urban development, land stewardship and a handful of building science programs. I interned for the Quixote Village, helping them design their next two villages for houseless vets. I now have a fairly comprehensive understanding of how we got here and where we're going.

Question applies to multiple boards

5. Appointment to this committee will require your attendance at evening meetings. How many hours per month are you willing to commit as a volunteer?

20+

Question applies to multiple boards

6. If you are not appointed to this committee at this time:

Question applies to multiple boards

6a. Do you wish to be considered for appointment to another advisory committee?

Yes No

Question applies to multiple boards

6b. Do you wish to be considered for future appointment to this committee?

Yes No

Question applies to multiple boards

6c. Would you be willing to volunteer for other City activities?

Yes No

Question applies to multiple boards

If you answered yes to 6a, please identify what other Advisory Committees you would be interested in being considered for in order of interest.

Question applies to multiple boards

7. Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?

Yes No

Question applies to multiple boards

8. Citizens appointed to advisory committees are assigned and required to use a City email address for all advisory committee business.

Do you agree to comply with this expectation?

I Agree *

Question applies to multiple boards

9. How did you learn about this advisory committee recruitment?

Joyce Phillips

[Aaron_Resume.docx](#)

Upload a Resume

Question applies to Planning Commission

10. In your own words, what is the role of an Olympia Planning Commissioner?

An Olympia Planning Commissioner needs to be a responsible steward for the people and the land in which we serve. A commissioner is responsible for being someone that listens, learns, and leads. This requires an open mind that is able to comprehend and synthesis a large amount of complex information. An important role is to be a teammate that can work well with others to develop integrative balanced solutions to complicated challenges.

Question applies to Planning Commission

11. What interests you most about community planning?

What interests me most about community planning is taking the time to find integrative, regenerative balanced solutions that work for all of us. I understand how challenging that usually is, and I look forward to putting myself in a position to continue to serve in this way. I believe we are at a turning point in our history. With ecological collapse on the horizon, social discourse and division in our laps, and economic disparity widening .. we must.. now more than ever, come together and listen to each other.

Question applies to Planning Commission

12. What skills would you bring to the work of the Planning Commission and what do you hope to learn?

Some skills include my understanding of social dynamics within structures such as military and grassroots movements alike. I actively listen and ask questions until I have a confident level of understanding in the topic at hand. I also have a fairly good understanding of when to speak, and when to listen.

Question applies to Planning Commission

13. Have you ever taken a Short Course in Local Planning, read an OPC packet or attended a meeting?

Yes, to all the above. I attended a Short Course in Local Planning in DuPont in 2017, and look forward to attending more. I am always looking for opportunities to deepen my understandings and broaden my horizons. I have been actively attending Olympia Planning Commission meetings since 2015, and very involved in other areas of City functions.

Question applies to Planning Commission

14. What is your knowledge of the City's Comprehensive Plan and how it relates to planning?

The city's comprehensive plan is a very good example of what happens when diverse communities are heard. Following the GMA it combines the foundations for utilities, transportation, land use & urban design, etc. With more than 20,000 new people expected to join the community in the next two decades, this plan is not just for the city government. It is truly a community plan. This Plan is our strategy for maintaining and enhancing our high quality of life and environment while accommodating expected growth. I enjoy the complexity of the comprehensive plan, and look forward to being a steward of this plan for all of us.

AARON SAUERHOFF

(862) 206-9006

aaron.sauerhoff@gmail.co

m

"Ambitious, resourceful leader with persistence and dedication."

Education

Evergreen State College — Ecological Building & Community Development, 2015-Present

Suffolk County Community College — Business Management, 2014-2015

Embry-Riddle Aeronautical University — Aeronautical Science, 2012-2014

Cadet Officer School, Maxwell Air Force Base, Alabama — 2012

Air Force Civil Engineering Academy, Florida — 2012

North-East Region Glider Academy, Vermont — 2011

Air/Ground Search and Rescue School, New Jersey — 2011

Experience

- ✓ **Board Chair - Build A Bus Home (non-profit) — 2018-Present**
Co-founder of the Clean Up Bus (CUB) program, we return a sense of dignity and humanity back to those of us living on the streets. We convert surplus buses into a mobile hygiene infrastructure with laundry, showers, and restroom services that are brought to where the need is the most.
- ✓ **Founder & President - Evergreen Building Team — 2015-Present**
A student-led organization at The Evergreen State College (Olympia, WA), we share our love for ecological building practices and help reconnect ourselves to the pattern, use and form of our spaces.
- ✓ **Board Member, TESC Services and Activities Fee Allocation Board — 2016-2018**
Responsible for the allocation and oversight of about \$2.5m of student fees collected annually across many different campus and student operations.
- ✓ **Cadet Officer, U.S. Air Force Auxiliary — 2009-Present**
Teach and demonstrate leadership, aviation, and disaster relief to youth across the nation.
- ✓ **Carpenter for Craft-Star SPC — 2015-2016**
Project Manager, Financial Director.
- ✓ **Flight Dispatcher, Embry-Riddle Aeronautical Uni., FL — 2012-2013**
Managed and coordinated a fleet of 73 different aircraft at the worlds most advanced flight training university.

Achievements

Amelia Earhart Award (*Executive leadership*) - 2015

Transport Mission Pilot - February 2014-Present

Commercial Pilots License - December 2013

General Billy Mitchell Award (*Command*) - 2012

Commander's Commendation Award - 2011

Cadet of the Year, NJ Wing - 2011

Air Force Sergeants Association Award - 2010

References supplied upon request.



City Council

Approval of Appointments to the Utility Advisory Committee to Fill Vacancies

Agenda Date: 3/26/2019
Agenda Item Number: 4.I
File Number: 19-0311

Type: decision **Version:** 1 **Status:** Consent Calendar

Title

Approval of Appointments to the Utility Advisory Committee to Fill Vacancies

Recommended Action

Committee Recommendation:

The General Government Committee recommends approval of the appointments listed below.

City Manager Recommendation:

Move to approve appointment of Eleanor Vernon and Cullen Stephenson, with terms ending March 31, 2022, to the Utility Advisory Committee to fill vacancies.

Report

Issue:

Whether to make the recommended appointments to the Utility Advisory Committee.

Staff Contact:

Kellie Purce Braseth, Strategic Communications Director, 360.753.8361

Presenter(s):

None - Consent Calendar Item

Background and Analysis:

The General Government Committee interviewed Eleanor Vernon and Cullen Stephenson at its March 13, 2019, special meeting and recommends their appointments to fill vacancies on the Utility Advisory Committee with terms ending March 31, 2022. The Vice Chair of the Utility Advisory Committee, Luke Bowerman, joined the General Government Committee for the interview.

The candidates' applications and resumes are attached.

Neighborhood/Community Interests (if known):

N/A

Options;

1. Approve the appointments as recommended.

2. Do not approve the appointments and send the issue back to the General Government Committee. This would delay the appointment schedule and leave the Committee not operating at full strength.

Financial Impact:

None

Attachments:

Eleanor Vernon Application & Resume

Cullen Stephenson Application

Profile

Eleanor

First Name

P

Middle Initial

Vernon

Last Name

epcvernon@yahoo.com

Email Address

4921 Greenwood Dr SW

Home Address

Suite or Apt

Olympia

City

WA

State

98502

Postal Code

Mobile: (919) 771-3255

Primary Phone

Home:

Alternate Phone

Question applies to multiple boards

Applications are accepted for the calendar year only. The Olympia City Council's General Government Committee recommends appointments to the full Council. Recommendations are made following review of applications and interviews of qualified candidates.

The City of Olympia values participation from all perspectives and life experiences and looks for equity and inclusion in advisory board appointments.

Three absences from meetings in a year may result in removal from an advisory board.

Questions? Contact Susan Grisham, Executive Assistant, 360.753.8244, sgrisham@ci.olympia.wa.us

If you saved or submitted an application and did not receive a confirmation, please check your spam folder.

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources.

When filed with the City, your application and attachment documents are public records and may be subject to public release.

retired from Oregon
Department of Environmental
Quality

Occupation

Which Boards would you like to apply for?

Utility Advisory Committee: Submitted

Question applies to multiple boards

If you applied for multiple boards or commissions, please rank them in order of interest below.

Select Your Neighborhood (you must live within Olympia City limits to serve on a board or commission) *

Other

I don't know what it is

If you choose "other" please write in your neighborhood here:

Interests & Experiences

Question applies to multiple boards

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. Olympia residency is not required; however, it is a primary consideration. You may attach a resume.

Question applies to multiple boards

1. Briefly describe why you wish to serve on this advisory committee.

I have experience from a regulatory agency in the areas of water quality, air quality and solid waste/recycling. I want to provide my skills and expertise in service to my community.

Question applies to multiple boards

2. Describe your qualifications and/or skills which would benefit this advisory committee.

I worked at the Oregon DEQ for 19 years. The majority of my time was in the solid waste/recycling area. I managed the staff that implemented the 1991 Opportunity to recycle act. I managed the water quality section in the Pendleton Office, and the Air Quality policy section in Portland. I also did a few years doing economic development in eastern Oregon. My knowledge and understanding of regulatory issues may be an assist to the advisory committee. In the course of my work I was the staff lead for advisory committees. Two in particular were on contentious rule development issues surrounding plastic recycling and composting.

Question applies to multiple boards

3. Describe your involvement in the Olympia community.

I arrived here in July so I am a newbie. I attended the Thurston County SWAC meeting where I was encouraged to apply for this committee. I am involved in Habitat for Humanities "Women Build" project and have submitted my application to volunteer at my grandson's school.

Question applies to multiple boards

4. List your educational and professional background and area of study.

Bachelor of Science in General Social Studies from Portland State University Master of Arts in Organizational Management from the University of Phoenix. 5 years managing Solid Waste Policy and Program Development for DEQ. 5 years as Environmental Manager for Fred Meyer Stores. 4 years Air Quality Operations Section at DEQ. Two years Water Quality Manager for DEQ's Eastern Region. Before entering management I spend a total of seven and a half years doing environmental policy work for DEQ and for the Metropolitan Service District in Portland.

Question applies to multiple boards

5. Appointment to this committee will require your attendance at evening meetings. How many hours per month are you willing to commit as a volunteer?

15-20

Question applies to multiple boards

6. If you are not appointed to this committee at this time:

Question applies to multiple boards

6a. Do you wish to be considered for appointment to another advisory committee?

Yes No

Question applies to multiple boards

6b. Do you wish to be considered for future appointment to this committee?

Yes No

Question applies to multiple boards

6c. Would you be willing to volunteer for other City activities?

Yes No

Question applies to multiple boards

If you answered yes to 6a, please identify what other Advisory Committees you would be interested in being considered for in order of interest.

Question applies to multiple boards

7. Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?

Yes No

Question applies to multiple boards

8. Citizens appointed to advisory committees are assigned and required to use a City email address for all advisory committee business.

Do you agree to comply with this expectation?

I Agree *

Question applies to multiple boards

9. How did you learn about this advisory committee recruitment?

from Gary Franks in Public Works

[Washington_2018_resume.doc](#)

Upload a Resume

E. PATRICIA VERNON

919-771-3255

epcvernon@yahoo.com

WORK EXPERIENCE

City of Raleigh, Parks and Recreation

Recreation Leader

June 2017 – Jul -2018

- Support Raleigh’s vision to connect with community through exceptional experiences by:
 - Staying current with policies and procedures,
 - Focusing on friendly, excellent customer service,
 - Completing trainings in a timely manner,
 - Ensuring classrooms are set up and equipped for classes and rentals.

Town of Clayton, Customer Relations/Utilities Department

Cashier

Nov 2015 – Apr 2017

- Processed utility payments, parking tickets, and permit fees,
- Attended Spanish class to improve conversation with Spanish speaking clients,
- Refreshed my limited sign language to engage and provide assistance to hearing impaired client,
- Wrote comprehensive procedures manual for using computerized payment system.

City of Raleigh, Parks and Recreation

Recreation Leader

Feb 2014 – Nov 2015

- Greeter, registrar, room set up to ever-changing daily needs,
- Updated televised slide show that presents daily activities and upcoming events.

Town of Garner, Parks and Recreation

Facility Attendant

Nov 2012 – Dec 2013

- Developed Black History Month display featuring history of Negro Baseball League,
- Staffed ticket booth and operated concession stand during shows,
- Clean up during and after shows, refill supplies, inventory concessions and other various tasks as needed.

Oregon Department of Environmental Quality

Manager, Economic Development and Water Quality Program

Mar 2008 – Dec 2010

- Maintained customer service requirements despite staff cutbacks by integrating electronic reporting and enhancing feedback loop with customers.
- Improved business opportunities by working with our regulatory arm to streamline permit turn around and reviews.

Solid Waste and Recycling Policy Analyst

Aug 2005 – Mar 2008

- Incorporated advisory committee input into highly controversial solid waste composting rules while maintaining professionalism with and among committee members.
- Analyzed data and developed equitable system for rotating hazardous waste events throughout the state. The system was designed to save the department money while providing excellent service.
- Lead internal workgroup investigating future needs of the Information Management Division,
- Chaired committee that developed communication training for the Department,
- Participated in development of new performance management system.

Air Quality Program Operations Manager

Jan 2001 – Aug 2005

- Introduced Project Management Institute methods to track and coordinate interdependent activities of eleven staff,
- Coordinated with local schools and volunteer groups to develop a “walk-to-school” program as a way to minimize air pollution,
- Spearheaded statewide management team; presented initiatives resulting in operational consistency throughout the state.

Fred Meyer Stores, Portland, OR Headquarters

Environmental Affairs Manager

Aug 1996 – Jan 2001

- Cultivated relationships with contractors; established a network of reliable, cost-effective environmental service providers to insure company’s compliance with environmental regulation,
- Served as architect of a company-wide hazardous waste management and training program,
- Ensured company wide environmental compliance by developing an Environmental Management Plan.

Department of Environmental Quality

Solid Waste Policy and Program Section Manager

Jun 1991 – Aug 1996

- Leveraged relationships with varied stakeholders to facilitate consensus processes that resulted in the state’s award winning Solid Waste Management Plan,
- Facilitated solid waste advisory committee that helped forge new policy and programs for statewide recycling activities,

VETERAN

US Aug 1975 – Nov 1977 Air Force

COMPUTER SKILLS

Proficient with full suite of Microsoft Office Products

EDUCATION

2004	State of Oregon Project Management Chemekta Community College
2000	University of Phoenix, Portland, OR MBA Organizational Management
1986	Portland State University, Portland, OR

Profile

Cullen

First Name

D

Middle Initial

Stephenson

Last Name

cullen.stephenson@comcast.net

Email Address

1520 10th Ave.SW

Home Address

Suite or Apt

Olympia

City

WA

State

98502

Postal Code

Home: (360) 352-8483

Primary Phone

Home:

Alternate Phone

Question applies to multiple boards

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If you saved or submitted an application and did not receive a confirmation, please check your spam folder.

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources.

When filed with the City, your application and attachment documents are public records and may be subject to public release.

Manager

Occupation

Which Boards would you like to apply for?

Utility Advisory Committee: Submitted

Question applies to multiple boards

If you applied for multiple boards or commissions, please rank them in order of interest below.

Select Your Neighborhood (you must live within Olympia City limits to serve on a board or commission) *

South Westside Olympia

If you choose "other" please write in your neighborhood here:

Interests & Experiences

Question applies to multiple boards

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. Olympia residency is not required; however, it is a primary consideration. You may attach a resume.

Question applies to multiple boards

1. Briefly describe why you wish to serve on this advisory committee.

I am interested in helping the city. I have significant relevant experience in utilities.

Question applies to multiple boards

2. Describe your qualifications and/or skills which would benefit this advisory committee.

32 years working for state agencies, nearly 20 of that working in solid waste management. 8years working for an oil refinery. 5+ years on the state's Energy Facility Site Evaluation Council.

Question applies to multiple boards

3. Describe your involvement in the Olympia community.

I am relatively new to active service for the City, but have been a public servant in this town for ~32 years.

Question applies to multiple boards

4. List your educational and professional background and area of study.

Chemical Engineering degree from UW - worked for a refinery for 8 years before returning to my native state and taking a job with Dept. of Ecology. I have regulated refineries, smelters, pulp mills. I was the chief of state Solid Waste activities for nearly 10 years. I worked with Puget Sound Partnership and also Dept. of Natural Resources as Budget Director and Deputy for State Lands.

Question applies to multiple boards

5. Appointment to this committee will require your attendance at evening meetings. How many hours per month are you willing to commit as a volunteer?

I understand the committee meets for about three hours on the first Thursday, and I expect that there will be homework between meetings (perhaps 2-3 hours per week.)

Question applies to multiple boards

6. If you are not appointed to this committee at this time:

Question applies to multiple boards

6a. Do you wish to be considered for appointment to another advisory committee?

Yes No

Question applies to multiple boards

6b. Do you wish to be considered for future appointment to this committee?

