

Community Development Block Grant Program Year 2017 Annual Action Plan

1

PUBLIC HEARING

**FOR THE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

JUNE 20 2017

PRESENTER:

ANNA SCHLECHT, COMMUNITY SERVICE PROGRAMS MANAGER

BRIEF HISTORY OF OLYMPIA CDBG PROGRAM

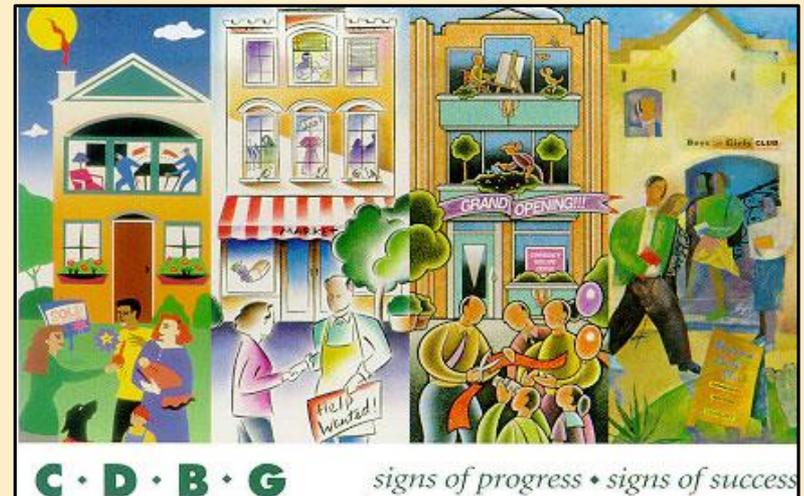
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Purpose of CDBG:

- A federal CDBG entitlement program allocates annual grants to larger cities and urban counties to develop viable communities by providing:
 - **Decent housing;**
 - **Suitable living environment**
 - **Expanded economic opportunities**



Principally benefits **low- and moderate-income** persons.

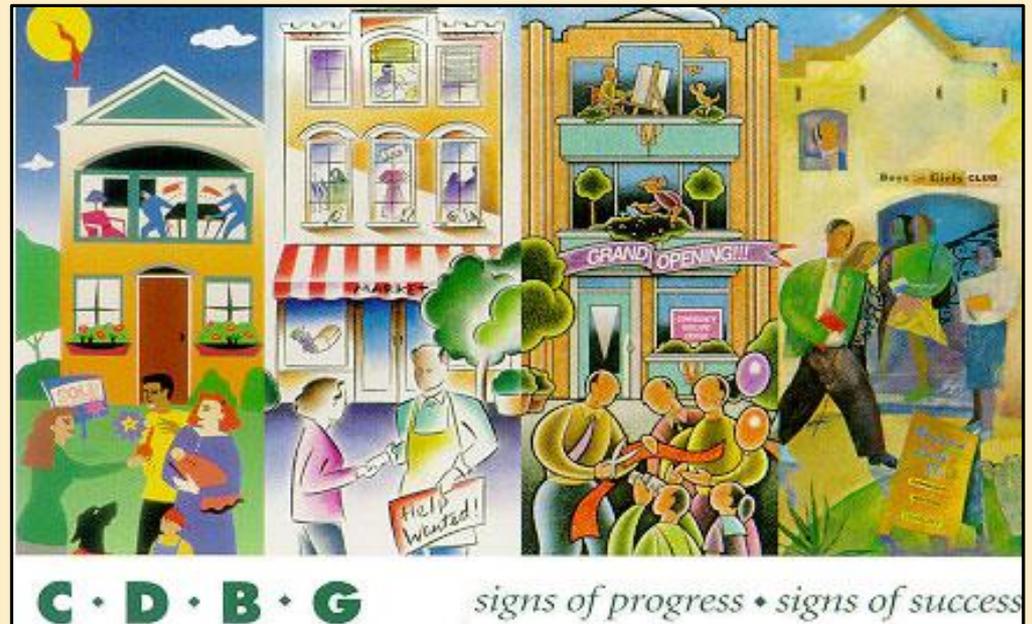


CDBG: 2017 ACTION PLAN GOALS

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5-YEAR STRATEGIC PLAN: SEEK STRATEGIC INVESTMENTS FOR CDBG FUNDING

- Housing – **Priority**
 - Rehabilitation
- Social Services – **Priority**
 - Direct Assistance to Low- and Moderate-income People
- Economic Development
 - Business Loans
 - Business Training Programs
- Public Facilities
 - Community Centers
 - Public Infrastructure
- Land Acquisition
 - Any Purpose that Supports CDBG-eligible Activities



