



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2022
 Olympia , WA

DATE: 10-27-23
 TIME: 11:25
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	520,000.00
02 ENTITLEMENT GRANT	368,187.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	106,472.01
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	994,659.01

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	745,056.38
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	745,056.38
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	76,301.25
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	821,357.63
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	173,301.38

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	402,404.60
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	342,651.78
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	745,056.38
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2021 PY: 2022 PY: 2023
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	53,000.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	53,000.00
32 ENTITLEMENT GRANT	368,187.00
33 PRIOR YEAR PROGRAM INCOME	173,320.13
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	541,507.13
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	9.79%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	76,301.25
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	76,301.25
42 ENTITLEMENT GRANT	368,187.00
43 CURRENT YEAR PROGRAM INCOME	106,472.01
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	474,659.01
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	16.07%



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DATE: 10-27-23
 TIME: 11:25
 PAGE: 2

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Plan Year	IDIS Project	IDIS	Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2021	12	313		Olympia Community Solar Homes First	14F	LMH	\$252,404.60
2022	8	323		Homes First Electrification	14F	LMH	\$150,000.00
					14F	Matrix Code	\$402,404.60
Total							\$402,404.60

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2022	2	316	6780886	Community Youth Services - Behavioral Health Youth Facility	03D	LMC	\$23,695.38
2022	2	316	6785944	Community Youth Services - Behavioral Health Youth Facility	03D	LMC	\$33,837.10
2022	2	316	6817051	Community Youth Services - Behavioral Health Youth Facility	03D	LMC	\$33,278.02
2022	2	316	6827720	Community Youth Services - Behavioral Health Youth Facility	03D	LMC	\$36,795.33
					03D	Matrix Code	\$127,605.83
2022	4	319	6722147	Downtown Ambassadors	05Z	LMC	\$297.51
2022	4	319	6727534	Downtown Ambassadors	05Z	LMC	\$164.06
2022	4	319	6756542	Downtown Ambassadors	05Z	LMC	\$18,586.95
2022	4	319	6780886	Downtown Ambassadors	05Z	LMC	\$33,951.48
					05Z	Matrix Code	\$53,000.00
2021	2	304	6697199	Rebuilding Together Thurston County	14A	LMH	\$1,363.11
2021	2	304	6722147	Rebuilding Together Thurston County	14A	LMH	\$3,149.36
2021	2	304	6756542	Rebuilding Together Thurston County	14A	LMH	\$19,478.53
2021	2	304	6769942	Rebuilding Together Thurston County	14A	LMH	\$23,787.43
2021	2	304	6785944	Rebuilding Together Thurston County	14A	LMH	\$11,180.01
2021	2	304	6810261	Rebuilding Together Thurston County	14A	LMH	\$2,501.18
2021	2	304	6827720	Rebuilding Together Thurston County	14A	LMH	\$15,280.11
					14A	Matrix Code	\$76,739.73
2021	9	310	6697199	Olympia Community Solar Quixote Village	14F	LMH	\$13,269.30
2022	7	322	6785944	Habitat for Humanity Heat Pump Campaign	14F	LMH	\$8,420.41
2022	7	322	6810261	Habitat for Humanity Heat Pump Campaign	14F	LMH	\$9,690.34
					14F	Matrix Code	\$31,380.05
2021	1	305	6697199	Homes First	14H	LMH	\$1,226.25
2021	1	305	6704670	Homes First	14H	LMH	\$1,357.29
2022	1	315	6727534	Habitat for Humanity CHR Administration	14H	LMH	\$3,018.70
2022	1	315	6756542	Habitat for Humanity CHR Administration	14H	LMH	\$12,596.60
2022	1	315	6785944	Habitat for Humanity CHR Administration	14H	LMH	\$5,156.90
2022	1	315	6810261	Habitat for Humanity CHR Administration	14H	LMH	\$2,859.66
2022	1	315	6828125	Habitat for Humanity CHR Administration	14H	LMH	\$9,677.02
					14H	Matrix Code	\$35,892.42
2021	3	307	6697199	Northwest Cooperative Development Center	18C	LMC	\$18,033.75
					18C	Matrix Code	\$18,033.75
Total							\$342,651.78

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2022	4	319	6722147	No	Downtown Ambassadors	B22MC530012	PI	05Z	LMC	\$297.51
2022	4	319	6727534	No	Downtown Ambassadors	B22MC530012	PI	05Z	LMC	\$164.06
2022	4	319	6756542	No	Downtown Ambassadors	B22MC530012	PI	05Z	LMC	\$18,586.95
2022	4	319	6780886	No	Downtown Ambassadors	B21MC530012	EN	05Z	LMC	\$18,000.00
2022	4	319	6780886	No	Downtown Ambassadors	B22MC530012	EN	05Z	LMC	\$15,951.48
								05Z	Matrix Code	\$53,000.00
Total										\$53,000.00
Total										\$53,000.00



