

DRAFT  
Utility Advisory Committee (UAC)  
Meeting Minutes  
March 6, 2014

**Call to Order**

The meeting was called to order by Chair Thad Curtz.

**Roll Call**

- Thad Curtz
- Barbara Day
- Richard Doenges
- Carol Law
- Lorelei Walker
- Chris Ward
- Carole Redmond
- Margaret Drennan
- David Dunn
- Jennifer Sievert
- Steve Fossum

**Approval of Agenda**

The agenda was approved.

**Approval of Minutes**

The February 6, 2014 meeting minutes were approved.

**Public Comment**

No public comment.

**Announcements from UAC and Staff**

Thad Curtz discussed the LOTT Water Conservation Plan and the potential for more ambitious implementation of our conservation work. Recent rebate programs through Puget Sound Energy are more ambitious than LOTT's. Potential future improvements to the conservation program were discussed.

**Olympia Planning Commission (OPC) Update**

Olympia Planning Commission liaison, Carole Redmond, updated the Committee on the OPC's Comprehensive Plan activities.

**BUSINESS OF THE EVENING**

**Utility Performance Measures** – Dan Daniels, Waste ReSources Director, and Andy Haub, Interim Water Resources Director, provided an overview of current Utility performance measures for the Wastewater, Drinking Water, Storm and Surface Water, and Waste ReSources Utilities. Upcoming master planning efforts by several of the Utilities warrants understanding our use of performance measures. The general

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approach to performance measurement was discussed. Current measures provide a glimpse of readily quantifiable aspects of the Utilities. However, we understand that customer service and other work not readily quantified is also key to our success.

The UAC discussed the current measures and will be welcoming refinements through the planning processes.

**Review of the City's NPDES Permit** - Joe Roush, Environmental Services Supervisor for the Storm and Surface Water Utility, provided an introduction to the federal Clean Water Act's National Pollution Discharge and Elimination System (NPDES) permit. The annual reporting for the permit incorporates and documents the City work to need for compliance. In their role, the UAC needed to approve or seek changes to the permit report prior to submittal to WA Department of Ecology.

UAC approved the report for submittal.

**UAC Officer Elections-** The UAC elected Thad Curtz as Committee Chair. Election of a Co-Chair was placed on hold. The status of Barb Day, current Co-Chair, relative to participation on the Committee will be determined. Co-Chair election will be scheduled for a future meeting.

**Adjournment**

Committee Member David Dunn adjourned the meeting at 7:35 p.m.