



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, July 13, 2021

7:00 PM

Council Chambers

1. ROLL CALL

Present: 7 - Mayor Cheryl Selby, Mayor Pro Tem Clark Gilman, Councilmember Jim Cooper, Councilmember Yến Huỳnh, Councilmember Dani Madrone, Councilmember Lisa Parshley and Councilmember Renata Rollins

1.A ANNOUNCEMENTS

1.B APPROVAL OF AGENDA

The agenda was approved.

1.C CONSIDERATION OF A RESOLUTION EXPRESSING SUPPORT FOR THURSTON COUNTY MEDIC ONE PROPOSITION NO.1 LEVY LID LIFT

******THE PUBLIC WILL BE GIVEN AN OPPORTUNITY TO SPEAK AT THIS TIME FOR OR AGAINST THIS LEVY******

[21-0698](#) Consideration of a Resolution Expressing City Council Support for Thurston County Medic One Proposition No.1 Levy Lid Lift

Mayor Selby opened the public hearing at 7:03 p.m. The following people spoke: Jim King, Kurt Hardin, Margaret McPhee and Doug Mah. The hearing was closed at 7:19 p.m.

Councilmember Rollins moved, seconded by Councilmember Madrone, to adopt a Resolution expressing City Council support for the Thurston County Medic One Proposition No.1 Levy Lid Lift. The motion failed by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper, Councilmember Huỳnh, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

2. SPECIAL RECOGNITION

2.A [21-0676](#) Special Recognition - Parks, Arts and Recreation Department Accomplishments

Recreation Facilities Director Scott River and Planning & Maintenance Director Jonathon Turlove shared an update on recent Parks, Arts and Recreation Department accomplishments to include Washington Recreation and Park Association awards for 2021, employee leadership certifications and renovations to Stevens Field.

Councilmembers asked clarifying questions.

The recognition was received.

2.B [21-0699](#) Special Recognition - Proclamation Recognizing Mark Foutch Day

Councilmembers read a proclamation recognizing former Mayor Mark Foutch on the occasion of his 80th birthday.

Current and formal Councilmembers shared their recollections of working with former Mayor Foutch and their best wishes for his birthday.

The recognition was received.

3. PUBLIC COMMENT

The following people spoke: Jim Zahn, James King, Bob Wadsworth, and Candice Bock.

COUNCIL RESPONSE TO PUBLIC COMMENT (Optional)

4. CONSENT CALENDAR

4.A [21-0702](#) Approval of June 22, 2021 Study Session Meeting Minutes

The minutes were adopted.

4.B [21-0701](#) Approval of June 22, 2021 City Council Meeting Minutes

The minutes were adopted.

4.C [21-0661](#) Approval to Apply for a National Endowment for the Arts Our Town Grant for the Armory Creative Campus

The resolution was adopted.

4.D [21-0634](#) Approval of a Resolution Authorizing an Interlocal Agreement with Washington Consolidated Technology Services for Fire Protection Services

The resolution was adopted.

4.E [21-0636](#) Approval of a Resolution Authorizing an Interlocal Agreement with the Washington State Department of Enterprise Services for Fire Protection Services

The resolution was adopted.

- 4.F [21-0664](#) Approval of an Appointment to the Utility Advisory Committee to a Fill Vacancy

The decision was adopted.

- 4.G [21-0668](#) Approval of an Amendment to the Ad Hoc Committee on Public Safety Charter to Extend the Committee Timeline

The decision was adopted.

- 4.H [21-0669](#) Approval of a Resolution Authorizing the Purchase of 1211 Quince Street SE, Real Estate Owned by Chandra Holdings, Inc.

The resolution was adopted.

- 4.I [21-0682](#) Approval to Allocate Council Goal Funds to Support the Reimagining Public Safety Public Engagement Process

The decision was adopted.

- 4.J [21-0695](#) Approval of a Resolution Authorizing an Amendment of the Fir Street Reservoirs Seismic Upgrades Loan Agreement with the Washington State Department of Health

The resolution was adopted.

- 4.K [21-0696](#) Approval of a Resolution to Apply for a Grant for Ecology's Grants of Regional or Statewide Significance for Environmental Education and Equity Program

The resolution was adopted.

4. SECOND READINGS (Ordinances)

- 4.L [21-0615](#) Approval of an Ordinance Authorizing Acceptance of a Donation of Seven Sculptures for the Installation "A Story Place" as a Gift of Art from Artist Nancy Thorne-Chambers

The ordinance was approved on second reading.

- 4.M [21-0625](#) Approval of an Ordinance Amending Olympia Municipal Code Section 12.16.090 Relating to Street Vacations

The ordinance was approved on second reading.

4. FIRST READINGS (Ordinances)

- 4.N [21-0687](#) Approval of an Ordinance Amending Ordinance No. 4638, Which

Vacated a Portion of an Alley Between State Avenue and 4th Avenue

The ordinance was approved on first reading and moved to second reading.

- 4.O** [21-0680](#) Approval of an Ordinance Authorizing an Agreement to Accept Donation of "Telephone of the Wind" as a Gift of Art from Artist Corey Dembeck

The ordinance was approved on first reading and moved to second reading.

