

Ordinance No. \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, RELATING TO COUNCIL APPROVAL OF CERTAIN DOCUMENTS, AMENDING SECTION 3.16.020 OF THE OLYMPIA MUNICIPAL CODE.**

**WHEREAS**, Olympia Municipal Code 3.16.020 currently requires that City Council approve each instrument pertaining to the City's use, disposition, conveyance, or acquisition of real property even for projects that Council has already approved through its capital improvement project process; and

**WHEREAS**, the process tends to frustrate progress, in particular, on projects where the City must acquire multiple right of way parcels; and

**WHEREAS**, adding a third exception to section B of Olympia Municipal Code 3.16.020 will allow for a more efficient process by authorizing the City Manager to sign certain instruments when associated with a capital improvement project that has previously been approved by City Council;

**NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:**

**Section 1. Amendment of OMC 3.16.020. Olympia Municipal Code 3.16.020 is hereby amended to read as follows:**

**3.16.020 Council Approval**

The following documents and instruments shall be presented to the City Council for approval prior to their execution by the City Manager:

- A. Interlocal agreements: All contracts, agreements, memoranda of understanding, or other documents between the City of Olympia and any other governmental agency or agencies. An agreement in association with a grant application is not considered an interlocal agreement for purpose of this subsection but is subject to the monetary thresholds in Subsection C.
- B. Instruments pertaining to real property: any contract, agreement, lease, easement, bill of sale, or other instrument pertaining to the City's use, disposition, conveyance, or acquisition of real property.

Exceptions:

- (1) An acceptance by the City in its regulatory capacity of a dedication from a development is not subject to ~~this subsection~~ Council approval.
- (2) Temporary construction licenses are not subject to ~~this subsection~~ Council approval.
- (3) The City Manager is authorized to sign the following without further City Council approval:  
All instruments pertaining to the City's use, disposition, conveyance, or acquisition of real property

by whatever method, provided that such transaction is associated with a capital improvement project that has been previously approved by Council.

C. Any contract, agreement, or other document with a cost over \$300,000.

**Section 2. Severability.** If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance or application of the provisions to other persons or circumstances shall remain unaffected.

**Section 3. Ratification.** Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

**Section 4. Effective Date.** This Ordinance shall take effect five (5) days after publication, as provided by law.

\_\_\_\_\_  
MAYOR

**ATTEST:**

\_\_\_\_\_  
CITY CLERK

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
ASSISTANT CITY ATTORNEY

**PASSED:**

**APPROVED:**

**PUBLISHED:**