Yes No

Question applies to multiple boards

6c. Would you be willing to volunteer for other City activities?

Yes No

Question applies to multiple boards

If you answered yes to 6a, please identify what other Advisory Committees you would be interested in being considered for in order of interest.

Question applies to multiple boards

7. Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?

Yes No

Question applies to multiple boards

8. Citizens appointed to advisory committees are assigned and required to use a City email address for all advisory committee business.

Do you agree to comply with this expectation?

I Agree *

Question applies to multiple boards

9. How did you learn about this advisory committee recruitment?

Website and friends.

Upload a Resume



City Council

Approval of Reappointments to Advisory Committees and Commissions

Agenda Date: 3/26/2019
Agenda Item Number: 4.J
File Number: 19-0301

Type: decision **Version:** 1 **Status:** Consent Calendar

Title

Approval of Reappointments to Advisory Committees and Commissions

Recommended Action

Committee Recommendation:

General Government Committee unanimously recommends the reappointments listed below to the Arts Commission, Bicycle and Pedestrian Advisory Committee, Parks and Recreation Advisory Committee, Planning Commission, and Utility Advisory Committee for 3-year terms ending March 31, 2022.

City Manager Recommendation:

Move to approve the reappointments to advisory committees and commissions recommended by General Government Committee.

Report

Issue:

Whether to reappoint the recommended individuals.

Staff Contact:

Kellie Purce Braseth, Strategic Communications Director, 360.753.8361

Presenter(s):

None - Consent Calendar Items.

Background and Analysis:

On March 12 and 13, the General Government Committee reviewed requests for reappointment to Council-appointed advisory committees and commissions. The Committee unanimously recommends the following reappointments to 3-year terms ending March 31, 2022:

- **Arts Commission:** Stacy Hicks
- **Bicycle and Pedestrian Advisory Committee (BPAC):** Brittany Yunker Carlson and Barb Bumann
- **Parks and Recreation Advisory Committee:** Candace Jacobs, Maria Ruth, and Kim Murillo

Type: decision **Version:** 1 **Status:** Consent Calendar

- **Planning Commission:** Travis Burns and Tammy Adams
- **Utility Advisory Committee:** Steve Fossum and Roger Wilson

Neighborhood/Community Interests (if known):

N/A

Options:

1. Approve the reappointments as recommended.
2. Approve the reappointments with changes from Council.
3. Do not approve the recommended re-appointments, and send the issue back to the General Government Committee. Would delay the start of terms and leave advisory committees not operating at full strength.

Financial Impact:

None



City Council

Approval of Reappointments to the Lodging Tax Advisory Committee

Agenda Date: 3/26/2019
Agenda Item Number: 4.K
File Number: 19-0304

Type: decision **Version:** 1 **Status:** Consent Calendar

Title

Approval of Reappointments to the Lodging Tax Advisory Committee

Recommended Action

Committee Recommendation:

The General Government Committee recommends approval of the appointments listed below.

City Manager Recommendation:

Move to approve reappointment of Nathan Allan with a term ending March 31, 2020, and Greg Taylor with a term ending March 31, 2021, to the Lodging Tax Advisory Committee.

Report

Issue:

Whether to reappoint the recommended individuals.

Staff Contact:

Kellie Purce Braseth, Strategic Communications Director, 360.753.8361

Presenter(s):

None - Consent Calendar Item

Background and Analysis:

On March 13, the General Government Committee reviewed requests for reappointment to the Lodging Tax Advisory Committee and recommends the reappointment of Nathan Allan, with a term ending March 31, 2020, and Greg Taylor, with a term ending March 31, 2021. Both represent businesses required to collect lodging tax.

In recommending terms, the Committee sought to establish a staggered sequence among the representing members.

Neighborhood/Community Interests (if known):

N/A

Options;

1. Approve the appointments as recommended.
2. Do not approve the appointments and send the issue back to the General Government Committee. This would delay the appointment schedule and leave the Committee not operating at full strength.

Financial Impact:

None

Attachments:

None



City Council

Approval of an Ordinance Amending Chapter 16.46 and Section 5.55.080 of the Olympia Municipal Code Related to Security Alarm Systems

Agenda Date: 3/26/2019
Agenda Item Number: 4.L
File Number: 19-0255

Type: ordinance **Version:** 2 **Status:** 2d Reading-Consent

Title

Approval of an Ordinance Amending Chapter 16.46 and Section 5.55.080 of the Olympia Municipal Code Related to Security Alarm Systems

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve an ordinance amending Chapter 16.46 and section 5.55.080 of the Olympia Municipal Code related to Security Alarm Systems.

Report

Issue:

Whether to approve an ordinance amending Chapter 16.46 and section 5.55.080 of the Olympia Municipal Code related to Security Alarm Systems.

Staff Contact:

Chandra Brady, Support Administrator, Olympia Police Department, 360.753.8214

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

Background and analysis have not changed from first to second reading.

In 2018, the Olympia Police Department (OPD) worked with City staff in Financial Services to evaluate the services provided by our current vendor for alarm services. The City pays \$3,760 a month for our vendor to provide monitoring and billing services when OPD responds to false home alarms in the community. City staff have been dealing with a large number of errors by the current vendor, and Olympia citizens report difficulty in getting through for customer service when they have

questions. The current contract is also expired.

OPD would like to make sure we are using the best vendor to provide these services to our citizens, but the current City ordinance is out of date and needs to be updated. This amendment will allow us to find a vendor that can meet the City's needs, and staff cannot pursue other vendors if our ordinance is out of date.

Neighborhood/Community Interests (if known):

Olympia citizens deserve top quality customer service and should not be dealing with errors in billing.

Options:

1. Approve an ordinance amending Chapter 16.46 and section 5.55.080 of the Olympia Municipal Code related to Security Alarm Systems - Update the ordinance to be more current and reflect actual practices.
2. Modify an ordinance amending Chapter 16.46 and section 5.55.080 of the Olympia Municipal Code related to Security Alarm Systems - Find another solution or only accept some of the ordinance modifications.
3. Do not approve an ordinance amending Chapter 16.46 and section 5.55.080 of the Olympia Municipal Code related to Security Alarm Systems - Continue using the same vendor.

Financial Impact:

The Security Alarm Program is included in the OPD 2019 Budget.

Attachments:

Ordinance

Ordinance No. _____

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, RELATED TO SECURITY ALARM SYSTEMS, AND AMENDING CHAPTER 16.46 AND SECTION 5.55.080 OF THE OLYMPIA MUNICIPAL CODE.

WHEREAS, security alarm administration is managed by the Police Department; and

WHEREAS, changes to the security alarm code would enable the Police Department to more effectively manage the program; and

WHEREAS, it is necessary to make technical corrections and updates to OMC Chapters 5.55 and 16.46; and

WHEREAS, the Ordinance is supported by the staff report concerning the Ordinance and the professional judgement of City staff;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. Amendment of OMC 5.55. Olympia Municipal Code Chapter 5.55 is hereby amended to read as follows:

**Chapter 5.55
SECURITY ALARM BUSINESSES**

5.55.000 Chapter Contents

Sections:

- 5.55.010 Purpose.
- 5.55.011 Definitions.
- ~~5.55.012 Effective date.~~
- 5.55.020 License required.
- 5.55.025 Licensing process.
- 5.55.030 License renewal.
- 5.55.040 Control number.
- 5.55.050 Installation standards.
- 5.55.060 Monitoring standards.
- 5.55.070 Public disclosure requirements.
- 5.55.080 Penalties for non-compliance.
- 5.55.090 Appeals.

5.55.010 Purpose

To assure that responses to false alarms do not diminish the availability of police services to the general public and to assure that citizens who cannot afford or do not choose to operate security alarm systems are not

penalized for their choice or condition, the City seeks to regulate security alarm businesses and to encourage the reduction or elimination of Department response to false alarms by requiring such businesses to be licensed and requiring them to comply with reasonable service quality and truth in advertising standards. (See also OMC Chapter Section 16.46 of this Code.)

5.55.011 Definitions

The definitions in OMC 16.46.011 apply throughout this Chapter, unless the context clearly requires otherwise.The following terms, for the purposes of this Chapter, shall have the following meanings:

A.— Alarm Administrator means the person designated by the Chief of Police to administer the city's security alarm program.

B.— Alarm Appeals Officer means the person(s) designated by the Chief of Police to hear and decide appeals related to penalty fees and license revocations pursuant to this Chapter.

C.— Alarm business means any business, by an individual, partnership, corporation or other entity engaged in the selling, leasing, maintaining, servicing, repairing, altering, replacing, moving, installing or responding to security alarms. Alarm businesses also include any person, business or organization that monitors security alarm systems and initiates alarm dispatch requests, including units or divisions of larger businesses or organizations that provide proprietary security alarm monitoring services only to affiliates of the parent business or organization. Alarm businesses do not include persons doing installation or repair work solely on premises they own, lease or rent, where such work is performed without compensation of any kind (i.e., "do-it-yourselfers").

D.— Alarm dispatch request means the initiating of a communication to the police, either directly or via its designee, the regional communications agency (CAPCOM), by an alarm business indicating that a security alarm system, either manual or automatic, has been activated at a particular alarm site and requesting Department response to that alarm site.

E.— Alarm site (also security alarm site) means a structure or portion thereof served by a single security alarm system (a "fixed" alarm site). In a multi-tenant building or complex, each portion of the structure or complex having its own security alarm system shall be considered a separate alarm site.

F.— Control number means the unique number assigned to each licensed security alarm business by the Alarm Administrator.

G.— Department (also Police Department) means the Olympia Police Department.

H.— False alarm means a condition in which the responding police officer cannot reasonably attribute an alarm system activation to the commission or attempted commission of a crime, or where making such a determination is not possible because an alarm site is inaccessible—as described in Chapter 16.46.012(O).

I.—Monitoring means the process an alarm business uses to keep watch on alarm systems; to receive alarm activation signals from alarm systems; to verify alarm activations; to relay alarm dispatch requests to the Department for the purpose of summoning police response to an alarm site; and to cancel alarm dispatch requests (when appropriate).

J.—Person, for purposes of this Chapter, means an individual, corporation, partnership, association, organization or similar entity.

K.—Protective/reactive alarm system means an alarm system that is rigged to produce any temporary disability or sensory deprivation through use of chemical, electrical or sonic defense, or by any other means, including use of vision obscuring/disabling devices.

L.—Real-time audio/video surveillance means the monitoring of an alarm site by means of devices that permit either the direct, live listening in or viewing of an alarm site or portions thereof.

M.—Revoke (revocation) for purposes of this Chapter means the indefinite loss of the privileges associated with registering a security alarm system in the City of Olympia (for alarm users) or the privileges associated with an alarm business license (for alarm businesses).

N.—Unverified response means a police response based on information indicating a possible crime or attempted crime at a location (e.g., an alarm site) that has not been positively verified by a person physically present at the location or by real-time audio or video surveillance (e.g., activation of an electronic sensor).

O.—Verified response means a police response that is based on information received from a person physically present at a location (e.g., an alarm site) or from real-time audio or video surveillance positively verifying that there is reasonable cause to believe either that a crime is being attempted or a crime is actually occurring at the location.

5.55.012 Effective Date

The provisions of this Chapter are effective January 1, 2005, and thereafter.

5.55.020 License Required

A. It is unlawful for any alarm business to sell, lease, maintain, service, repair, alter, replace, move, install, respond to, or monitor private security alarm systems located in the City of Olympia without first obtaining an security alarm business license pursuant to the provisions of this Chapter.

B. It is unlawful for any retail businesses to engage in the selling of security alarm systems and/or devices designed for "do-it-yourself" installation without first obtaining an security alarm business license pursuant to the provisions of this Chapter.

C. Alarm businesses engaged in the installation, maintenance, and servicing of security alarm systems may also be required to have additional professional and technical licenses and to comply with other applicable codes.

5.55.025 Licensing process

A. Applications for a license under this Chapter shall ~~must~~ be available from and be submitted to the City Clerk (or designee).

B. The license application shall ~~must~~ include, but is not ~~be~~ limited to, the following:

1. An affidavit signed by ~~the Chief Executive Officer (or other a~~ person authorized to act ~~in-on~~ behalf of the business) committing the ~~security~~ alarm business to comply with the provisions of this Chapter and OMC Chapter 16.46 ~~of this Code~~.

2. If the alarm business has had its license temporarily revoked under this Chapter, and is reapplying for a new license, an affidavit signed by ~~the Chief Executive Officer (or other a~~ person authorized to act ~~in-on~~ behalf of the business) detailing the corrective steps taken to restore eligibility for a ~~new~~ license.

C. The City Clerk (or designee) shall issue a license under this Chapter to an ~~security~~ alarm business that meets the following requirements:

1. The ~~security~~ alarm business has submitted the application materials specified in OMC 5.55.025(B);

2. The ~~security~~ alarm business has remitted the required license fee.

3. The alarm business is in compliance with the provisions of this Chapter and OMC Chapter 16.46 ~~of this Code~~.

5.55.030 License renewal

Renewal of the license for an ~~security~~ alarm business is contingent on the following conditions:

A. The alarm business has remained in compliance with the provisions of this Chapter and OMC Chapter 16.46 ~~of this Code~~ during the previous calendar year, and such compliance has been confirmed by the Alarm Administrator.

B. The alarm business has no outstanding penalty fees and is not in a license ~~suspension~~ revocation period.

5.55.040 Control number

A. On receipt of confirmation from the City Clerk (or designee) that an ~~security~~ alarm business has been issued a license under this Chapter, the Alarm Administrator shall assign the licensee a unique control number.

- B. The assigned control number remains valid for as long as the ~~security~~ alarm business to which it is assigned remains ~~continuously~~ licensed under this Chapter.
- C. To register security alarm systems at security alarm sites in the City or make evoke police response to alarm dispatch requests to alarm sites in the City, the ~~licensee or his/her agent(s)~~ alarm business may be required to provide the Department (or designee) with its valid control number in the manner prescribed by the Alarm Administrator.
- D. No ~~security~~ alarm business shall presume, anticipate, or expect the registration of an security alarm system or police response to an alarm dispatch request in any circumstance where the alarm business has not been issued a valid control number ~~is not provided~~, as specified in OMC 5.55.040(C).

5.55.050 Installation standards

- A. All security alarm panels systems that are installed or replaced in the ~~City of Olympia~~ shall must have alarm panels that comply with the current ANSI Standard on security control panels, or ~~shall~~ must have real-time video or audio monitoring capability.
- B. All robbery, ~~hold-up, panic and/or duress~~ alarms designed to ~~evoke police response~~ initiate an alarm dispatch request that are installed or replaced in the ~~City of Olympia~~ shall ~~require~~ must have at least two actions to activate.
- C. All businesses installing or replacing security alarm systems in the ~~City of Olympia~~ shall, prior to securing registration for and activating the system, complete both an Installer False Alarm Prevention Checklist and a Customer Training and False Alarm Prevention Checklist verifying that the alarm user has been properly prepared for use of the system and has been apprised of the rules and regulations governing the operation of alarm systems in the City.
- D. No alarm business installing, replacing, or re-programming security alarm systems in the ~~City of Olympia~~ shall ~~may~~ program a security alarm system to do any of the following:
1. Have an entry/exit delay of less than 45 seconds;
 2. Have a siren, bell, or other signal audible from any property adjacent to the alarm site that sounds for more than five (5) consecutive minutes or three (3) repetitions of the five minute cycle without resetting.
 3. Accept alarm inputs for the first sixty (60) seconds following a power restoration.

5.55.060 Monitoring standards

- A. ~~All~~ Any security alarm monitoring businesses monitoring burglary alarm systems located in the ~~City of Olympia~~ shall, prior to ~~requesting~~ making an ~~alarm~~ dispatch request, do the following:

1. Attempt a verification call to the premises security alarm site;
2. If no responsible party is located on the initial verification call, attempt a second verification call to a cell phone or other alternate contact number designated by the alarm user.
3. This section does not apply to robbery/~~hold-up/panic/duress~~ alarms or to public schools on certain days and hours, as described in OMC 16.46.181(A)(1).

B. ~~A~~ security alarm monitoring business ~~monitoring security alarms~~ shall not initiate an ~~police alarm~~ dispatch request when it knows, or reasonably should know, that the request relates to an ~~address/~~security alarm site that is unregistered or that has had its registration suspended or revoked.

C. ~~No~~ A security alarm monitoring business ~~monitoring security alarms~~ shall not initiate an ~~police alarm~~ dispatch request to any security alarm site that it knows, or reasonably should know, is fitted with a protective-reactive device until a person responsible for the security alarm site has been contacted ~~in person~~ and has confirmed that he/she is en route to the security alarm site to disarm the ~~device~~ security alarm system. In all cases where a protective-reactive device is present at an security alarm site, the ~~police alarm~~ dispatch request shall must include a warning for officers not to enter the security alarm site until the responsible person is present and has disarmed the ~~device~~security alarm system.