- 4.P** [21-0694](#) Approval of an Ordinance Amending Ordinance 7281 (Second Quarter Budget Amendment)

The ordinance was approved on first reading and moved to second reading.

Approval of the Consent Agenda

Councilmember Parshley moved, seconded by Councilmember Madrone, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper, Councilmember Huynh, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

5. PUBLIC HEARING - None

6. OTHER BUSINESS

- 6.A** [21-0700](#) Approval of a Resolution Approving an Increase in City Staffing by Three Full-Time Positions to Support the Implementation of the Citywide Strategic Communications Recommendations

Strategic Communications Director Kellie Purce Braseth gave an overview of the outcomes of an in depth analysis of the City's Communication Services Department to ensure it is meeting the City's communications needs.

The analysis concluded that Communication Services should have between seven and 13 full time staff for a fully resourced team who can produce a proactive City narrative; create and maintain a robust website; prioritize social media content; support crisis communication; develop employee communication and expand visual design and production capacity.

The Resolution under consideration would allow the hiring of a Deputy Public Information Officer, a Social Media/Content Strategist and Graphic Designer with an additional \$150,000 will be allocated through second quarter budget amendments for on-call contract services for crisis communication, photography, videography, graphic design, and professional writers.

Councilmembers asked clarifying questions.

Mayor Pro Tem Gilman moved, seconded by Councilmember Cooper, to approve the Resolution approving an increase in City staffing by three full-time positions to support the implementation of the Citywide Strategic Communication recommendations. The motion carried by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper, Councilmember Huynh, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

6.B [21-0692](#) Boulevard Road Development Project Briefing

Strategic Projects Manager Amy Buckler provided an update on the results of a Request for Qualifications (RFQ) process to select a development partner for the City owned property at 3900 Boulevard Road.

She shared an overview of the ten-acre property that will developed to include mixed income and affordable housing, a neighborhood center and connection to LBA Woods and Park.

The City received four responses to the RFQ which were reviewed by a committee that included a member of the Planning Commission; Parks and Recreation Advisory Board; Bicycle & Pedestrian Advisory Board; Home Fund Advisory Board and City staff. The review committee unanimously decided that Romano Capital presented the preferred proposal.

Romano Capital will develop an Exclusive Negotiation Agreement (ENA), a document that outlines the expectations of both parties. The ENA lasts for 180 days in which the City agrees not to market or entertain offers for any other interested parties. Romano Capital agrees to the drafting and execution of a scope of work to include neighborhood engagement plan, renderings and development concept illustrations that are consistent with previously presented materials. Both parties are committed to working towards the development and execution of a Purchase and Sales Agreement that is consistent with community outreach efforts and presented project vision.

Romano Capital anticipates beginning community outreach efforts in August/September 2021.

Councilmembers asked clarifying questions.

The report was received.

6.C [21-0678](#) Approval of a Resolution Authorizing a Professional Services Agreement with Berger Partnership for Phase 1 Design Services at the Yelm Highway Community Park

Mr. Turlove have an overview of the purchase of 3323 Yelm Highway, located next to a previously purchased 3.54 acre park parcel also on Yelm Highway, for a future

community park. He shared that in March 2020 the Olympia School District (OSD) reached out with a request to consider allowing 20 acres of the park to be used for a future secondary school either through a purchase of the property or a trade for an as yet to be identified 20 acres.

Chair of the Parks and Recreation Advisory Committee (PRAC) Maria Ruth shared questions and concerns with a potential partnership with OSD that has been previously shared in a letter to Council by PRAC . Prior to deciding on a partnership with OSD, the City Council will spend time evaluating PRAC's concerns.

While a decision regarding the partnerships with OSD as yet to be made, staff propose moving forward with Phase 1 design that would work with or without the partnership. The current goal is to break ground on Phase I of Yelm Highway community park in 2024.

The proposed contract would authorize Berger Partnership to prepare these materials in support of grant requests and allow a portion of the project (Phase 1) to move forward and not lose valuable time while the partnership with OSD is still under consideration.

Councilmembers asked clarifying questions.

Councilmember Parshley moved, seconded by Councilmember Madrone, to approve a Resolution authorizing a Professional Services Agreement with Berger Partnership for Phase 1 Design Services at the Yelm Highway community park. The motion carried by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper, Councilmember Huỳnh, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

7. CONTINUED PUBLIC COMMENT

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events attended.

Councilmember Madrone discussed a referral to the Land Use & Environment Committee to guide a process to update the City's approach to development agreements. Councilmembers Parshley and Rollins signed on to the referral as well.

8.B CITY MANAGER'S REPORT AND REFERRALS

City Manager Burney announced that Public Works Director Rich Hoey will be taking a fourth week sabbatical and Deputy Public Works Director Mark Russell will be Acting Public Works Director in his absence.

Mr. Burney also noted that he will be on vacation the next week and Assistant City Manager Keith Stahley will be serving in the City Manager role in his absence.

9. ADJOURNMENT

The meeting adjourned at 9:58 p.m.