



Meeting Minutes - Draft

City Hall
601 4th Avenue E
Olympia, WA 98501

Land Use & Environment Committee

Information: 360.753.8447

Thursday, March 26, 2015

5:30 PM

Council Chambers

1. ROLL CALL

Present: 3 - Chair Steve Langer, Committee Member Julie Hankins and Committee Member Jeannine Roe

OTHERS PRESENT

CP&D Deputy Director Leonard Bauer
Associate Planner Michelle Sadlier
Associate Line of Business Director Todd Stamm
Communications Manager Cathie Butler
Director of Transportation Mark Russell, P.E.
SCJ Alliance Member Perry Shea
SCJ Alliance Member Jean Carr
Parametrix Representative John Perlic
WSDOT Planning Manager Dennis L. Engel, P.E.
Transportation Engineering and Planning Manager Randy Wesselman
Public Works Director Rich Hoey
Associate Planner Stacey Ray
Neighborhood Representative Mike Dixel
Neighborhood Representative Jay Elder
Neighborhood Representative Melissa Allen
Neighborhood Representative Susie O'brien
Neighborhood Representative Peter Guttchen

2. CALL TO ORDER

Chair Langer called the meeting to order at 5:34 P.M.

3. APPROVAL OF MINUTES

3.A [15-0300](#) Approval of February 26, 2015 Land Use and Environment Committee Meeting Minutes

The minutes were approved.

4. COMMITTEE BUSINESS

4.A [15-0216](#) US 101 / West Olympia Access Project Update

TE&P Manager Randy Wesselman presented on the West Olympia Access Project. Ramps at Kaiser Road and Yauger Way are being proposed. The goal is to reduce congestion around the Black Lake Blvd. interchange and the Black Lake Blvd./Cooper Pt. intersection. The preferred proposed option would provide functional operations and traffic flow through 2035. The next steps include preparation of the IJR, detailed traffic analysis, environmental studies, and public outreach.

Funding and timelines were discussed.

The discussion was ended.

4.B [15-0276](#) Sub-Area Planning - Discussion of Project Initiation Letter Response

Planner Michelle Sadlier presented on the Sub-Area Planning Project, which included discussion between the Committee and the neighborhood representatives. Major goals include collaboration with the public and cultivating neighborhoods that are planned and improved with care and thoughtful consideration. Questions were posed to the Committee as part of the presentation, to gather information on their view of sub-area planning, including input on the objectives, project names, and processes.

The current project can serve as a template for how other neighborhoods can develop a positive relationship with the City that provides a high degree of collaboration to shape the look and feel of neighborhood priorities and strategies for their future. Strong integration and communication among various groups would be important to coordinate efforts and prevent conflict. Collaboration may include sharing plans and creating a document with a written set of priorities for neighborhoods that could be consulted by the City's staff when looking at projects in that neighborhood. Setting an example through a successful template will help others to create their own successful and engaged neighborhoods with a positive relationship with their City. Defining short-term and long-term goals will enable milestones to be reached and visible accomplishments to be appreciated. Assessing these goals early will provide a realistic view and add doable projects. A plan for the current team includes providing quarterly updates to the LUEC to summarize progress and receive feedback.

The discussion was ended.

4.C [15-0285](#) Ordinance Amending OMC Chapters 12, 14, 16, 17 and 18 Related to Project Review and Decisions by the Site Plan Review Committee

Deputy Director Leonard Bauer briefed the Committee on the amendments to the OMC. The goal of the changes is to make SPRC processes clearer, smoother, more effective, and more formal.

The discussion was continued to the April 23 meeting.

4.D [15-0271](#) Status Reports and Update - Action Plan

Planner Stacey Ray presented an update on the action plan. Information has begun

to be distributed, some outreach has been done, and the Action Plan Partner Work Group has been formed and begun meeting. The open house launch party will be held in The Olympia Center on Saturday April 18 from 10:00 a.m. to 1:00 p.m.

The discussion was ended.

ANNOUNCEMENTS

Deputy Director Leonard Bauer stated comments have been received on the Shoreline Masters Program and changes will be made accordingly. Principle Planner Steve Friddle will be the new Director of Community Development for the City of Fife and will be leaving CP&D on April 6.

The discussion was ended.

5. ADJOURNMENT

The meeting adjourned at 8:13 p.m.