



City of Olympia

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Meeting Minutes Bicycle and Pedestrian Advisory Committee

Wednesday, March 26, 2014

6:15 PM

Council Chambers

1. CALL TO ORDER

The meeting was called to order at 6:18 p.m.

1.A ROLL CALL

Present: 8 - Co-Chair Anne Fritzel, Co-Chair Clark Gilman, Committee Member Joe Ford, Committee Member Robert Kam, Committee Member Kris Fransen, Committee Member Gail Wootan, Committee Member Christina Lock, and Committee Member Brittany Yunker

Excused: 1 - Committee Member Scott Clifthorne

Also present were:

Councilmember Julie Hankins

Planning Commission Liaison Roger Horn

Public Works Transportation Staff:

Caroline Inions

David Rosen

Mark Russell

Sophie Stimson

Michelle Swanson

2. APPROVAL OF AGENDA

The agenda was approved as presented.

3. APPROVAL OF MINUTES

- 3a.** [14-0300](#) Approve the February 12, 2014, Bicycle and Pedestrian Advisory Committee meeting minutes.

The minutes were approved.

- 3b.** [14-0301](#) Approve the February 26, 2014, Bicycle and Pedestrian Advisory Committee minutes.

The minutes were approved.

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS

David Rosen from Public Works Transportation gave an update on upcoming projects :

- Boulevard Road and 22nd Avenue Roundabout: Design is complete, construction bids due April 3.
- 5th Avenue Overlay (Water Street to Capitol) including 8 bulbouts: Design is complete, construction bids due March 28.
- State Avenue Overlay (Plum Street to Central): 90% on design, construct this summer.
- 22nd Avenue Sidewalk (Cain Road to Boulevard): 60% on design, working with property owners on alignment issues.
- Smart Corridors project: Work continues.
- City-wide Pedestrian Crossing Improvement projects (Capital Mall Drive at Archwood and two on Harrison Avenue): Substantially complete.
- West Bay Drive Sidewalk (Brawne Avenue to Schneider Hill): Hearing on the shoreline development permit April 28, construction planned for this summer.

To be built in Summer 2014

- Boulevard and 22nd Roundabout
- State Avenue Overlay
- 5th Avenue Overlay
- 22nd Avenue Sidewalk
- West Bay Drive Sidewalk

Ms. Swanson shared the following:

- There is a minor schedule change. BPAC will have a meeting in August, but not September.
- The subcommittee on the bike parking code is on hold until the interim building official has had an opportunity to settle in.
- Thus far, we have received one Preliminary Application for the Neighborhood Pathways Program. Please work with your neighbors or us to apply for a pathway improvement by May 1.
- We have three outgoing members whose last meeting is tonight: Mr. Kam, Ms. Wootan, and Mr. Clifthorne.

Ms. Fransen announced that Intercity Transit ridership was the second highest ever in 2013, with 5.4 million riders. She also shared that Intercity Transit will be looking to fill positions on both their citizen advisory committee and the Transit Authority.

Co-chairs Gilman and Fritzel shared that they recently attended three Council Committee meetings. We have five great BPAC applicants. During a discussion on the Capital Facilities Plan, Co-chair Fritzel learned that other advisory committees are

interested in the work of BPAC. The General Government Committee felt BPAC's work plan is right sized and is supported by Council.

6. BUSINESS ITEMS

6a. [14-0299](#) Review Projects for Grant Opportunities

Ms. Stimson gave a brief overview of the Pedestrian and Bicycle Program and the Safe Routes to School Program grant opportunities.

After some discussion the committee recommends the following grant applications:

Pedestrian and Bicycle Program

- Fern Street Sidewalk from 9th Avenue to approximately 1105 Fern Street
- Design of the Eastside/22nd Avenue Sidewalk from Fir Street to Wheeler Avenue

Safe Routes to School Program

- Quince Street Sidewalk from Miller Avenue to the entrance of Reeves Middle School

6b. [14-0192](#) Comprehensive Plan Update Letter

The committee worked on refining their comments on the Planning Commission Draft of the Comprehensive Plan update.

Staff reminded the committee that they will also have an opportunity to provide comments on the Council's Public Hearing Draft.

6c. [14-0193](#) Bicycle Corridors Pilot Project

Ms. Stimson shared that she did not use the existing bike lane network in her presentation on bicycle corridors last month, because these facilities are typically on major streets, and are facilities that do not necessarily serve the "interested by concerned" cyclists.

Members shared their experiences riding some of the initially proposed routes for bicycle corridors.

After some discussion, a subcommittee was formed to further consider the recommendations for a pilot project. The subcommittee members are Ms. Lock, Ms. Fransen, Mr. Ford, and Ms. Yunker.

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting adjourned at 8:15 p.m.