

# **Community Development Block Grant Program Year 2017 Annual Action Plan**

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## **PUBLIC PROCESS**

**FOR THE  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**JUNE 6 2017**

### **PRESENTERS:**

**LEONARD BAUER, COMMUNITY PLANNING & DEVELOPMENT DEPUTY DIRECTOR  
ANNA SCHLECHT, COMMUNITY SERVICE PROGRAMS MANAGER**

# BRIEF HISTORY OF OLYMPIA CDBG PROGRAM

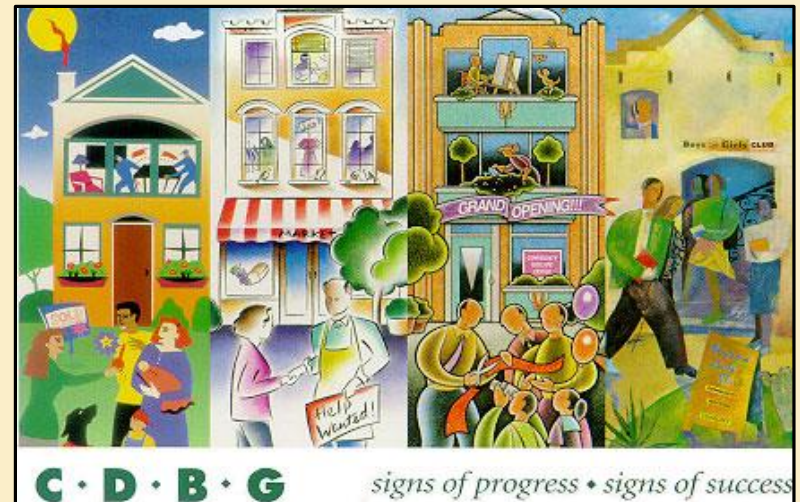
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## Purpose of CDBG:

- A federal CDBG entitlement program allocates annual grants to larger cities and urban counties to develop viable communities by providing:
  - **Decent housing;**
  - **Suitable living environment**
  - **Expanded economic opportunities**



Principally benefits **low- and moderate-income** persons.



