



# Meeting Minutes - Draft

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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**Tuesday, June 21, 2016**

**5:30 PM**

**Council Chambers**

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### Study Session - Joint Meeting with Port of Olympia

#### 1. ROLL CALL

The following Commissioners and Staff of the Port of Olympia were in attendance:

Commission Chair Bill McGregor  
Commissioner Joe Downing  
Executive Director Ed Galligan  
Port Legal Council Heather Burgess  
Harbor Director Bruce Marshall  
Engineering Director Bill Helbig  
Marketing and Community Relations Coordinator Jennie Foglia-Jones  
Senior Manager of Business Development Mike Reid  
Intern Brianna Fellers

**Present:** 5 - Mayor Cheryl Selby, Mayor Pro Tem Nathaniel Jones,  
Councilmember Jessica Bateman, Councilmember Clark Gilman and  
Councilmember Julie Hankins

**Excused:** 2 - Councilmember Jim Cooper and Councilmember Jeannine Roe

#### 2. BUSINESS ITEM

##### 2.A [16-0775](#) Joint meeting with the Olympia City Council and the Port of Olympia

Mayor Selby and Port Commission Chair Bill McGregor opened the meeting at 5:30 p.m. Both discussed how the Port and the City work together on matters of mutual concern.

City Manager Steve Hall and Port Executive Director Ed Galligan gave an overview of partnerships the City and Port have embarked on over the past 20 years. Those partnerships discussed included the Olympia Farmer's Market, Genoa's Rebuild, 4th Avenue Mitigation, Mission Creek Salmon Restoration, East Bay Plaza/Hands on Children's Museum, 2012 Squaxin Canoe Journey, Harbor Patrol, West Bay Environmental Assessment, Capitol Lake/Deschutes Estuary, 2016 Nisqually Canoe Journey, Downtown Strategy and Sea Level Rise.

City Strategic Communications Director Kellie Braseth and Port Marketing & Community Relations Coordinator Jennie Foglia-Jones discussed the 2016 Nisqually

Canoe Journey.

Ms. Braseth shared the City will support transportation, waste management, water resources, security (tribal representatives will take the lead, but Olympia Police Department will have a presence), first aid (Olympia Fire Department in conjunction with Thurston County Health). Other areas of support include coordination of merchants, food vendors, waste stations and sign posting. Ms. Braseth noted the City has put forward \$50,000 for contracting services.

Ms. Foglia-Jones reviewed some of the Port facilities utilized on landing day to include parking, Marine Terminal space, moorage for support and directional boats. The Port will establish and facilitate a command center as well as provide support to move and store canoes and trailers, coordinate launch ramp closure, handle logistical items (such as radios, golf carts, and emergency routes), communicate with the Department of Ecology and coordinate landscape repair. The Port will also provide support regarding media, Military coordination, onsite security and volunteer coordination. She reviewed maps of staging areas and the site layout. Ms. Foglia-Jones estimates approximately \$58,000 in costs to the Port.

Senior Planner Amy Buckler reviewed the purpose and vision of the Olympia Downtown Strategy. She shared the outline of the public process used to build the Strategy and reviewed a map of Downtown character areas which are a focus of the strategy. Ms. Buckler noted the activities of the Port and the Downtown Strategy have a lot of synergy which will help create more opportunities for the waterfront. Port Senior Manager of Business Development Mike Reid noted collectively the Port and the City will have some big wins when connecting the community with the water front. He shared a local developer has an interest in developing two parcels of the East Port property. Ms. Buckler shared Downtown Strategy next steps. She also noted the Downtown Parking Strategy will soon begin the updating process.

Water Resources Director Andy Haub updated the Councilmembers and Commissioners on planning for a response to sea level rise. He noted now is the opportunity to adapt for sea level rise before the City floods and we need to solidify our vision and strategy to support specific infrastructure improvements. Mr. Haub emphasized to the group actions and investments now will reduce future costs and provide immediate community benefits through reduced risks to property, lower flood insurance premiums and lessened interruption of business during and after a flood event. He reviewed several scenarios and potential responses. Mr. Hall noted the City will need to work with partners who will help the City take the planning of response to and understanding of sea level rise to the next level. Councilmembers and Commissioners asked clarifying questions.

Commission Chair McGregor offered a tour of the Port to the Councilmembers and thanked them for the opportunity to meet on issues affect both the City and the Port. Mayor Selby thanked everyone for attending and for the Port's ongoing partnership.

The study session was completed.

**3. ADJOURNMENT**

Mayor Selby adjourned the meeting at 6:36 p.m.