



Meeting Minutes

Land Use & Environment Committee

City Hall
601 4th Avenue E
Olympia, WA 98501
Information: 360.753.8244

Thursday, April 16, 2020

5:00 PM

online or via phone

Register to attend: <https://attendee.gotowebinar.com/register/5892878055157781773>

1. CALL TO ORDER

Chair Gilman called the meeting to order at 5:00 p.m.

2. ROLL CALL

Present: 3 - Chair Clark Gilman, Committee member Dani Madrone and
Committee member Jessica Bateman

2.A OTHERS PRESENT

Jay Burney Interim City Manager

Community Planning and Development Staff:
Leonard Bauer, Interim Director
Cary Retlin, Home Fund Manager
Joyce Phillips, Senior Planner

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT - NONE

5. APPROVAL OF MINUTES

- 5.A** [20-0327](#) Approval of February 13, 2020 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

- 5.B** [20-0326](#) Approval of March 5, 2020 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

6.A [20-0266](#) Downtown Design Guidelines Update

Ms. Phillips gave a PowerPoint presentation on the proposed downtown design guideline update.

Committee member Madrone moved, seconded by Committee member Bateman, to review and forward the Planning Commission recommendation to approve the Downtown Design Guidelines and Related Code Amendments to the City Council for consideration. The motion carried by a unanimous vote.

Aye: 3 - Chair Gilman, Committee member Madrone and Committee member Bateman

6.B [20-0268](#) Council Referral to Planning Commission to Implement 2ESHB 1923

Ms. Phillips provided an overview of the current draft recommendations being considered by the Olympia Planning Commission as referred to them by the City Council.

The information was received.

6.C [20-0319](#) Actions on Tenant Issues

Mr. Retlin gave a PowerPoint presentation which summarized recent bills approved by the State Legislature that affect renters. He also summarized several other state and federal actions affecting renters to address impacts of the COVID-19 emergency.

The report was received.

7. REPORTS AND UPDATES

Mr. Bauer reported that LUEC will host a Town Hall April 29, 2020, and shared a draft updated LUEC Work Plan, adjusted due to the cancelled March LUEC meeting and re-prioritization due to the response to COVID-19 emergency.

Mr. Retlin will provide a draft agenda to Committee members the week of April 20, 2020. Committee members discussed the Urban Agriculture Update listed as 'TBD' as being a joint discussion with the Thurston Conservation District.

The next regular meeting is May 21, 2020. Committee members directed staff to focus on providing recommendations on extending eviction notice limits and 'just cause' provisions for renters and landlords for the first agenda item at that meeting, as well as a strategy for addressing a healthy homes initiative as a longer-term discussion.

8. ADJOURNMENT

The meeting was adjourned at 6:57p.m.