



# Meeting Minutes - Draft

## Utility Advisory Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Eric Christensen  
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**Thursday, April 1, 2021**

**5:30 PM**

**Online via Zoom**

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**1. CALL TO ORDER**

Chair Stephenson called the meeting to order.

**1.A ROLL CALL**

**Present:** 7 - Chair Cullen Stephenson, Vice Chair Dennis Bloom, Committee member Michael Bradley, Committee member Donald Krug, Committee member Kristin Lamson, Committee member Arland Schneider and Committee member Eleanor (Pat) Vernon

**Absent:** 1 - Committee member Roger Wilson

**1.B. STAFF PRESENT**

Water Resources Director/Staff Liaison Eric Christensen  
Water Quality Specialist Cheri Reimers  
Water Resources Planning & Engineering Manager Susan Clark  
Program Assistant Lindsay Marquez

**2. APPROVAL OF AGENDA**

The agenda was approved.

**3. APPROVAL OF MINUTES**

[21-0313](#) Approval of March 4, 2021 UAC Meeting Minutes

The minutes were approved.

**4. PUBLIC COMMENT**

Jason Gano with Olympia Master Builders introduced himself but did not provide public comment.

**5. ANNOUNCEMENTS FROM UAC AND STAFF**

Chair Stephenson asked whether it is a Committee or City decision to resume meeting in-person, now that more people are getting the Covid-19 vaccination. Mr. Christensen responded it is a City management decision and he will keep the UAC informed any decision to allow Committees to meet in-person again safely.

Mr. Christensen provided the following announcements:

Former Chair Buffo presented the UAC 2021-2022 workplan to the General Government Committee (GGC) on March 24. The workplan was accepted and the GGC acknowledged the great work by the UAC.

The latest federal stimulus bill provided half a billion in relief money for low income citizens that are in arrears with utility payments. City staff are researching how the funds are being allocated and how to inform customers of their availability.

Stipend payments for advisory committee members attendance at meetings begins today, April 1. UAC members will receive an email with forms that need to be completed and emailed back to staff by June 1.

The City received two applications for the UAC vacancy. UAC Chair and Vice Chair are reviewing the applications. The GGC will interview applicants on April 24.

Update on the reservoir seismic upgrade projects.

## 6. BUSINESS ITEMS

[21-0316](#) 2021 Water Quality Report

Ms. Reimers provided the briefing.

**The report was received.**

[21-0314](#) Water System Plan Update Project Briefing

Ms. Clark provided the briefing.

**The discussion was completed.**

[21-0315](#) Stormwater Rate Structure Project Update

Ms. Clark provided the briefing.

**The UAC will include staff's proposal for the Storm and Surface Water commercial rate changes in their recommendation to Council in the fall for the 2022 budget and rates.**

## 7. ADJOURN

Chair Stephenson adjourned the meeting at 7:01 pm.

**Upcoming  
Next UAC Meeting:  
May 6, 2021  
Online via Zoom**

The meeting will include the following business items:

- Waste ReSources Plan
- General Facility Charges for Low Income Housing
- Asset Management - Renewal and Replacement Costs