5.55.070 Public disclosure requirements

A. Any ~~security alarm~~ business entering into a contract with an customer alarm user for the purchase and installation of a new security alarm system at an alarm site in the ~~City of Olympia~~ shall, prior to final acceptance of that contract by the customer alarm user, provide the customer alarm user with a copy of the ~~City of Olympia's~~ Public Disclosure Statement For Security Alarm Users.

B. Any security alarm monitoring business entering into a contract with an alarm user for the monitoring of a new or existing security alarm system at an alarm site in the ~~City of Olympia~~ shall, prior to final acceptance of that contract by the customer alarm user, provide the alarm user with a copy of the ~~City of Olympia's~~ Public Disclosure Statement For Security Alarm Users. If one alarm business contracts with a customer concurrently for installation and monitoring, only one disclosure statement is required.

C. Any retail business in the ~~City of Olympia~~ offering security alarm systems or devices to the general public for "do-it-yourself" installation shall, at the time of sale, provide customers purchasing such systems or devices with a copy of the ~~City of Olympia's~~ Public Disclosure Statement For Security Alarm Users.

D. Proof of compliance with the public disclosure requirement is a precondition of initial alarm system registration (OMC 16.46.031). Receipt by the Alarm Administrator of a copy of the disclosure statement signed by the alarm user is appropriate proof of compliance.

E. The Alarm Administrator determines the content of the Public Disclosure Statement For Security Alarm Users and assures that all ~~security~~-alarm businesses licensed under this Chapter are provided with a current, replicable version of the Statement.

5.55.080 Penalties for non-compliance

A. An alarm business ~~engaging in installation or maintenance of security alarm systems~~ that does not comply with any standard or requirement specified in ~~sections 5.55.050 or 5.55.070 of this Chapter or OMC Chapter 16.46 this code, or an security alarm monitoring business engaging in monitoring of security alarm systems that does not comply with any standard or requirement specified in this Chapter or OMC chapter 16.46 sections 5.55.060 or 5.55.070 of this code, shall~~will:

1. On the first offense, receive a written warning from the Alarm Administrator stating the nature of the violation and the consequences for future violations;
2. On the second offense, be assessed a penalty fee of \$500 by the Alarm Administrator.
3. On the third offense, be assessed a penalty fee of \$1,000 by the Alarm Administrator and receive a written warning of ~~revocation~~ suspension.
4. On the fourth offense, have its security alarm business license ~~revoked~~ suspended for one (1) year.
5. Any alarm business that has its security alarm business license ~~revoked~~ suspended two or more times may have its license permanently revoked by the Alarm Administrator.

B. An ~~retailer~~ alarm business licensed under this ~~Code Chapter~~ to engage in the sale of security alarm systems or devices ~~who that~~ does not comply with ~~section OMC 5.55.070(C) of this code shall~~will:

1. On the first offense, receive a written warning from the Alarm Administrator stating the nature of the violation and the consequences for future violations;
2. On the second offense, be assessed a penalty fee of \$250 by the Alarm Administrator.
3. On the third and each subsequent offense, be assessed a penalty fee of \$500 by the Alarm Administrator.

C. The Alarm Administrator shall notify, ~~by certified mail, the Chief Executive Officer of the~~ an security alarm business of any written warning, imposition of penalty fees, or license suspension or revocation involving that business. Such notification ~~shall~~ must include suspension ~~revocation~~ starting and ending dates (when ~~appropriate~~ applicable) or revocation starting date (when applicable) and a description of appeal options and processes. The date of a suspension or revocation starts action ~~shall~~ must be no less than twenty (20) business

days from the date ~~the certified letter is mailed~~ notification is made~~provided~~ to the security-alarm business, to allow the business to notify its customers and make arrangements for the cessation of service.

D. The Alarm Administrator shall, after the date for appeal has passed, notify the public in a timely manner of any instance in which ~~an~~ security-alarm business has its license suspended or ~~revoked~~. Such notification ~~shall must~~ be in a newspaper of general circulation and on the ~~Police-Department~~ web site and ~~shall must~~ include the security-alarm business name, the reason for the action, and the dates the suspension ~~revocation~~ begins and ends, or the date the revocation begins. In cases where an appeal is requested, public notification ~~shall must~~ take place after a decision is reached on the appeal, ~~if appropriate~~. The security-alarm business ~~shall~~ be responsible for the actual cost of public notification.

5.55.090 Appeals

~~An alarm business that is assessed Ppenalty fees or whose and license is suspended or -revocations-revoked may be appealed- such action to the Alarm Appeals Officer,~~ as follows:

A. ~~The appeal process is initiated by the~~An security-alarm business initiates the appeal process by sending an appeal request, in the form of a -letter to the Alarm Appeals Officer, requesting an appeal conference and specifying the reasons for the appeal. ~~This letter~~The appeal request must be received by the Alarm Appeals Officer within ten (10) working-business days after receipt of the certified letter notifying the business of the penalty fee or license suspension or revocation.

B. An security-alarm business may initiate an appeal under this section only on the grounds that the offense cited as the basis for a penalty fee or license suspension or revocation did not occur. The security alarm business must, in its ~~letter requesting an appeal request,~~ describe credible evidence in its possession that it can produce to the Alarm Appeals Officer that supports its ~~position~~appeal.

C. The Alarm Appeals Officer may reject, without further process, an requests for appeals request that ~~are is~~ not supported by credible evidence ~~from the appellant~~. The Alarm Appeals Officer shall send written Notice notice of rejection of an appeal request for appeal shall be sent to the appellant in writing within five (5) workingbusiness days following receipt of the request by the Alarm Appeals Officer.

D. The filing of an appeal request ~~for an appeal conference with the Alarm Appeals Officer~~ sets aside~~stays~~ any pending penalty fee or license suspension or revocation until the Alarm Appeals Officer rejects the appeal, as described in 5.55.090(C), or renders a final decision.

E. The Alarm Appeals Officer shall conduct an appeal conference ~~in Olympia at a location within the City~~ within fifteen (15) workingbusiness days after receiving the appeal request, ~~and shall determine if grounds exist to reconsider the action.~~

F. At the appeal conference, the Alarm Appeals Officer shall consider evidence presented by any interested person(s). The alarm business has the burden to establish, based on credible evidence, that the violation(s)

~~that it is the basis for the penalty fee or license suspension or revocation did not occur.~~ The Alarm Appeals Officer shall make ~~his/her~~ the appeal decision on the basis of the preponderance of evidence presented at the appeal conference.

G. The Alarm Appeals Officer shall ~~render a~~ issue a written appeal decision and ~~shall provide~~ notify the appellant and the Alarm Administrator ~~a copy of the decision thereof in writing within ten (10) working business days after the appeal conference is held~~ completed. The Alarm Appeals Officer may affirm, cancel, or modify the penalty fee or license suspension or revocation that is the subject of the appeal.

H. The official decision of the Alarm Appeals Officer is final, and no further appeals or remedies are available, except those provided by law.

I. ~~Authority-The provisions of OMC 16.46.171 through .175, applicable to of the Alarm Appeals Officer, are applicable to appeals heard under this Chapter is set forth in section 16.46.172 of this Code.~~

Section 2. Amendment of OMC 16.46. Olympia Municipal Code Chapter 16.46 is hereby amended to read as follows:

**Chapter 16.46
SECURITY ALARM SYSTEMS**

16.46.000 Chapter Contents

Sections:

- 16.46.010 Purpose.
- 16.46.011 Definitions.
- 16.46.020 Administration and funding.
- 16.46.030 ~~Security Alarm~~ alarm sites must be registered.
- 16.46.031 Registration terms and fees.
- 16.46.032 Responsibilities of alarm users.
- 16.46.040 ~~Alarm businesses providing monitoring services must be licensed~~ Only licensed security alarm monitoring businesses may initiate alarm dispatch requests.
- 16.46.050 Verified response required in certain circumstances.
- 16.46.060 Alarm dispatch requests.
- 16.46.070 Alarm dispatch request cancellations.
- 16.46.080 Compliance with monitoring standards required.
- 16.46.090 Prohibited devices.
- 16.46.100 Violations.
- 16.46.110 Appropriating public police services for private purposes subject to service fees.

- 16.46.120 Fees for appropriating public police services for private purposes.
- 16.46.130 Authorization to issue citations and assess fees.
- 16.46.140 Fee processing.
- 16.46.150 Suspension and revocation of registration.
- 16.46.160 False alarm awareness classes.
- 16.46.170 Appeals.
- 16.46.171 Authority of Alarm Appeal Officer.
- 16.46.172 Alarm Appeals Officer selection.
- 16.46.173 Qualification and removal.
- 16.46.174 Improper influence, conflict of interest, and appearance of fairness.
- 16.46.175 Organization, rules.
- 16.46.180 Exceptions.
- 16.46.181 Special rules applicable to public schools.

16.46.010 Purpose

To assure that responses to false alarms do not diminish the availability of police services to the general public and to assure that citizens who cannot afford or do not choose to operate security alarm systems are not penalized for their condition or choice, the City regulates ~~security-alarm businesses,~~ including security alarm monitoring businesses. (See OMC Section 5.55 ~~of this Code.~~)

The intent of this Chapter is to encourage security alarm monitoring businesses and alarm users to maintain the operational viability of security alarm systems and to significantly reduce or eliminate false alarm dispatch requests made to the ~~Police~~ Department.

The purpose of the Chapter is to provide for and promote the health, safety, and welfare of the general public, not to protect individuals or create or otherwise establish or designate any particular class or group of persons who will or should be especially benefited by the terms of this Chapter. The Chapter does not impose or create duties on the part of the City or any of its departments, and the obligation of complying with the requirements of this Chapter, and any liability for failing to do so, is placed solely upon the parties responsible for owning, operating, using, monitoring, installing, or maintaining security alarm systems.

16.46.011 Definitions

- A. Alarm Administrator means the person designated by the Chief of Police to administer the City's security alarm program and to issue citations and levy fees pursuant to this Chapter.
- B. Alarm Appeals Officer means the person(s) designated by the Chief of Police to hear and decide appeals related to service fees and registration suspensions and revocations pursuant to this Chapter.
- C. Alarm business means any businessperson (as defined in this section), ~~by an individual, partnership, corporation or other entity~~ engaged in the selling, leasing, maintaining, servicing, repairing, altering, replacing,

moving, installing, or responding to security alarms, including security alarm monitoring business (as defined in this section). ~~Alarm businesses also include any person, business or organization that monitors security alarm systems and initiates alarm dispatch requests, including units or divisions of larger businesses or organizations that provide proprietary security alarm monitoring services only to affiliates of the parent business or organization. A p~~Alarm businesses do not include persons doing installation or repair work solely on premises ~~they~~ such person owns, leases, or rents, where such work is performed without compensation of any kind (i.e., "do-it-yourselfers"), is not an alarm business.

ED. Alarm dispatch request means the initiating of a communication to the police, via the regional communications agency (CAPCOMTCOMM), by an security alarm monitoring business indicating that an ~~security~~ alarm system has been activated at a particular security alarm site and requesting Department response to that security alarm site.

FE. Security Alarm alarm site (also security alarm site) means a structure or portion thereof served by a single security alarm system (a "fixed" security alarm site). In a multi-tenant building or complex, each portion of the structure or complex having its own security alarm system is considered a separate security alarm site.

GF. Security aAlarm system (also security alarm system) means a device or series of interconnected devices, including, but not limited to, systems interconnected with hard wiring or radio frequency signals, which are designed to emit ~~and/or~~ transmit a remote or local audible, visual, or electronic signal indicating that an intrusion may either be in progress or is being attempted at the security alarm site. It means only the equipment located at the security alarm site when a system is connected to an security alarm system monitoring company. Security alarm systems do not include those devices designed to alert only the inhabitants of specific premises and that have no sounding or signaling devices ~~which that~~ can be generally heard or seen on the exterior of the security alarm site.

HG. Alarm user means any person (as defined in this section), ~~firm, partnership, corporation or other entity~~ who (~~which~~) controls a security alarm system at an security alarm site; who is named on the alarm registration; and who is financially responsible for the operation of an alarm system. ~~As used in the Chapter,~~ The term "alarm user" may mean more than one person, if more than one person is listed on the registration and has accepted financial responsibility for operation of an alarm system.

IH. Burglary alarm (~~also property/intrusion alarm~~) means an security alarm system that is used to detect and report unauthorized entry or attempted unauthorized entry upon real property. Burglary alarm is synonymous with "property alarm" and "intrusion alarm."

JJ. Call-up dialer alarm means a security device that is designed to evoke a police response by transmitting a pre-recorded, unverified signal or message to the police E911 system or to any other police telephone.

KJ. Chief of Police means the Chief of Police of the City of Olympia or the Chief of Police's his/her designee.

~~KK.~~ City means the City of Olympia ~~and/or the area within the incorporated municipal boundaries of the City of Olympia.~~

~~ML.~~ Control number means the unique number assigned to each licensed security alarm monitoring business by the Alarm Administrator that is used to validate alarm dispatch requests.

~~NM.~~ Department means the Olympia Police Department.

~~O.~~ Duress alarm. See robbery alarm.

~~PN.~~ False alarm response means response to an alarm dispatch request by an officer of the Department where, in the opinion of that officer, no evidence of the commission or attempted commission of a crime is present that can be reasonably attributed to the alarm activation. A false alarm response ~~is also deemed to have occurred also occurs~~ when the responding officer is unable to determine if evidence of a criminal offense or attempted criminal offense is present because the security alarm site is inaccessible (e.g., where the security alarm site is located within a locked structure - such as an apartment building or business complex with a common entry - or is located behind a locked gate and no person is present to provide access to the officer; or where the security alarm site contains a dog and no person is present to remove the dog so the officer can inspect the site; or where the security alarm site contains any type of "protective/reactive" alarm system device or contrivance).

~~Q.~~ Holdup alarm. See robbery alarm.

~~R.~~ Intrusion alarm. See burglary alarm.

~~SO.~~ Monitoring means the process an security alarm monitoring business uses to keep watch on security alarm systems; to receive alarm activation signals from security alarm systems; to verify alarm activations; to relay alarm dispatch requests to ~~the Department TCOMM~~ for the purpose of summoning police response to an security alarm site; and to cancel alarm dispatch requests (when appropriate).

~~FP.~~ Multi-unit complex means any building or group of buildings located ~~/ or~~ co-located on the same real property and ~~comprised of~~ including two or more separately occupied units.

~~UQ.~~ One-plus duress alarm means a security alarm system ~~which that~~ permits the manual activation of an alarm signal by entering on a keypad a code that either adds the value of 1 to the last digit of a normal arm/disarm code (e.g., the normal arm/disarm code "1234," if entered as "1235" automatically activates the duress alarm feature) or that involves entering any incorrect final digit to a normal arm/disarm code (e.g., the normal arm/disarm code "1234" is entered as "123X" - where X is not 4 - automatically activates the duress alarm feature).

~~V.~~ Panic alarm. See robbery alarm.

~~WR.~~ Person, for purposes of this Chapter, means an individual; and a corporation, limited liability company, partnership, association, organization, or similar entity.

~~X.~~ Property alarm. See burglary alarm.

~~YS.~~ Protective/reactive alarm system means an alarm system that is rigged to produce a temporary disability or sensory deprivation through use of chemical, electrical, or sonic defense, or by any other means, including use of vision obscuring ~~or~~ disabling devices.

~~ZI.~~ Revoke (revocation) ~~for purposes of this Chapter~~ means the permanent loss (for an alarm user) of the privileges associated with the registering a security alarm system in the City of Olympia.

~~AAU.~~ Robbery alarm ~~(also duress alarm, hold-up alarm or panic alarm)~~ means an component of a security alarm system consisting of an alarm signal generated by the manual or automatic activation of a device, or any system, device, or mechanism on or near the premises intended to signal that a robbery ~~(refer to as defined by RCW 9A.56.190)~~ or other crime is in progress, and that one or more persons are in need of immediate police assistance in order to avoid injury, serious bodily harm, or death at the hands of the perpetrator of the robbery or other crime. "Robbery alarm" is synonymous with "duress alarm," "hold-up alarm," and "panic alarm."

~~BBV.~~ Security alarm monitoring business means any person ~~(as defined in this section), firm or corporation who who~~ is engaged in the monitoring of security alarm systems and the summoning of police response to activations thereof, including units or divisions of larger businesses or organizations that provide proprietary security alarm monitoring services only to affiliates of the parent business or organization. ~~This includes both businesses that are engaged in alarm monitoring for profit and businesses that have specialized units or subsidiaries that monitor only their own alarm systems.~~

~~CCW.~~ Subscriber means an alarm user who is a customer of an security alarm monitoring company/business.

~~DDX.~~ Suspend (suspension) ~~for purposes of this Chapter~~ means the temporary loss (for an alarm user) of the privileges associated with the registration of a security alarm system in the City of Olympia.

~~EEY.~~ TCCOM means Thurston County Communications, the regional 911 and dispatch center.