OLYMPIA CDBG PROGRAM – ANNUAL CYCLE

PROGRAM YEAR ENDS

PROGRAM YEAR STARTS

SUBMIT ANNUAL ACTION PLAN 7/15/17

AUG 31

SEP 1

PREPARE ANNUAL REPORT (CAPER)

APPROVE ANNUAL ACTION PLAN 7/11/17

JUL

OCT

ANNUAL REPORT (CAPER) PUBLIC HEARING

ANNUAL ACTION PLAN PUBLIC HEARING 6/20/17

JUN

**CITY OF OLYMPIA
COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG)**

NOV

SUBMIT ANNUAL REPORT (CAPER)

RELEASE DRAFT ANNUAL ACTION PLAN 6/7/17

MAY

ANNUAL MILESTONES

- COUNCIL ACTION
- PUBLIC PROCESS
- COMPLIANCE

DEC

- TO BE SCHEDULED
- Review of 5-Year Plan Strategies
 - Determine Process:
 - Council selected activities ; or,
 - Utilize a “Request for Proposals” public process

APR

JAN

MAR

FEB

COUNCIL DIRECTION FOR ANNUAL GOALS

CDBG Program - Regulatory Issues

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- Program Administration Costs – Capped at **20%**
 - **Supplemented by Activity Delivery Costs** (*includes planning activities such as regional housing coordination, Fair Housing Assessment, federal reporting, and other oversight*)
- Social Service Options – Up to **15%**
 - **Optional – NOT Required**
- Overall Benefit to Low-moderate Income People
 - **70% Beneficiaries Over a “Rolling” 3-year Period**
- Spend-down – Program Performance
 - **June 30, 2018 target: no more than \$494,162* left unspent**

**REDUCED Amount Reflects Revised CDBG Allocation*

PY 2017 CDBG BUDGET WORKSHEET

CDBG PY 2017 BUDGET WORKSHEET	
PY2017 CDBG Entitlement Award (<i>Confirmed by HUD</i>)	\$329,441*
Projected PY 2017 CDBG Program Income (<i>Estimated</i>)	\$155,000**
TOTAL ANTICIPATED PY 2017 CDBG Funds	\$484,441*
Program Administration Costs (PAC) – 19% of total funds – General Administration <i>Minimum staffing level required to run a compliant CDBG Program</i>	\$90,000
<i>Section 108 Debt Service</i>	\$65,000
Potentially Available to Commit to Projects	\$329,441***
*REVISED CDBG Entitlement Award – Notified as of June 14, 2017	
**REVISED Estimate of Program Income Based on Recent Payments	
***Must include costs of managing specific projects and programs	

PROPOSED PY 2017 OPTIONS

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Project	Meets 70% LMI Benefit	Allocation
General Administration (<i>Required</i>)	N/A	\$ 90,000
Section 108 Debt Service (Repayment of Downtown Safety Projects) (<i>Required</i>)	Yes	\$ 65,000
Community Center – day center	Yes	\$ 100,000*
Downtown Ambassador Program	Yes	\$ 55,000*
Downtown Safety & Façade Improvement Program	Potentially**	\$ 75,000*
<i>Housing Rehabilitation *</i>	Yes	<i>\$ 39,441***</i>
Small Business – Training & Assistance – Economic Development Council	Yes	\$ 25,000*
Small Business – Training & Assistance – Olympia Downtown Assn.	Yes	\$ 35,000*
Totals		\$484,441

* Includes estimated 10% activity delivery costs

** Contingent upon beneficiary

***CHANGED Amount Based on Revised CDBG Allocation & Increased Program Income Receipts

COMMUNITY CENTER – DAY-CENTER

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PROPOSED ALLOCATION: \$100,000

