

## 2018 Board Elections

Thanks for working together to solicit prospective new PBIA advisory board members to stand for election in November. \_\_\_\_\_ is the chair of the nominating committee. Here's some info that may be useful to you.

### Your Task

- Solicit potential new members. Prospective nominees are asked to provide a statement to voters. **See attached nomination form. Please have nominees fill out the form and email or drop off to the staff liaison or Chair.**
  - Any ratepayer in good standing at the time of the election may be nominated. 3.62.130 of the City ordinance states, "the Board shall consist of an odd number totaling at least 15 member representatives of Ratepayers ..." And traditionally, businesses have been able to have an employee serve instead of the actual business owner. Staff's recommendation is to follow this tradition for this election. If the Board wants to discuss potentially limiting this in some way for future elections I recommend that it be discussed as part of updating the Ordinance and Bylaws.
- Be prepared to announce the names of the nominees at the Oct PBIA meeting.
- The Board needs to fill six (6) positions, so we will need at least that many people to stand for election - more would be better.
  - 5 positions will be (3) year terms (ending 12/31/2021)
  - 1 position will be a (2) year term (ending 12/31/2020)
- The pool should represent a diversity of business classifications, interests, and viewpoints.
- Consider what zone nominees are in. We need a mix. Currently most members are from Zone A, with a few from Zone B. **See [PBIA zone map](#).**
- Make sure to ask those whose terms are expiring at the end of this year if they want to run again. This includes:
  - Mary Corso
  - Jacob David
  - Danielle Ruse

### The Election

- Ballots will be emailed to current ratepayers in good standing in November.
- Nominees receiving the greatest number of votes are elected.
- The election will be conducted by Amy Buckler and Max DeJarnatt.
- Results will be announced at the December PBIA meeting.
- There will be a Board orientation early next year.

### Criteria/Commitment of Board Members

- Newly elected Advisory Board members are installed at the first board meeting in January.
- Terms of office shall be January 1-December 31 of each calendar year.

- There is no limit to the number of terms a Board member can complete, as long as they run for election each time.
- According to City Ordinance, the Board's duties include:
  - The development of an annual proposed work program with specific projects and budget,
  - The recommendation of the same to the City Council for its consideration, and
  - Preparation of a plan for regular communication of PBIA projects and information to Ratepayers.

Additional Reference Information: [PBIA Webpage](#)