~~Z.~~ Unmonitored alarm system means an security alarm system (see G) that is not actively monitored by an security alarm monitoring business and whose the function of which it is to evoke police response solely by means of a generally audible ~~and/or~~ visible signal.

~~FFAA.~~ Verified response (independent reporting) means a police response that is based on information received from a person physically present at a location (e.g., an security alarm site) or from real-time audio or video surveillance positively verifying that there is evidence either of a crime or an attempted crime at the location.

16.46.020 Administration and funding

- A. Responsibility for administration of this Chapter is vested with the Chief of Police.
- B. The Chief of Police designates an Alarm Administrator to carry out the duties and functions described in this Chapter.
- C. The Chief of Police designates one or more persons to serve as Alarm Appeals Officer(s) to carry out the duties and functions related to appeals described in this Chapter.
- D. Monies generated by false alarm service fees and registration fees assessed pursuant to this Chapter and OMC Chapter 5.55 shall must be dedicated for use by the Department directly for administration of the alarm program and for recovery of general police services lost to false alarm response.
- E. The Alarm Administrator shall conducts an annual evaluation and analysis of the effectiveness of this Chapter and identifies and implements system improvements, as warranted.

16.46.030 Security Alarm alarm sites must be registered

- A. Police response to ~~private~~ security alarm sites in the City of Olympia, except as specified in ~~section OMC~~ 16.46.050, is a privilege available only to those alarm users who have security alarm systems registered with the City.
- B. No security alarm monitoring business providing monitoring service to security alarm sites in the City of Olympia ~~shall may~~ activate security alarm monitoring service or initiate alarm dispatch requests ~~relative to for~~ any security alarm site in the City that is not ~~properly~~ registered.

16.46.031 Registration terms and fees

- A. Security Alarm alarm registration is valid for one year from the date of registration.
- B. Security Alarm alarm registration is issued to a person or persons (the "alarm user") having bona fide ownership or control of an security alarm site (i.e., home owner, business owner, renter, leaseholder, etc.) and is issued specifically for that security alarm site. Security Alarm alarm registration remains in the name(s) of the alarm user(s) of record until a change of ownership or control of the security alarm site occurs.
- C. Security Alarm alarm registration is attached to both the alarm user and the security alarm site and is not transferable. A new security alarm registration must be issued whenever there is a change of ownership or control of an security alarm site.
- D. The initial registration application and required fees may be submitted to the Alarm Administrator (or designee) at any time.

E. ~~The alarm user shall provide verification~~ Verification of the alarm user's receipt of the disclosure statement required in ~~OMC Section section 5.55.070 of this Code shall be provided to the Alarm Administrator,~~ along with the initial registration application. Receipt of such verification is a precondition of registration.

F. ~~The Alarm Administrator may determine required r~~Registration information is determined by the Alarm Administrator and ~~which shall must~~ include, but not be limited to the following:

1. The name and address of the alarm user (i.e., the person financially responsible for operation of the alarm system being registered);
2. The home and business telephone number of the alarm user;
3. The name, address, and telephone number of the security alarm monitoring business providing monitoring service to the system;
4. An alternate telephone number for verification (cell phone or other telephone designated by the alarm user);
5. The signature of the alarm user verifying that ~~he/she/they~~ the alarm user has read and understood understands the City of Olympia public disclosure statement and agrees to pay the service fees associated with false alarms.

EG. On receipt of the application, fees, and verification of receipt of the disclosure statement, the Alarm Administrator (or designee) shall issue a security alarm registration number to the alarm user. ~~A registration sticker may also be issued.~~

FH. The security alarm registration number assigned to an alarm user remains the same for as long as the alarm user continuously maintains registration for the security alarm site.

GI. Registration may be renewed under the following conditions:

1. The security alarm site has no past due service fees.
2. The security alarm site's registration is not suspended for excessive false alarms.
3. The security alarm site's registration is not revoked.
4. The alarm user either updates ~~his/her~~ registration information or verifies that the current registration information is still correct.
5. The ~~appropriate applicable~~ annual registration fee is paid.

HJ. ~~An alarm user shall submit Renewal-renewal~~ Information and fees shall be submitted to the Alarm Administrator (or designee) on or before the initial registration anniversary date each year.

IK. ~~Once each year, the The~~ City Manager shall establish rates for security alarm registration fees.

1. Registration fees may be graduated for different groups of users (e.g., residential, commercial, government, etc.)

~~2. Registration fees may be discounted, consistent with City policy.~~

32. The established rates shall ~~must~~ assure that the Alarm Administrator position and all other costs related to administration and enforcement of the security alarm ~~ordinance-program~~ are supported entirely by registration fees.

16.46.032 Responsibilities of alarm users

A. Each alarm user is responsible, ~~annually,~~ for annually registering ~~his/her/their~~ the alarm user's security alarm system, paying the registration fee, and providing current registration information.

B. Each alarm user is responsible for assuring that ~~his/her/their~~ the alarm user's security alarm system is used properly and in accordance with the manufacturer's directions and the law. Inherent in this responsibility is assuring that all persons with access to the security alarm system-site are properly trained on correct use of the security alarm system and are authorized to cancel accidental activations, and assuring that procedures and practices are followed that minimize the risk of false alarms.

~~C. Each alarm user is responsible for displaying his/her/their registration sticker, if one is issued, in a location at the main entrance to the alarm site where it is readily visible to a responding officer. Provide the alarm company with the permit number.~~

~~DC. Each alarm user shall Respond-respond or cause a representative to respond to the alarm system's location-site within thirty (30) minutes when notified by City emergency services of an alarm activation.~~

~~DE. Each alarm user is responsible for~~ shall keeping ~~his/her/their~~ the alarm user's -security alarm system properly maintained and in good working order.

~~EF. Each alarm user is financially responsible~~ shall for paying service fees when police respond to false alarms from ~~his/her/their~~ the alarm user's security alarm site. (See OMC 16.46.120)

~~FG. Failure to meet the responsibilities listed in 16.46.032(A), (B), (C), (D) or (E) through (F) may lead to suspension or revocation of alarm registration and loss of the privileges associated with that registration.~~

16.46.040 Only licensed security alarm monitoring businesses may initiate alarm dispatch requests

Effective January 1, 2005, and thereafter, ~~the~~ The Department ~~shall~~ will respond only to alarm dispatch requests from security alarm monitoring businesses that possess a valid City of Olympia security alarm license and control number, issued under OMC Chapter 5.55.

16.46.050 Verified response required in certain circumstances

A. ~~Effective January 1, 2005, and thereafter, the~~ The Department ~~shall~~ will respond to the activation of unmonitored security alarm systems; to the activation of security alarm systems monitored by unlicensed security alarm monitoring businesses; to the activation of unregistered security alarm systems; and to the activation of security alarm systems with suspended or revoked registration only if independent reporting indicates that a crime is in progress or has been attempted at the involved security alarm site (i.e., a verified response).

B. No alarm user or security alarm monitoring business ~~shall~~ may presume, anticipate, or expect that a police response will result solely from the activation of any unmonitored security alarm system; the activation of an security alarm system monitored by an unlicensed security alarm monitoring business; the activation of an unregistered security alarm system; or to the activation of an security alarm system with a suspended or revoked registration.

16.46.060 Differentiation and reporting of alarm activations

A. ~~Effective January 1, 2005, and thereafter, no~~ No person ~~shall~~ may operate a security alarm system in the City of Olympia that fails to differentiate burglary/~~property/~~intrusion alarm activations from robbery/~~hold-up/panic/duress~~ alarm activations, or that fails to accurately report such activations independently.

B. ~~Effective January 1, 2005, and thereafter, no~~ No person ~~shall~~ may operate a security alarm system in the City of Olympia that fails to differentiate police incidents (i.e., burglary/~~property/~~intrusion alarm activations and, robbery/~~hold-up/panic/duress~~ alarm activations) from fire, medical, or other non-police incidents, or that fails to accurately report such incidents independently.

16.46.070 Alarm dispatch requests

A. Alarm dispatch requests ~~shall~~ must be made in the manner prescribed by the Alarm Administrator and approved by CAPCOMTCOMM.

B. Alarm dispatch requests may be required to include, ~~but are not limited to~~ the following information:

1. The security alarm site registration number;
2. The location of the alarm activation;
3. The type of alarm activation (i.e., burglary/~~property/~~intrusion, robbery/~~panic/hold-up/ duress~~, or roll-over/airbag deployment);-

4. The security alarm monitoring business' incident number (or other official incident identifier);

5. The security alarm monitoring business' assigned control number.

C. Alarm dispatch requests ~~made to the Department (or its designee)~~ shall must be for police incidents only, and shall must accurately indicate the type of alarm activation (i.e., burglary/~~property/intrusion,~~ or robbery/~~hold-up/panic/duress~~) that motivated the alarm dispatch request.

D. Any security alarm monitoring business initiating an alarm dispatch request that would cause an employee of the City to respond to an security alarm site containing a protective/reactive alarm system shall fully inform and caution the CAPCOM-TCOMM dispatcher at the time the initial request is made of the nature of the alarm system and the precautions the responding employee must take to avoid incurring injury or other ill effects from the system.

16.46.0740 Compliance with monitoring standards required

All security alarm monitoring businesses engaged in monitoring security alarm systems in the City of Olympia shall comply with the monitoring standards set forth in OMC section 5.55.060 ~~of this Code~~.

16.46.080 Alarm dispatch request cancellations

A. An alarm dispatch request may be canceled by the security alarm monitoring business initiating the request at any time up to the point at which the responding police officer reports arrival at the security alarm site to the CAPCOM-TCOMM dispatcher.

B. Alarm dispatch requests may be canceled in accordance with the procedures established by the Alarm Administrator and approved by CAPCOM-TCOMM only by the security alarm monitoring business making the original request.

C. Alarm dispatch requests canceled in accordance with the procedures established by the Alarm Administrator and approved by CAPCOM-TCOMM are not subject to false alarm service fees.

16.46.090 Prohibited devices

A. ~~Effective January 1, 2005, and thereafter, n~~No person shall may operate a security alarm system in the City of Olympia that has a siren, bell, light, or other device audible or visible from any property adjacent to the security alarm site that signals for longer than five (5) consecutive minutes after the alarm is activated, or that repeats the five-minute alarm cycle more than three (3) consecutive times without resetting.

B. ~~Effective January 1, 2005, and thereafter, n~~No person shall may operate a one-plus duress alarm security alarm system in the City of Olympia that is programmed for "one-plus" duress alarms.

C. ~~Effective January 1, 2005, and thereafter, n~~No person shall ~~may~~ operate a security alarm system in a multi-unit complex in the City of Olympia that fails to identify alarm activations by the specific unit involved.

D. ~~Effective January 1, 2005, and thereafter, n~~No person shall ~~may~~ operate a call-up dialer ~~type of security alarm system~~ in the City of Olympia.

16.46.100 Violations

A. The following actions constitute unlawful use of a security alarm system:

1. Any person who activates a security alarm system with the intent to report: a) suspicious circumstances; b) any non-criminal incident; or, c) a need for fire, medical, or other non-police services is guilty of a civil infraction.

2. Any person who violates the provisions of OMC 16.46.060(A) or (B) or 16.46.090(A), (B), (C) or (D) is guilty of a civil infraction.

B. Nothing in this section ~~shall prevent~~ prevents the installation of a single reporting device for both ~~types burglary alarms and robbery alarms and of security alarms,~~ fire alarms and medical alarms, provided that such device complies with OMC 16.46.060 and fire code requirements.

16.46.110 Appropriating public police services for private purposes subject to service fees

A. Causing police to engage in a false alarm response constitutes appropriation of public police services for private purposes and is subject to a service fee.

B. The alarm user is responsible for payment of any service fees.

C. The assessment ~~and/or~~ payment of a service fees under this Chapter does not in any way establish the existence of a contract, real or implied, between the City and an alarm user or between the City and any other party.

D. When, in the opinion of ~~the~~ a responding officer(s), an alarm dispatch request can be reasonably associated with an actual or attempted criminal offense at the involved security alarm site, the alarm is valid and the response is considered a basic police service not subject to any service fees.

E. When, in the opinion of ~~the~~ a responding officer(s), an alarm dispatch request can be reasonably attributed to an earthquake, hurricane, tornado, or other unusually violent act of nature, no service fee ~~shall~~ will be assessed.

F. When, in the opinion of ~~the~~ a responding officer(s), an alarm dispatch request cannot be reasonably attributed to the conditions described in 16.46.110(D) or (E), the incident is a false alarm and the response is considered an appropriation of public police services for private purposes that is subject to a service fees.

G. When the ~~a~~ responding officer(s) is-(are) unable to determine if an alarm is valid or false because of inaccessibility of the security alarm site, the response is presumed to be a false alarm response, and is subject to a service fees. [see OMC 16.46.011(P)]

16.46.120 Fees for appropriating public police services for private purposes

A. The City Manager shall establish service fees for appropriating public police services for private purposes.

1. Separate ~~rates-fees shall must~~ be established for responses to false burglary/~~property/intrusion~~ alarms and to false robbery/~~hold-up/panic/duress~~ alarms.
2. The established ~~rates-fees shall must~~ assure that the full cost of police response to false security alarms is recovered by the City.

B. Service fees are assessed based on the response requested, regardless of the nature of the actual incident. An alarm dispatch request reporting a robbery alarm, for example, is subject to the false alarm penalty fee applicable to robbery false alarm responses, even if the alarm activation should properly have been reported as a burglary alarm.

16.46.130 Authorization to issue citations and assess service fees

A. The Chief of Police shall grant ~~The the~~ Alarm Administrator is ~~granted~~ a special commission ~~by the Chief of Police~~ to issue citations pursuant to this Chapter.

B. The Alarm Administrator is hereby authorized ~~by the City Council~~ to assess service fees pursuant to 16.46.120.

16.46.140 Fee processing

A. Security Alarm-alarm monitoring businesses ~~contracting with customers to provide monitoring services (or their agents)~~ shall assure that alarm users of security alarm sites ~~customers residing in the City~~ complete initial registration forms and remit the required registration fee to the City (or its designee) prior to activation of monitoring service.

B. The City may contract with a private vendor to process and bill service fees and registration fees.

C. All fees are due and payable on receipt of invoice. Fees that are unpaid thirty (30) days or more after the date of invoice are considered past due for purposes of this Chapter.

D. A late fee of \$10 ~~or 10% of the outstanding balance, whichever is greater,~~ may be imposed on past due accounts to cover the cost of processing and collection.

16.46.150 Suspension and revocation of registration

A. The Alarm Administrator shall suspend the alarm registration of Any any alarm user having more than three (3) false alarm responses in any calendar year one year period. Such suspension shall, begins on the event of the fourth such incident, have his/her/their alarm registration suspended for and runs for ninety (90) days or the balance of the year for which the registration is valid, whichever is greater longer.

B. The Alarm Administrator shall suspend the alarm registration of Any any alarm user having alarm service fees past due on January 1st of any year. Such suspension shall have his/her/their registration suspended from begins the first business day following January 1st and runs until all outstanding fees have been paid in full.

C. The Alarm Administrator shall revoke the alarm registration of Any any alarm user having three (3) suspensions in any five (5) year period. Such revocation shall, is effective- on the event of the third suspension, have his/her/their alarm registration revoked.

D. Furnishing false information on an alarm registration application is prohibited.

1. On the first offense, the Alarm Administrator shall suspend the alarm user's registration for thirty (30) days.

2. On the second offense, the Alarm Administrator shall revoke the alarm user's registration.

E. The Alarm Administrator shall notify an alarm user of a registration suspension or revocation involving that alarm user. Such notification must include a description of the basis for the suspension or revocation, the suspension starting and ending dates (when applicable) or revocation starting date (when applicable), and a description of appeal options and processes.

16.46.160 False alarm awareness classes

A. ~~The Alarm Administrator shall conduct a false alarm awareness class no less than twice each calendar year.~~

B. One time per security alarm site, an alarm user may Completion complete of the a false alarm awareness class conducted by the Alarm Administrator by an alarm user (i.e., the person responsible for operation of a registered alarm system) may serve in lieu of a registration suspension one time per registered alarm site.

16.46.170 Appeals

A. An alarm user may appeal Service the imposition of service fees, or a registration suspension or revocation, may be appealed to the Alarm Appeals Officer, as follows:

1. An alarm user initiates The the appeal process is initiated by the alarm user by sending an appeal request, in the form of a letter to the Alarm Appeals Officer, requesting an appeal conference and specifying the reasons for the appeal. Theis letter appeal request must be received by the Alarm Appeals

Officer within ten (10) working business days after receipt of the service fee invoice or receipt of the notice of registration suspension or revocation.

2. Imposition of a sService fees may be appealed only on the grounds that the incident cited as the basis for the imposition of a service fee was, in fact, not a false alarm response. The alarm user must, in his/her the letter requesting an appeal appeal request, describe credible evidence in his/her possession that he/she can present to the Alarm Appeals Officer that supports the contention that the involved incident was a valid alarm, as described in 16.46.110(D).

