



# Meeting Minutes

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Stacey Ray  
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**Monday, June 18, 2018**

**6:30 PM**

**Room 207**

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**1. CALL TO ORDER**

Chair Cunningham called the meeting to order at 6:31 p.m.

**1.A ROLL CALL**

**Present:** 9 - Chair Rad Cunningham, Commissioner Tammy Adams, Commissioner Kento Azegami, Commissioner Joel Baxter, Commissioner Jessica Blose, Commissioner Travis Burns, Commissioner Paula Ehlers, Commissioner Candi Millar and Commissioner Carole Richmond

**OTHERS PRESENT**

City of Olympia Community and Development staff:

Deputy Director Leonard Bauer  
Senior Planner Nicole Floyd  
Senior Planner Stacey Ray

**2. APPROVAL OF AGENDA**

**The agenda was approved.**

**3. APPROVAL OF MINUTES**

[18-0594](#) Approval of June 4, 2018 Meeting Minutes

**The minutes were approved.**

**4. PUBLIC COMMENT - NONE**

**5. STAFF ANNOUNCEMENTS**

Ms. Ray made announcements.

**6. BUSINESS ITEMS**

**6.A**     [18-0369](#)            Amendments to the Municipal Code related to Low Impact Development (LID)

Ms. Floyd presented a PowerPoint presentation and briefed the Commission members on all amendments to the Olympia Municipal Code (OMC) related to Low Impact Development. The Commission continued to discuss the potential minor amendments to the OMC. All amendments proposed intend to clarify or adjust the language adopted in 2016 related to making Low Impact Development the common and preferred approach.

**The information was received.**

**6.B**     [18-0586](#)            Missing Middle Housing Analysis - Deliberations

Mr. Bauer provided updates on the limitations on building codes for townhouses and the changes that require an architect to prepare plans based on the impact.

Commissioners continued deliberations on the draft Missing Middle staff recommendations. Mr. Bauer provided a Missing Middle - Residential Capacity handout and responded to questions.

Commissioner Richmond provided a draft outline for a recommendation letter to Council.

**Commissioner Azegami moved, seconded by Commissioner Baxter, to change the draft language to permit triplexes and fourplexes in R4-8 zoning district if within .25 miles. The motion failed by the following vote:**

**Aye:**            2 - Commissioner Azegami and Commissioner Baxter

**Nay:**            4 - Commissioner Blose, Commissioner Ehlers, Commissioner Millar and Commissioner Richmond

**Abstained:** 3 - Chair Cunningham, Commissioner Adams and Commissioner Burns

**7.        REPORTS**

Commissioners reported on outside meetings attended.

**8.        OTHER TOPICS - None**

Commissioner Richmond reported on the Capitol Facilities Plan update.

**9.        ADJOURNMENT**

The meeting was adjourned at 9:48 p.m.