



# Meeting Minutes - Draft

## Land Use & Environment Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501  
Information: 360.753.8244

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**Thursday, February 13, 2020**

**5:00 PM**

**Council Chambers**

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### Special Meeting

#### 1. CALL TO ORDER

Chair Gilman called the meeting to order at 5:01 p.m.

#### 2. ROLL CALL

**Present:** 3 - Chair Clark Gilman, Committee member Dani Madrone and  
Committee member Jessica Bateman

#### 2.A OTHERS PRESENT

City of Olympia Community Planning and Development staff:  
Interim Director Leonard Bauer  
Strategic Projects Manager Amy Buckler  
Building Official Larry Merrell  
Lead Code Enforcement Officer John Mahone

Olympia Fire Department  
Fire Marshal Kevin Bossard

#### 3. APPROVAL OF AGENDA

The agenda was approved.

#### 4. PUBLIC COMMENT - NONE

#### 5. APPROVAL OF MINUTES

- 5.A [20-0149](#) Approval of January 16, 2020 Land Use & Environment Committee  
Meeting Minutes

The minutes were approved.

#### 6. COMMITTEE BUSINESS

- 6.A [20-0131](#) Homeless Response Plan Implementation

Ms. Buckler provided overview of connections between Olympia Homeless Response

Plan and Thurston County Homeless Crisis Response Plan. She also highlighted the City-led actions in the Homeless Response Plan, describing progress of those that are already underway.

The Committee requested:

- Regular updates on the Plum St. Village mitigation site and other actions in the Homeless Response Plan.
- Potential costs/investments be identified, and potential funding sources, for City-led actions regarding homeless response.
- Ensure there is clarity in how we use the term “affordable housing” when referring to housing available to those transitioning out of homelessness.
- Research into Medicaid eligibility for possible assistance with fund implementation actions.

**The report was completed.**

**6.B**     [20-0115](#)     Annual Code Enforcement Programs Status Report

Mr. Mahone provide a summary of Code Enforcement's responsibilities, operations and 2019 activities.

**The report was completed.**

**6.C**     [20-0122](#)     Residential Fire Sprinkler Update

Mr. Bossard provided an overview of the fire sprinkler requirement for single-family residences in Olympia.

**The report was completed.**

**6.D**     [20-0142](#)     Building Codes Update Process

Mr. Merrell briefed the Committee on the state required update of international building codes from the International Code Council.

**The report was completed.**

**7.        REPORTS AND UPDATES**

Mr. Bauer reminded Committee members of upcoming meetings:

March 5, 2020 Committee work session on tenant-landlord issues at Washington Middle School.

March 26, 2020 regular meeting agenda: Downtown Guidelines, Shoreline Master Program Update, Council referral to Olympia Planning Commission to implement 2ESHB1923.

**8.        ADJOURNMENT**

The meeting adjourned at 7:00 p.m.