



Meeting Minutes

Land Use & Environment Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Thursday, November 19, 2020

5:00 PM

Online and via phone

Register to attend:

https://us02web.zoom.us/webinar/register/WN_nG73tOaMSVyLmUMfmkbJ_w

1. CALL TO ORDER

Chair Gilman called the meeting to order at 5:00 p.m.

2. ROLL CALL

Present: 3 - Chair Clark Gilman, Committee member Dani Madrone and Committee member Jessica Bateman

2.B OTHERS PRESENT

Community Planning & Development Staff:
Director Leonard Bauer
Senior Planner Joyce Phillips
Home Fund Manager Cary Retlin
Building Official Larry Merrell
Code Enforcement Lead Worker John Mahone

City Manager Jay Burney
Assistant Fire Chief Kevin Bossard
Planning Commissioner Chair Candi Miller

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT

The following people spoke: Jay Elder, Judy Bardin, Sean Lindemeier, Trudy Soucup, Pat Rasmussen, Mike McCormick, Janae Huber and Roger Horn.

5. APPROVAL OF MINUTES

5.A [20-0955](#) Approval of October 22, 2020 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

6.A [20-0927](#) Housing Options Code Amendments Planning Commission Recommendation

Ms. Phillips presented a summary of the staff and Planning Commission recommendations for the Housing Options ordinance. Chair Millar discussed the Planning Commission's recommended ordinance, noting the Commission included a suggestion to review the term "multifamily" in the Comprehensive Plan and City code for consistent usage.

Committee Member Bateman moved, seconded by Committee member Madrone, to approve and forward the Planning Commission's recommendation of the Housing Options Code Amendments to the full City Council. The motion carried with the following vote:

Aye: 3 - Chair Gilman, Committee member Madrone and Committee member Bateman

6.B [20-0941](#) Tenant-Landlord Issues Public Process

Mr. Retlin presented a draft public engagement process for rental housing discussion and community feedback.

The discussion was completed.

6.C [20-0935](#) Building Codes Update

Mr. Merrell, Mr. Mahone and Mr. Bossard reported on 2018 property maintenance code and state building codes considered for adoption, and discussed local proposed amendments and the adoption process.

Committee member Bateman moved, seconded by Committee member Madrone, to recommend approval of the building codes to the full City Council. The motion carried with the following vote:

Aye: 3 - Chair Gilman, Committee member Madrone and Committee member Bateman

7. REPORTS AND UPDATES

Mr. Bauer gave a report on agenda items for the December meeting. Committee member Madrone reported on an upcoming urban agricultural work group meeting.

8. ADJOURNMENT

The meeting was adjourned at 6:55 p.m.