

## **RV and Liveaboard Ordinance**

### External messaging:

- If you see someone residing in a vehicle or RV in the public ROW, please report the issue via phone call, email, or q-alert to inform the City and start the compliance process.
- The ordinance and policy can be found on the City's website here: (to be added)
- Homeless Response is the first line of contact. If resources are unavailable, residents will be informed to follow the RV ordinance until appropriate housing is available and to stay in touch with the Homeless Response team. The rest of the City will be informed that the occupants are prepared to transition inside and allow for sufficient time. Because the goal is to get people inside and out of living on the ROW, the transition can take a bit longer than what is outlined in the policy due to shelter capacity issues.
- If occupants refuse services, residents will be required to follow the ordinance and cited if they are out of compliance. Parking services will issue tickets as staff time allows (ideally daily).
- Once a vehicle or RV has been issued three tickets in a calendar year, they are subject to be towed. Collaboration with OPD will be initiated to more directly address the vehicle or RV.
- If RV's and vehicles are returning to a site but generally following the ordinance, the City does not take issue.
- If the timeline is not being strictly followed it can be because of a few reasons: occupants want to transition inside and a bed is near, the vehicle is inoperable and being fixed with a short timeframe, or occupants have refused to move and the situation has been transferred to OPD.
- OPD's last resort is to forcibly remove anyone from their place of living.

### How to:

- Update website to reflect new code and policy
- Update SmartGov to allow for appropriate Q-alert during complaint
- Respond consistently to community interactions with the messages above

### Internal messaging:

- Homeless Response is the first point of contact and the situation will stay with the team until it is ready to be handed over to parking services.
- When a case is handed over to parking services, they will prioritize the vehicle or RV and issue tickets for the next three business days.
- Citations are a mechanism for compliance, not for monetary gain therefore will be issued as \$0 per ticket if a person uses the vehicle or RV as their primary residents.
- If any City staff are made aware that the occupants have changed their mind and are now interested in housing options, homeless response will be informed immediately to help make those connections.
- Staff will be diligent about updating the q-alert case to document interactions and any progress made on the vehicle or RV. This will help deduplicate efforts and offer as evidence if a situation would need additional legal support.
- The City's ultimate goal is to move people inside to housing as a vehicle along the ROW is not a healthy or safe place to live.
- If the vehicle or RV does not remain in compliance with the ordinance, OPD will take the lead to advance the offense to a misdemeanor and address the issue through legal action.
- OPD's last resort is to forcibly remove anyone from the place of living.

### How to:

- Review policies and procedures thoroughly with all new and current staff in Parking Services, Homeless Response, and OPD
- Ensure CORE team representatives have all the information needed to discuss issues at the bi-weekly meetings
- Inform City Council of the ordinance and policy so they can more accurately share the information with the community