



Meeting Minutes - Draft

PBIA Advisory Board

City Hall
601 4th Avenue E
Olympia WA 98501

Contact: Amy Buckler
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Thursday, August 9, 2018

6:00 PM

Council Chambers

1. CALL TO ORDER

Chair Ruse called the meeting to order at 6:00 p.m.

1.A ROLL CALL

Present: 10 - Chair Danielle Ruse, Boardmember Mary Corso, Boardmember Jacob David, Boardmember Janis Dean, Boardmember Lyndsay Galariada, Boardmember Kimberly Murillo, Boardmember David Rauh, Boardmember Nathan Rocker, Boardmember Jeffrey Trinin and Boardmember Jeremy Williamson

Excused: 2 - Vice Chair Jeffrey Barrett and Boardmember Sandra Hall

OTHERS PRESENT

City of Olympia Community and Development Planning Staff:

Downtown Program Manager, Amy Buckler
Parking Program Analyst, Max DeJarnatt
Economic Development Director, Mike Reid
Downtown Ambassador, Teal Russell
Downton Ambassador, Katherine Trahan

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [18-0751](#) Approval of July 12, 2018 PBIA Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT-NONE

5. ANNOUNCEMENTS

Ms. Buckler announced that starting in September, Mr. DeJarnatt will be the liaison for the Board. Also Community Planning and Development support staff will no longer be

printing the meeting packets, the Boardmembers will be responsible for printing.

6. BUSINESS ITEMS

6.A [18-0651](#) Proposal for Welcoming New Residents

Chair Ruse reviewed a draft letter for new residents and the Board made suggestions. Next step will be the creation of a final draft and distribute to new residents of Annie's when it opens in October.

The report was received.

6.B [18-0746](#) Economic Development Update

Mr. Reid gave an overview of the economic development initiatives to include downtown development, housing affordability and County Courthouse relocation efforts.

Ms. Trahan provided the Ambassador and Clean Team Data from January - July.

Boardmembers asked questions of both presentations.

The report was received.

6.C [18-0748](#) Briefing on PBIA Ordinance and Bylaws

The report was tabled to October meeting.

6.D [18-0749](#) 2019 Budget Planning

Chair Ruse and Ms. Buckler discussed the budget process and identified the three top priorities for 2019 are:

1. Event Sponsorship
2. Flower Baskets
3. Art with holiday lighting emphasis

The Boardmembers asked clarifying questions and will continue discussions.

6.E [18-0750](#) Discussion of Annual Meeting

Chair Ruse discussed the official annual meeting to be held in October. A dinner meeting for ratepayers will be considered for the first quarter of 2019.

6.F [18-0747](#) Vote to Fill Board Vacancies

Chair Ruse announced that the filling of more board seats will be postponed. There is an interested business owner, but he has a conflict with the new date. Chair Ruse will follow up with him.

7. REPORTS - NONE

8. OTHER TOPICS

8.A [18-0653](#) Round Table Discussion

The Boardmembers reported that they will share their individual thoughts about the homelessness actions with City Council.

9. ADJOURNMENT

The meeting adjourned at 8:20 p.m.