



Meeting Minutes

Cultural Access Program Advisory Board

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Marygrace Goddu
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Thursday, February 1, 2024

6:00 PM

Room 112

1. CALL TO ORDER

Boardmember McKaughan called the meeting to order at 6:07 p.m.

1.A ROLL CALL

Present: 8 - Co-Chair Mikaela Shafer, Boardmember Bret Anderson, Boardmember Diana Fairbanks, Boardmember Anne Larsen, Boardmember Justin McKaughan, Boardmember Melissa Meade, Boardmember Paul Parker and Boardmember Kris Tucker

Excused: 1 - Co-Chair Mariella Luz

1.B OTHERS PRESENT

Cultural Access Program Manager Marygrace Goddu
Program Specialist Amelia Layton

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

[24-0120](#) Approval of January 4, 2024 Cultural Access Advisory Board Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS

Ms. Goddu provided updates on interviews and selection of new Boardmember and related dates, the outcome of the January 29 "Inspire Collaboration" event, and recruitment of review panelists.

6. BUSINESS ITEMS

[24-0121](#) 2024 Work Plan Approval

Boardmembers discussed the 2024 Work Plan and made minor amendments.

Boardmember Parker moved, seconded by Boardmember Fairbanks, to approve the 2024 Draft Work Plan with minor amendments. The motion passed unanimously.

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting adjourned at 6:55 p.m.