



Meeting Minutes - Draft

Heritage Commission

City Hall
601 4th Avenue E
Olympia, WA 98501
Contact: Michelle Sadlier
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Wednesday, January 25, 2017

6:30 PM

Room 207

1. CALL TO ORDER

Chair Davies called the meeting to order at 6:34 p.m.

1.A ROLL CALL

Present: 6 - Chair Holly Davies, Commissioner Tamara Hayes, Commissioner Benjamin Helle, Commissioner Rachel Newmann, Commissioner Sheila Swalling and Commissioner Nicholas Vann

Excused: 3 - Vice Chair Dwayne Harkness, Commissioner Kat Kelly and Commissioner Garner Miller

OTHERS PRESENT

City of Olympia Historic Preservation Officer, Michelle Sadlier
Office Specialist/Minutes Recorder, Stacey Rodell
Arts Commission Liaison, Marygrace Jennings

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [17-0086](#) Approval of November 30, 2016 Olympia Heritage Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS

Marygrace Jennings is the liaison from the Arts Commission and will now be attending regular Heritage Commission meetings to further collaboration between the Commissions. She also works for the State and will provide updates as she can on current projects at the State.

Ms. Sadlier made the following announcements:

- The Olympia Downtown Association (ODA) is recruiting for a new Executive

Director.

- Commission members are encouraged to attend the Downtown Strategy Open House on February 6, 2017 from 5:00 p.m. - 6:30 p.m. at City Hall Council Chambers.
- The Thurston County History Journal has published its first issue. Ms. Sadlier passed out a copy for the Commission to review.

6. BUSINESS ITEMS

6.A [17-0084](#) 2017 Heritage Commission Work Plan - Preparation Part 1

Ms. Sadlier and the Commission discussed the 2017 draft work plan. The plan will be worked on further at the Commission's retreat on February 25, 2017.

The information was received and discussed.

6.B [17-0087](#) 2017 Preservation Month Theme

Ms. Sadlier and the Commission discussed a theme for 2017 preservation month. They decided on Olympia Oysters as the theme for this year.

The discussion was completed.

7. REPORTS

7.A Downtown Committee

Commissioner Newmann attended the State Heritage Caucus, which included an item on the Washington Main Street program. There will be a new position at the State Arts Commission that will promote folk art.

7.B Heritage Review Committee

Ms. Sadlier stated there were two Heritage Review Committee meetings. An application from The Swantown Inn Bed and Breakfast was received to add an event space. The Committee recommended approval of the submitted plans. There was also a presubmission meeting for the Cushman House where the applicant wants to do a kitchen addition in the back of the home.

7.C Outreach Committee

Ms. Sadlier announced there will be a collaboration between the Olympia Historical Society and the City of Olympia being held at the Olympia Center on Saturday, January 28, 2017 at 1:30 p.m. The theme of the talk is "Weird Olympia".

7.D Policy & Ordinance Committee

Discussed during Item 6.A.

7.E Preservation Award Committee

Discussed during Item 6.B.

7.F Survey & Inventory Committee - None

7.G Staff

Ms. Sadlier reported the following:

- She handed out a copy of the letter from the Commission to City Council regarding the Downtown Strategy draft recommendations for Commissioners' reference.
- Olympia has just had its first certified Federal Tax Credit rehabilitation since 2004 at 1704 4th Avenue East.
- Reminder the Certified Local Governments (CLG) training will be on March 7, 2017 at the Tacoma Convention Center.
- The City was awarded an additional \$5,000 grant from the County for the Downtown survey which brings the total grants awarded to \$23,000.
- The consultants from Artifacts (selected to do the Downtown survey) will be coming to Downtown on February 6th and 7th to do their preliminary field work. She spoke to them about doing a workshop at the February 25, 2017 retreat that will be held at the Woman's Club. The consultants hope to have the survey process completed by May.

8. OTHER TOPICS

Commissioner Vann announced that the Department of Archaeology and Historic Preservation (DAHP) will be offering cultural resource training at the "DAHP Academy". Details are being set and will be shared shortly.

Arts Commissioner Jennings reported on a rehabilitation project for the Tivoli Fountain on the Capitol Campus. She briefly discussed other proposed projects on the Campus.

9. ADJOURNMENT

The meeting adjourned at 8:30 p.m.