

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OLYMPIA, WASHINGTON, APPROVING A GRANT AGREEMENT BETWEEN THE CITY OF OLYMPIA AND WASHINGTON STATE OFFICE OF THE SECRETARY OF STATE FOR RECORDS IMAGING SERVICES.**

**WHEREAS**, a local government grants program was authorized and funded by Chapter 303, State of Washington Laws of 2017; and

**WHEREAS**, the purpose of this program is to help local governments use technology to improve their records retention, management and disclosure of public records, as authorized under RCW 40.14.026, through the Archives and Records Management Division's Local Records Grant Program; and

**WHEREAS**, said grants program was established to provide funds to local entities to conduct this program; and

**WHEREAS**, the City applied for and was awarded a grant under this program; and

**WHEREAS**, per Olympia Municipal Code Section 3.16.020(C), it is necessary for the City Council to approve the Grant Agreement and authorize the signature of all documents necessary to obligate funds for the Project;

**NOW, THEREFORE, THE OLYMPIA CITY COUNCIL DOES HEREBY RESOLVE** as follows:

1. The Olympia City Council hereby approves the form of Grant Agreement between the City of Olympia and Washington State Office of the Secretary of State for records imaging services and the terms and conditions contained therein.
2. The City Manager is directed and authorized to execute the Grant Agreement on behalf of the City of Olympia, as well as any other documents necessary to obligate funds for the Agreement or to carry out the work under the grant, or to make any minor modifications as may be required and are consistent with the intent of the Grant Agreement or correct any scrivener's errors.

**PASSED BY THE OLYMPIA CITY COUNCIL** this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

  
\_\_\_\_\_  
DEPUTY CITY ATTORNEY