



Meeting Minutes - Draft

PBIA Advisory Board

City Hall
601 4th Avenue E
Olympia WA 98501

Contact: Amy Buckler
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Thursday, March 8, 2018

6:00 PM

Council Chambers

1. CALL TO ORDER

Chair Corso called the meeting to order at 6:00 p.m.

1.A ROLL CALL

Present: 11 - Chair Mary Corso, Boardmember Jeffrey Barrett, Boardmember Jacob David, Boardmember Janis Dean, Boardmember Lindsay Galariada, Boardmember Sandra Hall, Boardmember Kimberly Murillo, Boardmember David Rauh, Boardmember Nathan Rocker, Boardmember Danielle Ruse and Boardmember Jeffrey Trinin

Absent: 1 - Boardmember Connie Phegley

OTHERS PRESENT

City of Olympia Staff:
Community Planning and Development Economic Development Director Mike Reid
Community Planning and Development Downtown Programs Manager Amy Buckler
Parks Department Program Specialist Luke Burns
Councilmember Lisa Parshley
Downtown Ambassador Teal Russell

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [18-0242](#) Approval of February 8, 2018 PBIA Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS

Ms. Buckler announced the reorganization of the structure of the City of Olympia's Community Planning and Development department.

Boardmember Trinin announced the Olympia Downtown Alliance has settled on a cadence for their monthly activity. It will be held on the third Thursday of each month. Specific activities are yet to be determined.

6. BUSINESS ITEMS

6.A [18-0235](#) Briefing about Mud Bay LLC

The report was postponed.

6.B [18-0236](#) Discuss 2018 Event Sponsorships

Bridge Music Project Executive Director Bobbi Williams provided an overview of the program. The Board proceeded to discuss event sponsorships for 2018.

Chair Corso moved, seconded by Boardmember Dean, to sponsor the Bridge Program for \$2,000 in 2018. The motion passed unanimously.

Chair Corso moved, seconded by Boardmember Dean, to transfer \$3,000 from the PBI contingency account into the PBI event sponsorship account. The motion passed unanimously.

6.C [18-0237](#) Discussion of Welcome Wagon Effort

The Board discussed the Welcome Wagon effort. Staff will return with a recommendation for next steps.

The discussion was completed.

6.D [18-0238](#) Discussion of Cigarette Butt Containers

The Board discussed using a new style of cigarette butt collector.

Chair Corso moved, seconded by Boardmember Rauh, to guide staff to conduct a pilot project to test new cigarette butt collectors. The motion passed unanimously.

6.E [18-0239](#) Discussion of Quarterly Survey

The Board discussed launching a short survey to PBI ratepayers.

Boardmember Ruse moved, seconded by Chair Corso, to guide staff to launch a short survey for ratepayers in March. The motion passed unanimously.

7. REPORTS - None

8. OTHER TOPICS

8.A [18-0240](#) Round Table Discussion

Ms. Russell provided the latest Downtown Ambassador and Clean Team data.

The Board discussed parking in the downtown area. Ms. Buckler provided information on various parking changes that will be implemented in April. Among other improvements, pay-by-phone parking will be available.

The Board discussed the Port of Olympia becoming a port of call for a new 175-passenger cruise ship.

The Board discussed placing signage to help prevent people from going the wrong way on 4th Avenue. Ms. Buckler informed the Board this request would go through the City's Public Works department.

Chair Corso spoke with the Olympia Downtown Alliance about managing the process for addressing broken windows.

Boardmember Ruse provided an update on the Olympia Downtown Alliance. They will be interviewing candidates for the new position next week. Any boardmembers interested in being a part of the Olympia Downtown Alliance committee tasked with fine-tuning the combined marketing plan should contact Boardmember Ruse. There will also be a group session that all boardmembers are welcome to attend.

Boardmember Murillo presented questions regarding impacts from the Providence Community Care Center. Ms. Buckler discussed current City resources addressing these concerns, as well as additional City resources to be available in the future. In addition, Providence is in the process of looking at the possibility of hiring security for this site.

The discussion was completed.

9. ADJOURNMENT

The meeting adjourned at 8:00 p.m.