



# Meeting Minutes - Draft

## Home Fund Advisory Board

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Cary Retlin  
360.570.3956

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**Wednesday, August 14, 2019**

**2:30 PM**

**Olympia City Hall Room 207**

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**1. CALL TO ORDER**

Chair Vatske called the meeting to order at 2:32 p.m.

**1.A ROLL CALL**

**Present:** 10 - Chair Lisa Vatske, Vice Chair Trudy Soucoup, Boardmember Krosbie Carter, Boardmember Edward Cates, Boardmember Craig Chance, Boardmember Matt DeBord, Boardmember Derek Harris, Boardmember Walter Simonsen, Ex-Officio Boardmember Kevin Bossard and Ex-Officio Boardmember Sam Costello

**Excused:** 1 - Boardmember Zach Kosturos

**2.A OTHERS PRESENT**

Home Fund Manager Cary Retlin

**2. APPROVAL OF AGENDA**

The agenda was approved.

**3. APPROVAL OF MINUTES**

**3.A** [19-0764](#) Approval of May 30, 2019 Home Fund Advisory Board Meeting Minutes

The minutes were approved.

**4. PUBLIC COMMENT - None**

**5. ANNOUNCEMENTS - None**

**6. BUSINESS ITEMS**

[19-0740](#) Approval of New Affordable Housing Revenue Recommendation

Boardmembers discussed HB 1406 revenue being targeted toward rent assistance and supportive housing operating programs.

**Boardmember Harris moved, seconded by Chair Vatske, to allocate up to 25%**

**of HB 1406 revenue for rental assistance to LIHI for Martin Way Village in 2022. The motion carried by the following vote:**

**Aye:** 10 - Chair Vatske, Vice Chair Soucoup, Boardmember Carter, Boardmember Cates, Boardmember Chance, Boardmember DeBord, Boardmember Harris, Boardmember Simonsen, Ex-Officio Boardmember Bossard and Ex-Officio Boardmember Costello

**Excused:** 1 - Boardmember Kosturos

**Chair Vatske moved, seconded by Vice Chair Soucoup, to direct staff to come up with a plan with more detailed information on expending additional monies in 2020 and 2021. The motion carried by the following vote:**

**Aye:** 10 - Chair Vatske, Vice Chair Soucoup, Boardmember Carter, Boardmember Cates, Boardmember Chance, Boardmember DeBord, Boardmember Harris, Boardmember Simonsen, Ex-Officio Boardmember Bossard and Ex-Officio Boardmember Costello

**Excused:** 1 - Boardmember Kosturos

[19-0741](#) Approval of the 2020 Home Fund Advisory Funding Process

Mr. Retlin reviewed the 2019 scoring criteria and the Boardmembers discussed closing the Home Fund award before the next cycle begins to make supportive housing projects more competitive in the county funding round.

**Boardmember Soucoup moved, seconded by Boardmember Harris, to forward the RFP to Council for consideration. The motion carried by the following vote:**

**Aye:** 10 - Chair Vatske, Vice Chair Soucoup, Boardmember Carter, Boardmember Cates, Boardmember Chance, Boardmember DeBord, Boardmember Harris, Boardmember Simonsen, Ex-Officio Boardmember Bossard and Ex-Officio Boardmember Costello

**Excused:** 1 - Boardmember Kosturos

**7. REPORTS**

Mr. Retlin provided updates on outside meetings and upcoming projects.

**8. OTHER TOPICS - None**

**9. ADJOURNMENT**

The meeting adjourned at 4:13 p.m.

## **Upcoming**

The next meeting will be December 11, 2019 at 2:30 p.m.