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 TIME: 11:25
 PAGE: 3

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2022	5	321	6704670	Planning and Administrative Costs (PAC)	21A		\$141.24
2022	5	321	6722147	Planning and Administrative Costs (PAC)	21A		\$141.18
2022	5	321	6727534	Planning and Administrative Costs (PAC)	21A		\$141.18
2022	5	321	6756542	Planning and Administrative Costs (PAC)	21A		\$12,859.20
2022	5	321	6769942	Planning and Administrative Costs (PAC)	21A		\$392.20
2022	5	321	6780886	Planning and Administrative Costs (PAC)	21A		\$37,781.60
2022	5	321	6785944	Planning and Administrative Costs (PAC)	21A		\$24,844.65
					21A	Matrix Code	\$76,301.25
Total							\$76,301.25

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

In this fifth year of the current Five (5) Year Consolidated Plan (2018 – 2022), the City invested in housing rehabilitation and public service activities in response to the Coronavirus pandemic. The City has also focused on energy efficiency improvements for low/moderate income rental and homeowner housing in Olympia.

PR26 adjustments:

Adjusted line 18 to include Activity Olympia Community Solar Homes First \$261,742.00, as accomplishments were not included.

Adjusted prior year unexpected funds to include prior year unspent funds allocated during PY21 and PY22 amendments.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Affordable Housing	Affordable Housing	CDBG: \$	Rental units constructed	Household Housing Unit	150	0	0.00%			

Affordable Housing	Affordable Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	10	91	910.00%	24	22	91.67%
Affordable Housing	Affordable Housing	CDBG: \$	Homeowner Housing Added	Household Housing Unit	8	0	0.00%			
Affordable Housing	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	41		30	28	93.33%
Affordable Housing	Affordable Housing	CDBG: \$	Housing for Homeless added	Household Housing Unit	0	0				
Affordable Housing	Affordable Housing	CDBG: \$	Housing for People with HIV/AIDS added	Household Housing Unit	0	0				
Economic Development	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	3	5	166.67%			
Economic Development	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	20	126	630.00%			
General Administration	Administration	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				

General Administration	Administration	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
General Administration	Administration	CDBG: \$	Jobs created/retained	Jobs	0	0				
General Administration	Administration	CDBG: \$	Businesses assisted	Businesses Assisted	0	0				
General Administration	Administration	CDBG: \$	Other	Other	1	1	100.00%			
Homeless Continuum of Care	Homeless	CDBG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	200	0	0.00%			
Homeless Continuum of Care	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	4100	0	0.00%			
Homeless Continuum of Care	Homeless	CDBG: \$	Homelessness Prevention	Persons Assisted	1000	0	0.00%			
Homeless Continuum of Care	Homeless	CDBG: \$	Housing for Homeless added	Household Housing Unit	75	0	0.00%			
Land Acquisition	Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1	1	100.00%			

Land Acquisition	Non-Housing Community Development		Other	Other	0	0				
Public Facilities and Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10000	229	2.29%	60	229	381.67%
Public Services	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	700	6041	863.00%	5000	995	19.90%
Public Services	Non-Homeless Special Needs	CDBG: \$	Homelessness Prevention	Persons Assisted	0	0				
Public Services	Non-Homeless Special Needs	CDBG: \$	Other	Other	0	0				

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City identified in the Program Year 2022 AAP the highest priority is preservation and bolstering of the City's low-income housing stock. The City completed one public facility improvement, the Community Youth Services (CYS) Behavioral Health Facility improvement which installed an ADA-compliant lift in a previously inaccessible building. CYS provides services to low-income youth and families in the City of Olympia. The City awarded 2022 funding to Rebuilding Together Thurston County to support the rehabilitation of homeowner occupied homes in Olympia. Rebuilding Together has completed a total of 11 rehabilitation projects over the past two program years. The City funded the Downtown

Ambassadors to provide support to street dependent individuals experiencing homelessness in the Downtown Core. The Ambassadors reach up to 1000 people annually, as well as provide support and resources to Downtown businesses. The City awarded South Puget Sound Habitat for Humanity \$50,000 for administering their Critical Home Repair program which provides health and safety improvements to low- and moderate-income homeowners. The City awarded additional funding to Olympia Community Solar funding to install energy efficient solar panels on 7 homes owned by Homes First.

The City expended prior year unspent funds and successfully passed our timeliness test. The City awarded past year funds to several projects. Energize Olympia partnered with South Puget Sound Habitat for Humanity to install energy-efficient minisplit ductless heat pumps to low- and moderate-income homeowners within the City. Prior year funds also were awarded to Homes First to convert from gas to electric heat, providing energy savings and cleaner energy for the provider and renters. Heat pumps were also installed at these homes. One Homes First home received a reroofing rehabilitation.

