



Meeting Minutes

PBIA Advisory Board

City Hall
601 4th Avenue E
Olympia WA 98501

Contact: Jennica Machado
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Wednesday, August 6, 2025

6:00 PM

Council Chambers

1. CALL TO ORDER

Chair David called the meeting to order at 6:07 p.m.

1.A ROLL CALL

Present: 6 - Boardmember Jacob David, Boardmember Alden Davis,
Boardmember Christina Costelo, Boardmember Sophia Landis,
Boardmember Kaitlyn Leamy and Boardmember Timothy Zohn

Absent: 3 - Boardmember Janis Dean, Boardmember Anne Gavzer and
Boardmember Oliver Stormshak

1.B OTHERS PRESENT

Monique Ossa
Mayor Pro-Team
Susan McLaughlin

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [25-0685](#) Approval of June 4, 2025 Parking and Business Improvement Area
Board Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS - None

6. BUSINESS ITEMS

6.A [25-0682](#) Election Update

Chair David and Ms. Machado provided an update.

The information was received.

6.B [25-0683](#) Next Steps for PBI Structure

A discussion was held regarding the next steps for the PBI. Discussion topics included what the Board hopes to see moving forward and how to accomplish these goals.

Boardmember Landis moved, seconded by Boardmember Landis, to approve Ms. Machado and Staff to draft a request for proposal to evaluate PBI to talk about in the next meeting. The motion passed unanimously.

6.C [25-0684](#) Budget Update

Ms. Machado provided a budget update.

The information was received.

7. REPORTS - None

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting adjourned at 8:01 p.m.