# CDBG: 2017 ACTION PLAN GOALS

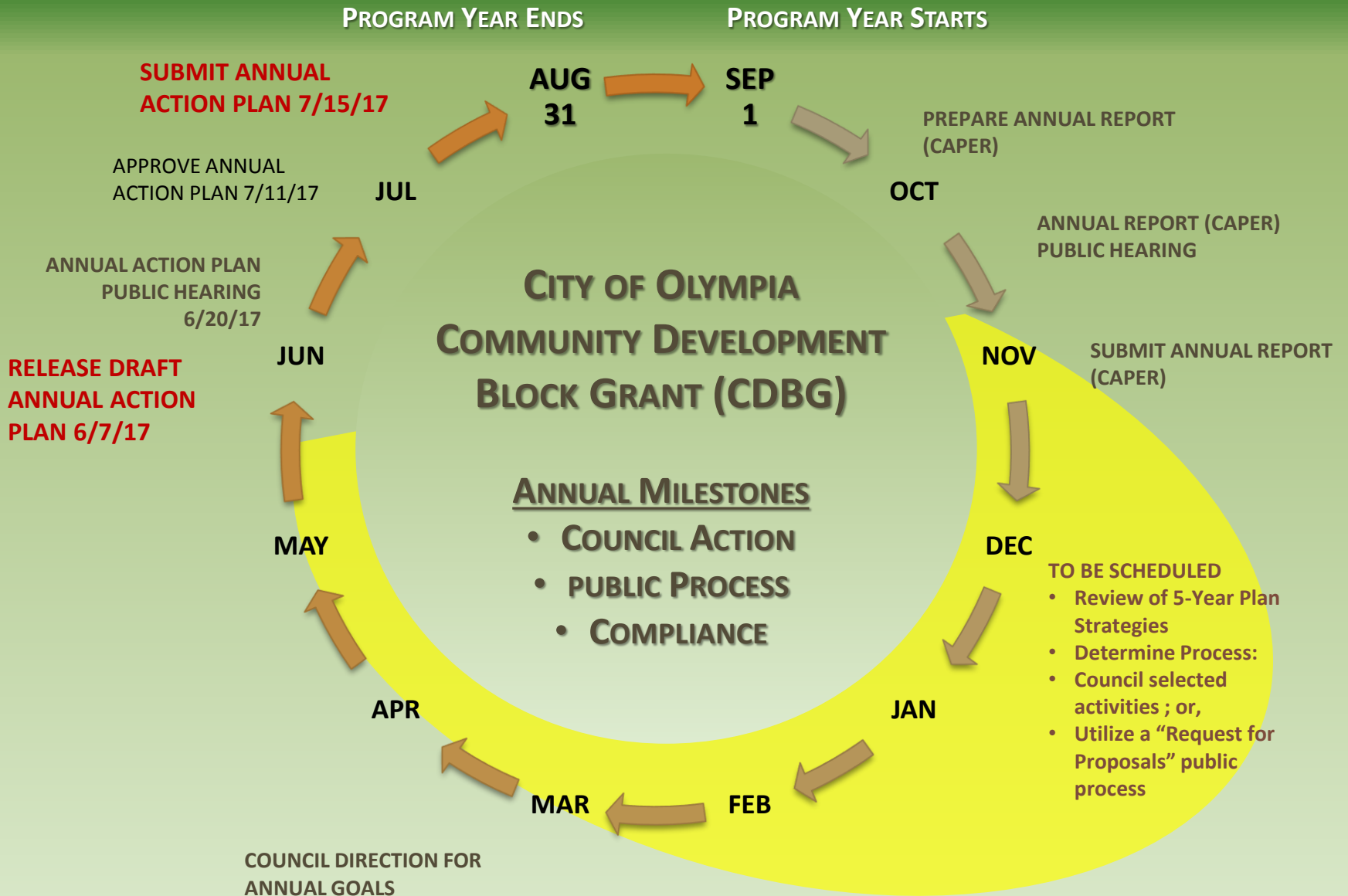
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## 5-YEAR STRATEGIC PLAN: SEEK STRATEGIC INVESTMENTS FOR CDBG FUNDING

- **Housing – *Priority***
  - Rehabilitation
- **Social Services – *Priority***
  - Direct Assistance to Low- and Moderate-income People
- **Economic Development**
  - Business Loans
  - Business Training Programs
- **Public Facilities**
  - Community Centers
  - Public Infrastructure
- **Land Acquisition**
  - Any Purpose that Supports CDBG-eligible Activities



# OLYMPIA CDBG PROGRAM – ANNUAL CYCLE



# CDBG Program - Regulatory Issues

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- Program Administration Costs – Capped at **20%**
  - **Supplemented by Activity Delivery Costs** (*includes planning activities such as regional housing coordination, Fair Housing Assessment, federal reporting, and other oversight*)
- Social Service Options – Up to **15%**
  - **Optional – NOT Required**
- Overall Benefit to Low-moderate Income People
  - **70% Beneficiaries Over a “Rolling” 3-year Period**
- Spend-down – Program Performance
  - **June 30, 2018 target: no more than \$525,000 left unspent**

# PY 2017 CDBG BUDGET WORKSHEET

<b>CDBG PY 2017 BUDGET WORKSHEET</b>	
PY2017 CDBG Entitlement Award ( <i>Estimated</i> )	\$350,000
Projected PY 2017 CDBG Program Income ( <i>Estimated</i> )	\$125,000*
<b>TOTAL ANTICIPATED PY 2017 CDBG Funds</b>	<b>\$475,000</b>
Program Administration Costs (PAC) – 19% of total funds – General Administration <i>Minimum staffing level required to run a compliant CDBG Program</i>	\$90,000
<i>Section 108 Debt Service</i>	\$65,000
<b>Potentially Available to Commit to Projects</b>	<b>\$320,000**</b>
*Estimated Program Income based on recent years' collections	
**Must include costs of managing specific projects and programs	