DRAFT

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	1,014
Black or African American	73
Asian	30
American Indian or American Native	12
Native Hawaiian or Other Pacific Islander	6
Total	1,135
Hispanic	34
Not Hispanic	1,101

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

DRAFT

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	994,695	821,358

Table 3 - Resources Made Available

Narrative

CDBG Program Year 2022 funds were expended as well as prior year unexpended funds and program income.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Downtown Urban Core	45		

Table 4 – Identify the geographic distribution and location of investments

Narrative

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Projects funded with Olympia's CDBG monies also receive funding from other sources, which leverages, or matches, other fund sources to meet the needs in our community. The City leveraged CDBG funding with Washington State Community Energy Efficiency Program funding at a 1:1 to initially fund the group purchase heat pump campaign. CDBG funding was leveraged with private donors and other grant sources for projects completed by Rebuilding Together Thurston County.

DRAFT

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	150	50
Number of Special-Needs households to be provided affordable housing units	0	0
Total	150	50

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	40	50
Number of households supported through Acquisition of Existing Units	0	0
Total	40	50

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

CDBG rehabilitated 50 units occupied by low- and moderate-income renters and homeowners during PY22. Problems reaching goals included delays in contracting and construction due to the Coronavirus pandemic.

Discuss how these outcomes will impact future annual action plans.

Future annual action plans will continue to focus on the rehabilitation of homeowner and renter occupied units in Olympia. Olympia plans to continue work with Homes First to provide rental rehabilitation for homeowners that rent to low-income tenants, as well as Rebuilding Together Thurston County to provide homeowner critical home repair for low/extremely low income residents in Olympia.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	15	0
Low-income	32	0
Moderate-income	3	0
Total	50	0

Table 7 – Number of Households Served

Narrative Information

The City funded several different rehabilitation projects in PY22. Homes First Electrification, South Puget Sound Habitat for Humanity Heat Pump Campaign (Energize Olympia), Rebuilding Together Thurston County, Olympia Community Solar installation at Homes First and continuation of establishing the City's internal Revolving Loan Fund.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City's Downtown Ambassador Program staff, Familiar Faces staff and Homeless Response team work together to provide resources and support to unsheltered homeless residents and connect them with services including Coordinated Entry and publicly-funded services reporting to HMIS.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City completed the Franz Anderson Tiny Home Village in PY22 which provides tiny home shelter for 50 individuals and couples experiencing houselessness. The City also worked with the State Right-of-Way initiative to provide housing for individuals living alongside the state right of way. The City continues to invest in the Homeless Response program to provide resources and connections to housing. The City also funded OlyMAP with CDBG-CV2 funding in PY22 to provide support to unsheltered individuals residing in camps in the City.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

These populations are frequently encountered by Downtown Ambassadors, Familiar Faces outreach worker and Homeless Response team. Those City social service experts regularly refer individuals to local service providers and coordinate with those organizations to identify service gaps and plan programs and resources designed to fill those gaps. Both roles coordinate with foster care agencies, corrections agencies, and others on a weekly informal or monthly basis at formal meetings.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

While homelessness is a regional issue, its locus is in Olympia, primarily concentrated in the urban hub. As a result, the City prioritized all of its CDBG funded social services on people who are homeless and have behavioral health challenges including mental illness. Specifically, the City used CDBG funding for street outreach to reach those targeted populations. The City funded the Downtown Ambassador program with entitlement funds as well as OlyMAP with CV funds.

Other non-federal City funds were used to support homeless shelters for homeless adults. Through the Regional Housing Council partnership, other shelters, affordable housing and social services were funded with a variety of federal, state and local funds.

In 2017 Olympia passed the Home Fund Levy, a sales tax levy for affordable housing construction and homeless and behavioral health services. That program has helped fund four supportive housing projects in the last three years that successfully competed for state Housing Trust Fund awards and 9% Low Income Housing Tax Credits. Those four projects will produce 248 units of supportive housing and 60 beds of single adult shelter.

The City participated the 2022 Point in Time Homeless Census with Thurston County, and provides additional City monies to support this effort. Quality data serves to inform regional homeless policy and investments.

Additionally, the City has: 1) Created a Homeless Response Team; 2) developed and began implementation of our “One Community: Healthy, Safe and Housed” strategic plan that the Coordinator uses as a strategic reference; 3) established a Tiny House Village called Plum Street Village for up to 40 households; 4) Established the Franz Anderson Tiny Home village that houses 50 people in tiny homes that will later be offered permanent supportive housing with Phase II. 5) established a storage facility for unhoused people including storage dedicated to homeless households headed to Coronavirus quarantine and isolation ; 6) worked with regional partners on the “Thurston County Homeless Crisis Response Plan, 2019 – 2022”; and 7) enacted municipal code 18.50 allowing emergency housing facilities.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

No actions were taken to assist Public Housing during Program Year 2022 with CDBG funds. Olympia does continue to work with the Regional Housing Council to identify public housing needs and assign resources as available.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City is currently undertaking a Homeownership study to identify barriers to homeownership. The City is also applying for the Pathways to Remove Obstacles (PRO) Housing HUD program to implement the conclusions that will be found in the study. The City is seeking funding to design and implement a Downpayment Assistance program and to partner with local nonprofits to provide homebuyer and housing counseling services to low- and moderate-income Olympians, particularly BIPOC.

