



# City of Olympia

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8447

## Meeting Minutes City Council

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**Tuesday, July 16, 2013**

**7:00 PM**

**Council Chambers**

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### 1. ROLL CALL

**Present:** 6 - Mayor Stephen H. Buxbaum, Councilmember Jim Cooper, Councilmember Julie Hankins, Councilmember Steve Langer, Councilmember Jeannine Roe and Councilmember Karen Rogers

**Excused:** 1 - Mayor Pro Tem Nathaniel Jones

### 1.A ANNOUNCEMENTS

Mayor Buxbaum noted the General Government Committee met earlier in the evening.

### 1.B APPROVAL OF AGENDA

**Councilmember Langer moved, seconded by Councilmember Hankins, to approve the agenda. The motion carried by the following vote:**

**Aye:** 6 - Mayor Buxbaum, Councilmember Cooper, Councilmember Hankins, Councilmember Langer, Councilmember Roe and Councilmember Rogers

**Excused:** 1 - Mayor Pro Tem Jones

### 2. SPECIAL RECOGNITION

#### 2.A [13-0572](#) Recognition for the "Let's Move Initiative" and Parks and Recreation Month

Parks Program and Planning Supervisor Scott River noted July has been proclaimed Parks and Recreation Month. He urged people to be active and take advantage of Olympia parks.

Mr. River noted Olympia is a "Let's Move" community through the National League of Cities campaign. He reviewed the five goals of the campaign. Councilmember Roe noted the City has received numerous medals in goals 3, 4, and 5.

**The recognition was received.**

### 3. PUBLIC COMMUNICATION

Ms. Lou Guethlein, 3222 Wiggins Road SE, said she has twice requested deer

crossing signs near her house and asked that staff install the signs .

Mr. Jim Reeves spoke of the possibility that the United States will fall and cease to exist.

#### **COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)**

Councilmember Langer asked if we install deer signs. Engineering and Planning Supervisor Randy Wesselman said the City does install deer crossing signs and there are currently signs on Wiggins Road but they will reevaluate the location of them.

Councilmember Roe said she has noticed an influx of deer in the southeast neighborhoods. Mr. Wesselman said he will ask staff to look at the indicators.

#### **4. CONSENT CALENDAR**

- 4.A [13-0571](#) Approval of July 9, 2013 City Council Meeting Minutes

**The minutes were adopted.**

- 4.C [13-0542](#) Approval of Interlocal Agreement with Thurston Regional Planning Council for the Martin Way Study

**The contract was adopted.**

- 4.D [13-0551](#) Approval of Proposed Parklet on 100 Block of Cherry St. NE

**The decision was adopted.**

#### **SECOND READINGS**

- 4.E [13-0037](#) Approval of Annexation Ordinance for New Olympia Regional Learning Academy

**The ordinance was adopted on second reading.**

- 4.F [13-0535](#) Approval of Designating Ordinance for the Issuance and Sale of Revenue Bonds not to Exceed \$9.2 Million

**The ordinance was adopted on second reading.**

#### **FIRST READINGS - None**

#### **Approval of the Consent Agenda**

**Councilmember Langer moved, seconded by Councilmember Hankins, to adopt the Consent Calendar. The motion carried by the following vote:**

**Aye:** 6 - Mayor Buxbaum, Councilmember Cooper, Councilmember Hankins, Councilmember Langer, Councilmember Roe and Councilmember Rogers

**Excused:** 1 - Mayor Pro Tem Jones

#### **ITEM PULLED FROM CONSENT CALENDAR**

**4.B**     [13-0516](#)     Approval of Parking Meter Vendor Selection and Purchase and Service Contract

Mayor Buxbaum pulled this item because it is a major item and he wants to highlight it to the public. He thanked Councilmember Roe for her leadership and participation on the selection committee.

Community Planning & Development Business Manager Karen Kenneson provided information on aspects and implementation of the new meters, which should be completed by the end of September. She said the selection of the IPS Group was unanimous by the Parking Meter Selection Committee. Also, she noted the IPS Group has agreed to credit the City \$62,500 for the old paystations.

Councilmember Rogers said she will vote no on this item because the price tag of \$611,000 is too much and she heard the City still has hundreds of the old coin meters in storage.

**Councilmember Hankins moved, seconded by Councilmember Langer, to approve the purchase of parking meters from the IPS Group (including ongoing licensing and credit card transaction services), and authorize the City Manager to sign the contract. Motion carried with the following vote:**

**Aye:** 5 - Mayor Buxbaum, Councilmember Cooper, Councilmember Hankins, Councilmember Langer and Councilmember Roe

**Nay:** 1 - Councilmember Rogers

**Excused:** 1 - Mayor Pro Tem Jones

#### **5. PUBLIC HEARING**

**5.A**     [13-0539](#)     Approval of Six-year Transportation Improvement Program and Adoption of Resolution

Transportation Project Engineer Dave Smith said this public hearing is to ensure staff is working on the right issues to advance our mission. He reviewed the Transportation Improvement Program (TIP) and the relationship to the Capital Facilities Plan (CFP). He reviewed the five projects that have been revised since last year, including State Avenue overlay, Eastside/22nd Avenue sidewalk, Boulevard Road improvements, citywide pedestrian crossing improvements, and streetlight conversion to LED lighting. He said the Capitol Way sidewalk project was added.

Projects removed from last year's TIP because they will be completed include: Garfield Elementary School safe walking routes, West Olympia access - Interchange Justification Report, and the 4th Avenue streetlight upgrade.

The public hearing was opened at 7:40 p.m.

