



# Meeting Minutes - Draft

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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**Tuesday, April 26, 2016**

**5:30 PM**

**Council Chambers**

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### Study Session

#### 1. ROLL CALL

**Present:** 5 - Mayor Pro Tem Nathaniel Jones, Councilmember Jessica Bateman, Councilmember Jim Cooper, Councilmember Clark Gilman and Councilmember Julie Hankins

**Excused:** 2 - Mayor Cheryl Selby and Councilmember Jeannine Roe

#### 2. BUSINESS ITEM

##### 2.A [16-0511](#) Briefing on the Downtown Strategy

Senior Planner, Amy Buckler reviewed the status of the Downtown Strategy process. She noted there have been two stakeholder meetings with approximately 100 citizens at each and over 3,000 responses to the online survey. Ms. Buckler noted a framework has developed using the feedback received, which will help guide future steps. She shared the overall scope and vision of the project moving forward.

John Owen of MAKERS Architecture and Urban Design, consultant for the Downtown Strategy, discussed elements of the framework. These elements include Character Areas, Major Investments, Chart of Task and Goals, and Parking and Housing.

Councilmembers asked clarifying questions.

Ms. Buckler shared upcoming activities around the Downtown Strategy:

April 28 - Business and Development Forum. Hosted in conjunction with the Economic Development Council, about 40 members of the business and development community have been invited to participate in a roundtable discussion which will help inform implementation steps.

May - Release of the Downtown Market Analysis and feasibility analysis of various development types begins.

May 10 - City Council Briefing.

May 23 - Urban Design Discussion. Public meeting to present and discuss building, site and street design concepts.

June 6 - Workshop #3. Public meeting to present 3D viewshed analysis and other elements of the strategy.

Summer 2016 - Public outreach will slow down in order to provide staff and consultants time to concentrate on analysis and preparation of a draft strategy.

Fall 2016 - Public Open House to present the draft strategy; review and recommendation by Planning Commission, leading to final adoption by City Council.

**The study session was completed.**

### **3. ADJOURNMENT**

Mayor Pro Tem Jones adjourned the meeting at 6:30 p.m.