# PROPOSED PY 2017 OPTIONS

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Project	Meets 70% LMI Benefit	Allocation
General Administration <i>(Required)</i>	N/A	\$ 90,000
Section 108 Debt Service (Repayment of Downtown Safety Projects) <i>(Required)</i>	Yes	\$ 65,000
Community Center – day center	Yes	\$ 100,000*
Downtown Ambassador Program	Yes	\$ 55,000*
Downtown Safety & Façade Improvement Program	Potentially*	\$ 75,000*
Housing Rehabilitation **	Yes	\$ 30,000*
Small Business – Training & Assistance – Economic Development Council	Yes	\$ 25,000*
Small Business – Training & Assistance – Olympia Downtown Assn.	Yes	\$ 35,000*
<b>Totals</b>		<b>\$475,000</b>

\* Includes estimated 10% activity delivery costs

\*\* Contingent up beneficiary



# COMMUNITY CENTER – DAY-CENTER

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**PROPOSED ALLOCATION: \$100,000**

**Service Partner:** Interfaith Works

**Scope of work:** Up to \$35,000: Operations  
\$65,000 or more: Capital Costs  
\* *Tenant Improvements*  
\* *Property Purchase or Long-Term Lease*

**Service Area:** To be Determined

**Conditions:** *Appropriate location*  
*Management plan*  
*Good neighborhood plan*





# BUSINESS TRAINING- Business Strengthening & Resiliency Program

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## PROPOSED ALLOCATION: \$35,000

**Service Partner:** Olympia Downtown Association  
(Partnership with Thurston Economic Development Council  
& City Economic Development officials)

**Scope of work:** Business training, technical assistance  
Recruitment for “Tune-up Program”

**Service area:** Downtown

**Conditions:**  
*Work within the scope of the  
City’s Economic Development strategies*



# BUSINESS TRAINING – Tune-Up Program

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## PROPOSED ALLOCATION: \$25,000

**Service Partner:** Thurston Economic Development Council

**Scope of work:** **“Tune-Up”**: Business training & technical assistance  
Work with City Economic Development officials and ODA

**Service area:** City-wide

**Conditions:**  
Work within the scope of the  
City’s Economic Development strategies



# DOWNTOWN SAFETY & FAÇADE IMPROVEMENT PROGRAM

## PROPOSED ALLOCATION: \$75,000

**Service Partner:** Various property owners  
(City management in partnership with Olympia Downtown Assn.)

**Scope of Work:** **Examples include:**  
Alcove Gates  
Fencing  
Lighting  
Security Cameras  
Alley Lighting

**Service Area:** Downtown

**Conditions:** Must generate two FTE jobs or directly benefit low-moderate income people



# HOUSING REHABILITATION

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## PROPOSED ALLOCATION: \$30,000

**Service Partners:** For-profit and non-profit housing providers

**Scope of work :** Tenant-occupied housing  
Acquisition / Rehabilitation

**Service Area:** City-wide scattered sites



### Conditions:

*Benefits Low & Moderate Income  
Tenants*

# DOWNTOWN AMBASSADOR PROGRAM

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## PROPOSED ALLOCATION: \$55,000

**Service Partner:** Capital Recovery Center (9/1/17 – 12/31/17)  
Potentially new provider (1/1/18 – 8/31/18)

**Scope of Work:** Street Outreach  
Referrals for services  
Distribution of survival goods

**Conditions:** *CDBG-funded portion of activities focused on homeless and mentally ill street dependent people*



# Discussion & Actions Needed

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- Review & Release Preliminary Draft PY 2017 CDBG Annual Action Plan for Citizen Participation
- Direct Staff to Commence the CDBG Public Process:
  - *Publish the legal notice of the 30-day public process*
    - *June 7 – July 7, 2017*
  - *Post the 2017 Annual Action Plan*
  - *Hold a Public Hearing – Tuesday June 20<sup>th</sup>*
  - *Review Public Comment & Approve Final Plan – July 11<sup>th</sup>*
  - *Submit Final CDBG Action Plan - July 15<sup>th</sup>*

