



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, February 4, 2025

6:00 PM

Council Chambers, Online and Via
Phone

Study Session

Attend: [https://us02web.zoom.us/j/83773671085?](https://us02web.zoom.us/j/83773671085?pwd=r8jnyG5pPyH6oczWliXLLMhJjGhQd9.1)
[pwd=r8jnyG5pPyH6oczWliXLLMhJjGhQd9.1](https://us02web.zoom.us/j/83773671085?pwd=r8jnyG5pPyH6oczWliXLLMhJjGhQd9.1)

1. ROLL CALL

Present: 7 - Mayor Dontae Payne, Mayor Pro Tem Yến Huỳnh, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Kelly Green, Councilmember Dani Madrone and Councilmember Robert Vanderpool

2. BUSINESS ITEMS

[25-0091](#) Olympia Fire Department Update

Fire Chief Matt Morris shared an overview of Strategic Planning efforts at the Fire Department. He noted he conducted an employee survey and environmental scan of the Department and shared key takeaways; impacts of the Regional Fire Authority process; organizational structural; morale and culture.

Chief Morris shared information regarding the current staffing levels, organizational structure, new services, capital needs and financial challenges. He outlined the Fire Department's updated guiding principles and reviewed the Department's 2025 strategic goal and work plan.

Councilmembers asked clarifying questions.

The discussion was completed.

2.B [25-0101](#) Olympia 2045 - Natural Environment Chapter of the Comprehensive Plan Update

Interim Community Planning and Economic Development Director Tim Smith shared an overview of the Olympia 2045 Comprehensive Plan update process.

Environmental Habitat Planner Kym Foley shared an overview of the Natural Environment Chapter of the Comprehensive Plan, the Chapter update process, key themes and edits. Councilmembers asked clarifying questions.

The study session was completed.

2.C [25-0089](#) Olympia 2045 - Economy Chapter of the Comprehensive Plan Update

Principal Planner Joyce Phillips shared an overview of the Economy Chapter of the Comprehensive Plan, the Chapter update process, key themes and edits. Councilmembers asked clarifying questions. The Chapter will go to the Finance Committee to review suggested changes before coming back to the City Council for adoption.

The study session was completed.

3. ADJOURNMENT

The meeting adjourned at 8:27 p.m.