



City of Olympia

City Hall
601 4th Avenue E
Olympia, WA 98501

Meeting Minutes - Draft City Council

Information: 360-753-8447

Tuesday, November 20, 2012

7:00 PM

Council Chambers

1. ROLL CALL

Present: 6 - Mayor Stephen H. Buxbaum, Mayor Pro Tem Nathaniel Jones, Councilmember Jim Cooper, Councilmember Julie Hankins, Councilmember Steve Langer and Councilmember Jeannine Roe

Excused: 1 - Councilmember Karen Rogers

1.A ANNOUNCEMENTS

Mayor Buxbaum noted the Council met earlier in the evening in Study Session to review Council Guidelines and the process the Council uses to evaluate the City Manager. Councilmember Karen Rogers was excused from the Study Session and is excused from this evening's meeting.

1.B APPROVAL OF AGENDA

Councilmember Langer moved, seconded by Mayor Pro Tem Jones, to approve the agenda. The motion carried by the following vote:

Aye: 6 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Hankins, Councilmember Langer and Councilmember Roe

Excused: 1 - Councilmember Rogers

2. SPECIAL RECOGNITION - None

3. PUBLIC COMMUNICATION

Ms. Dory Nies, an intern at United Communities AIDS Network (UCAN) - spoke in support of the Thurston County Syringe Exchange Program and asked the City to provide funding for this program.

Ms. Meg Martin also spoke in support of the Syringe Exchange Program.

COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)

Mayor Buxbaum noted this is a critical health issue and thanked those who spoke. Councilmember Cooper stated he also supports this program.

4. CONSENT CALENDAR

Mayor Buxbaum read a letter thanking Mr. Tom Bjorgen for his service to the City as Hearing Examiner and asked all Councilmembers to sign it.

Councilmember Langer moved, seconded by Mayor Pro Tem Jones, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 6 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Hankins, Councilmember Langer and Councilmember Roe

Excused: 1 - Councilmember Rogers

4.A 12-0750 Approval of November 13, 2012 City Council Meeting Minutes

The minutes were adopted.

4.B 12-0752 Bills and Payroll Certification

Claim check numbers 327049 through 327558: Total \$3,479,333.20; and Payroll check numbers 85753 through 85792 and Direct Deposit Transmissions: Total \$2,240,706.18.

The decision was adopted.

4.C 12-0741 Approval of Interlocal Agreement Amendment with LOTT and the Cities of Lacey and Tumwater, and Thurston County for Joint Wastewater Flow Reduction and Water Conservation Projects

The contract was adopted.

4.D 12-0747 Approval of Agreement Terminating Contract for Hearing Examiner Services

The contract was adopted.

SECOND READINGS

4.E 12-0195 Ordinance to Set the Ad Valorem Tax Amount and Amount of Increase for the Budget Year 2013

The ordinance was adopted on second reading.

4.F 12-0734 Amendment to the Model B&O Ordinance - Title 5 of the Olympia Municipal Code

The ordinance was adopted on second reading.

FIRST READINGS - None

5. PUBLIC HEARING - None

6. OTHER BUSINESS

6.A 12-0740 2012 Annual Comprehensive Plan Amendments Deliberations:

Trillium

Mayor Buxbaum reviewed this item and action taken at the November 6 Council meeting.

Community Planning and Development Director Keith Stahley said this meeting is to present the Planning Commission's recommendation. He reviewed the area in question, pointed out the ridge line on this property and the direction of drainage on each side of this ridge line. He said the Planning Commission recommended half of the property be zoned R4-8 in the NW quadrant and R4-CB in the SE quadrant. He then reviewed impervious surface by zoning districts.

Mayor Pro Tem Jones noted DR Horton has been working on this project for many years, and best course of action is grant proposed rezone. Mayor Pro Tem Jones moved to rezone the property from from Neighborhood Village (NV) to R6-12 designation. There was no second and the motion died.

Councilmember Langer moved, seconded by Councilmember Hankins, to direct staff to prepare a draft ordinance that changes the Future Land Use Map and zoning from NV (Neighborhood Village) to R 4-8 (Residential 4-8 units per acre) in response to the Trillium proposal. Motion carried by the following vote:

Aye: 5 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Hankins and Councilmember Langer

Nay: 1 - Councilmember Roe

Excused: 1 - Councilmember Rogers

6.B 12-0703

Continued Discussion on the 2013 Operating Budget and 2013 - 2018 Capital Facilities Plan (CFP) and Initial Balancing of the Operating Budget

City Manager Steve Hall introduced this item and reviewed what is needed from the Council to balance the budget.

Administrative Services Director Jane Kirkemo reviewed adjusted revenues, the public safety personnel and programs added back into the budget since the public safety ballot issue passed, and adjusted expenses. She said the net amount in the red is \$134,456 and the Finance Committee recommends using fund balance to balance the budget.

The Council then discussed and provided direction on the budget as follows:

EMPHASIS/WALKING PATROL

Council agreed to use \$100,000 from the year end savings to fund this in 2013. Revenue from the safety ballot measure will not be seen until mid-year 2013 and a revenue assessment should be conducted to see what is needed in the downtown. Police Chief Robers said there are four vacancies in the Department now, and it takes about one year to fully train an officer.

AMBASSADOR PROGRAM

Council agreed to fund this at \$110,000 - \$60,000 from the public safety levy revenue and \$50,000 from the parking account.