Ms. Karen Messmer, Olympia Safe Streets Campaign (OSSC), said the City is currently doing too little to achieve the goals and policies contained in the Comprehensive Plan to support bicycling and walking. She said the OSSC recommends referring the bicycle facilities list to the Bicycle and Pedestrian Advisory Committee for consideration. She said the Council needs to renew the commitment to bicycling, renew efforts to improve bicycling infrastructure, restore budget funding for bicycle projects, refer the TIP and CFP bicycle facilities project lists to BPAC for prioritization, and develop realistic funding schedules for projects.

The public hearing was closed at 7:43 p.m.

Questions and comments included the following:

- We should be better about continuing to provide infrastructure for bicycles.
- With this tight timeline it is unrealistic for this round.
- Get feedback from BPAC for next year's plan.
- We need to have public hearings at least one month before projects are due.
- This TIP will drive the next CFP.
- Many projects are grant driven.
- Bicycle and pedestrian facilities are low cost with high impact.
- Need two lists - one for low hanging fruit, and a reprioritization of the existing list.
- Have BPAC reprioritize the list every year.
- The CFP drives what goes into TIP and the BPAC's main point of input is on the CFP.
- Need to be in position to align with any state or federal opportunities.
- Remember long-term goals.
- Look for near-term opportunities in order to keep momentum up on cleaning alleys.

**Councilmember Langer moved, seconded by Councilmember Hankins, to approve the 2014-2019 six-year TIP and adopt the attached resolution.**

**Motion carried with the following vote:**

**Aye:** 6 - Mayor Buxbaum, Councilmember Cooper, Councilmember Hankins, Councilmember Langer, Councilmember Roe and Councilmember Rogers

**Excused:** 1 - Mayor Pro Tem Jones

## 6. OTHER BUSINESS

**6.A 13-0527** Briefing and PUBLIC HEARING on the Preliminary Capital Facilities Plan (CFP)

Administrative Services Director Jane Kirkemo presented the 2014-2019 Capital Facilities Plan (CFP). She said there will be two public hearings, the first on October 8 and the second on November 12, with adoption on December 17. She stated the CFP is \$122.1 million for the six-year plan and represents a 9.5 percent decrease to this year's plan. This is due to two large projects that will be completed this year, the automated meter reader project in the Water Department and the improvements to The Washington Center. She noted the Growth Management Act requires projects listed in the CFP must be based on anticipated revenues.

Ms. Kirkemo said the CFP theme is maintenance: parks maintenance, building maintenance, street maintenance, and utility maintenance. She said the largest portion of expenses is for transportation and the largest portion of revenue is from impact fees.

Comments and questions included the following:

- What is estimate for building maintenance? \$1.4 million, but could easily change. The last two years, the Council has used year-end savings to fund building maintenance.
- Why do we no longer collect fire impact fees? Money can only go toward growth-related projects and we do not have any upcoming projects.
- Is \$1.8 million for street repair and reconstruction sufficient for ongoing needs? \$5 million is needed to meet the goal of having all pavement in good or better condition.
- Consider alternate uses of alleys - would like presentation on this.
- Need discussion on public restrooms. Finance Committee received a good presentation on this and has asked for additional information and follow-up.

**Councilmember Langer moved, seconded by Councilmember Hankins, to forward the Preliminary CFP to the Planning Commission and other advisory committees for review and comments. The motion carried by the following vote:**

**Aye:** 6 - Mayor Buxbaum, Councilmember Cooper, Councilmember Hankins, Councilmember Langer, Councilmember Roe and Councilmember Rogers

**Excused:** 1 - Mayor Pro Tem Jones

## **7. CONTINUED PUBLIC COMMUNICATION**

## **8. REPORTS AND REFERRALS**

### **8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS**

Councilmember Cooper reported that Olympic Region Clean Air Authority received \$200,000 from the legislature for an ultrafine particle study.

Councilmember Rogers reported on highlights of the Transportation Policy Board

meeting.

Councilmember Langer reported on highlights of the LOTT Clean Water Alliance Board meeting. He urged citizens to attend this monthly meeting.

Councilmember Roe reported on highlights of the General Government Committee meeting. She said the Arts Commission recommended a three-year pilot program where the annual winner of the Peoples Choice Award would have their art placed on the corner of 4th and Cherry, in front of City Hall. She also said the Arts Commission would like to reinstate the \$1 per capita on large construction projects to the Municipal Art Fund. She noted there are vacancies on four advisory committees.

Councilmember Hankins reported on highlights of the TCCOM911, the Steering Committee of the Coalition of Neighborhood Associations, and the Visitor and Convention Bureau meetings. She also reported that the 17th Fire Brigade from JLBM will participate in Lakefair.

Mayor Buxbaum reported on highlights of the Finance Committee, the Community Roundtable with the new director of Department of Enterprise Services, and the Sustainable Thurston Task Force meetings.

## **8.B CITY MANAGER'S REPORT AND REFERRALS**

City Manager Steve Hall said he and Community Planning and Development Director Keith Stahley attended an informational meeting on the process and timeline of the demolition and rebuild of the 1063 Capitol Way building. He said they intend to use the design/build process and one tenant will be the State Patrol.

## **9. EXECUTIVE SESSION**

### **9.A [13-0573](#) Executive Session Pursuant to RCW 42.30.110(1)(b) - Real Estate Matter**

The meeting recessed to Executive Session at 9:11 p.m. to discuss a real estate matter. Mayor Buxbaum announced no decisions will be made, the meeting is expected to last no longer than 30 minutes, and the Council will adjourn immediately following the Executive Session. The City Attorney was present at the Executive Session.

**The executive session was held and no decisions were made.**