

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OLYMPIA, WASHINGTON
AUTHORIZING ELECTRONIC SUBMITTAL OF ALL DOCUMENTS ASSOCIATED WITH PUBLIC
WORKS CONTRACTING AT THE CITY OF OLYMPIA**

WHEREAS, the evolution of law and technology now makes possible the secure use of electronic signatures and document submittal; and

WHEREAS, the passing of the Uniform Electronic Transactions Act by the 2020 Washington State Legislature more clearly makes electronic execution legally binding, and the successful use of electronic signature in many industries, including the construction and commercial surety bond industry, has made transactions easier and more efficient; and

WHEREAS, the current process of personal or regular mail delivery of proposal documents has become burdensome and sometimes hinders the operation of business in the City of Olympia, particularly during COVID-19; and

WHEREAS, City staff anticipates that accepting electronic bid, proposal, and contract documents will significantly reduce the cost and complexity for City staff and potential bidders; and

WHEREAS, the pandemic created by COVID-19 accelerated the City's need to develop alternate methods to obtain public bids and proposals for Public Works projects that minimize direct, in-person contact and maintains social distancing;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL DOES HEREBY RESOLVE as follows:

1. The City of Olympia hereby authorizes the use of electronic documents for any and all submissions relating to public works contracting at the City of Olympia, to the extent allowed by state and federal law.
2. Nothing in this Resolution prevents the City from requiring paper originals of any such documents, at the discretion of the City.

PASSED BY THE OLYMPIA CITY COUNCIL this _____ day of _____ 2020.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:



DEPUTY CITY ATTORNEY