3. Circumstances that are not grounds for appeal under this Chapter include, but are not limited to, the following:

- a. Instances involving accidental or unintentional alarm activation.
- b. Instances involving lack of knowledge of system operation or lack of training on system use.
- c. Instances involving "extenuating circumstances."

4. In an instances in which an allegedly inappropriate action by an security alarm monitoring business (such as making an alarm dispatch request in error, failing to properly adjust and/or test alarm equipment, or failing to properly cancel an alarm dispatch request) results in a service fee being imposed on an alarm user, the following rules apply:

a. Imposition of a Service ~~service~~ fees resulting from such instances ~~are a security alarm monitoring business error~~ is not subject to appeal under this Chapter. Alarm users must seek redress for fees imposed in such situations from the security alarm monitoring business, not the City.

b. An alarm user may appeal the determination that an incident was a false alarm for the purpose of establishing that the F false alarm incidents was caused by a security alarm monitoring business error ~~may be appealed under this Chapter for the purpose of averting registration suspension.~~

~~e. —If an Alarm~~ alarm users who, ~~on appeals,~~ under this subsection demonstrates to the satisfaction of the Alarm Appeals Officer, based on credible evidence, that a false alarm incident was attributable caused solely to by an alarm business error, such ~~shall not have that false alarm~~ incident will not apply toward or be the cause of a registration suspension.

5. The Alarm Appeals Officer may reject, without further process, an appeal ~~requests for appeals~~ that are ~~is~~ not supported by credible evidence ~~from the appellant.~~ The Alarm Appeals Officer shall send Notice ~~written notice~~ of rejection of an appeal ~~request for appeal~~ shall be sent to the appellant in writing

within five (5) workingbusiness days following receipt of the appeal request by the Alarm Appeals Officer.

6. The filing of an appeal request ~~for an appeal conference with an Alarm Appeals Officer sets aside~~ stays any pending service fee or related service suspension or /revocation until the Alarm Appeals Officer either rejects the appeal request, as described in 16.46.170(A)(~~15~~), or renders a final decision.

7. The Alarm Appeals Officer, ~~on receipt of an appeal request,~~ shall conduct an appeal conference at a location within the City in Olympia within fifteen (15) workingbusiness days after receiving the appeal request, ~~and shall determine if grounds exist to waive or cancel the fee or action.~~

8. At the appeal conference, the Alarm Appeals Officer shall consider evidence presented by any interested person(s). ~~Because false alarm responses are based on the professional judgment of the responding officer using the facts known to the officer at the time of the incident, the burden of proof in appeals is on the appellant. The appellant alarm user has the burden to must establish, with based on~~ credible evidence, that facts that existed at the time of the incident, but were not considered by the officer, ~~existed at the time of the incident leads~~ to the reasonable conclusion that the incident ~~involved~~ was a valid alarm, as described in 16.46.110(D). The Alarm Appeals Officer shall make ~~his/her~~ the appeal decision based on the presence of such facts and conclusion.

9. The Alarm Appeals Officer shall ~~render issue a written appeal decision and shall notify provide the~~ appellant alarm user and the Alarm Administrator ~~thereof a copy of the decision in writing within ten~~ (10) workingbusiness days after the appeal conference is ~~held~~ completed. The Alarm Appeals Officer may affirm, waive, cancel, or modify the ~~penalty service~~ fee or action that is the subject of the appeal.

10. If the Alarm Appeals Officer affirms or modifies the amount of a service fee due, that amount becomes immediately due and payable.

11. Appeal decisions are reviewed and approved or rejected by the Chief of Police prior to becoming official. Once approved by the Chief of Police, ~~The official~~ the decision of the Alarm Appeals Officer is final, and no further appeals or remedies are available, except as provided by law.

B. Violations that are civil infractions or misdemeanors under this Chapter are subject to the due process provisions of law available through the Olympia Municipal Court.

16.46.171 Authority of Alarm Appeal Officer

The following cases ~~shall beare~~ within the jurisdiction of the Alarm Appeals Officer under ~~the terms and~~ procedures of this Chapter.

A. Any and all false alarm appeals governed by this chapter.

B. Alarm registration revocation and/or suspension of any system located within the City of Olympia or its jurisdiction governed by this Chapter. Administration of service fees and/or fines related to or applicable to any security alarm system authorized by this Chapter.

C. Any and all other administrative alarm appeals as they may pertain to security alarm systems located within the City of Olympia, including appeals as set forth in ~~section OMC 5.55.090 of this Code.~~

16.46.172 Alarm Appeals Officer selection

~~The Chief of Police shall select~~ The the Alarm Appeals Officer shall be selected by the Chief of Police. The Alarm Appeals Officer may be retained on a professional service contract for a term and on conditions determined appropriate by the Chief of Police. Such contract may provide that the Alarm Appeals Officer may retain the services of masters to hold hearings as are needed to render aid and advice regarding technical or specialized issues that may be presented to the Alarm Appeals Officer. Such contract may also provide for Alarm Appeals Officers pro tem to serve in the absence of the Alarm Appeals Officer on such terms and conditions deemed appropriate by the Chief of Police.

16.46.173 Qualification and removal

~~The Chief of Police shall appoint~~ Alarm Appeals Officers shall be appointed solely with regard to based on their qualifications for the duties of their office and will have such training and experience as will qualify them to conduct administrative or quasi-judicial hearings on regulatory enactments and to discharge the other functions conferred upon them. The Alarm Appeals Officer ~~shall may~~ hold no other elective or appointive office or position with the City of Olympia. The Alarm Appeals Officer may be removed from office for cause by the Chief of Police.

16.46.174 Improper influence, conflict of interest, and appearance of fairness

A. No City official, elective or appointive, ~~shall may~~ attempt to influence the Alarm Appeals Officer in any matter officially before ~~him/her~~ the Alarm Appeals Officer so as to constitute misconduct of a public office under RCW 42.20 or a violation of the Appearance of Fairness Doctrine.

B. The Alarm Appeals Officer ~~shall may~~ conduct all proceedings in a manner to avoid conflicts of interest or other misconduct and to avoid violations of the Appearance of Fairness Doctrine. If such conflicts or violations cannot be avoided in a particular case, the Alarm Appeals Officer shall assign an Alarm Appeals Officer pro tem to act in ~~his/her~~ the Alarm Appeals Officer's absence.

16.46.175 Organization, rules

A. The Office of the Alarm Appeals Officer ~~shall be~~ is under the administrative supervision of the Alarm Appeals Officer and ~~shall must~~ be separate from the Olympia Police Department.

B. The Alarm Appeals Officer ~~shall be~~ empowered to adopt rules for the scheduling and conduct of hearings and other procedural matters related to the duties of ~~his/her the~~ office. Such rules may provide for cross examination of witnesses. Further, such rules ~~shall~~ must provide for recording of the proceedings and for compliance with the State, Federal, and City laws which may govern such a proceeding.

In rendering a decision, the Alarm Appeals Officer is hereby authorized to take judicial notice of all duly-adopted rules, ordinances, standards, plans, regulations, and policies of the ~~City of Olympia~~ and other public agencies.

16.46.180 Exceptions

The provisions of this Chapter ~~shall do not~~ apply to temporary alarm systems used by the Department or other public law enforcement agencies for investigative or protective purposes (e.g., VARDA, WAVE, or similar systems).

16.46.181 Special rules applicable to public schools

A. Public schools are subject to the following special rules:

1. Security Alarm monitoring companies are exempt from making verification telephone calls, as required in OMC 5.55.060(A), to public school sites between the hours of 11:00 PM and 6:00 AM, and all day on Saturdays, Sundays, and school holidays.
2. Public schools are subject to the following service fee structure:
 - a. Public schools are subject to annual registration rules, but are exempt from paying the annual registration fees applicable to government facilities, as described in OMC 16.46.031.
 - b. No fee is charged for the first false alarm in any calendar year.
 - c. The fee for the second false alarm in any calendar year is waived, provided the site administrator (or designee) attends the next available false alarm awareness class;
 - d. The third and all subsequent false alarms in any calendar year are charged at the standard service fee rate.
3. Public schools sites are exempt from registration suspension or revocation.

B. To qualify for special rules and exemptions under this Section, an security alarm site must meet the following criteria:

1. The site is located within the ~~municipal boundaries of the City of Olympia~~ limits; and

2. The site is a public school serving children in one or more of grades K-12, owned and operated by Olympia School District 111; or

3. The site is a public school site serving children in one or more of grades K-12, owned and operated by Educational Service District 113.

C. The Alarm Administrator may make any other special rules and exceptions as are deemed necessary to assure that appropriate protection and accountability is maintained at public schools.

Section 3. Corrections. The City Clerk and codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4. Severability. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of the Ordinance or application of the provisions to other persons or circumstances shall remain unaffected.

Section 5. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 6. Effective Date. This Ordinance shall take effect thirty (30) days after publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:



DEPUTY CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:



City Council

Approval of Designs for the 2019 Traffic Box Wrap Project

Agenda Date: 3/26/2019
Agenda Item Number: 6.A
File Number: 19-0284

Type: decision **Version:** 1 **Status:** Other Business

Title

Approval of Designs for the 2019 Traffic Box Wrap Project

Recommended Action

Committee Recommendation:

The Arts Commission recommends approval of 10 designs for the Traffic Box Public Art Project as determined by public vote.

City Manager Recommendation:

Move to approve 10 designs for the Traffic Box Public Art Project as determined by public vote.

Report

Issue:

Whether to approve designs for the 2019 Traffic Box Wrap project, re-wrapping and adding to the collection currently downtown.

Staff Contact:

Stephanie Johnson, Arts Program Manager, Parks, Arts & Recreation, 360.709.2678

Presenter(s):

Angel Nava, Arts Program Specialist
Timothy Grisham, Art Commission Chair

Background and Analysis:

Forty-four proposals were received from area artists, across a wide range of design and materials.

Voting took place February 1-28. The public participated through the City's Facebook site or in-person at the Olympia Center. Staff received 20,920 votes in total (18,095 in 2018) - tally sheets and images of the top 10 designs and honorable mentions were shared at the March 14 Arts Commission meeting, and recommended to Council for approval.

Once approved by Council, the images will move into fabrication, to be reprinted on vinyl and installed on 10 boxes throughout Olympia. The wraps are expected to last for several years.

Type: decision **Version:** 1 **Status:** Other Business

Neighborhood/Community Interests (if known):

This project received great community response and participation.

Options:

1. Approve the publicly-selected designs for Olympia traffic boxes for fabrication and installation.
2. Modify the recommendation.
3. Don't approve some or all of the proposed designs.

Financial Impact:

\$13,000 identified in the 2019 Municipal Art Fund

Attachments:

2019 Top Ten Traffic Box Wraps and Honorable Mentions

Olympia Traffic Box Wrap Project



Dave Sanders | Seasonal Reflections



YOUR
ARTWORK
HERE



Kris Sproul | Tipsoo Lake Pink Sunset

2019 Public Vote Top 10



Dave Sanders | Seasonal Reflections



Kris Sproul | Tipsoo Lake Pink Sunset



YOUR
ARTWORK
HERE

2019 Process

- Deadline November 1 (previously Jan)
- 44 Complete Submissions
- Smooth process with Online Form
- Art Commission Review 11/8
- Voting Month: February 2019
- Install Summer 2019
- Works slated for downtown: part to replace worn boxes, part to go on new



YOUR
ARTWORK
HERE

2019 Voting

- 20,920 total votes
- Up by 2,347 or 11% compared to 2018
- 71 votes via paper ballot

