

City of Olympia
DRAFT UAC 2024-2025 Work Plan

Month	Request/Description	Staff	Time Needed	UAC Action
April 2024 (2nd week of April - 04/11/24)	Comprehensive Plan (Utility and Natural Environment Chapters)	Susan Clark, Kym Foley, Jesse Barham, Ron Jones	60 minutes	Review and provide feedback to Council
	Catch Basin Cleaning Analysis (tentative)	Stormwater Staff	20 minutes	Review and provide feedback to staff
May 2024	Municipal Stormwater Permit Reissuance	Water Quality Planner	30 minutes	Review and provide feedback to staff
	State of LOTT	LOTT Staff	20 minutes	Review and provide feedback to staff
June 2024	City-Wide Budget Drivers for 2025	Finance Director	30 minutes	Review and provide feedback to staff
	Budd Inlet TMDL	Water Resources Director/WQ Planner	30 minutes	Review and provide feedback to staff
No Meetings in July and August				
September 2024	2025 Utility Operating Budgets, Capital Facility Plan, Rates, and General Facility Charges	Utility Directors	45 minutes	Review and provide feedback to staff
	Semi-Annual Financial Update	Utility Directors	5 minutes	Review and provide feedback to staff
October 2024	LOTT Rates, Capacity Development Charges and Cost of Service	LOTT Staff	20 minutes	Review and provide feedback to Council through rate recommendation in October
	2025 Utility Operating Budgets, Capital Facility Plan, Rates, and General Facility Charges	Utility Directors	60 minutes	Review and provide feedback to Council
November 2024	Waste ReSources - Carpenter Road Facility Update	Waste ReSources Director - Gary Franks	45 minutes	Review and provide feedback to staff
	UAC Officer Elections	UAC Liason - Jesse Barham	15 minutes	Motion to elect officers
No Meetings December and January				
February 2025	Review Draft UAC Work Plan 2025-2026	UAC Liason - Jesse Barham	45 minutes	Review and provide feedback to staff
	Climate Update (tentative)	Climate Program Director or Staff	30 min	Review and provide feedback to staff
March 2025	NPDES Annual Report	Municipal Stormwater Permit Coordinator	30 minutes	Review and provide feedback to staff
	Finalize UAC 2025-2026 Work Plan	UAC Liason - Jesse Barham	30 minutes	Review and approve. Submit to Council's Community Livability and Public Safety Committee
	Utilities - 2024 Year End Financial Update	Utility Directors	5 minutes	Review and provide feedback to staff

Highlighted items will require a quorum to provide feedback/recommendation to City Council.

Staff will monitor WA State Utilities and Transportation Commission (UTC) actions. As needed, the UAC may provide the UTC with feedback.