Actions taken to provide assistance to troubled PHAs

There were no activities to assist troubled PHA's during Program Year 2022. The City of Olympia works closely with the Housing Authority of Thurston County. Our PHA has contributed project-based vouchers to support permanent supportive housing projects in Olympia in the last three years.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City's Planning Department continues to address zoning and development guidelines to reduce construction costs associated with housing. In 2019 Olympia adopted an affordable housing impact fee abatement program that has already been used to construct 82 units of affordable housing. That housing must serve households at or below 80 percent AMI and remain affordable for 20 years. The City also adopted changes to codes in order to increase residential building capacity and the variety of housing types allowed in Low Density Residential Zoning Districts. These changes went into effect on December 23, 2020. A recent Housing Code amendment has been put in place to address the missing middle housing in the city. City staff continue to review local laws to remove negative effects of public policies that serve as barriers to affordable housing.

In 2022, the City passed an ordinance to protect renters in Olympia. The City has completed a fair housing assessment jointly with Thurston County and the Housing Authority to identify barriers to fair housing Citywide and to steer policymaking decisions in coming years to eliminate them.

The City is participating in a technical assistance cohort with several other jurisdictions under the Housing Solutions Lab. The City is focusing on adaptive reuse of mixed-use and non-residential buildings.

In 2023, the City hired an Affordable Housing Program Manager position to incentivize affordable housing developers to build in the City. The program manager also reviews our City code and ordinances to ensure best practices are achieved.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City considers all CDBG-funded social services in PY 2022 as actions to meet underserved needs.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City continues to provide Lead Paint Safety information through its website and building permit services. CDBG staff continue to work with subrecipients on safe lead-based paint practices and bolster internal policies to ensure federal funds are compliant with lead-based paint regulations.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City continues to invest in economic development activities to increase the number of low-

moderate-income jobs available in the City.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City continues to work with other regional jurisdictions to address zoning, development and other policies that affect the cost and availability of affordable housing. In 2022, the City passed an ordinance to protect renters in Olympia. The City has completed a fair housing assessment jointly with Thurston County and the Housing Authority to locate barriers to fair housing Citywide and to steer policymaking decisions in coming years to eliminate them. The City is also participating in a joint peer cities technical assistance cohort to expand our capacities.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City coordinates public and private housing through participation in the Regional Housing Council, a regional policy body that brings government, social services, non-profit sector, faith sector, private sector and other stakeholders together to develop policy and funding recommendations that enhance coordination. Additionally the City's Land Use Committee reviews housing cost drivers in code to find more ways to slow the growth of housing costs.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City has completed an exhaustive Assessment of Fair Housing in partnership with Thurston County and the Housing Authority to identify barriers to fair housing and is conducting a comprehensive assessment of current laws and to inform the upcoming Consolidated Plan.

City staff are currently exploring a program proposal to create a landlord registry that will protect renters from unsafe housing conditions.

In 2022, City Council approved an ordinance protecting renters' rights in Olympia.

The City refers all Fair Housing complaints to:

- Fair Housing Center of Washington: 253-274-9523
- Washington State Human Rights Commission: 1-800-233-3247

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City conducted on-site monitoring of two subrecipients in Program Year 2022 based on risk assessment. In the upcoming program years the City will continue in-person monitoring visits to each sub-recipient to ensure full compliance. The monitoring visits are designed in accordance with the CDBG Sub-Recipient Handbook with an emphasis on confirming that funds go to CDBG-eligible activities, that the beneficiaries are CDBG-eligible and that record keeping and internal controls comply with HUD standards.

The City posts information about its CDBG Program on its website. All communications state the City's non-discrimination policies. Efforts to reach minority businesses are conducted through the two partner business organizations – the Olympia Downtown Alliance and the Center for Business & Improvement.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City's Citizen Participation Plan offered an opportunity for all stakeholders to examine the report for 15 days prior to planned submission on November 25, 2022. Electronic copies of the plan are posted on the City's CDBG website, noticed on the Olympian's webpage and in print, and are furnished online at the City Council-hosted hearing, linked in reports to Council, and access was mentioned at meetings including Regional Housing Council and the county's Housing Advisory Team.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

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CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

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CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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Table 9 – Qualitative Efforts - Number of Activities by Program

Narrative

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