Honorable Mentions

More than 650 votes



656 votes

Eowyn Grubbs - Even Mountains



660 votes

Jahla Brown – Olympia Magic



686 votes

Alice Liou - Magic Kingdom



727 votes

Sandra Wallace - Turtlelove

Top 10



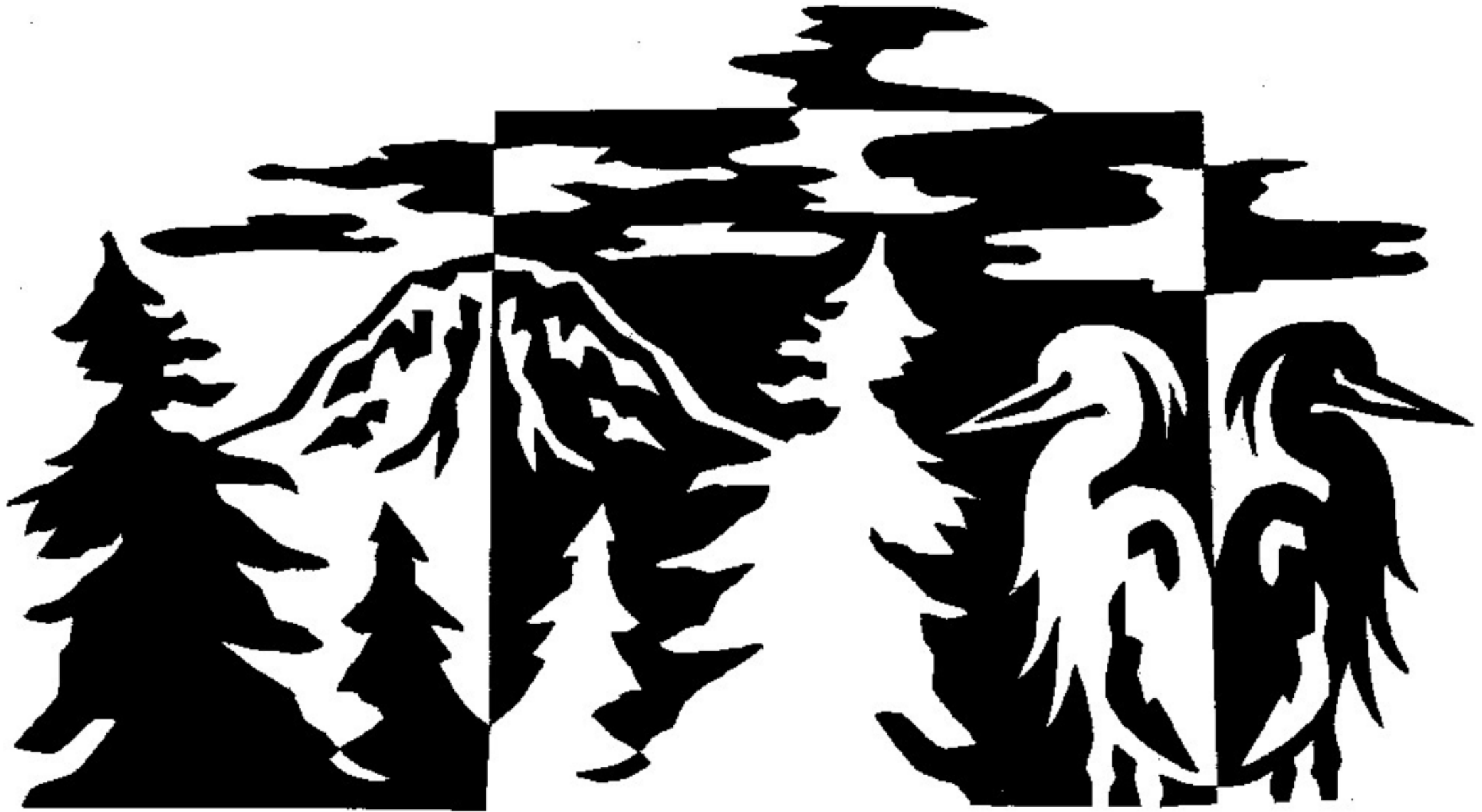
1100 votes

Angie Lea Regensburg - Octo Flow



1082 votes

Nancy Broach - Heron at Boston Harbor



934 votes

Missy Maxwell - Papercut Rainier Heron



900 votes

Michele Burton - In the Woods



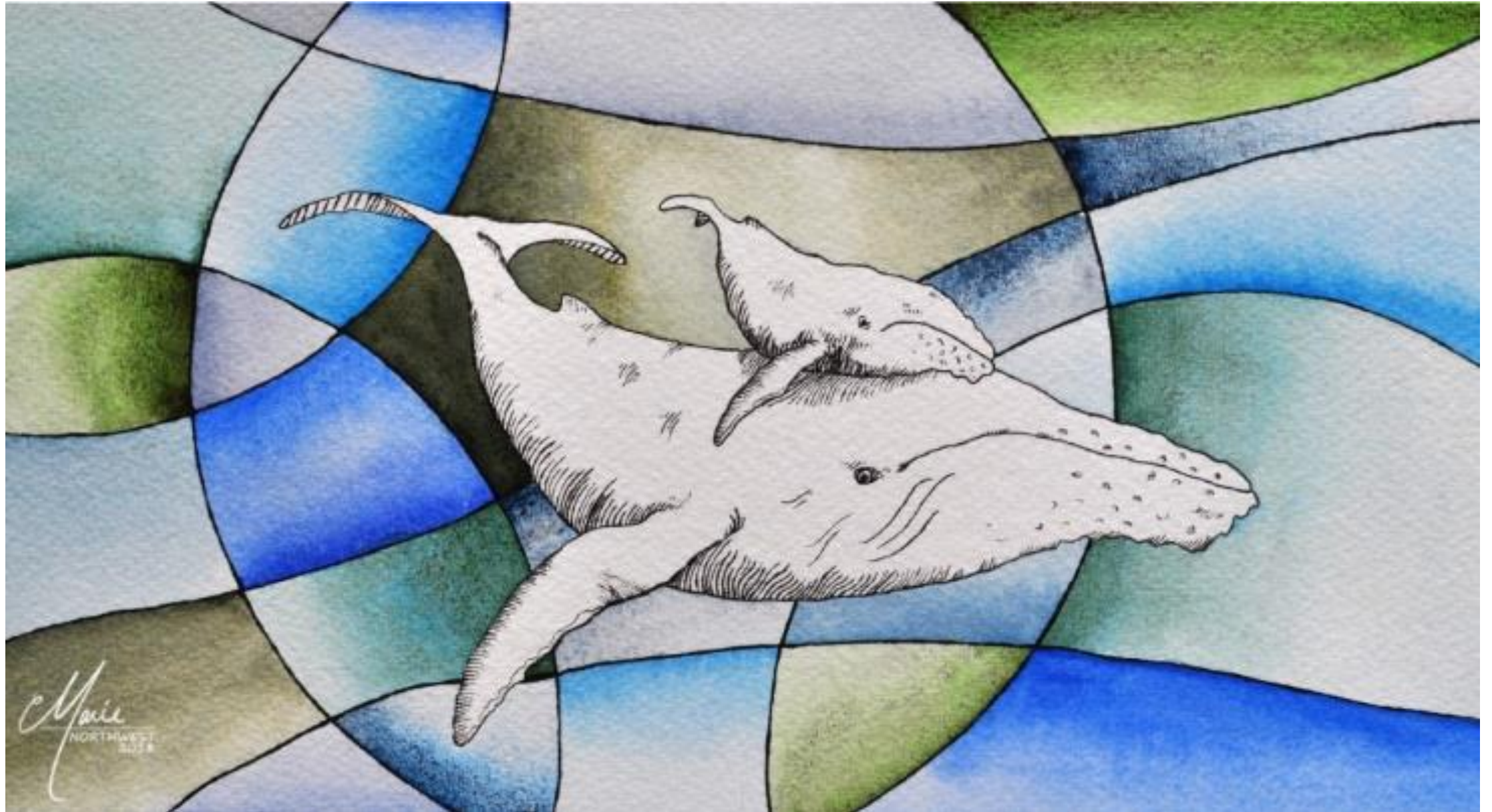
850 votes

Doyle Fanning - Western Eclipse



849 votes

Brad Rinke – Private Garden



784 votes

CMarie Northwest - Geometric Humpback Whale



770 votes

Adrianna Gordon - Curious Creatures



764 votes

Trixy Eichler - Lady of the Wild



747 votes

Jannah Kirkland - Dusky Duo

2019 Public Vote Top 10



Dave Sanders | Seasonal Reflections



Kris Sproul | Tipsoo Lake Pink Sunset



City Council

Approval of 2019 Percival Plinth Project Sculptures for Exhibition

Agenda Date: 3/26/2019
Agenda Item Number: 6.B
File Number: 19-0285

Type: decision **Version:** 1 **Status:** Other Business

Title

Approval of 2019 Percival Plinth Project Sculptures for Exhibition

Recommended Action

Committee Recommendation:

The Arts Commission recommends approval of the slate of 16 sculptures for the 2019 Percival Plinth Project.

City Manager Recommendation:

Move to approve the slate of sculptures recommended by the jury for the 2019 Percival Plinth Project exhibition of rotating sculpture.

Report

Issue:

Whether to approve the slate of sculptures recommended by the jury for the 2019 Percival Plinth Project exhibition of rotating sculpture.

Staff Contact:

Stephanie Johnson, Arts Program Manager, Parks, Arts & Recreation, 360.709.2678

Presenter(s):

Angel Nava, Arts Program Staff
Kathy Murray, Arts Commissioner

Background and Analysis:

The jury, composed of Arts Commissioners Stacy Hicks and Kathy Murray, along with former People's Prize winner Cyrra Robinson met on Thursday March 7, to review the 26 applications. The Arts Commission review followed on March 14.

If approved by Council, works will be installed the morning of Friday, June 21, 2019, followed by the Voting Kick Off event on Percival Landing from 5:30pm-7:30pm. The public vote is scheduled to go through the month of July.

Neighborhood/Community Interests (if known):

631 ballots were received in 2018.

Options:

1. Approve the 16 sculptures recommended for the 2019 Percival Plinth Project.
2. Modify the recommendation.
3. Do not approve the 16 sculptures recommended for the 2019 Percival Plinth Project.

Financial Impact:

\$700 honoraria per sculpture, up to \$10,000 for the People's Prize purchase.

Attachments:

2019 Percival Plinth Project Sculpture Recommendation

2019 Percival Plinth Project Recommendation

March 26, 2019



Project Background

- Up to 16 sculptures displayed on Percival Landing for up to one year, \$700 honorarium. Peoples' Prize of one piece for purchase – not more than \$10,000.
- Works will be installed morning of Friday, June 21, 2019 followed by Voting Kick Off event on Percival Landing from 5:30pm-7:30pm
- Public vote is scheduled to go through the month of July.



Jurors

- Cyrra Robinson – 2017 People’s Choice Award Recipient
- Kathy Murray - Olympia Arts Commission
- Stacy Hicks - Olympia Arts Commission



Jury

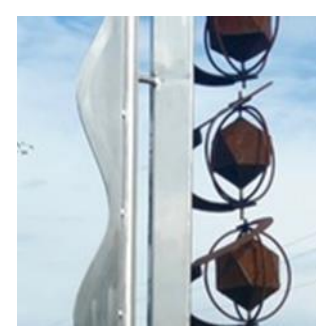
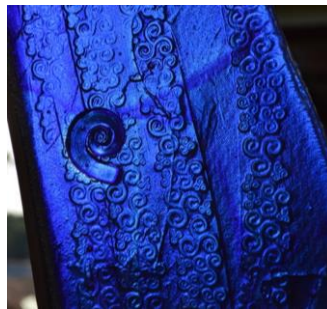
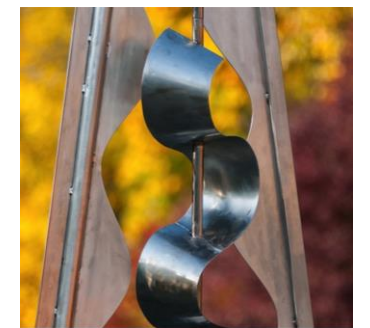
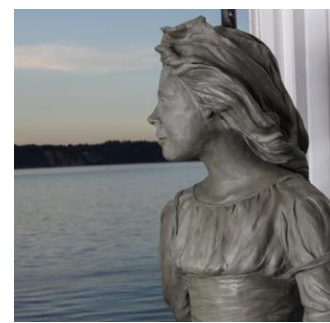
- Jury took place on March 9, 2019 at The Olympia Center
- 26 applications – 20 complete applications
- Jury is recommending 16 sculptures with no alternates



2019

Percival Plinth Project

Recommendations



Ground

Artist: Ken Turner

Seattle, WA

Ground— Image 1

Medium: stainless steel

Dimensions: 62" x 22" x 22"

Value: \$4000.00

Artist: Ken Turner

Seattle, WA



Ground— Image 2

Medium: stainless steel

Dimensions: 62" x 22" x 22"

Value: \$4000.00

Artist: Ken Turner

Seattle, WA



Ground— Image 3

Medium: stainless steel

Dimensions: 62" x 22" x 22"

Value: \$4000.00

Artist: Ken Turner

Seattle, WA



Ground– Artist Statement

My sculpture is a static representation of time. This takes many forms but usually involves implied motion. It could be a figure in motion, a progression, or a 'becoming'. That is, one thing becoming something else. The sculptures also change with the light of the day and viewer position. Ground, is a representation of the fraction of a second when lightening connects with the earth.

Big Horn Sheep

Artist: Jim Johnson

Salem, OR

Big Horn Sheep— Image 1

Medium: Cast Bronze

Dimensions: 6' x 2' x 2'

Value: \$7000.00

Artist: Jim Johnson

Salem, OR



Big Horn Sheep– Image 2

Medium: Cast Bronze

Dimensions: 6' x 2' x 2'

Value: \$7000.00

Artist: Jim Johnson

Salem, OR



Big Horn Sheep– Image 3

Medium: Cast Bronze

Dimensions: 6' x 2' x 2'

Value: \$7000.00

Artist: Jim Johnson

Salem, OR



Big Horn Sheep– Artist Statement

In the past, I made cast bronze sculpture for public art but found it very expensive. I then started using just cast bronze face and hands on my public pieces. By doing it this way I've been able to make large pieces of public art that both I and cities can better afford. I also found that I can make work out of steel and have it powder coated and have it very durable outside. In my art work I try to both show feeling and movement.

Life's ups and downs

Artist: Ken Turner

Seattle, WA

Life's ups and downs– Image 1

Medium: stainless steel

Dimensions: 76" x 24" x 33"

Value: \$6000.00

Artist: Ken Turner

Seattle, WA



Life's ups and downs— Image 2

Medium: stainless steel

Dimensions: 76" x 24" x 33"

Value: \$6000.00

Artist: Ken Turner

Seattle, WA



Life's ups and downs— Image 3

Medium: stainless steel

Dimensions: 76" x 24" x 33"

Value: \$6000.00

Artist: Ken Turner

Seattle, WA



Life's ups and downs– Artist Statement

My sculpture is a static representation of time. This takes many forms but usually involves implied motion. It could be a figure in motion, a progression, or a 'becoming'. That is, one thing becoming something else. The sculptures also change with the light of the day and viewer position. In Life's Ups and Downs, a plant like sprout grows to full height and then dies back. The dying plant supports the rest. The circle of life.

Inspiration No. 1

Artist: Robert Gigliotti

Bow, WA

Inspiration No. 1– Image 1

Medium: stainless steel

Dimensions: 68" x 12" x 12"

Value: \$3500.00

Artist: Robert Gigliotti

Bow, WA



Inspiration No. 1– Image 2

Medium: stainless steel

Dimensions: 68" x 12" x 12"

Value: \$3500.00

Artist: Robert Gigliotti

Bow, WA



Inspiration No. 1– Image 3

Medium: stainless steel

Dimensions: 68" x 12" x 12"

Value: \$3500.00

Artist: Robert Gigliotti

Bow, WA



Inspiration No. 1– Artist Statement

The goal of most of the art I do is to point to the fact that “All Is One.” This means that beyond being interconnected we are all literally One. Many of the great spiritual traditions, such as Buddhism, have been teaching this for thousands of years. This can be shown with quantum physics as well using the particle/wave phenomenon. If you ask of a particle where is it? It is a particle. If you ask how fast is it going it is a wave. What is a wave? Pure energy. In other words, things that seem solid are actually energy. Energy is all inclusive. You cannot separate anything from energy. From that perspective art becomes a spiritual practice. I often refer to this work as “visual koan” borrowing a word from Zen. The most famous koan is probably “what is the sound of one hand clapping.” How does one row a boat without a boat? Or, how does one ride a motorcycle that doesn’t have a frame? A koan is designed to show that the separation we perceive between subject and object is an illusion.

Polyhelix

Artist: Rodger Squirrell

Lake Forest Park, WA

Polyhelix– Image 1

Medium: Mild Steel and Stainless Steel

Dimensions: 112" x 36" x 16"

Value: \$10000.00

Artist: Rodger Squirrell

Lake Forest Park, WA



Polyhelix– Image 2

Medium: Mild Steel and Stainless Steel

Dimensions: 112" x 36" x 16"

Value: \$10000.00

Artist: Rodger Squirrell

Lake Forest Park, WA



Polyhelix— Image 3

Medium: Mild Steel and Stainless Steel

Dimensions: 112" x 36" x 16"

Value: \$10000.00

Artist: Rodger Squirrell

Lake Forest Park, WA



Polyhelix– Artist Statement

Polyhelix is a stainless steel flag set off by a series of steel icosahedrons that display a warm reddish brown patina. In chemistry the icosahedron is easier to make than a sphere and is more efficient for storing certain compounds than a square. Each has 30 edges and 20 equilateral triangle faces with five meeting at each of its twelve vertices. Found in biology and chemistry, the icosahedrons on Polyhelix display a shape that fans of Dungeons and Dragon will immediately recognize as the shape of the dice used in the game.

There is a physical and emotional energy that resides in previously used materials because of the inventors, engineers, and metal workers that preceded me. I want to capture that energy and illuminate it. Polyhelix comes closest to reflecting my appreciation for the beauty of the icosahedron and its unique and powerful shape and allows me to share this appreciation of both the shape and material with the public.

The Giant and I

Artist: Nathan Robles

Kennewick, WA

The Giant and I— Image 1

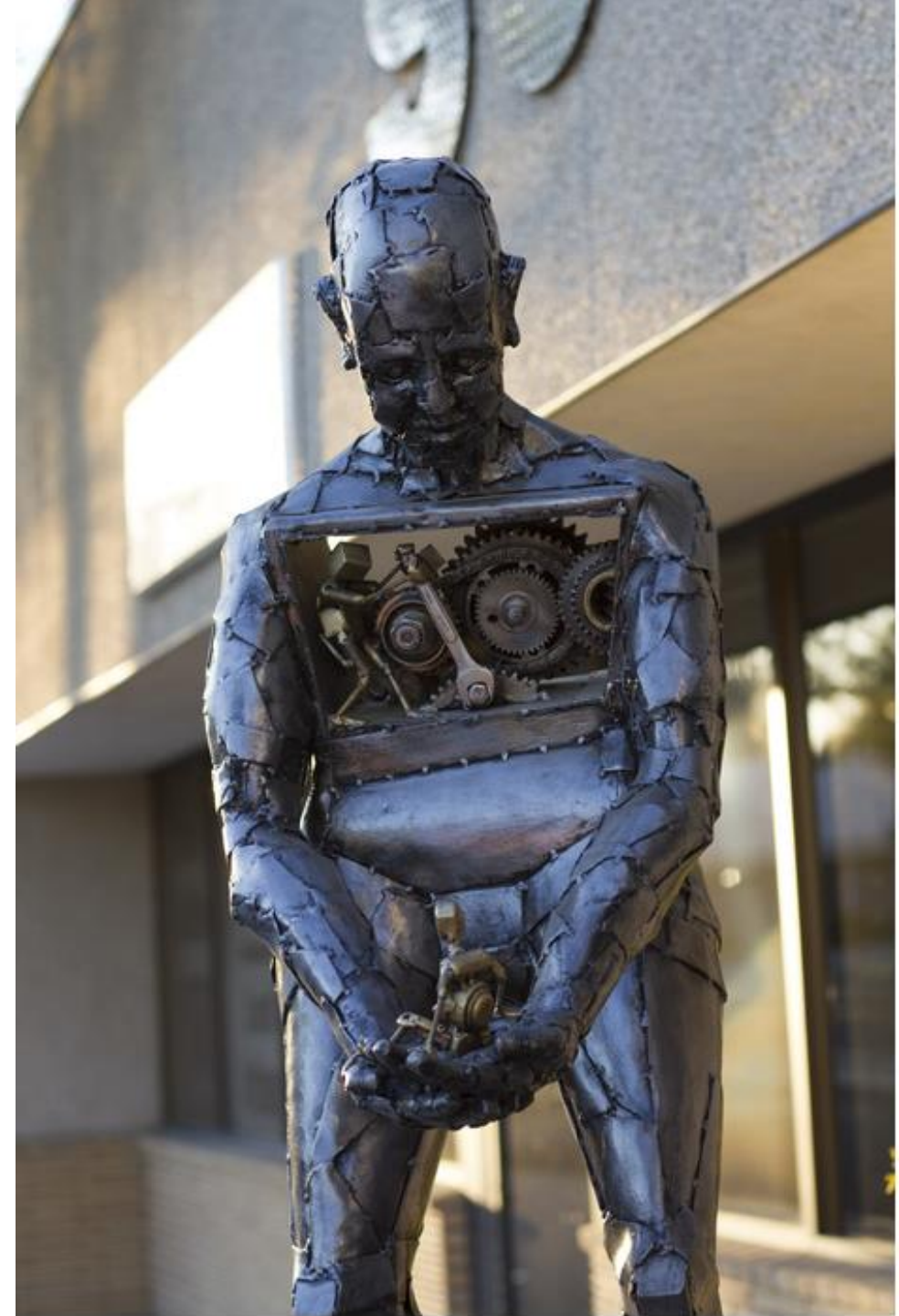
Medium: Steel

Dimensions: 7' x 2.5' x 2.5'

Value: \$9750.00

Artist: Nathan Robles

Kennewick, WA



The Giant and I— Image 2

Medium: Steel

Dimensions: 7' x 2.5' x 2.5'

Value: \$9750.00

Artist: Nathan Robles

Kennewick, WA



The Giant and I— Image 3

Medium: Steel

Dimensions: 7' x 2.5' x 2.5'

Value: \$9750.00

Artist: Nathan Robles

Kennewick, WA



The Giant and I – Artist Statement

When I first began welding steel to make my sculptures I was excited about the possibilities of what I could create. The skills I've gained in this medium have allowed me to develop the themes that give my artwork meaning. One of the recurring themes of my work is the journey of life. I am continually striving to depict the struggles, triumphs and relationships that guide us into being the individuals we are.

