



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, March 5, 2024

6:00 PM

Council Chambers, Online and Via
Phone

Register to Attend:

https://us02web.zoom.us/webinar/register/WN_Qgd6EjdJTNOvdD4ik7iuBA

1. ROLL CALL

Present: 7 - Mayor Dontae Payne, Mayor Pro Tem Yến Huỳnh, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Dani Madrone, Councilmember Lisa Parshley and Councilmember Robert Vanderpool

1.A ANNOUNCEMENTS - None

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION

2.A [24-0212](#) Special Recognition - Proclamation Recognizing Billy Frank Jr Day

Councilmembers read a proclamation recognizing Billy Frank Jr. Day. Nisqually Tribal Vice Chairwoman Antonette Squally read a statement and presented the City with a photo and Nisqually flag. Chairman Wille Frank III thanked the Council for recognition of his father. Hanford MacLeod and the Canoe Family sang a song.

Councilmembers shared their appreciation for Billy Frank Jr.

The recognition was received.

2.B [24-0210](#) Special Recognition - Proclamation Recognizing Disability Awareness Month

Councilmember Parshley read a proclamation recognizing Disability Awareness Month.

Disability Inclusion Network representative Joslyn Nelson accepted the proclamation.

The recognition was received.

2.C [24-0213](#) Special Recognition - Proclamation Recognizing Red Cross Month

Councilmember Gilman read a proclamation recognizing Red Cross Month.

American Red Cross of South Puget Sound and Olympics Board Member Vic Martinez accepted the proclamation.

The recognition was received.

- 2.D** [24-0196](#) Special Recognition - Olympia Historical Society & Bigelow House Museum 2024 Gerry L. Alexander Heritage Award for the Renaming of Squaxin Park

Olympia Historical Society & Bigelow House Museum Board President Greg Griffith presented the City Council with the 2024 Gerry L. Alexander Heritage Award for the Renaming of Squaxin Park. He noted the award will also be presented to the Squaxin Tribal Council. Mr. Griffith also shared information regarding other award recipients.

The recognition was received.

3. PUBLIC COMMENT

The following people spoke: Kelsey Schaeffer, Jenny Boreman, Colette Paulson, Craig Chance, Jupert Barrios and Brian Brannies.

4. CONSENT CALENDAR

- 4.A** [24-0167](#) Approval of February 13, 2024 City Council Meeting Minutes

The minutes were adopted.

- 4.B** [24-0208](#) Approval of February 27, 2024 City Council Study Session Meeting Minutes

The minutes were adopted.

- 4.C** [24-0209](#) Approval of Bills and Payroll Certification

Payroll periods December 15, 2023 through February 15, 2024 and Direct Deposit transmissions: Total: \$10,042,306.58; Claim expenditures December 29, 2023 through January 4, 2024 and January 12, 2024 through January 25, 2024: Total: \$4,504,518.58.

The decision was adopted.

- 4.D** [24-0195](#) Approval of Bid Award for the Boulevard Road Trail Crossing and Bike Corridor Project

The decision was adopted.

- 4.E** [24-0171](#) Approval of 2024 Neighborhood Matching Grants Awards

The decision was adopted.

- 4.F** [24-0191](#) Approval of a Resolution Authorizing an Agreement with Washington State Department of Commerce Growth Management Services for a 2023-2025 Climate Planning Grant

The resolution was adopted.

- 4.G** [24-0211](#) Approval of a Resolution Authorizing an Option with Vine Street Associates to Lease Commercial Office Space at 925 Plum Street SE

The resolution was adopted.

4. SECOND READINGS (Ordinances) - None

4. FIRST READINGS (Ordinances)

- 4.H** [24-0192](#) Approval of an Ordinance Adopting Updated International Building Codes as Required by the State Building Codes Council

The ordinance was approved on first reading and moved to second reading.

- 4.I** [24-0193](#) Approval of an Ordinance Revising Fees for Engineering, Building and Land Use Permits, and Plan Review

The ordinance was approved on first reading and moved to second reading.

Approval of the Consent Agenda

Councilmember Parshley moved, seconded by Councilmember Madrone, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huỳnh, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Vanderpool

5. PUBLIC HEARING

- 5.A** [24-0194](#) Public Hearing on Master Use Permit for Ziplly Fiber

Assistant City Engineer Stephen Sperr shared an overview of the Master Use Permit for Ziplly Fiber.

Councilmembers asked clarifying questions.

Mayor Payne opened the public hearing at 7:32 p.m. No one spoke. Mayor Payne closed the public hearing at 7:32 p.m.

Councilmember Cooper moved, seconded by Councilmember Parshley, to direct staff to bring forward a proposed ordinance granting a Master Plan Permit to Ziplly Fiber. The motion carried by the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Vanderpool

6. OTHER BUSINESS

- 6.A** [24-0108](#) Approval of a Resolution Authorizing an Agreement with the Department of Enterprise Services for Phase 1 Design and Re-Construction Audit for the Armory

Armory Building Manager Valerie Roberts gave an update on the status of the Armory and an overview of the agreement with the Department of Enterprise Services for Phase 1 Design and Re-Construction Audit for the Armory.

Councilmembers asked clarifying questions.

Mayor Pro Tem Huynh moved, seconded by Councilmember Parshley, to approve a resolution authorizing an agreement with the Department of Enterprise Services for Phase 1 Design and Re-Construction Audit for the Armory. The motion carried by the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Vanderpool

- 6.B** [24-0185](#) Approval of an Ordinance Amending Development Standards of the Retail/Commercial Zone of the Evergreen Park Planned Unit Development

Associate Planner Jackson Ewing gave an overview of the Evergreen Park Planned Unit Development and the ordinance amending the Evergreen Park Planned Unit Development.

Councilmembers requested a review of the City's Comprehensive Plan to consider updates regarding zoning that excludes housing.

Councilmembers asked clarifying questions.

Councilmember Madrone moved, seconded by Councilmember Vanderpool, to approve on first reading, and forward to second reading, an ordinance amending the Evergreen Park Planned Unit Development. The motion carried by the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Vanderpool

- 6.C** [24-0200](#) Olympia Fire Department CARES Program Overview

Fire Chief Matt Morris introduced Community Assistance Referral and Education Services (CARES) Manager Sarena Bellovich. Ms. Bellovich gave an overview of the CARES program.

Councilmembers asked clarifying questions.

The report was received.

7. CONTINUED PUBLIC COMMENT - None

8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events attended.

9. CITY MANAGER'S REPORT AND REFERRALS

City Manager Jay Burney confirmed that the recent Black History Month event will air on OlyTV. He mentioned the Council will be meeting with the Squaxin Island Tribal Council tomorrow evening. He also announced the next regular Council Meeting is on March 19.

10. ADJOURNMENT

The meeting adjourned at 9:17 p.m.