



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, April 9, 2024 **6:00 PM** **Council Chambers, Online and Via
Phone**

Register to Attend:

https://us02web.zoom.us/webinar/register/WN_ElsgQ8hkSFq8vB7xooPIRA

1. ROLL CALL

Present: 7 - Mayor Dontae Payne, Mayor Pro Tem Yến Huỳnh, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Dani Madrone, Councilmember Lisa Parshley and Councilmember Robert Vanderpool

1.A ANNOUNCEMENTS - None

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION

2.A [24-0292](#) Special Recognition - Honoring Outgoing Members of Advisory Boards, Committees and Commissions

Strategic Communications Director Kellie Purce Braseth discussed the service of the outgoing Advisory Committee members.

Mayor Payne read the names of all the outgoing Advisory Committee members, and Councilmembers thanked them for their service.

The recognition was received.

2.B [24-0308](#) Special Recognition - Proclamation Recognizing Earth Month

Councilmember Parshley read a proclamation recognizing Earth Day.

Mayor Payne invited students of the Marshall Middle School Citizen Science Institute to share some of their restoration projects including their work to restore Cooper Crest clear cut area, support of the Grass Lake Nature Preserve and their native plant nursery. The students shared the goals of the program.

Earthbound Productions representative Dave Sederberg shared information regarding Earth Month.

Councilmembers asked clarifying questions.

The recognition was received.

3. PUBLIC COMMENT

The following people spoke: Curt Bidwell, Brandon Raferty, Tyren Moore, Darcy McGardee, Crystal Bueller, Izzy Baldo, Sid Locke, Carolyn Byrerly, Shannon Fernster, Gordon White, Dave Toler, Karen Messmer, Kent Markley, Fiona Sheehan, Isaac Wagner, Ben Selensky, Shana Mershan, Lavendar, April and Corey Hjaseth.

4. CONSENT CALENDAR

- 4.A [24-0264](#) Approval of March 19, 2024 City Council Meeting Minutes

The minutes were adopted.

- 4.B [24-0272](#) Approval of March 26, 2024 City Council Study Session Meeting Minutes

The minutes were adopted.

- 4.C [24-0293](#) Approval of 2024 Advisory Committee Work Plans

The decision was adopted.

- 4.D [24-0294](#) Approval of Reappointments to Advisory Committees and Commissions

The decision was adopted.

- 4.E [24-0295](#) Approval of Appointments to the Arts Commission to Fill Vacancies

The decision was adopted.

- 4.F [24-0296](#) Approval of Appointments to the Bicycle and Pedestrian Advisory Committee (BPAC) to Fill Vacancies

The decision was adopted.

- 4.G [24-0297](#) Approval of an Appointment to Fill a Vacancy on the Cultural Access Advisory Board

The decision was adopted.

- 4.H [24-0298](#) Approval of Appointments to the Design Review Board to Fill Vacancies

The decision was adopted.

- 4.I [24-0300](#) Approval of Appointments to the Heritage Commission to Fill Vacancies

The decision was adopted.

- 4.J [24-0302](#) Approval of Appointments to the Parks and Recreation Advisory Committee (PRAC) to Fill Vacancies

The decision was adopted.

- 4.K [24-0301](#) Approval of Appointments to the Planning Commission to Fill Vacancies

The decision was adopted.

- 4.L [24-0303](#) Approval of an Appointment to the Social Justice and Equity Commission to Fill a Vacancy

The decision was adopted.

- 4.M [24-0305](#) Approval of Appointments to the Utility Advisory Committee to Fill Vacancies

The decision was adopted.

- 4.N [24-0304](#) Approval of an Appointment of Community Representatives to the Police Use of Force Events Board

The decision was adopted.

- 4.O [24-0249](#) Approval of a Resolution Authorizing a Purchase Agreement with Hughes Fire Equipment, Inc. for Two Pierce Velocity Triple Combination Pumper Fire Engines

The resolution was adopted.

- 4.P [24-0271](#) Approval of a Resolution Authorizing an Agreement with LOTT Clean Water Alliance for Public Health Emergency Support and Funding

The resolution was adopted.

- 4.Q [24-0277](#) Approval of a Resolution Authorizing Amendment No. 1 to the Professional Services Agreement with Mark C. Scheibmeir for Hearing Examiner Services

The resolution was adopted.

- 4.R [24-0280](#) Approval of a Resolution Authorizing the Purchase of 1219 Boundary Street SE for or Aquatic Habitat Protection, Flood Management and Water Quality Purposes

The resolution was adopted.

4. SECOND READINGS (Ordinances) - None

4. FIRST READINGS (Ordinances)

- 4.S [24-0282](#) Approval of an Ordinance Amending Ordinance 7382 (First Quarter Budget Amendment)

The ordinance was approved on first reading and moved to second reading.

- 4.T [24-0283](#) Approval of an Ordinance Adopting the 2023 Engineering Design and Development Standards Update

The ordinance was approved on first reading and moved to second reading.

- 4.U [24-0299](#) Approval of an Ordinance Granting a Master Permit to Ziplly Fiber

The ordinance was approved on first reading and moved to second reading.

Approval of the Consent Agenda

Councilmember Parshley moved, seconded by Mayor Pro Tem Huynh, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Vanderpool

5. PUBLIC HEARING - None

6. OTHER BUSINESS

- 6.A **24-0279** Approval of an Ordinance Amending Olympia Municipal Code Related to Relocation Assistance and Additional Renter Protections

Senior Housing Program Specialist Christa Lenssen shared the process related to the proposed amendments to Olympia Municipal Code related to rental protections, the content of the amendments and an overview of public comments.

Councilmembers asked clarifying questions and discussed the proposed changes.

Councilmember Madrone moved, seconded by Councilmember Cooper, to approve the ordinance amending OMC. 5.8 2, related to relocation assistance and additional renter protections with the following amendments: requiring landlords to provide tenants, at the time of lease signing, a letter written by the City that identifies the rights of renters and who to contact if they feel those rights have been violated; to add to the definition of family, aunt, uncle, and family by adoption; increase the timeline for breaking a lease upon a notice of 5% or more rent increase from 20 days to 30 days; adjust the threshold for economic displacement relocation assistance to 7% over a 12

month period at 2.5 months of rent for assistance; eliminate the 10% threshold for economic displacement relocation assistance; and also to direct staff to further explore a pilot project, for lease to own arrangements that would be exempt from these policies. The motion carried by the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Vanderpool

- 6.B** [24-0230](#) Approval of an Ordinance Amending Olympia Municipal Code Related to Commercial Districts to Allow Drive Throughs in Mixed Use Developments Along Downtown Entry Corridors (via Portions of Plum Street)

Associate Planner Casey Schaufler shared a summary of the history of the code amendment request and an overview of the amendments.

Several Councilmembers discussed needing a master plan for the corridor on Plum Street separate from the code amendments being considered.

Councilmembers asked clarifying questions.

Councilmember Cooper moved, seconded by Councilmember Parshley, to not adopt amendments to OMC 18.06 – Commercial Districts to allow drive throughs in mixed use developments along Downtown Entry Corridors. The motion carried by the following vote:

Aye: 6 - Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Vanderpool

Nay: 1 - Mayor Payne

- 7. CONTINUED PUBLIC COMMENT - None**
- 8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS - None**
- 9. CITY MANAGER'S REPORT AND REFERRALS - None**
- 10. ADJOURNMENT**

The meeting adjourned at 10:13 p.m.