The human figure is an important part of my work. I frequently place my figures in "landscapes" in which the person is interacting with their environment. The environment might be a giant wave they are sailing on, or a cliff they are climbing. Sometimes the landscapes are symbolic shapes, such as a large circle representing eternity. Part of the purpose of my work is creating something that can be widely interpreted. I'm interested in making sculptures that can be relatable to people on different levels. I hope others find new meanings from my work that I hadn't considered.

Inside Out 9

Artist: MacRae Wylde

Hood River, OR

Inside Out 9– Image 1

Medium: Aluminum and Steel

Dimensions: 102" x 37" x 36"

Value: \$6500.00

Artist: MacRae Wylde

Hood River, OR



Inside Out 9– Image 2

Medium: Aluminum and Steel

Dimensions: 102" x 37" x 36"

Value: \$6500.00

Artist: MacRae Wylde

Hood River, OR



Inside Out 9– Image 3

Medium: Aluminum and Steel

Dimensions: 102" x 37" x 36"

Value: \$6500.00

Artist: MacRae Wylde

Hood River, OR



Inside Out 9– Artist Statement

I have been building sculpture since I was a child. I have always been fascinated with how things went together, not just how they worked, but the blending of parts to make a whole. Paying attention has always been important to me. I try to see the whole while making sure the details work out. I try to step back and make sure there is a good reason for my actions. I look at objects for themselves and how they sit in space. My art education has been both long and unconventional. I have been to art schools, I have been to wooden boat building school. I have worked as an architectural draftsman. I have built convertibles out of new sports cars. I have worked in art galleries. I have built wooden boats. I have fabricated marine stainless steel parts for sailboats. I have built stair cases and doors, hand rails and hinges. I have been building sculpture all along.

Bear Listening in A Story Place

Artist: Nancy Thorne-Chambers

Olympia, WA

Bear Listening in A Story Place— Image 1

Medium: Bronze

Dimensions: 38" x 40" x 24"

Value: \$10000.00

Artist: Nancy Thorne-
Chambers

Olympia, WA



Bear Listening in A Story Place— Image 2

Medium: Bronze

Dimensions: 38" x 40" x 24"

Value: \$10000.00

Artist: Nancy Thorne-
Chambers

Olympia, WA



Bear Listening in A Story Place— Image 3

Medium: Bronze

Dimensions: 38" x 40" x 24"

Value: \$10000.00

Artist: Nancy Thorne-
Chambers

Olympia, WA



Bear Listening in A Story Place– Artist Statement

Bear Listening to stories in A Story Place has come to read his poems to those who will listen. He has gained confidence and encouragement from his animal friends who are also there in A Story Place. Bear and the installation was created by Nancy Thorne Chambers. It speaks to the magic of endless possibilities for everyone to come together to help make our world a better place.

Bear was originally hand-built in clay then reproduced in bronze with colorful patinas.

As a child my voice was small and not heard, but my confidence and communication skills grew through art and writing. My creations dramatize my wish for all cultures to co-exist in harmony. Here, Bear listens intently to a young girl read a story as he waits patiently to read his poems aloud too.

Rabbit Listening in A Story Place

Artist: Nancy Thorne-Chambers

Olympia, WA

Rabbit Listening in A Story Place— Image 1

Medium: Bronze

Dimensions: 30" x 15" x 19"

Value: \$10000.00

Artist: Nancy Thorne-
Chambers

Olympia, WA



Rabbit Listening in A Story Place— Image 2

Medium: Bronze

Dimensions: 30" x 15" x 19"

Value: \$10000.00

Artist: Nancy Thorne-
Chambers

Olympia, WA



Rabbit Listening in A Story Place— Image 3

Medium: Bronze

Dimensions: 30" x 15" x 19"

Value: \$10000.00

Artist: Nancy Thorne-
Chambers

Olympia, WA



Rabbit Listening in A Story Place– Artist Statement

A realistic look Rabbit dressed in fancy clothing listening to a girl read a story. Part of a larger installation with several other animals that join together in harmony for the purpose of learning and having fun in their community.

blue spire

Artist: Gerry Newcomb

Seattle, WA

blue spire— Image 1

Medium: Cast Glass/steel

Dimensions: 123" x 20" x 3"

Value: \$8000.00

Artist: Gerry Newcomb

Seattle, WA



blue spire— Image 2

Medium: Cast Glass/steel

Dimensions: 123" x 20" x 3"

Value: \$8000.00

Artist: Gerry Newcomb

Seattle, WA



blue spire— Image 3

Medium: Cast Glass/steel

Dimensions: 123" x 20" x 3"

Value: \$8000.00

Artist: Gerry Newcomb

Seattle, WA



blue spire— Image 4

Medium: Cast Glass/steel

Dimensions: 123" x 20" x 3"

Value: \$8000.00

Artist: Gerry Newcomb

Seattle, WA



blue spire– Artist Statement

I am drawn to the idea of being able to present 2 sides of the same artwork. The relief surface, with all the detailing and graphic imagery, and the 'reverse' being able to see into and thru the glass, to the same images, but now 'removed' by being mirror imaged. That subtle frisson of being able to offer 1 piece with 2 separate aspects.

My latest work using glass and steel, specifically rusted steel, is to try and present the 2 materials in a different aspect of what they are normally perceived.

I'm trying to handle the steel in a more fluid plastic way; I'm trying to use the glass in a way that presents it possibly as a material more massive, heavier than the steel.

My interest in presenting this work to the larger community is to ask people to view the undulating wave as an open ended visual idea as they bring their own life experiences to it. The scale of the glass I hope will stimulate some new notions of what is glass!

Rapture, Wrapped Sure, Rapped Ur

Artist: Karsten Boysen

Port Orchard, WA

Rapture, Wrapped Sure, Rapped Ur – Image 1

Medium: welded upcycled steel
culvert

Dimensions: 8' x 5' x 4'

Value: \$9500

Artist: Karsten Boysen

Port Orchard, WA



Rapture, Wrapped Sure, Rapped Ur – Image 2

Medium: welded upcycled steel
culvert

Dimensions: 8' x 5' x 4'

Value: \$9500

Artist: Karsten Boysen

Port Orchard, WA



Rapture, Wrapped Sure, Rapped Ur – Image 3

Medium: welded upcycled steel
culvert

Dimensions: 8' x 5' x 4'

Value: \$9500

Artist: Karsten Boysen

Port Orchard, WA



Rapture, Wrapped Sure, Rapped Ur– Artist Statement

Art for the community makes a community for art.

My best work reflects the community where I live – a virtual collaboration of spirit and enterprise.

Art is all about mystery, stealth, and transformation – to reveal the dynamics of existence.

The materials I use are often selected by a twist, a bend, a crumple – almost as if returning to a natural state. The movement mimics nature and all of its phenomena including the cosmos.

My work emulates nature, and the essence of nature – something artists have known from time immemorial -- in the spiral, the DNA twist that imparts life to all things.

The spiral in space animates my art.

On the value of recycling and upcycling salvaged metals:
What we discard today may be the best of what we have tomorrow.

The mind is silenced, the self gets out of the way, and the work is allowed to express itself.

Work

Artist: Nathan Robles

Kennewick, WA

Work– Image 1

Medium: steel

Dimensions: 6.3' x 2.5' x 2.5'

Value: \$8500.00

Artist: Nathan Robles

Kennewick, WA



Work— Image 2

Medium: steel

Dimensions:
6.3' x 2.5' x 2.5'

Value:
\$8500.00

Artist: Nathan
Robles

Kennewick, WA



Work— Image 3

Medium: steel

Dimensions: 6.3' x 2.5' x 2.5'

Value: \$8500.00

Artist: Nathan Robles

Kennewick, WA



Work— Image 4

Medium: steel

Dimensions: 6.3' x 2.5' x 2.5'

Value: \$8500.00

Artist: Nathan Robles

Kennewick, WA



Work– Artist Statement

When I first began welding steel to make my sculptures I was excited about the possibilities of what I could create. The skills I've gained in this medium have allowed me to develop the themes that give my artwork meaning. One of the recurring themes of my work is the journey of life. I am continually striving to depict the struggles, triumphs and relationships that guide us into being the individuals we are.

The human figure is an important part of my work. I frequently place my figures in "landscapes" in which the person is interacting with their environment. The environment might be a giant wave they are sailing on, or a cliff they are climbing. Sometimes the landscapes are symbolic shapes, such as a large circle representing eternity. Part of the purpose of my work is creating something that can be widely interpreted. I'm interested in making sculptures that can be relatable to people on different levels. I hope others find new meanings from my work that I hadn't considered.

Squared Away

Artist: Rodger Squirrell

Lake Forest Park, WA

Squared Away– Image 1

Medium: Stainless Steel

Dimensions: 120" x 40" x 12"

Value: \$10000.00

Artist: Rodger Squirrell

Lake Forest Park, WA



Squared
Away—
Image 2

Medium: Stainless
Steel

Dimensions: 120"
x 40" x 12"

Value: \$10000.00

Artist: Rodger
Squirrell

Lake Forest Park,
WA



Squared Away– Image 3

Medium: Stainless Steel

Dimensions: 120" x 40" x 12"

Value: \$10000.00

Artist: Rodger Squirrell

Lake Forest Park, WA



Squared Away– Artist Statement

I am committed to using recycled and repurposed metal to tell stories. I am particularly drawn to public art because of its accessibility to the general public and the satisfying communication that is possible outside gallery and museum settings. My goal is to enliven public places and spark the imaginations of viewers.

Squared Away is my second attempt to capture the essence of a sailboat using the most conservative amount of metal possible. Like haiku, it presents only the essential and evokes a full visual and emotional experience with great economy. It embodies an old nautical term that used to mean setting a sail and now means getting things in order or ready to go.

The materials in my studio often inspire my concepts, so to juice the process I accumulate manufacturing remnants that sit around in piles - until they spring into life and lead me on an adventure. Squared Away comes closest to reflecting my appreciation for the geometry of sails and a sense of adventure on the water.

renovation

Artist: Sharon Agnor

Vancouver, WA

renovation– Image 1

Medium: Stainless Steel, Kiln worked glass

Dimensions: 8' x 24" x 24"

Value: \$12000.00

Artist: Sharon Agnor

Vancouver, WA



renovation– Image 2

Medium: Stainless Steel, Kiln worked glass

Dimensions: 8' x 24" x 24"

Value: \$12000.00

Artist: Sharon Agnor

Vancouver, WA



renovation— Image 3

Medium: Stainless Steel, Kiln worked glass

Dimensions: 8' x 24" x 24"

Value: \$12000.00

Artist: Sharon Agnor

Vancouver, WA



renovation– Artist Statement

I find myself exploring the effect of life's unpredictable events on the human form and spirit. Our ability to sustain loss and heal is both amazing and central to our existence. The stories of these common human experiences, both joyous and tragic, are carried within our forms.

The materials I work with, steel and glass, are affected dramatically when they are subjected to extreme heat and intelligent design. I enjoy the undeniable parallel between real life and the process these materials undergo as they are transformed from basic elements into instruments of meaning.

Girl waiting by the sea

Artist: Sandra Hays

University Place, WA

Girl waiting by the sea— Image 1

Medium: Bronze

Dimensions: 48" x 26" x 26"

Value: \$9800.00

Artist: Sandra Hays

University Place, WA



Girl waiting by the sea— Image 2

Medium: Bronze

Dimensions: 48" x 26" x 26"

Value: \$9800.00

Artist: Sandra Hays

University Place, WA



Girl waiting by the sea— Image 3

Medium: Bronze

Dimensions: 48" x 26" x 26"

Value: \$9800.00

Artist: Sandra Hays

University Place, WA



Girl waiting by the sea– Artist Statement

Since arriving on the scene in 2018, Sandra Hay and her company Sandbox Fine Art has worked to capture and intrigue the art community with her unique visually stimulating work. Gathering much of their inspiration from personal experience growing up in the military and enjoying the multi cultural of the worlds people. Living in the Pacific North the environment greatly influences her creativity as well.

Truth Beloved

Artist: Mardie Rees

Gig Harbor, WA

Truth Beloved – Image 1

Medium: Bronze

Dimensions: 16" x 17.75" x
13"

Value: \$6750.00

Artist: Mardie Rees

Gig Harbor, WA



Truth Beloved – Image 2

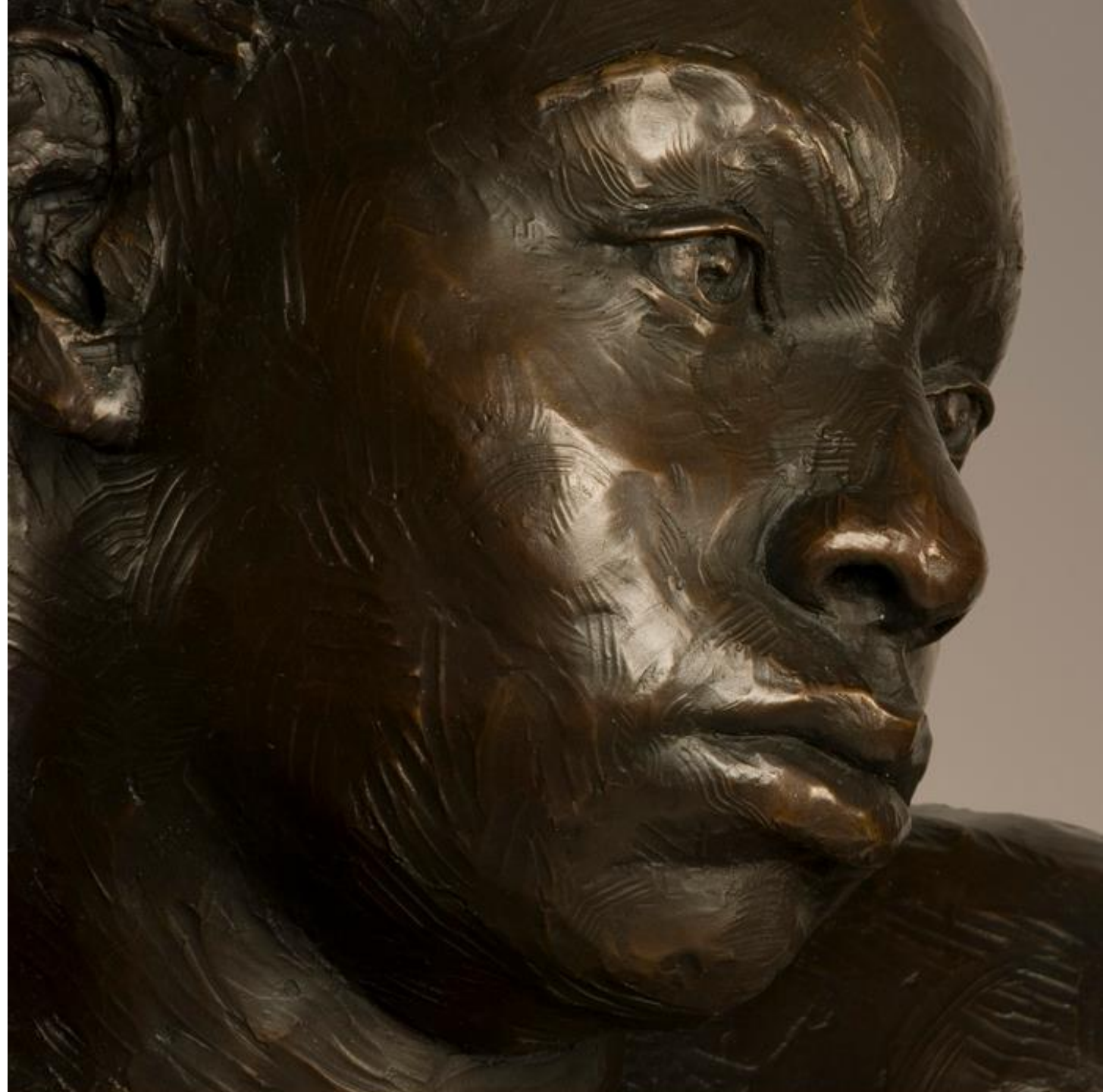
Medium: Bronze

Dimensions: 16" x 17.75" x
13"

Value: \$6750.00

Artist: Mardie Rees

Gig Harbor, WA



Truth Beloved – Image 3

Medium: Bronze

Dimensions: 16" x 17.75" x
13"

Value: \$6750.00

Artist: Mardie Rees

Gig Harbor, WA



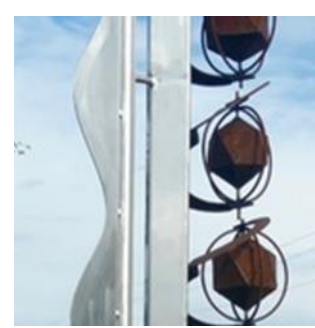
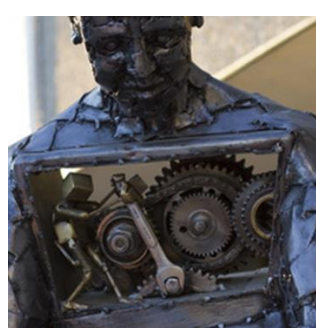
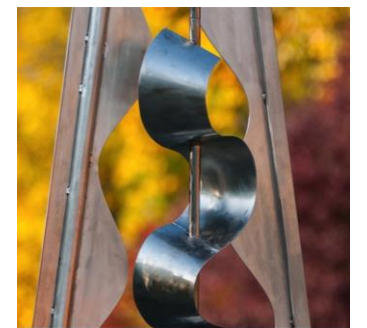
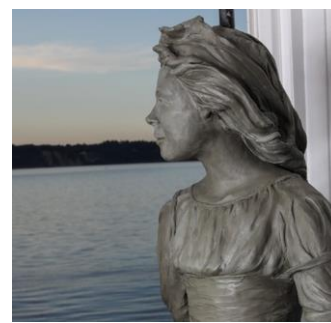
Truth Beloved – Artist Statement

It is essential to me that my work live and breathe on its own. Live modeling sessions allow me to draw out depth of character and natural gesture in my sculptures. I look for signs within parted lips, clenched hands, or wise eyes for emotions that reveal the sacred inner self. These representatives with whom we can identify help keep the spark of life in my work. I seek those moments we all have in common that portray the beauty and honesty of times of struggle, solitude, or contemplation. In each piece of my sculpture, I delve deeply into the history and stories of my subjects in order to give my work a 'wholeness', achieved only by study and immersion into the life of another.