Service Partner: Interfaith Works

Scope of work: Up to \$35,000: Operations
\$65,000 or more: Capital Costs
* *Tenant Improvements*
* *Property Purchase or Long-Term Lease*

Service Area: To be Determined

Conditions: *Appropriate location*
Management plan
Good neighborhood plan



BUSINESS TRAINING- Business Strengthening & Resiliency Program

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PROPOSED ALLOCATION: \$35,000

Service Partner: Olympia Downtown Association
(Partnership with Thurston Economic Development Council
& City Economic Development officials)

Scope of work: Business training, technical assistance
Recruitment for “Tune-up Program”

Service area: Downtown

Conditions:
*Work within the scope of the
City’s Economic Development strategies*



BUSINESS TRAINING – Tune-Up Program

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PROPOSED ALLOCATION: \$25,000

Service Partner: Thurston Economic Development Council

Scope of work: **“Tune-Up”**: Business training & technical assistance
Work with City Economic Development officials and ODA

Service area: City-wide

Conditions:
Work within the scope of the
City’s Economic Development strategies



DOWNTOWN SAFETY & FAÇADE IMPROVEMENT PROGRAM

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PROPOSED ALLOCATION: \$75,000

Service Partner: Various property owners
(City management in partnership with Olympia Downtown Assn.)

Scope of Work: **Examples include:**
Alcove Gates
Fencing
Lighting
Security Cameras
Alley Lighting

Service Area: Downtown

Conditions: Must generate two FTE jobs or directly benefit low-moderate income people



HOUSING REHABILITATION

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PROPOSED ALLOCATION: \$39,401*

Service Partners: For-profit and non-profit housing providers

Scope of work : Tenant-occupied housing
Acquisition / Rehabilitation

Service Area: City-wide scattered sites



Conditions:

*Benefits Low & Moderate Income
Tenants*

****REVISED Amount – Based on Reduced
CDBG Annual Award Amount***

DOWNTOWN AMBASSADOR PROGRAM

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PROPOSED ALLOCATION: \$55,000

Service Partner: Capital Recovery Center (9/1/17 – 12/31/17)
Potentially new provider (1/1/18 – 8/31/18)

Scope of Work: Street Outreach
Referrals for services
Distribution of survival goods

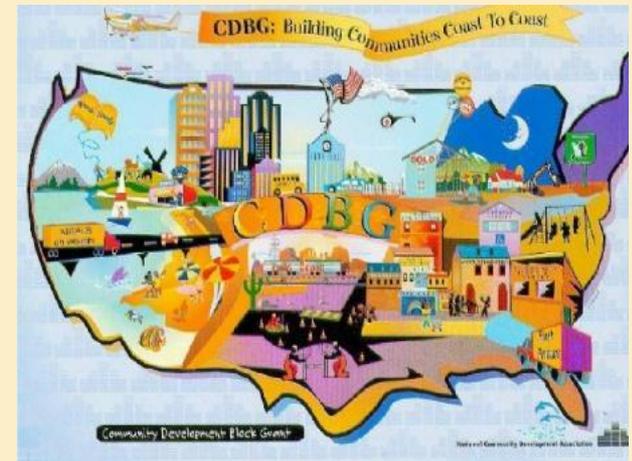
Conditions: *CDBG-funded portion of activities focused on homeless and mentally ill street dependent people*



CDBG - Public Process

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- **Review & Release Preliminary Draft PY 2017 CDBG Annual Action Plan for Citizen Participation**
- **Direct Staff to Commence the CDBG Public Process:**
 - *Publish the legal notice of the 30-day public process*
 - *June 7 – July 7, 2017*
 - *Post the 2017 Annual Action Plan*
 - ***Hold a Public Hearing :
Tuesday June 20th***
 - *Review Public Comment &
Approve Final Plan – July 11th*
 - *Submit Final CDBG Action Plan - July 15th*



Request for Public Comments

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- **Public Comment Period - June 7 – July 7, 2017:**

- **Public Hearing:**

7 pm, Tuesday June 20th at Olympia City Hall.

- **Written Comments:**

Olympia City Council, 601 4th Ave E, Olympia, WA 98501

- **Emails:**

✦ councilmembers@ci.olympia.wa.us,

- **Phone Calls:**

City Council at 360-753-8244

