



# Meeting Minutes - Draft

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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Tuesday, May 21, 2024

6:00 PM

Council Chambers, Online and Via  
Phone

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### Register to Attend:

[https://us02web.zoom.us/webinar/register/WN\\_OYdz8POPQ2SnXR353WUuUQ](https://us02web.zoom.us/webinar/register/WN_OYdz8POPQ2SnXR353WUuUQ)

## 1. ROLL CALL

**Present:** 5 - Mayor Dontae Payne, Mayor Pro Tem Yến Huỳnh, Councilmember Clark Gilman, Councilmember Dani Madrone and Councilmember Lisa Parshley

**Excused:** 2 - Councilmember Jim Cooper and Councilmember Robert Vanderpool

## 1.A ANNOUNCEMENTS

City Manager Jay Burney introduced new Thurston County Manager Leonard Hernandez. Mr. Hernandez shared information about himself and his family.

## 1.B APPROVAL OF AGENDA

The agenda was approved.

## 2. SPECIAL RECOGNITION

2.A [24-0428](#) Special Recognition - Proclamation Recognizing Olympia Heritage Month

Principal Planner Nicole Floyd accepted the proclamation.

The recognition was received.

## 3. PUBLIC COMMENT

Cindy spoke.

## 4. CONSENT CALENDAR

4.A [24-0446](#) Approval of May 14, 2024 City Council Meeting Minutes

The minutes were adopted.

4.B [24-0447](#) Approval of Bills and Payroll Certification

Payroll periods April 15, 2024 through April 30, 2024 and Direct Deposit transmissions:  
Total: \$4,137,046.09; Claim expenditures March 22, 2024 through April 25, 2024: Total:  
\$9,078,778.64.

**The decision was adopted.**

- 4.C [24-0394](#) Approval of a Resolution Authorizing an Application for a Heritage  
Capital Projects Grant for the Armory Creative Campus

**The resolution was adopted.**

#### 4. SECOND READINGS (Ordinances) - None

#### 4. FIRST READINGS (Ordinances)

- 4.D [24-0431](#) Approval of an Ordinance Amending Olympia Municipal Code Related to  
Required Notice for Relocation Assistance

**The ordinance was approved on first reading and moved to second reading.**

#### Approval of the Consent Agenda

**Councilmember Parshley moved, seconded by Councilmember Madrone, to  
adopt the Consent Calendar. The motion carried by the following vote:**

**Aye:** 5 - Mayor Payne, Mayor Pro Tem Huỳnh, Councilmember Gilman,  
Councilmember Madrone and Councilmember Parshley

**Excused:** 2 - Councilmember Cooper and Councilmember Vanderpool

#### 5. PUBLIC HEARING - None

#### 6. OTHER BUSINESS

- 6.A [24-0420](#) Neighborhood Centers Update

Associate Planner Casey Schaufler introduced the topic. Makers Senior Associate Rachel Miller and Leland Consulting Principal Brian Vanneman presented an informational briefing on the final recommendations on the Neighborhood Centers Strategy.

Councilmember Madrone discussed that the strategy was presented to the Land Use & Environment Committee and shared that they were supportive of the recommendations.

Councilmembers asked clarifying questions.

**The information was provided.**

- 6.B [24-0452](#) Approval of the Proposed Agenda, Location, and Facilitator for the

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### Mid-Year City Council Retreat

City Manager Burney presented the proposed agenda, location, and facilitator the mid-year retreat agenda.

Councilmembers asked clarifying questions.

**Councilmember Madrone moved, seconded by Councilmember Parshley, to approve the proposed upcoming mid-year retreat details including location, agenda, and facilitator. The motion carried by the following vote:**

**Aye:** 5 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Gilman, Councilmember Madrone and Councilmember Parshley

**Excused:** 2 - Councilmember Cooper and Councilmember Vanderpool

#### 7. CONTINUED PUBLIC COMMENT - None

#### 8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meeting and events attended.

#### 9. CITY MANAGER'S REPORT AND REFERRALS

City Manager Burney reported that Stacey Ray will be acting Assistant City Manager while Debbie Sullivan is on vacation.

#### 10. CLOSED SESSION

##### 10.A [24-0449](#) Closed Session Pursuant to RCW 42.30.140 (4)(b) - Labor Negotiations

Mayor Payne called the special meeting of the Olympia City Council to order at 8:25 p.m. He recessed the meeting to Closed Session at 8:30 p.m. pursuant to RCW 42.30.140(4) (b) to discuss labor negotiations. He announced the Council would meet no more than 60 minutes and no decisions would be made. The Acting City Attorney was present at the Closed Session.

**The closed session was held and no decisions were made.**

#### 11. EXECUTIVE SESSION

##### 11.A [24-0450](#) Executive Session Pursuant to RCW 42.30.110(1)(i); Litigation and Potential Litigation

**The executive session was not held.**

#### 12. ADJOURNMENT

The meeting adjourned at 9:23 p.m.