2019

Percival Plinth Project

Recommendations





City Council

Approval of Homeless Response Plan Funding Request and Status Report

Agenda Date: 3/26/2019
Agenda Item Number: 6.C
File Number: 19-0271

Type: decision **Version:** 1 **Status:** Other Business

Title

Approval of Homeless Response Plan Funding Request and Status Report

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Receive a status report on the Homeless Response Plan and move to approve an allocation of \$30,000 from City Council goal money to support the public process for the Homeless Response Plan.

Report

Issue:

Whether to approve an allocation of \$30,000 from City Council goal money to support the public process for the Homeless Response Plan, and receive a status report, including introduction to the Community Work Group, upcoming public workshops, other partner/community engagement, and overview of resource needs.

Staff Contact:

Stacey Ray, Senior Planner, Office of Performance and Innovation, Administrative Services,
360.753.8046

Amy Buckler, Downtown Programs Manager, Community Planning & Development, 360.570.5847

Presenter(s):

Stacey Ray
Amy Buckler
Grace Burkhart, member of the Community Work Group

Background and Analysis:

Rising homelessness is the most significant and urgent public concern facing our city. In July 2018, the Olympia City Council declared a state of public health emergency related to homelessness; the Thurston County Commissioners also declared a state of emergency last year. Although

homelessness is most visible within the urban hub of downtown Olympia, this issue affects all of Thurston County

During 2019, the Olympia City Council is convening a broad, community-driven process to identify strategies and actions to respond to homelessness and its impacts on the city. The approach is based on a framework and methodologies called Participatory Leadership: a community-based approach to addressing complex issues that emphasizes learning, dialogue, equity, and inclusiveness.

Staff will provide an update about progress made to date, including:

- Several partner and community organizations were briefed by staff and Councilmembers, inviting participation.
- The Community Work Group has convened. **See attached** for an introduction to the group members.
- A series of community and partner engagement opportunities are planned for the first phase of the process. **See attached** timeline.
- The online portal “Engage Olympia” launched by March 26.

Funding Request

As the scope of the work around the Homeless Response Plan has come into clear focus, staff anticipates additional resources will be needed to support expectations for the public process. The expectations include multiple engagement opportunities within a tight timeline and quick turn-around of summary reports of input from each meeting available to the Community Work Group, City Council and public. Staff is requesting \$30,000 from Council Goal Money to move this project forward.

The primary use of these funds would be for consultant support services to assist with meeting design, analyzing and developing summaries of public input. This work will require a level of professional sophistication that existing staff are able to do, but do not have the capacity to perform within the process timeline. The work requires the ability to identify tensions within and among stakeholder groups, and sort out what are policy issues, strategies and actions.

Between March and October 2019, the consultant would:

- Be responsible for assembling, sorting and analyzing all collected input.
- Attend most of the community engagement events, take detailed notes and produce summaries for future compilation and analysis.
- Present to the Community Work Group about findings from community input events.
- Store data in a log and database form. The database serves as the central clearinghouse from which themes, options and other Community Work Group discussion threads will be assembled. The log provides a contextual reference point in the event future clarification or intent is helpful. The goal is to develop a summary table or matrix that outlines key challenges and opportunities as well as potential strategies, actions or resources that could be applied to address them.
- Present findings and or tool explanations to stakeholders at various levels, depending on staff needs and direction.
- Advise staff on engagement strategies as needed.

Funds would also be used toward the development of communication materials, and miscellaneous costs associated with large public meetings (e.g., room reservations, printing). See **attached** funding request.

Staff anticipates the requested funding is needed to support expectations for the public process, primarily for the consultant help with assembling, sorting and analyzing all collected input. Alternatively, the process timeline or scope could be changed so that expectations can be supported by existing staff resources. Implications are that the Community Work has only committed their time through this year, and there was an expectation that the process inform the City's homeless response efforts by 2020. Another alternative would be to fund the need using homeless response funds allocated to address the emergency. The implication is less money in that pot for a second mitigation site or other emergency actions that may arise this year.

Neighborhood/Community Interests (if known):

There is significant public interest in the City's response to homelessness. As the process moves forward, summary reports of each community and partner engagement event will be posted to the Engage Olympia website.

Options:

1. Move to approve an allocation of \$30,000 from City Council goal money to support the public process for the Homeless Response Plan.
2. Move that the process timeline or scope be changed and carried out with existing staff resources.
3. Move that funding for the Homeless Response Plan be derived from the homeless response funds allocated to address the emergency.
4. Do not approve the funding request at this time.

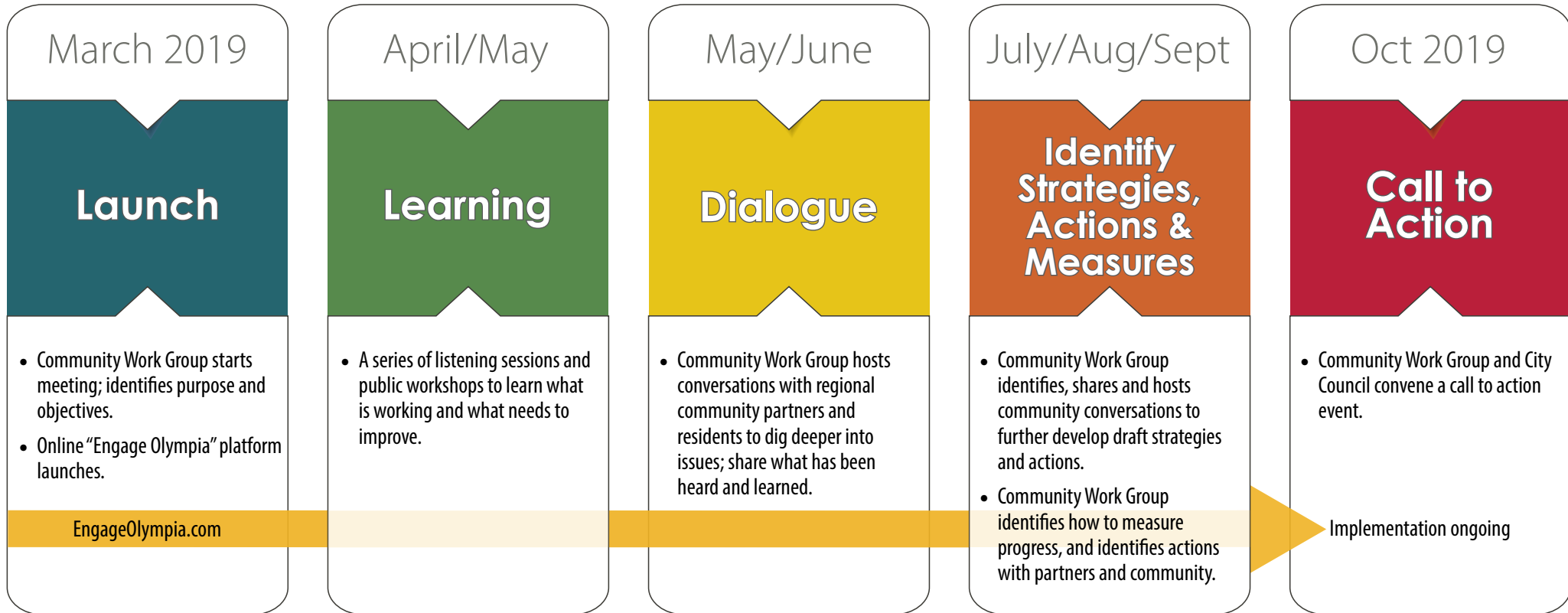
Financial Impact:

Funding request for \$30,000 to support the Homeless Response Plan public process. See attachment for details.

Attachments:

Funding Request
Process Timeline
Community Work Group
Link to Homelessness webpage

2019 HOMELESS RESPONSE PLAN FUNDING NEEDS		
Item	Amount	Note
Consulting Support Services	\$ 25,000	Assist with meeting design, input sorting & analysis, observation and input capture at community events, presentation to Community Work Group about findings from input events
Public Outreach Support	\$ 5,000	Communication materials, printing, meeting logistics (e.g., room reservations, child care costs)
	\$ 30,000	



Online Public Engagement - Ongoing

- Share your thoughts at EngageOlympia.com
- Stay up to date; sign up for our enews at olympiawa.gov/subscribe
- Meeting summaries available at EngageOlympia.com



City Council Updates

- March 26, 7:00 pm, City Council Chambers
- Future dates TBD



Public Workshops Scheduled as of 03.15.2019

- Workshop*: Sat., April 20, Olympia High School, 9:30-11:30 am
- Workshop*: Sat., May 4, Capital High School, 9:30-11:30 am

* Same format each session - offered twice to allow for more participation



Partner Engagement as of 03.15.2019

Listening sessions and focus groups for partners engaged in "on the ground" work (e.g. providing housing, mental health, criminal justice and social services); the Downtown community; homeless individuals; business and property owners.

More to come...



Homeless Response Plan: Community Work Group

WHAT	The Community Work Group will help shape and shepherd the Homeless Response Plan process, which includes learning and having dialogue with community resource partners, implementation partners, and the community-at-large.
PURPOSE	To help ensure that a diverse and inclusive set of perspectives and experiences are represented and fully integrated into the process and the resulting outcomes.
INTENT	To invite a broad cross-section of the regional community to collectively identify, co-create, and lead an effective response to homelessness and its impacts on the City of Olympia.
WHO	<p>The Community Work Group will be made up of 12 members who bring a diverse set of perspectives and experiences, and embody the following characteristics:</p> <ul style="list-style-type: none"> • Curious • Open-minded • An emerging leader • Committed • Team-oriented • Passionate and caring <p>Community work group members were identified from a series of community stakeholder interviews and conversations held in December 2018 and January 2019.</p>
WHEN	The work group will meet twice a month between now and the end of the process in October 2019.

ROLE	<p>The role of the work group is to host community members, and to help shape and shepherd the process. That includes:</p> <ul style="list-style-type: none"> • Inviting a broad variety of viewpoints and life experiences into the process • Helping to host conversations and listening to participants • Seeking out learning opportunities • Reflecting out to participants and community members what’s being heard and learned throughout the process • Identifying draft and final strategies; and • Identifying ways to measure progress
PEOPLE	<p>As of March 18, Community Work Group members include:</p> <ol style="list-style-type: none"> 1. Grace Burkhart 2. Scott Clifthorne 3. Robert Coit 4. Jennifer Davis 5. Amy Evans 6. Derek Harris 7. Meg Martin 8. Selena Rodocker
CONTACT	<p>Community Work Group Facilitator:</p> <p>Stacey Ray, Office of Performance and Innovation Administrative Services City of Olympia (306) 753-8046 sray@ci.olympia.wa.us</p>

Home » Community » Homelessness

Homelessness

Featured Links

Related Plans & Reports

- [Downtown Strategy - Homelessness Chapter](#)
- [Olympia Home Fund - Admin & Finance Plan](#)
- [Summary of County's 5-Year Homeless Housing Plan](#)
- [Funding & Decision-Making Overview](#)

Related Programs & Resources

- [Downtown Ambassadors & Clean Team](#)
- [Community Court](#)

Navigation

- [Homelessness](#)
- [24/7 Shelter Support](#)
- [City & Faith Partnership](#)
- [Expanding Housing Opportunities](#)
- [Homelessness Data](#)
- [Mitigation Sites](#)
- [Plum Street Village](#)
- [Homeless Response Plan](#)



A Regional Crisis

Homelessness is the most significant and urgent public concern facing our community. The 2018 Point in Time Census counted 835 homeless individuals in the county, marking a 56% increase from 2017. Although homelessness is most visible within the urban hub of downtown Olympia, this issue affects all of Thurston County.

In July 2018, the Olympia City Council declared a state of public health emergency related to homelessness ([view ordinance](#)). Doing so enables the City to respond to the needs in the community more quickly.

Homelessness is a complex problem, and a truly effective response will take regional partnerships and the proactive involvement of a broad spectrum of stakeholders.

[View Homelessness Data](#)

[Sign-up for Email Updates](#)



What is the City Doing to Address Homelessness?

The City of Olympia is committed to treating unsheltered people with respect, dignity and compassion and to minimizing harm and trauma as we assist them. We are working to provide safe and legal shelter options, while we manage City property for its intended use and balance the needs of the unsheltered with the impacts on the community.

Latest News
SIGN UP FOR OUR HOMELESSNESS E-NEWSLETTER

Ambassadors
LEARN ABOUT OLYMPIA'S DOWNTOWN AMBASSADOR PROGRAM

Downtown Strategy
LEARN HOW WE ARE IMPLEMENTING THE PLAN

City Calendar
Loading events...
→ [View full calendar...](#)

City Updates
ADDRESSING HOMELESSNESS
Visit our updated [Homelessness web page](#) for the latest on the City's immediate, emergency actions and work toward long-term solutions.

KAISER WOODS MOUNTAIN BIKE PARK
The Parks department is planning to build mountain bike trails at Kaiser Woods Park and wants your input. View the presentation, take the survey, and suggest a name for the park by April 14. [More...](#)

OFF-LEASH DOG PARKS
The City has developed three different concept plans for off-leash dog areas and wants to know what you think. Take the survey by April 15. [More...](#)

SUMMER CAMP REGISTRATION NOW OPEN!
Register now for 2019 Summer Camps. You can browse camps via our PDF catalog at [olympiawa.gov/summercamp](#) or view and register online at [ExperienceIt! Online](#).

2019 WATER QUALITY REPORT
The City's annual water quality report shows that Olympia's water meets all State and Federal drinking water standards. [More...](#)

SEA LEVEL RISE
The final Sea Level Rise Response Plan is now available. [More...](#)

GREEN COVE PARK SUBDIVISION PROJECT
The City is reviewing a preliminary plat application for the subdivision of 50 acres into 181 single-family lots with associated improvements for streets and utilities. [More...](#)

2019 PRELIMINARY OPERATING BUDGET
The 2019 Preliminary Operating Budget is

feedback

The City cannot fix homelessness. And finding lasting solutions in our community will be a long-term process. However, the City is addressing immediate needs related to homelessness and working on longer-term strategies. Some of the steps we've taken include:

- [Mitigation Sites](#)
- [Plum Street Tiny House Village](#)
- [City & Faith Community Pilot Partnership](#)
- [24/7 Shelters & Secure Storage](#)
- [Homeless Response Plan](#)
- [Expanding Housing Opportunities](#)
- [Continuum of Housing Interventions \(PDF\)](#)

Questions?

Contact Homeless Response staff at 360.753.8231 or homelessness@ci.olympia.wa.us

[back to top...](#)

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The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources.

City of Olympia, Washington
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MEETINGS [Agenda and Minutes](#) for City Council and most advisory committees.