



## Meeting Minutes

City Hall  
601 4th Avenue E  
Olympia, WA 98501

### Land Use & Environment Committee

Information: 360.753.8244

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Thursday, February 26, 2015

5:30 PM

Council Chambers

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#### 1. ROLL CALL

**Present:** 2 - Chair Steve Langer and Committee member Julie Hankins

**Excused:** 1 - Committee member Jeannine Roe

#### OTHERS PRESENT

City Manager Steve Hall

Assistant City Manager Jay Burney

Community Planning and Development (CP&D) Director Keith Stahley

CP&D Principal Planner Todd Stamm

CP&D Senior Planner Amy Buckler

CP&D Associate Planner Michelle Sadler

Parks, Arts and Recreation Director Paul Simmons

Parks Associate Planner Jonathan Turlove

Public Works Director Richard Hoey

CP&D Downtown Liaison Brian Wilson

Planning Commissioners Roger Horn and Chair Max Brown

#### 2. CALL TO ORDER

Chair Langer called the meeting to order at 5:34 p.m.

#### 3. APPROVAL OF MINUTES

- 3.A [15-0155](#) Approval of January 29, 2015 Land Use and Environment Committee Meeting Minutes

**The minutes were approved.**

#### 4. COMMITTEE BUSINESS

- 4.A [15-0162](#) Parks, Arts and Recreation Citizen Survey

Mr. Turlove provided a draft of the proposed survey for review and discussion. He indicated next steps are to find and address gaps and issues, then finalize the survey.

Discussion included:

- Survey questions and priority-based answers.
- The importance of strong surveys and a suggestion from Bob Jacobs to involve park

volunteers in the survey process.

- Concern about whether all options on the survey were really options for the City to follow through with.
- Concern for the clarity of questions, specifically for ambiguity and potential to cause confusion.

Elway Research representative Stuart Elway expressed appreciation for the transparency of this project between the City and the public.

**The report was received.**

**4.B**     [15-0167](#)     Status Report - Potential Code Amendments to Implement Olympia's Updated Comprehensive Plan

Mr. Stamm presented an update to the Comprehensive Plan. He provided a list of key items to go before Council within the next twelve months and noted additional items are being worked on that are not being held within the twelve month deadline goal.

Chair Langer cautioned some changes may preempt potential changes to environmental regulations in coming years and said he appreciated processing through the Design Review Board, Planning Commission, and Hearing Examiner.

**The report was received.**

**4.C**     [15-0172](#)     Scope and Public Participation Recommendation for the Downtown Strategy

Ms. Buckler gave a presentation on the Downtown Strategy and noted this topic is on the Council's March 17 agenda. She discussed opportunities for public involvement, advisory committee participation and regular updates to the City Council. At the end of May, an RFP/Q will be brought for the review of the Land Use and Environment Committee.

Discussion included:

- The importance of communication with the public and being consistent with language to ensure clarity.
- The Downtown Strategy scope will be a multi-year implementation action plan.
- The importance of maintaining unique and historical qualities of Olympia, enhancing what we have instead of changing to the style of the consultants that are brought in.
- Suggestion to change the classification in the strategy to "no decision-making role."

Chair Langer requested the Downtown Strategy come back to the Land Use and Environment Committee after clarifying options to see if formally adopting it is what is desired for it to work, remain flexible and yet able to apply adaptive management principles. The desire is to maintain the ability to change and see what works, while still providing a strong framework. Chair Langer requested strong clarity and a decision at the next meeting of how the strategy can be put into framework.

**The discussion was completed.**

**4.D**     [15-0173](#)            Review of Proposed Change to Historic Inventory Regulations

Ms. Sadlier presented a proposed ordinance change to remove the regulatory language on the historic property "Inventory." She explained the Inventory currently has an informal designation process, limited regulation, and operates separately from other areas of the Historic Register. With the proposed change, information in the Inventory would be maintained, but the focus would shift to getting people to use the Register instead.

Discussion included:

- There could still be non-regulatory processes, including staff outreach to owners.
- Consider how historic parks might include historic elements, including plantings and old orchards.

**The discussion was completed.**

**4.E**     [15-0197](#)            Artesian Commons Leadership Team - Council Liaison

Mr. Simmons presented an update on the Artesian Commons Project. He reported the Artesian Leadership Committee has been approved and membership invitations sent out. Committee Member Hankins volunteered to serve as liaison to the Leadership Committee. The Land Use and Environment Committee agreed Liaison Hankins will have a relatively small role to provide the Leadership Committee with the chance to govern itself.

**The discussion was completed.**

**4.F**     [15-0191](#)            Status Reports and Updates - Downtown Project and Related Topics

Mr. Wilson gave a brief presentation on the Alcohol Impact Area (AIA). He reported the petition to amend the banned products list closes on March 22 and encouraged Council representation at a public hearing to be held March 25 at 10:00 a.m. on 300 Pacific.

He reported the Ambassador Program is ready to go, and he is working with the Parking and Business Improvement Area (PBIA) and probation crew. The PBIA is promoting the area to visitors and the Artesian Commons is waiting for fence installation resolution. There has been strong youth participation seen at the park including clean-up sessions and basketball. The downtown welcome center will be discussed at the first Steering Committee meeting.

**The report was completed.**

**5.        ADJOURNMENT**

The meeting adjourned at 7:53 p.m.