

2021 City/CNA MOU Discussion Outcomes

City/CNA MOU Workgroup Final Meeting: November 18, 2021

Meeting Topics: 2021 MOU Update and 2022 Next Steps

Attendees: City Councilmember Clark Gilman; CNA: Chair Larry Dzieza, Vice Chair Melissa Allen; City Staff: City Manager Jay Burney; Associate Planner Lydia Moorhead; Planning & Engineering Manager Tim Smith

The City and Council of Neighborhoods Association (CNA) agree to a one-year extension of the current Memorandum of Understanding (MOU). The City Council will consider the Resolution for the one-year extension on November 23, 2021.

The City and CNA also agree to a discussion of a new MOU in 2022. This will be accomplished through a facilitated process to create the foundation for a City/CNA relationship with clearly defined roles and expectations. A work group will be created that has a broad representation of CNA members, Councilmembers and City staff. The following list of issues will provide the framework for the discussion.

Annual CNA Work Plan

- Informed by Council priorities set at annual retreat (mid-January each year)
- Provide additional opportunities to engage on issues early
- Provide some predictability for Staff support, agenda setting, etc.

Communications Plan

- When/what are neighborhoods consulted about
- Methods of communication – City communications team, look at other City's methods as examples, quarterly roundtable
- Developing a 'neighborhood lens' for City processes & decisions – checklists, Council staff reports
- Share work plans (Council & other advisory groups)
- How is neighborhood input used in decision making? – closing the loop of communication

RNA Representation & Engagement

- Establish RNAs where currently inactive or not represented
- Include hard to reach/underserved populations
 - i. Identify potential barriers to participation – (e.g., 45-day rule, process discussions)
 - ii. Identify relevant issues to gain interest
 - iii. Create a welcoming CNA structure that encourages diverse participation (members, opinions, issues etc.)

CNA Representation

- Ensure all RNAs are represented on the CNA
- Role of CNA – Stakeholder? Advisory commission? Non-voting membership on advisory boards?
- Identify opportunities to provide neighborhood perspective on specific issues outside of the typical 2-minute comment period provided at the beginning of public meetings

Subarea Planning

Comprehensive Plan Update