



Meeting Minutes - Draft

Civil Service Commission

City Hall
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Olympia, WA 98501
Contact: Nicole Camus
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Tuesday, April 18, 2017

8:30 AM

Room 112

1. CALL TO ORDER

Chair Villegas-Bremer called the meeting to order at 8:30 a.m.

1.A ROLL CALL

Present: 3 - Chair Linda Villegas Bremer, Commissioner Reiko Callner and Commissioner Oscar Soule

OTHERS PRESENT

Paul Lower, Lieutenant, Olympia Police Department
Mike Buchanan, Assistant Fire Chief, Olympia Fire Department
Nicole Camus, Personnel Analyst, Human Resources
Steve Senna, Firefighter, Olympia Fire Dept, IAFF 468

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

- 3.A** [17-0436](#) Approval of March 21, 2017 Civil Service Commission Meeting Minutes

Commissioner Callner moved, seconded by Chair Villegas Bremer to approve the minutes. The motion carried by the following vote:

Aye: 3 - Chair Villegas Bremer, Commissioner Callner and Commissioner Soule

4. PUBLIC COMMENT - NONE

5. ANNOUNCEMENTS - NONE

6. BUSINESS ITEMS

- 6.A** [17-0438](#) Extend Promotional Fire Lieutenant Register

Commissioner Callner moved, seconded by Commissioner Soule to extend

the duration of the Promotional Fire Lieutenant Register to April 19, 2018.

The motion carried as follows:

Aye: 3 - Chair Villegas Bremer, Commissioner Callner and Commissioner Soule

6.B [17-0437](#) Oral Report on Battalion Chief Promotional Process

Assistant Fire Chief Mike Buchanan will present an oral report on the Battalion Chief promotional examination process.

Assistant Fire Chief Mike Buchanan gave a presentation about the recent battalion chief promotional exam. Topics covered included the development of the test, the written exam, candidate preparation, and exercises at the assessment center.

6.C [17-0439](#) Removal of Names from Entry Level Police Officer Register

One name was removed from the Entry Level Police Officer Register

6.D [17-0440](#) Removal of Names from Firefighter Register

Two names were removed from the Firefighter register.

7. REPORTS - NONE

8. OTHER TOPICS - NONE

9. ADJOURNMENT

The meeting was adjourned at 9:25 a.m.