



Meeting Minutes

Land Use & Environment Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Thursday, May 16, 2019

5:30 PM

Council Chambers

1. CALL TO ORDER

Chair Gilman called the meeting to order at 5:30 p.m.

2. ROLL CALL

Present: 3 - Chair Clark Gilman, Committee member Nathaniel Jones and Committee member Lisa Parshley

2.A OTHERS PRESENT

City of Olympia Community Planning and Development staff:
Director Keith Stahley
Principal Planner Tim Smith
Senior Planner Joyce Phillips
Parking Program Analyst Max DeJarnatt

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT

The following people spoke: Larry Dzieza and Walt Jorgensen.

5. APPROVAL OF MINUTES

5.A [19-0462](#) Approval of April 25, 2019 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

6.A [19-0432](#) Amended Parking Municipal Code Updates

Mr. DeJarnatt presented proposed changes to the Parking Municipal Code.

Committee member Parshley moved, seconded by Committee member Jones, to approve forwarding the proposed changes to the Parking Municipal Code

to City Council for consideration and subject to legal review. The motion carried by the following vote:

Aye: 3 - Chair Gilman, Committee member Jones and Committee member Parshley

6.B [19-0448](#) Discussion on Missing Middle Metrics

Ms. Phillips reviewed a handout that detailed possible Missing Middle metrics. She also reviewed a building permit report that illustrated permit activity for ADUs and other Missing Middle housing types.

The discussion was completed.

6.C [19-0248](#) Discussion of the Public Process for Input on the Development Review Process

Mr. Smith reviewed the Land Use Process flow chart and overview of the RCW.

The discussion was completed.

6.D [19-0430](#) Mid-Year Review of Land Use & Environment Committee Work Plan

Mr. Stahley discussed the Land Use and Environment Committee 2019 work plan. Following discussion, Chair Gilman agreed to write up notes and next steps.

The discussion was completed.

7. REPORTS AND UPDATES - NONE

8. ADJOURNMENT

The meeting adjourned at 8:05 p.m.