



Meeting Minutes - Draft

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Cari Hornbein
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Wednesday, September 1, 2021

6:00 PM

Online and via phone:

Finance Subcommittee

1. CALL TO ORDER

Finance Subcommittee Chair Cunningham called the meeting to order at 6:12 p.m.

1.A ROLL CALL

Present: 2 - Commissioner Rad Cunningham and Commissioner Greg Quetin

Absent: 1 - Vice Chair Aaron Sauerhoff

1.B OTHERS PRESENT

Community Planning and Development Staff:

Senior Planner Cari Hornbein

Principal Planner Joyce Phillips

Home Fund Program Manager Cary Retlin

Public Works Staff:

Transportation Program and Planning Supervisor Sophie Stimson

General Services Director Thanh Jeffers

Engineering and Planning Supervisor Susan Clark

Stormwater Engineer Steve Thompson

Water Resources Engineer Diane Utter

Parks, Arts and Recreation Finance and Policy Coordinator Tammy LeDoux

Finance Department Budget Analyst Joan Lutz

Fire Chief Mark John

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

- 3.A [21-0847](#) Approval of August 17, 2021 OPC Finance Subcommittee Meeting Minutes

Attachments: [08172021 Minutes Draft](#)

The minutes were approved.

4. PUBLIC COMMENT - None

5. STAFF ANNOUNCEMENTS

Ms. Phillips shared that she did not receive written comments from members of the public.

6. BUSINESS ITEMS

- 6.A [21-0838](#) Capital Facilities Plan Briefing

Attachments: [Webpage](#)

All staff and subcommittee members present participated in a discussion of the Capital Facilities Plan.

The discussion was completed.

7. REPORTS - None

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting adjourned at 7:30 p.m.