NEIGHBORHOOD SUPPORT

Council agreed to add back in \$5,000 to implement the Memorandum of Understanding with the Coalition of Neighborhood Associations, keep the \$5,000 funding in for neighborhood matching grants, and to keep the neighborhood connections in the budget. Signage may be included, depending on the project.

LODGING TAX

Council agreed to fund an additional \$1,500 for the Procession of the Species, bringing the total to this group to \$5,000, with \$3,000 for Procession operations and \$2,000 for Procession marketing.

PARKING AND BUSINESS IMPROVEMENT AREA (PBIA)

Since the PBIA Board won't meet until December 14, the allocation of funds will be provided at the December 18 Council meeting.

OTHER

Councilmember Roe suggested \$5,000 be set aside to look at providing toilet facilities in the downtown. Council agreed to refer this to the Land Use and Environment Committee.

Mayor Pro Tem Jones asked if the reductions in staff will increase the need for overtime. City Manager Steve Hall said the reductions will not result in much overtime. Fire Chief Dibble said the reductions in the Fire Department will not impact the overtime budget.

Councilmember Cooper noted there is \$200,000 in the budget that is unallocated. Mr. Hall said it will be rolled over.

CAPITAL FACILITIES PLAN

Ms. Kirkemo noted some changes made to the Plan include the Ward Lake Master Plan being pushed out to later years; the \$700,000 in Community Parks was moved from the Heritage Fountain block acquisition and Woodruff park tennis court to the Isthmus project. She also noted the debt service was increased by \$7,500 in Parks.

Mr. Hall noted that although our revenues are down, staff is finding ways to continue constructing sidewalks throughout the City. He also noted The Washington Center's siding and HVAC system is being replaced at a cost of \$4.5 million. The City has received an \$800,000 grant from the State but debt service will need to be paid out of the underfunded maintenance fund, which is a concern of the staff.

PERCIVAL LANDING MOORAGE FLOATS

Mayor Buxbaum noted the importance of maintaining an inviting area for our boating community. Mr. Hall reviewed past revenues received from the floats and said repairs are estimated to be \$480,000. Council agreed to fund the repairs by delaying kitchen repairs at park sites, delaying an asphalt project at Priest Point Park, and using Condition Assessment Major Maintenance Program (CAMMP) funds.

PARKING METERS

Mr. Hall stated staff has been considering phasing out the pay stations and replacing them with smart meters. He reviewed the costs and said the total estimate is close to \$680,000. Fund balance in the parking fund is \$650,000

Council agreed to replace all the paystations with smart meters at one time and use the parking fund in total for this. Councilmember Cooper noted he is against replacing the paystations but will support the decision of the Council. Mayor Buxbaum asked to include the Olympia Downtown Association and the Parking and Business Improvement Area members in discussion around this replacement project.

ARTESIAN WELL IMPROVEMENTS

Parks, Art, and Recreation Department Director Linda Oestreich reported a second design meeting was held to consider the needs of the public, diversify uses, and transform this area into a dynamic community place at minimal expense.

Council agreed to provide \$100,000 to complete design work and begin work on the project by using a combination of funds from the parks asphalt repair fund and deferral of a park kitchen.

OTHER

Councilmembers asked staff to consider the following:

- Consider recommendations made by the Planning Commission and the Utility Advisory Committee
- Revisit Asset Management System
- Provide a life cycle cost analysis
- Update of the Long Term Financial Strategy
- Improvements to transportation planning
- Move to the next phase of converting street lighting to LED. This item will be discussed by the Finance Committee in 2013.

UTILITIES

Ms. Kirkemo reviewed the proposed utility rates. Council agreed with the recommendations.

IMPACT FEES

Council confirmed the recommendations.

STRATEGIC ACTION FOR 2013

Mayor Buxbaum stated at its December 13 meeting, the Finance Committee will evaluate citizen participation in the budget over this last year and make recommendations for citizen involvement for 2014 budget.

The report was received.

7. CONTINUED PUBLIC COMMUNICATION**8. REPORTS AND REFERRALS****8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS**

Mayor Pro Tem Jones responded to a question Councilmember Cooper brought up at a previous meeting regarding youth and adult Intercity Transit bus fares. He also noted the Pierce Transit ballot issue did not pass. He asked for a referral to the General Government Committee regarding a review of ordinances on product stewardship for mercury and electronic equipment. Ms. Cathie Butler suggested staff look into this and bring it forward on December 4 when the council will review the legislative agenda. Council agreed.

Councilmember Hankins reported on highlights of the LOTT Board meeting. She noted the Family Support Center anticipates opening their door at the old Smith Building in November 2013. This will provide much needed housing for homeless families.

Councilmember Cooper stated he attended the LEOFF Board meeting. He asked about next steps to hire a Hearing Examiner. It was agreed to refer this issue to General Government for discussion its December 18 meeting.

Councilmember Roe reported the General Government Committee is accepting applications for advisory board and commission members. The deadline is January 6. She stated she attended the Health and Human Services Council meeting and the Visitor and Convention Bureau meeting.

Mayor Buxbaum noted he attended the HOME Consortium meeting and the Transportation Policy Board meeting.

Council agreed to hold a 5:30 pm Study Sesion with Joint Base Lewis McChord in January regarding the base's future plans and how they relate to Olympia.

8.B CITY MANAGER'S REPORT AND REFERRALS

The City Manager said he had no report.

9. ADJOURNMENT

Mayor Buxbaum noted there is no meeting next week and the next Council business meeting is December 4.

The meeting adjourned at 11:20 pm.