



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Joyce Phillips
360.570.3722

Monday, October 2, 2017

6:30 PM

Room 207

1. CALL TO ORDER

Chair Mark called the meeting to order at 6:30 p.m.

1.A ROLL CALL

Present: 6 - Chair Brian Mark, Vice Chair Mike Auderer, Commissioner Tammy Adams, Commissioner Travis Burns, Commissioner Darrell Hoppe and Commissioner Carole Richmond

Excused: 1 - Commissioner Paula Ehlers

Absent: 1 - Commissioner Rad Cunningham

OTHERS PRESENT

Community Planning and Development staff:

Deputy Director Leonard Bauer

Senior Planner Joyce Phillips

Minutes Recorder Stacey Rodell

Public Works staff:

Engineering and Planning Supervisor Eric Christensen

Project Engineer II Diane Utter

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

- 3.A** [17-0995](#) Approval of the September 11, 2017 Olympia Planning Commission Meeting Minutes

The minutes were approved.

- 3.B** [17-0994](#) Approval of the September 22, 2017 Finance Subcommittee of the Olympia Planning Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. STAFF ANNOUNCEMENTS

Ms. Phillips informed the Commission of upcoming meeting dates and provided a brief update on building projects.

6. BUSINESS ITEMS

- 6.A** [17-0975](#) Revisions to the Septic Tank Effluent Pumping (S.T.E.P.) System Regulations - Deliberations

Chair Mark moved, seconded by Commissioner Hoppe, to recommend City Council approve proposed revisions to the Septic Tank Effluent Pumping (S.T.E.P.) System regulations. The motion passed unanimously.

- 6.B** [17-0856](#) Critical Areas Ordinance - Habitat and Species Protections for Great Blue Heron

Mr. Bauer provided additional information to the Commission that was requested at a previous meeting.

Commissioner Richmond moved, seconded by Commissioner Hoppe, to approve the measures to protect the Great Blue Heron as proposed by staff, with the modification of the ten-year protection of nesting sites be changed to six years. The motion carried by the following vote:

Aye: 4 - Chair Mark, Commissioner Burns, Commissioner Hoppe and Commissioner Richmond

Nay: 2 - Vice Chair Auderer and Commissioner Adams

Excused: 1 - Commissioner Ehlers

Absent: 1 - Commissioner Cunningham

- 6.C** [17-0991](#) Briefing on Downtown Urban Infill Area State Environmental Policy Act (SEPA) Ordinance

Mr. Bauer presented a briefing on Downtown Urban Infill Area State Environmental Policy Act (SEPA) proposed ordinance via PowerPoint presentation. A copy of the presentation can be found in the meeting details on the City's website.

The information was received.

- 6.D** [17-0968](#) Recommendation to Council regarding the Preliminary 2018-2023 Capital Facilities Plan

Commissioner Richmond reviewed the draft recommendation letter to Council regarding the Preliminary 2018-2023 Capital Facilities Plan. The letter will be finalized by Commissioner Richmond and Ms. Phillips and will be reviewed by the Commission prior

to being submitted to City Council.

The discussion was completed.

7. REPORTS

Chair Mark reported the Arts Commission open house on the draft Public Art Master Plan Olympia Crossings: An Art Plan for City Gateways is on Wednesday - October 4, 2017 at 6:30 p.m. at City Hall.

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting adjourned at 8:47 p.m.